

MINUTES
SPECIAL MEETING OF THE GOVERNING BOARD
GOLETA SANITARY DISTRICT
A PUBLIC AGENCY
DISTRICT OFFICE CONFERENCE ROOM
ONE WILLIAM MOFFETT PLACE
GOLETA, CALIFORNIA 93117

September 7, 2016

- CALL TO ORDER:** President Rose called the meeting to order at 5:31 p.m.
- BOARD MEMBERS PRESENT:** Sharon Rose, Jerry D. Smith, John R. Fox, Steven T. Majoewsky, George W. Emerson
- BOARD MEMBERS ABSENT:** None
- STAFF MEMBERS PRESENT:** Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance and Human Resources Manager/Board Secretary and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.
- OTHERS PRESENT:** Larry Meyer, Director Goleta West Sanitary District.
- POSTING OF AGENDA:** The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District 24 hours in advance of the meeting.
- PUBLIC COMMENTS:** None

BUSINESS:

1. **CONSIDERATION OF DRAFT FIVE YEAR STRATEGIC PLAN**

Mr. Wagner began the staff report and introduced Brent Ives of BHI Consultants.

Director Smith made a motion, seconded by Director Majoewsky to finalize the draft Strategic Plan by including the revisions noted by the Board and approve as the Final Five Year Strategic Plan.

Before the Board voted, Director Fox made a substitute motion, to wait 120 days and to form an ad hoc committee for further review of the Strategic Plan.

The motion failed for lack of a second.

Director Fox made another substitute motion, seconded by Director Rose to table this item until the next Board meeting.

The motion failed by the following vote:

(16/09/1633)

AYES:	2	Rose, Fox
NOES:	3	Smith, Majoewsky, Emerson
ABSENT:		None
ABSTAIN:		None

The Board then considered the first motion by Director Smith, seconded by Director Majoewsky to finalize the draft Strategic Plan by including the revisions noted by the Board and approve as the Final Five Year Strategic Plan.

The motion carried by the following vote:

(16/09/1634)

AYES:	3	Smith, Majoewsky, Emerson
NOES:	2	Rose, Fox
ABSENT:		None
ABSTAIN:		None

President Rose called a recess at 7:23 p.m.

The Board returned from recess and was called to order at 7:43 p.m.

2. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-604 ADOPTING FINDINGS, APPROVING PRELIMINARY ENVIRONMENTAL REVIEW FORM AND AUTHORIZING FILING OF CEQA NOTICE OF EXEMPTION FOR THE TREATMENT PROCESS ENERGY EFFICIENCY IMPROVEMENT PROJECT

No discussion or action on this item and the Board moved to Item 3.

3. CONSIDERATION OF AWARD OF CONTRACT TO STAPLES CONSTRUCTION FOR INSTALLATION OF TREATMENT PROCESS ENERGY EFFICIENCY IMPROVEMENTS

Mr. Wagner gave the staff report and Mr. Battles reviewed contracting issues with the Board. Eric Bornstein of the Energy Coalition helped to answer the Board's questions regarding the project.

Director Rose made a motion, seconded by Director Fox to approve and award the Treatment Process Energy Efficiency Improvements purchase and install contract to Staples Construction in the amount of \$224,545.00 and to authorize the General Manager to execute the contract and to authorize the General Manager to execute change orders up to an additional \$10,000 for completion of any unanticipated related tasks.

The motion carried by the following vote:

(16/09/1635)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson
NOES: None
ABSENT: None
ABSTAIN: None

Director Majoewsky made a motion, seconded by Director Rose to authorize the use of the Southern California Edison on bill financing option to reimburse the District for the costs associated with the Treatment Process Energy Efficiency Improvements and use the future energy savings associated with the improvements to pay for the costs over time.

The motion carried by the following vote:

(16/09/1636)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson
NOES: None
ABSENT: None
ABSTAIN: None

4. STATUS REPORT ON TREATMENT PLANT ASSET MANAGEMENT PROJECT AND CONSIDERATION OF AWARD OF CONTRACT TO HAZEN & SAWYER FOR PHASE 2 OF THE TREATMENT PLANT ASSET REGISTRY AND CONDITION ASSESSMENT
Mr. Wagner gave the report.

Director Fox made a motion, seconded by Director Smith to approve and authorize the General Manager to execute the contract with Hazen & Sawyer for Phase 2 of the Treatment Plant Asset Registry and Condition Assessment on a time and materials basis, in an amount not to exceed \$188,892.00

The motion carried by the following vote:

(16/09/1637)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson
NOES: None
ABSENT: None
ABSTAIN: None

5. CONSIDERATION OF REQUEST BY DIRECTOR FOX TO ATTEND THE CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION (CSDA) ANNUAL CONFERENCE IN SAN DIEGO, CALIFORNIA OCTOBER 10-13, 2016
Mr. Wagner gave the staff report.

President Rose designated Director Fox as the attendee to the CASA Conference in San Diego as she is unable to attend.

6. GENERAL MANAGER'S REPORT

Mr. Wagner gave the report.

7. LEGAL COUNSEL'S REPORT

Mr. Battles reported on a conflict of interest case related to Government Code Section 1090 regarding financial interests and agency contracts.

8. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTOR'S ACTIVITIES

Director Emerson – distributed a CSDA handout related to the Little Hoover Commission.

Director Smith – reported on the Engineering Committee meeting.

Director Majoewsky – commented on the Engineering Committee meeting.

Director Fox – reported he attended the Goleta West Sanitary District meeting and the Santa Barbara County Chapter of CSDA meeting.

9. PRESIDENT'S REPORT

President Rose – No report

10. ITEMS FOR FUTURE MEETINGS

Director Rose requested a presentation and review of Rosenberg's Rules of Order and the consensus of the Board was to add this to an agenda at the General Manager's discretion.

11. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

12. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Emerson made a motion, seconded by Director Smith, to ratify and approve the claims, for the period 08/16/16 – 09/07/16 as follows:

Running Expense Fund #4640	\$	482,473.72
Capital Reserve Fund #4650	\$	27,329.48
Depreciation Replacement Reserve Fund #4655	\$	104,422.27
Retiree Health Insurance Sinking Fund #4660	\$	8,913.73

The motion carried by the following vote:

(16/09/1638)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson
NOES: None
ABSENT: None
ABSTAIN: None

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:28 p.m.

Sharon Rose
Governing Board President

Robert O. Mangus, Jr.
Governing Board Secretary

Jerry D. Smith

John R. Fox

Steven T. Majoewsky

George W. Emerson