

# **AGENDA**

## **REMOTE MEETING NOTICE**

To address concerns relating to COVID-19, this meeting will be accessible by remote video conferencing. The public may participate in this meeting remotely via zoom as set forth below.

### **INSTRUCTIONS FOR USING ZOOM**

- Join the meeting using the link below.
- You must have audio and microphone capabilities on the device you are using to join the meeting.
- When you join the meeting make sure that you join the meeting with audio and follow the prompts to test your speaker & microphone prior to joining the meeting.

### **TO SPEAK ON AN ITEM USING ZOOM**

- The Board President will call the item and staff will begin the staff report.
- Click on the Raise Hand icon if you would like to speak on the item.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- When your time is up, you will be muted.
- You will repeat this process for each item you want to speak on.

### **FOR OPEN SESSION PARTICIPATION**

Join Meeting Electronically at:

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86931395038?pwd=OW42ekFRLys0TjhKSDdsRkZ6OHpRQT09>**

**Meeting ID: 869 3139 5038**

**Passcode: 892914**

**A G E N D A**  
REGULAR MEETING OF THE GOVERNING BOARD  
OF THE GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY

One William Moffett Place  
Goleta, California 93117

October 3, 2022

**CALL TO ORDER:** 6:30 p.m.

**ROLL CALL OF MEMBERS**

**BOARD MEMBERS:** Steven T. Majoewsky  
George W. Emerson  
Sharon Rose  
Edward Fuller  
Jerry D. Smith

**CONSIDERATION OF THE MINUTES OF THE BOARD MEETING**

The Board will consider approval of the Minutes of the Regular Meeting of September 19, 2022.

**PUBLIC COMMENTS** - Members of the public may address the Board on items within the jurisdiction of the Board.

**POSTING OF AGENDA** – The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District’s web site 72 hours in advance of the meeting.

**BUSINESS:**

1. CalPERS HEALTH INSURANCE PLAN CHANGES FOR CALENDAR YEAR 2023  
(Board may take action on this item.)
2. REVIEW OF BIOSOLIDS ENERGY STRATEGIC PLAN PROJECTS
3. STATUS REPORT ON 2022 ACTION PLAN
4. GENERAL MANAGER’S REPORT
5. LEGAL COUNSEL'S REPORT

6. COMMITTEE/DIRECTOR'S REPORTS AND APPROVAL/RATIFICATION OF DIRECTOR'S ACTIVITIES
7. PRESIDENT'S REPORT
8. ITEMS FOR FUTURE MEETINGS
9. CORRESPONDENCE  
(The Board will consider correspondence received by and sent by the District since the last Board Meeting.)
10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT  
(The Board will be asked to ratify claims.)

## **ADJOURNMENT**

*Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at One William Moffett Place, Goleta, California 93117.*

# MINUTES

**MINUTES**  
REGULAR MEETING OF THE GOVERNING BOARD  
GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY  
DISTRICT OFFICE CONFERENCE ROOM  
ONE WILLIAM MOFFETT PLACE  
GOLETA, CALIFORNIA 93117

September 19, 2022

**CALL TO ORDER:**

President Pro Tem Emerson called the meeting to order at 6:54 p.m. (delayed start due to Internet issues)

**BOARD MEMBERS PRESENT:**

George W. Emerson, Sharon Rose, Edward Fuller, Jerry D. Smith

**BOARD MEMBERS ABSENT:**

Steven T. Majoewsky

**STAFF MEMBERS PRESENT:**

Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance and Human Resources Manager/Board Secretary and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.

**OTHERS PRESENT:**

Tom Evans, Director, Goleta Water District

**APPROVAL OF MINUTES:**

Director Fuller made a motion, seconded by Director Smith, to approve the minutes of the Special Board meeting of 09/07/22. The motion carried by the following vote:

(22/09/2264)

|          |   |                              |
|----------|---|------------------------------|
| AYES:    | 4 | Emerson, Rose, Fuller, Smith |
| NOES:    |   | None                         |
| ABSENT:  | 1 | Majoewsky                    |
| ABSTAIN: |   | None                         |

**POSTING OF AGENDA:**

The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 72 hours in advance of the meeting.

**PUBLIC COMMENTS:**

None

**BUSINESS:**

1. STATUS REPORT ON PROJECT NOTIFICATION POLICY  
Mr. Wagner gave the staff report on this review and discussion item. No Board action was taken.

2. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 22-693 APPROVING REVISED ORGANIZATION CHART AND EMPLOYEE PAY SCHEDULE

Mr. Wagner gave the staff report.

Director Rose made a motion, seconded by Director Fuller to approve and adopt Resolution No. 22-693 approving a revised organization chart and employee pay schedule.

The motion carried by the following vote:

(22/09/2265)

|          |   |                              |
|----------|---|------------------------------|
| AYES:    | 4 | Emerson, Rose, Fuller, Smith |
| NOES:    |   | None                         |
| ABSENT:  | 1 | Majoewsky                    |
| ABSTAIN: |   | None                         |

3. CONSIDERATION AND APPROVAL OF RESOLUTION No. 22-694 ADOPTING POLICIES AND PROCEDURES FOR PROVIDING PRIORITY SERVICE TO AFFORDABLE HOUSING PROJECTS PURSUANT TO GOVERNMENT CODE SECTION 65589.7

Mr. Wagner gave the staff report.

Director Fuller made a motion, seconded by Director Smith to approve and adopt Resolution No. 22-694 adopting policies and procedures for providing priority service to affordable housing projects pursuant to Government Code Section 65589.7

The motion carried by the following vote:

(22/09/2266)

|          |   |                              |
|----------|---|------------------------------|
| AYES:    | 4 | Emerson, Rose, Fuller, Smith |
| NOES:    |   | None                         |
| ABSENT:  | 1 | Majoewsky                    |
| ABSTAIN: |   | None                         |

4. GENERAL MANAGER'S REPORT

Mr. Wagner gave the report.

5. LEGAL COUNSEL'S REPORT

Mr. Battles reported on SB 1100 modifying the Brown Act, signed into law August 22, 2022. The modifications set new rules for disrupted public meetings.

6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Rose – No report.

Director Fuller – No report.

Director Smith – No report.

7. PRESIDENT'S REPORT

President Pro Tem Emerson – Reported on the Personnel Committee meeting he attended.

8. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

9. CORRESPONDENCE

No correspondence to review.

10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Smith made a motion, seconded by Director Rose, to ratify and approve the claims, for the period 09/08/22 to 09/19/22 as follows:

|                                             |    |            |
|---------------------------------------------|----|------------|
| Running Expense Fund #4640                  | \$ | 337,704.80 |
| Capital Reserve Fund #4650                  | \$ | (1,296.50) |
| Depreciation Replacement Reserve Fund #4655 | \$ | 173,295.00 |

The motion carried by the following vote:

(22/09/2267)

|          |   |                              |
|----------|---|------------------------------|
| AYES:    | 4 | Emerson, Rose, Fuller, Smith |
| NOES:    |   | None                         |
| ABSENT:  | 1 | Majoewsky                    |
| ABSTAIN: |   | None                         |

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:04 p.m.



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Steven T. Majoewsky  
Governing Board President

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Robert O. Mangus, Jr.  
Governing Board Secretary

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George W. Emerson

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Sharon Rose

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Edward Fuller

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Jerry D. Smith

# **AGENDA ITEM #1**

**AGENDA ITEM: 1**

**MEETING DATE: October 3, 2022**

**I. NATURE OF ITEM**

CalPERS Health Insurance Plan Changes for Calendar Year 2023

**II. BACKGROUND INFORMATION**

Before the Calendar Year 2022 CalPERS Health Plan Open Enrollment the District received a notice from CalPERS that the former three health insurance plans, PERS Choice, PERS Care and PERS Select were being transitioned into two plans: PERS Platinum (PERS Choice and PERS Care) and PERS Gold (PERS Select).

The District historically has had several actions related to employee and retiree health insurance that names a specific CalPERS health plan. The Basic PPO Plan has been referred to as the PERS Choice PPO, and the PERS Choice Other Southern California Region and has been referred to as such in many of the Board actions. The PERS Choice rates for health insurance had been the benchmark amounts historically used by the District to set the maximum amounts paid on behalf of District staff and retirees.

The District resolved to be subject to the Public Employees' Medical and Hospital Care Act (PEMHCA) on July 2, 2007, under resolution #07-457 to provide health insurance benefits to both active and retired employees. This resolution contains the name "PERS Choice Other Southern California Basic" and was later rescinded under resolution #11-519 and #11-520 redefining the health insurance benefits of active and retired employees, however the PERS Choice plan is referenced in those and other documents.

A Board action on September 20, 2021 approved the change from PERS Choice to PERS Platinum for Health Plan rates used as the bench mark applicable for calendar year 2022.

Additional Board action on December 6, 2021 updating the references in the Human Resources Procedure and Policy Manual, Resolution No. 21-672, and references in the Employee and Retiree Health Reimbursement Arrangements Resolution No. 21-673, using the reference "Designated Health Plan".

**III. COMMENTS AND RECOMMENDATIONS**

CalPERS Health Plan Open enrollment for 2023 insurance coverage begins September 19, 2022 and ends October 14, 2022. During this enrollment period employees are presented with plan materials to enroll into their plan of choice for the calendar year 2023. Historically the District has paid the full premium for the employee and eligible dependents for the PPO plan, at what was the PERS Choice premium level. For calendar year 2022 this was at the PERS Platinum level, as noted above. If an employee wishes to enroll into a plan, an HMO for example, that has a monthly premium in excess of the PERS Choice, the employee has paid the

premium difference in payroll deductions. If the employee chooses a plan that has a premium which is less costly than the PERS Choice (PPO), they simply enroll and no additional payroll deduction or payment is made.

Since the Board approved the PERS Platinum for calendar year 2022 as the Designated Plan, the Designated Plan for 2023, and future years should be considered.

A year-to-year comparison table is included for reference and includes the current year budgetary impact of continuing the PERS Platinum as the designated plan, used as the benchmark rate for employee health coverage and the determination of employee payroll deductions, if any.

#### **IV. REFERENCE MATERIALS**

Extract from September 20, 2021 Board Minutes, Item 2.

Resolution No. 21-672

Resolution No. 21-673

CalPERS 2023 – 2022 rate comparison table

Compact Track Loader with attachments, as quoted in an amount not to exceed \$71,072.

The motion carried by the following vote:

(21/09/2238)

|          |   |                                         |
|----------|---|-----------------------------------------|
| AYES:    | 5 | Smith, Majoewsky, Emerson, Rose, Fuller |
| NOES:    |   | None                                    |
| ABSENT:  |   | None                                    |
| ABSTAIN: |   | None                                    |

2. **CalPERS HEALTH INSURANCE PLAN CHANGES FOR CALENDAR YEAR 2022**  
**Mr. Wagner gave the staff report.**

Director Fuller made a motion, seconded by Director Majoewsky to approve the use of the PERS Platinum Health Plan rates as the bench mark, replacing PERS Choice, for coverage cost basis and payroll deductions for other plans, if applicable for calendar 2022.

The motion carried by the following vote:

(21/09/2239)

|          |   |                                         |
|----------|---|-----------------------------------------|
| AYES:    | 5 | Smith, Majoewsky, Emerson, Rose, Fuller |
| NOES:    |   | None                                    |
| ABSENT:  |   | None                                    |
| ABSTAIN: |   | None                                    |

3. **CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT FOR THE EVALUATION OF THE WATER RECLAMATION FACILITY DISINFECTION SYSTEM**  
**Mr. Wagner gave the staff report.**

Director Rose made a motion, seconded by Director Emerson to authorize the General Manager to execute a professional services agreement with Hazen and Sawyer in the form of an addendum to proposal for the evaluation of the reclamation facility disinfection system in the amount not to exceed \$53,200.

The motion carried by the following vote:

(21/09/2240)

|          |   |                                         |
|----------|---|-----------------------------------------|
| AYES:    | 5 | Smith, Majoewsky, Emerson, Rose, Fuller |
| NOES:    |   | None                                    |
| ABSENT:  |   | None                                    |
| ABSTAIN: |   | None                                    |

**RESOLUTION NO. 21-672**

**RESOLUTION OF THE GOVERNING BOARD OF THE GOLETA  
SANITARY DISTRICT AMENDING POLICY #308 OF HUMAN RESOURCES  
PROCEDURE AND POLICY MANUAL REGARDING OTHER BENEFITS**

**WHEREAS**, the Goleta Sanitary District (the "District") has adopted a Human Resources Procedure and Policy Manual (the "HR Manual"), effective as of October 4, 2005, and has amended the procedures and policies set forth therein from time to time thereafter; and

**WHEREAS**, Policy #308 of Section III (Benefits) of the HR Manual describes various benefits that the District provides to its active and retired employees; and


**WHEREAS**, the Governing Board of the District deems it to be in the District's best interests to amend Policy #308 delete the specific reference to the "Other Southern California PERS-Choice" health insurance plan and replace it with a general reference to the health insurance plan designated by the District's Governing Board from time to time.


**NOW, THEREFORE**, be it resolved by the Governing Board of the Goleta Sanitary District as follows:

- 1. Amendment of Policy #308.** Policy #308 of Section III (Benefits) of the HR Manual is hereby deleted in its entirety and is replaced with the revised Policy #308 attached hereto as Exhibit "A" and incorporated herein by this reference.
- 2. Continued Effect.** Except as specifically amended herein, the HR Manual, as previously amended, shall continue in full force and effect.

**PASSED AND ADOPTED** this 6th day of December 2021, by the following vote of the Governing Board of the Goleta Sanitary District:

**AYES:** Smith, Majoewsky, Emerson, Rose, Fuller  
**NOES:** None  
**ABSTENTIONS:** None  
**ABSENT:** None

**COPY**  
  
Jerry D. Smith,  
President of the Governing Board

**COUNTERSIGNED**  
**COPY**  
  
Robert O. Mangus, Jr.,  
Secretary of the Governing Board

**EXHIBIT "A"**  
**Amended Policy #308**

**Section III: Benefits****Subject: Other Benefits****Page 1 of 2****Policy #: 308****POLICY**

The District endeavors to provide a comprehensive suite of benefits to retain existing employees, attract potential future employees, and reduce employee turnover. Many of the benefits provided are referenced in other human resource policies. This policy describes the other employee benefits currently provided by the District that are not referenced in other policies. As is the case with all other benefit programs, the District reserves the right to amend, modify, supplement, or rescind any of these benefit programs at its discretion, subject to any law, regulation, or plan provision to the contrary.

**Performance Incentive Program**

The District recognizes that employees who have worked in a given position for some amount of time may reach the top of their position's salary range and will not be eligible for further merit increases. In order to acknowledge and encourage those employees who are not otherwise eligible for merit increases, but continue to demonstrate outstanding work habits and exemplary performance, a performance incentive may be granted. To be eligible, employees must meet specific performance criteria including, but not limited to, completing a majority of their annual goals, and receiving a minimum aggregate score of 80 out of 100 on their annual performance review. Employees meeting the performance incentive criteria are able to earn a one-time payment up to an amount ranging from 1-2% of their annual salary.

**457 Deferred Compensation Plan**

The District offers employees who have attained over six months' employment two options for tax-deferred savings plans from CalPERS, managed by Voya Financial or Lincoln Financial Group. A 457(b) plan is a supplemental retirement plan for employees who meet eligibility criteria. The plans allow employees to save for retirement pre-tax, which reduces their current taxable compensation, through a variety of investment options. The District does not match funds.

**Education and Training**

Upon approval, employees may be eligible for reimbursement of tuition costs (up to \$1,500) upon successful completion of a course or training considered to be mutually beneficial to the employee and the District. The District also may provide a one-time incentive of \$1,500 per eligible employee who has, or will acquire, certifications above their job requirements. For more information see Policy #306.

**Retiree Health Plan**

The District currently offers employees a generous retiree health plan once they have attained a minimum of 10 years employment and are at least fifty (50) years old. The District presently contributes towards the premium for the health insurance plan, designated by the District's Governing Board from time to time at a rate beginning at 50%, increasing by 5% per year, up to 100% after 20 years of employment.

**Banking and Credit Union Participation**

District employees are eligible to join the Santa Barbara County Federal Credit Union, and may participate in special offerings from Union Bank as a District employee. Information on the services offered is available by request from the Finance and Human Resources Manager.



**Flex System (Section 125 Plan)**

District employees who have completed 90 days of employment may elect to participate in the Flex Flexible Spending Account. This allows employees to contribute a set dollar amount from each paycheck pre-tax, to a healthcare account. This account can be used to pay for out of pocket healthcare costs, such as co-payments, prescriptions, dental, and prescription glasses.

**Cellular Phone Discounts**

District employees are currently eligible to receive a discount on cellular telephone plans from AT&T, Sprint, and Verizon. Discounts vary by company.

**RESOLUTION NO. 21-673**

**RESOLUTION OF THE GOVERNING BOARD OF THE GOLETA SANITARY DISTRICT APPROVING REVISIONS TO HEALTH REIMBURSEMENT ARRANGEMENTS FOR ACTIVE AND RETIRED DISTRICT EMPLOYEES**

**WHEREAS**, on October 3, 2011, the Governing Board of the Goleta Sanitary District (the “District”) adopted Resolution No. 11-523 approving (i) an Employee Health Reimbursement Arrangement for active employees to provide additional employer reimbursements to cover all employee health insurance costs (the “Employee HRA”), and (ii) a Retiree Health Reimbursement Arrangement for retired employees to provide additional employer reimbursements to cover some or all of the of the retiree health insurance costs based on years of service (the “Retiree HRA”).

**WHEREAS**, on October 3, 2011, the Governing Board adopted Resolution No. 11-525 revising Section 3.06.A.1 of the Retiree HRA.

**WHEREAS**, the Governing Board desires to revise Section 4.02.B. of the Employee HRA and Section 4.02.B. of the Retiree HRA to delete the specific references to “PERS Choice Health Basic Plan of the Other Southern California Region” and “PERS Choice Medicare Supplement/Managed Medicare Plan of the Other Southern California Region” and replace them with a general reference to the health insurance plan designated by the District’s Governing Board from time to time.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the Goleta Sanitary District as follows:

1. Section 4.02.B. of the Employee HRA is hereby deleted and is replaced with the revised Section 4.02.B. attached hereto as Exhibit “A” and incorporated herein by this reference.
2. Section 4.02.B. of the Retiree HRA is hereby deleted and is replaced with the revised Section 4.02.B. attached hereto as Exhibit “B” and incorporated herein by this reference.
3. The Governing Board reserves the right to amend, modify, repeal or terminate the Employee HRA and/or the Retiree HRA, as revised herein, as the Board deems appropriate, in the Board’s sole discretion. Irrespective of the date of hire or the date of retirement, no employee or retiree shall have any vested rights to the health premium benefits provided for in the Employee HRA and/or the Retiree HRA.

4. Neither the Employee HRA nor the Retiree HRA is intended to confer any benefits or rights on any employee or retiree who is not eligible to receive health insurance coverage under the Public Employees' Medical and Hospital Care Act (PEMHCA).


**PASSED AND ADOPTED** this 6th day of December, 2021, by the following vote of the Governing Board of the Goleta Sanitary District:

**AYES:** Smith, Majoewsky, Emerson, Rose, Fuller


**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**COPY**  
  
Jerry D. Smith,  
President of the Governing Board

**COUNTERSIGNED:**

**COPY**  
  
Robert O. Mangus, Jr.  
Secretary of the Governing Board

## **EXHIBIT "A"**

### **Revised Section 4.02.B. to Employee Health Reimbursement Arrangement**

- B. The monthly premium cost for the PEMHCA coverage for the Participant and the Participant's Dependents to be used under subsection A, above, shall be determined in accordance with the following provisions:
1. If the PEMHCA coverage for the Participant and the Participant's Dependents is the health insurance plan designated by the District's Governing Board from time to time (the "Designated Health Plan"), the monthly premium cost shall be the full monthly premium for such coverage.
  2. If the PEMHCA coverage for the Participant and the Participant's Dependents is not the Designated Health Plan and is more expensive than coverage under the Designated Health Plan, the monthly premium cost shall be the full monthly premium that would have been applicable for the Designated Health Plan.
  3. If the PEMHCA coverage for the Participant and the Participant's Dependents is not the Designated Health Plan and is less expensive than coverage under the Designated Health Plan, the monthly premium cost shall be the full monthly premium for such less expensive coverage.

## **EXHIBIT “B”**

### **Revised Section 4.02.B. to Retiree Health Reimbursement Arrangement**

- B. The monthly premium cost for the PEMHCA coverage for the Participant and the Participant’s Dependents to be used under subsection A, above, shall be determined according to the following provisions:
1. If the PEMHCA coverage for the Participant and the Participant’s Dependents is the health insurance plan designated by the District’s Governing Board from time to time (the “Designated Health Plan”), the monthly premium cost shall be the full monthly premium for such coverage.
  2. If the PEMHCA coverage for the Participant and the Participant’s Dependents is not the Designated Health Plan and is more expensive than such coverage, the monthly premium cost shall be the full monthly premium that would have been applicable for the Designated Health Plan.
  3. If the PEMHCA coverage for the Participant and the Participant’s Dependents is not the Designated Health Plan and is less expensive than such coverage, the monthly premium cost shall be the full monthly premium for such less expensive coverage.
  4. If either the Retiree is eligible for Medicare or a Dependent of the Retiree is eligible for Medicare, the monthly premium cost shall be the full monthly combination premium for the Designated Health Plan.
  5. If the Retiree resides outside of the State of California and the PEMHCA coverage for the Participant and the Participant’s Dependents is under an out-of-State plan, the monthly premium cost shall not be determined based upon the PEMHCA out-of-State plan unless such coverage is less expensive than coverage under the Designated Health Plan.

**Region 2 CalPERS Health Plans, Comparison 2023 to 2022**

Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare, Ventura

**Basic Monthly Premiums (B)**

| 2023 Plan                                 | Subscriber | Plan Code | Party Code | Subscriber & 1 Dependent | Plan Code | Party Code | Subscriber & 2+Dependents | Plan Code | Party Code |
|-------------------------------------------|------------|-----------|------------|--------------------------|-----------|------------|---------------------------|-----------|------------|
| Anthem Blue Cross Select HMO              | \$765.37   | 507       | 1          | \$1,530.74               | 507       | 2          | \$1,989.96                | 507       | 3          |
| Anthem Blue Cross Traditional HMO         | \$935.12   | 510       | 1          | \$1,870.24               | 510       | 2          | \$2,431.31                | 510       | 3          |
| Blue Shield Access+ HMO                   | \$842.61   | 526       | 1          | \$1,685.22               | 526       | 2          | \$2,190.79                | 526       | 3          |
| Blue Shield Trio HMO                      | \$760.71   | 088       | 1          | \$1,521.42               | 088       | 2          | \$1,977.85                | 088       | 3          |
| Kaiser Permanente                         | \$756.21   | 534       | 1          | \$1,512.42               | 534       | 2          | \$1,966.15                | 534       | 3          |
| PERS Gold                                 | \$695.93   | 614       | 1          | \$1,391.86               | 614       | 2          | \$1,809.42                | 614       | 3          |
| PERS Platinum                             | \$1,014.80 | 602       | 1          | \$2,029.60               | 602       | 2          | \$2,638.48                | 602       | 3          |
| UnitedHealthcare Signature Value Alliance | \$793.63   | 577       | 1          | \$1,587.26               | 577       | 2          | \$2,063.44                | 577       | 3          |

**Region 2**

Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare, Ventura

**Basic Monthly Premiums (B)**

| 2022 Plan                           | Subscriber | Plan Code | Party Code | Subscriber & 1 Dependent | Plan Code | Party Code | Subscriber & 2+Dependents | Plan Code | Party Code |
|-------------------------------------|------------|-----------|------------|--------------------------|-----------|------------|---------------------------|-----------|------------|
| Anthem Blue Cross Select HMO        | \$712.43   | 507       | 1          | \$1,424.86               | 507       | 2          | \$1,852.32                | 507       | 3          |
| Anthem Blue Cross Traditional HMO   | \$1,007.13 | 510       | 1          | \$2,014.26               | 510       | 2          | \$2,618.54                | 510       | 3          |
| Blue Shield Access+ HMO             | \$900.22   | 526       | 1          | \$1,800.44               | 526       | 2          | \$2,340.57                | 526       | 3          |
| Blue Shield Trio HMO*               | \$742.70   | 088       | 1          | \$1,485.40               | 088       | 2          | \$1,931.02                | 088       | 3          |
| Kaiser Permanente                   | \$706.02   | 534       | 1          | \$1,412.04               | 534       | 2          | \$1,835.65                | 534       | 3          |
| PERS Gold                           | \$587.78   | 614       | 1          | \$1,175.56               | 614       | 2          | \$1,528.23                | 614       | 3          |
| PERS Platinum                       | \$882.18   | 602       | 1          | \$1,764.36               | 602       | 2          | \$2,293.67                | 602       | 3          |
| UnitedHealthcare Signature Alliance | \$775.09   | 577       | 1          | \$1,550.18               | 577       | 2          | \$2,015.23                | 577       | 3          |

**Basic Monthly Premiums (B) Change from 2022 to 2023, both in monthly premium amount and in percentage terms.**

|                                     | Change \$  | Change % | Change \$   | Change % | Change \$   | Change % |
|-------------------------------------|------------|----------|-------------|----------|-------------|----------|
| Anthem Blue Cross Select HMO        | \$ 52.94   | 7%       | \$ 105.88   | 7%       | \$ 137.64   | 7%       |
| Anthem Blue Cross Traditional HMO   | \$ (72.01) | -7%      | \$ (144.02) | -7%      | \$ (187.23) | -7%      |
| Blue Shield Access+ HMO             | \$ (57.61) | -6%      | \$ (115.22) | -6%      | \$ (149.78) | -6%      |
| Blue Shield Trio HMO*               | \$ 18.01   | 2%       | \$ 36.02    | 2%       | \$ 46.83    | 2%       |
| Kaiser Permanente                   | \$ 50.19   | 7%       | \$ 100.38   | 7%       | \$ 130.50   | 7%       |
| PERS Gold                           | \$ 108.15  | 18%      | \$ 216.30   | 18%      | \$ 281.19   | 18%      |
| PERS Platinum                       | \$ 132.62  | 15%      | \$ 265.24   | 15%      | \$ 344.81   | 15%      |
| UnitedHealthcare Signature Alliance | \$ 18.54   | 2%       | \$ 37.08    | 2%       | \$ 48.21    | 2%       |

| Current Health Census cost calculation | EE Count  | EE Count | EE Count    |
|----------------------------------------|-----------|----------|-------------|
| PERS Platinum                          | \$ 132.62 | 1        | \$ 1,060.96 |
| Blue Shield Trio HMO*                  | \$ 54.03  | 3        | \$ 144.08   |
| Other plans:                           | \$ -      | 0        | \$ (345.66) |

**31 Employee Count**

|                                |             |                                                   |                                                                   |
|--------------------------------|-------------|---------------------------------------------------|-------------------------------------------------------------------|
| Monthly Impact, current census | \$ 3,607.25 | Calendar 2023, the last six months of Fiscal Year | Platinum, 12 enrollments                                          |
| Monthly Impact, current census | \$ 479.09   | Calendar 2023, the last six months of Fiscal Year | Trio, 13 enrollments                                              |
| Monthly Impact, current census | \$ (664.50) | Calendar 2023, the last six months of Fiscal Year | Other, 6 enrollments                                              |
|                                | \$ 3,421.84 | \$ 20,531.04                                      | Static Census GSD net impact to second half FY22-23               |
|                                |             | \$ 15,779.00                                      | Budgeted increase dollar value, included filling vacant positions |

# **AGENDA ITEM #2**

## **AGENDA ITEM: 2**

**MEETING DATE: October 3, 2022**

### **I. NATURE OF ITEM**

Review of Biosolids and Energy Strategic Plan Projects

### **II. BACKGROUND INFORMATION**

The District initiated a comprehensive strategic planning process in 2018 to determine the best combination of improvements to achieve the following goals:

- Reduce regulatory risks and costs associated with the disposal of biosolids
- Diversify biosolids beneficial use outlets and market options
- Achieve energy neutrality through effective use of on-site energy production alternatives
- Evaluate the benefits of High Strength Waste (HSW) co-digestion
- Reduce annual operating costs
- Reduce carbon footprint

The result of this effort was the adoption of a Biosolids and Energy Strategic Plan (BESP) that identified several proposed improvement projects along with a timeline for their implementation. Given the magnitude and complexity of the planned BESP improvements, coupled with the desire to provide information on the BESP to community members and stakeholders, the Board has directed staff to provide an overview and summary of the planned BESP improvements for their use. As such, this report is being brought to the Board for review and consideration.

### **III. COMMENTS AND RECOMENDATIONS**

As originally planned, the BESP improvements were to be constructed in 3 separate and independent phases as follows

#### Phase 1 (New 500k gallon Digester & 160kW Combined Heat & Power System)

- Increase digestion capacity to meet regulations. Conversion of biogas to electricity will improve resiliency during power outages, reduce operating costs and greenhouse gas generation
- Estimated Cost: \$12.8M
- Status: Design and Environmental Review completed. Regulatory permits are being obtained. Construction is scheduled to start in the summer of 2023 and completed by end of 2024

#### Phase 2 (High Strength Waste Receiving Station)

- HSW Receiving Station (FOG and HSW) increases biogas production for heat and energy which further reduces operating costs



- Estimated Cost: \$3.3M
- Status: Preliminary Design completed. Environmental review started. Construction anticipated to start in the summer of 2026 and be complete by the year end of 2027

### Phase 3 (Centrifuge and Thermal Dryer)

- The centrifuge and thermal dryer will produce a Class A biosolids product that can be used regionally, and significantly reduces hauling costs and greenhouse gas production
- Estimated Cost: \$22.1M
- Status: Preliminary Design completed. Environmental review started. Construction anticipated to start in the summer of 2026 and be complete by the year end of 2027

A cashflow model was developed to determine how the delivery of the BESP projects would affect the District capital reserve fund balances with and without financing. The model showed how accelerating BESP phases 2 and 3 could result in cost savings estimated to be approximately \$20.6M

The District has obtained a private placement loan in the amount of \$14M at below market rate (2.98%) from Bank of America Energy Services Division to complete the planned BESP projects without having to increase sewer service fees for the identified improvements.

A summary of the BESP projects is attached to this report and a slide presentation on the status of the projects will be provided at the meeting.

This report is for informational purposes only. As such, no Board action is required.

## **IV. REFERENCE MATERIAL**

BESP project summary

# **Biosolids & Energy Strategic Plan Summary (BESP)**

09-29-2022

## **Background**

- BESP was Initiated in 2018 to reduce risk and costs associated with energy and biosolids disposal
- The goal was to provide a biosolids and energy roadmap and strategy to reach energy-sustainability by reassessing biosolids management practices in combination with numerous energy production approaches (energy generation, utilization, storage, and renewable energy sources)
- BESP identified several improvements that are grouped into 3 separate and independent phases

## **Project Information**

- **Phase 1 (New 500k gallon Digester & 160kW Combined Heat & Power System)**
  - Increase digestion capacity to meet regulations. Conversion of biogas to electricity will improve resiliency during power outages, reduce operating costs and greenhouse gas generation
  - Estimated Cost: \$12.8M
  - Status: Design and Environmental Review completed. Regulatory permits being obtained. Construction scheduled to start in the summer of 2023 and completed by end of 2024
- **Phase 2 (High Strength Waste Receiving Station)**
  - HSW Receiving Station (FOG and HSW) increases biogas production for heat and energy which further reduces operating costs
  - Estimated Cost: \$3.3M
  - Status: Preliminary Design completed. Environmental review started. Construction anticipated to start in the summer 2026 and be complete by year end of 2027
- **Phase 3 (Thermal Dryer)**
  - Thermal dryer produces Class A biosolids product that can be used regionally and significantly reduces hauling costs and greenhouse gas production
  - Estimated Cost: \$25.4M
  - Status Preliminary Design completed. Environmental review started. Construction anticipated to start in summer 2026 and be complete by end of 2027

## **Financing**

- District has obtained a private placement loan in the amount of \$14M at below market rate (2.98%) from Bank of America Energy Services Division to complete the BESP projects without having to increase sewer service fees for the identified improvements. Total operational cost savings associated with completion of the BESP projects over the 20-year term of loan estimated to be \$20.6M

# **AGENDA ITEM #3**

**AGENDA ITEM: 3**

**MEETING DATE: October 3, 2022**

**I. NATURE OF ITEM**

Status Report on 2022 Action Plan

**II. BACKGROUND INFORMATION**

The District's Governing Board held an annual planning meeting on Wednesday March 23, 2022, at Pacifica Suites. At this meeting, the Board reviewed the District's 2021 annual report along with the prior year and year to date financial information. A preliminary draft action plan for 2022 was developed based on this information that included 24 separate goals and 71 actions related to the District's Strategic Plan.

The action plan summary was approved by the Board, and staff was directed to provide quarterly status reports on its progress. As such, a status report on the 2022 action plan is presented herein for Board consideration

**III. COMMENTS AND RECOMMENDATIONS:**

Out of the 71 actions included in the 2022 action plan, 44 have been completed or are in progress. The remaining actions are scheduled for completion by the end of the fiscal year and/or will be incorporated into the 2023 annual action plan as appropriate.

This report is for informational purposes only. As such no Board action is required.

**IV. REFERENCE MATERIALS:**

2023 Action Plan Status Report dated October 3, 2022

**GOLETA SANITARY DISTRICT  
2022 ACTION PLAN STATUS REPORT  
10/3/22**

|                                                                                    |                                                                               | Original<br>Timeline | Current<br>Status | Estimated<br>Completion | Remarks                                                          |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|----------------------|-------------------|-------------------------|------------------------------------------------------------------|
| <b>Goal #1 Implement Long-Range Master Plan (LRMP) Projects</b>                    |                                                                               |                      |                   |                         |                                                                  |
| 1                                                                                  | Complete construction of Lift Station Rehabilitation Project                  | Q2 2023              | In Progress       | Q3 2023                 | Project awarded. Long lead equipment under development           |
| 2                                                                                  | Determine scope and timing of next LRMP rehabilitation project                | Q3 2023              |                   |                         |                                                                  |
| <b>Goal #2 Implement Biosolids &amp; Energy Strategic Plan (BESP) Improvements</b> |                                                                               |                      |                   |                         |                                                                  |
| 3                                                                                  | Finalize and approve MND for phase 1 project                                  | Q2 2022              | Complete          | Q2 2022                 | Final MND approved by Board on June 6, 2022                      |
| 4                                                                                  | Put BESP Phase 1 project out to bid                                           | Q2 2023              |                   | Q2 2023                 |                                                                  |
| 5                                                                                  | Complete preliminary engineering of BESP Phase 2 Improvements                 | Q3 2022              | In Progress       | Q3 2022                 | Draft Preliminary Design Report (PDR) in review                  |
| 6                                                                                  | Conduct Environmental Review of BESP phase 2 improvements                     | Q4 2022              | In Progress       | Q1 2023                 | Environmental review process for BESP Phase 2 project initiated. |
| 7                                                                                  | Conduct Value Engineering Analysis of BESP Phase 2 Improvements               | Q3 2022              | In Progress       | Q4 2022                 | Value Engineering Analysis underway                              |
| <b>Goal #3 Complete Lystemize Refeed Pilot Project</b>                             |                                                                               |                      |                   |                         |                                                                  |
| 8                                                                                  | Complete final phase of TWAS refeed test procedures and collect relevant data | Q2 2022              | Complete          | Q3 2022                 | Final test phase completed in September 2022                     |
| 9                                                                                  | Prepare project proforma based on project cost data and benefits              | Q2 2022              | In Progress       | Q4 2022                 | Draft proforma under review.                                     |
| 10                                                                                 | Board consideration of proforma and potential for long term use               | Q3 2022              |                   | Q4 2022                 |                                                                  |
| 11                                                                                 | Update LRMP if long term use warranted                                        | Q3 2022              |                   | Q4 2022                 |                                                                  |

| <b>Goal #4 Complete CIP/StoryMap Update</b>                                          |                                                                                           |         |             |         |                                                                      |
|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------|-------------|---------|----------------------------------------------------------------------|
| 12                                                                                   | Prepare project information sheets for new capital improvement projects (BESP and Lystek) | Q2 2022 | Complete    | Q3 2022 | Information sheets completed in August 2022                          |
| 13                                                                                   | Update StoryMap and post on District Website                                              | Q2 2022 | Complete    | Q3 2022 | StoryMap update complete in September 2022                           |
| <b>Goal #5 Complete reclamation facility disinfection study Improvements</b>         |                                                                                           |         |             |         |                                                                      |
| 14                                                                                   | Complete disinfection study                                                               | Q3 2022 | Complete    | Q2 2022 | Disinfection Study complete in June 2022                             |
| 15                                                                                   | Prepare report on recommended improvements                                                | Q3 2022 | Complete    | Q2 2022 | Disinfection Study report completed in June 2022                     |
| 16                                                                                   | Meet with GWD staff on recommended improvements                                           | Q3 2022 | Complete    | Q3 2022 | Meetings with GWD staff held in August and September                 |
| 17                                                                                   | Board consideration of recommended improvements                                           | Q3 2022 | Complete    | Q2 2022 | Recommended improvements included in FY22-23 budget                  |
| 18                                                                                   | Implementation of near term recommendations                                               | Q1 2023 | In Progress | Q1 2023 | Near term recommendations being evaluated and implemented as planned |
| <b>Goal #6 Initiate Review/Conceptual Engineering of Onsite Water Reuse Facility</b> |                                                                                           |         |             |         |                                                                      |
| 19                                                                                   | Prepare and issue RFQ for conceptual engineering analysis                                 | Q1 2023 |             |         |                                                                      |
| 20                                                                                   | Select Consultant and complete study                                                      | Q3 2023 |             |         |                                                                      |
| 21                                                                                   | Board consideration of study findings                                                     | Q4 2023 |             |         |                                                                      |
| <b>Goal #7 Adopt and Implement Capacity Exceedance Policy</b>                        |                                                                                           |         |             |         |                                                                      |
| 22                                                                                   | Complete outreach to affected users and schedule public hearing on proposed policy        | Q1 2023 |             |         |                                                                      |
| 23                                                                                   | Board consideration of Capacity Exceedance Policy                                         | Q2 2023 |             |         |                                                                      |
| 24                                                                                   | Implement policy as directed by Board                                                     | Q3 2023 |             |         |                                                                      |

**Goal #8 Conduct Sewer Service Charge Rate Study**

|    |                                                              |         |             |         |                                                                 |
|----|--------------------------------------------------------------|---------|-------------|---------|-----------------------------------------------------------------|
| 25 | Continue participation in CASA F&L study                     | Ongoing | In Progress | Ongoing | Staff continues to participate on Technical Advisory Committee. |
| 26 | Prepare RFQ/P for selection of rate study consultant         | Q4 2022 | In Progress | Q4 2022 | Draft RFQ under review                                          |
| 27 | Board consideration of rate study consultant                 | Q4 2022 |             |         |                                                                 |
| 28 | Conduct Sewer Service Charge Rate Study                      | Q1 2023 |             |         |                                                                 |
| 29 | Board consideration of rate study                            | Q1 2023 |             |         |                                                                 |
| 30 | Board adoption of new rate structure as needed               | Q2 2023 |             |         |                                                                 |
| 30 | Develop outreach communication plan on proposed rate changes | Q2 2023 |             |         |                                                                 |

**Goal #9 Consider alternative project delivery and finance options for future capital projects**

|    |                                                                                       |         |             |         |                                                                                          |
|----|---------------------------------------------------------------------------------------|---------|-------------|---------|------------------------------------------------------------------------------------------|
| 31 | Research alternative project delivery and finance options for future capital projects | Ongoing | In Progress | Ongoing | The use of alternative project delivery methods will be considered as conditions warrant |
| 32 | Seek grant funding for large capital projects                                         | Ongoing | In Progress | Ongoing | Grant opportunities for future capital projects                                          |

**Goal #10 Implement Pension Management Strategies**

|    |                                                      |         |  |  |  |
|----|------------------------------------------------------|---------|--|--|--|
| 33 | Develop UAL payoff plan based on updated balance     | Q4 2022 |  |  |  |
| 34 | Board consideration of UAL payoff plan               | Q1 2023 |  |  |  |
| 35 | Presentation of UAL payoff plan to contract entities | Q1 2023 |  |  |  |
| 36 | Implement approved UAL payoff plan                   | Q2 2023 |  |  |  |

| <b>Goal #11 Improve collaboration with partner agencies</b>                   |                                                                                                     |         |                    |         |                                                                                      |
|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------|--------------------|---------|--------------------------------------------------------------------------------------|
| 37                                                                            | Schedule meetings with UCSB on existing and future energy sustainability efforts                    | Q3 2022 | Complete           | Q3 2022 | Meeting with UCSB on future BESP projects held in August 2022.                       |
| 38                                                                            | Schedule meetings with GWD and COG on expanded rec water/reuse                                      | Q4 2022 | In Progress        | Q4 2022 | Meeting with COG City Manager held in September 2022                                 |
| 39                                                                            | Schedule meetings with SBMA on pretreatment proposal                                                | Q2 2022 | Complete & Ongoing | Q4 2022 | Several meetings with SBMA staff held.                                               |
| 40                                                                            | Meet with remaining contract entities to consider approval of Multi-Jurisdictional Agreements (MJA) | Q1 2023 | In Progress        | Q1 2023 | Meetings with SB, UCSB and County ongoing                                            |
| 41                                                                            | Develop Project Notification Policy pursuant to GWSD agreement on BESP Phase 1 Project              | Q4,2022 | In Progress        | Q4 2023 | Draft policy under review.                                                           |
| <b>Goal #12 Implement District Based Elections Pursuant to the CVRA</b>       |                                                                                                     |         |                    |         |                                                                                      |
| 42                                                                            | Conduct public hearings on proposed voting district areas                                           | Q2 2022 | Complete           | Q2 2022 | Second round of public meetings on draft district maps held on March 5 and 21, 2022. |
| 43                                                                            | Adopt voting district areas and send information to County in time for 2022 election                | Q2 2022 | Complete           | Q2 2022 | Board adopted final voting districts map on 4/3/2022                                 |
| <b>Goal #13 Conduct tri-annual Board self-assessment</b>                      |                                                                                                     |         |                    |         |                                                                                      |
| 44                                                                            | Conduct Board self-assessment                                                                       | Q3 2022 | Complete           | Q3 2022 | Board self assessment workshop held on August 4, 2022                                |
| 45                                                                            | Board consideration of self-assessment results & recommendations                                    | Q3 2022 | Complete           | Q3 2022 | Board self assessment workshop held on August 4, 2022                                |
| <b>Goal #14 Maintain certification as Santa Barbara County Green Business</b> |                                                                                                     |         |                    |         |                                                                                      |
| 46                                                                            | Review green business certification criteria to ensure compliance                                   | Q4 2022 |                    |         |                                                                                      |
| 47                                                                            | Prepare and submit application if required to maintain certification                                | Q1 2023 |                    |         |                                                                                      |
| 48                                                                            | Continue to support and participate in SBC Green Business program                                   | Ongoing |                    |         |                                                                                      |



| <b>Goal #15 Initiate Development of District Wide Resiliency Plan</b> |                                                                          |         |             |         |                                                          |
|-----------------------------------------------------------------------|--------------------------------------------------------------------------|---------|-------------|---------|----------------------------------------------------------|
| 49                                                                    | Prepare draft Resiliency Plan                                            | Q1 2023 |             |         | timing dependent on hiring of additional staff resources |
| 50                                                                    | Board consideration of draft Resiliency Plan                             | Q2 2023 |             |         | timing dependent on hiring of additional staff resources |
| 51                                                                    | Post approve RP on District Website                                      | Q2 2023 |             |         | timing dependent on hiring of additional staff resources |
| <b>Goal #16 Complete Climate Adaptation Plan</b>                      |                                                                          |         |             |         |                                                          |
| 52                                                                    | Complete draft CAP                                                       | Q2 2022 | Complete    | Q2 2022 | Draft CAP completed in May 2022                          |
| 53                                                                    | Board consideration of draft CAP                                         | Q2 2022 | Complete    | Q2 2022 | Board approval of CAP on May 2, 2022                     |
| 54                                                                    | Post approved CAP on website                                             | Q2 2022 | Complete    | Q2 2022 | Plan posted on wed in May 2022                           |
| <b>Goal #17 Implement annual outreach program activities</b>          |                                                                          |         |             |         |                                                          |
| 55                                                                    | Review annual outreach program with Board Outreach Committee             | Q1 2023 |             |         |                                                          |
| 56                                                                    | Board consideration of annual outreach program                           | Q1 2023 |             |         |                                                          |
| <b>Goal #18 Implement Competency Based Training Programs</b>          |                                                                          |         |             |         |                                                          |
| 57                                                                    | Complete and implement CBT programs for CS and Operations staff          | Q2 2023 | In Progress | Q3 2023 |                                                          |
| 58                                                                    | Initiate development of CBT program for Maintenance and Laboratory staff | Q2 2023 |             |         |                                                          |
| <b>Goal #19 Recruit and hire Senior Project Engineer</b>              |                                                                          |         |             |         |                                                          |
| 59                                                                    | Develop position description and survey comparable positions             | Q2 2022 | Complete    | Q2 2022 |                                                          |
| 60                                                                    | Board consideration of new position                                      | Q2 2022 | Complete    | Q2 2022 |                                                          |
| 61                                                                    | Recruit and hire Senior Project Engineer                                 | Q3 2022 | In Progress | Q4 2022 |                                                          |

| <b>Goal #20 Recruit and hire Safety and Regulatory Compliance Manager</b>                 |                                                                           |         |             |         |                                                  |
|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|---------|-------------|---------|--------------------------------------------------|
| <b>62</b>                                                                                 | Develop position description and survey comparable positions              | Q2 2022 | Complete    | Q2 2022 |                                                  |
| <b>63</b>                                                                                 | Board consideration of new position                                       | Q2 2022 | Complete    | Q2 2022 |                                                  |
| <b>64</b>                                                                                 | Recruit and hire Safety and Regulatory Compliance Manager                 | Q3 2022 | In Progress | Q4 2022 |                                                  |
| <b>Goal #21 Recruit and hire Senior Operator Position</b>                                 |                                                                           |         |             |         |                                                  |
| <b>65</b>                                                                                 | Recruit and hire Senior Operator Position                                 | Q3 2022 | In Progress | Q4 2022 |                                                  |
| <b>Goal #22 Conduct 5 yr. salary and benefits survey of comparable organizations</b>      |                                                                           |         |             |         |                                                  |
| <b>66</b>                                                                                 | Board consideration of survey results                                     | Q2 2022 | Complete    | Q2 2022 |                                                  |
| <b>67</b>                                                                                 | Implement salary and benefit adjustment per Board Direction               | Q2 2022 | Complete    | Q2 2022 | Salary adjustments included in FY 2022-23 budget |
| <b>Goal #23 Update succession plans for near term retirements and key staff positions</b> |                                                                           |         |             |         |                                                  |
| <b>68</b>                                                                                 | Update succession plans for near term retirements and key staff positions | Q3 2022 | In progress | Q3 2022 |                                                  |
| <b>Goal #24 Initiate development of GSD Employee Leadership Academy</b>                   |                                                                           |         |             |         |                                                  |
| <b>69</b>                                                                                 | Research similar programs at other agencies                               | Q3 2022 | In progress | Q3 2022 |                                                  |
| <b>70</b>                                                                                 | Consider joint program with other agencies                                | Q3 2022 |             |         |                                                  |
| <b>71</b>                                                                                 | Develop preliminary academy objectives, goals and policies                | Q2 2023 |             |         |                                                  |

# **GENERAL MANAGER'S REPORT**

## **GOLETA SANITARY DISTRICT GENERAL MANAGER'S REPORT**

The following summary report describes the District's activities from September 20, 2022, through October 3, 2022. It provides updated information on significant activities under three major categories: Collection System, Treatment/Reclamation and Disposal Facilities, and General and Administration Items.

### **1. COLLECTION SYSTEM REPORT**

#### **LINES CLEANING**

Staff continues routine lines cleaning in the areas of Berkeley Drive and Stow Canyon Road east of N. Fairview Avenue.

#### **CCTV INSPECTION**

Staff continues routine Closed-Circuit Television (CCTV) inspections in the area of Hollister Avenue and Puente Drive.

#### **GREASE AND OIL INSPECTIONS**

There are no changes.

#### **REPAIR AND MAINTENANCE**

The Vector truck returned from the Haaker maintenance facility in Los Angeles, CA. The water pump used for lines cleaning and various hydraulic components was replaced. The truck is back in operation. Staff will replace various other components, such as hoses and switches, as parts become available. These repairs are an effort to extend the service life of this vehicle which was originally purchased in 2016. Staff repaired the brakes on the dump truck. Staff continues with the lowering and raising of manholes on streets recently paved by Santa Barbara County crews. Tierra Contracting Inc. completed spot repairs on Diamond Crest Court and Sandpiper Lane. These are both private streets near the south end of Puente Drive. These locations were identified in the recent Asset Management Plan update as being among the most severe defects in need of repair. Preparations are underway for the next root foaming program. Approximately 10,500 linear feet of sewer line will be treated as part of the annual root control program in October.

#### **COMPETENCY BASED TRAINING**

Staff continues working with DKF Solutions staff. The District Closed Circuit Television Inspection (CCTVI) Electronic Standard Operating Procedure (eSOP) was completed. The Collection System Collection Based Training (CBT) initial program includes 16 procedures that DKF staff has/will develop both an interactive learning module within the District Vector Solutions website and an electronic eSOP in the District SmartSOP website for ready reference. To date 12 procedures have been completed and the remainder are in the final stages of completion. These procedures include Vector truck operation, CCTVI, Emergency Spill Response, Firestone Lift Station operations and response, Confined Space Entry, Fall Protection and other high frequency/high risk procedures.

### **COLLECTION SYSTEM MAINTENANCE TECHNICIAN I**

Recruitment is underway to fill a vacant Collection System Maintenance Technician I position.

## **2. TREATMENT, RECLAMATION AND DISPOSAL FACILITIES REPORT**

Plant flows increased to an average of 3.9 million gallons per day (MGD). We are still missing about .5 MGD from our daily flow. UCSB is back on campus. The demand for reclaimed water has begun to increase due to warmer temperatures. High concentrations and loadings during the weekends continue to cause intermittent challenges and various levels of plant interference. The Reclamation Disinfection Study by Hazen and Sawyer (Hazen) has been completed and our next step will include installing a Peracetic Acid dosing skid at the reclamation facility. This should be on site in the coming days.

The testing phase of Lystek Thickened Waste Activated Sludge (TWAS) pre-treatment pilot project is ongoing. We are running this process to see how much gas is produced with no heat. We believe the thermal hydrolysis process may reduce inhibitory chemicals that are adsorbed onto the sludge. We will be testing this hypothesis by sampling for these chemicals before and after the reactor, once a steady state during the demonstration period has been reached. Once the demonstration period is complete, a summary report of the results and proforma analysis will be prepared and brought forward to the Board.

The Influent Pump Station Rehabilitation project submittal and procurement process is coming to an end. The construction of the project may not start for another five to eight months, depending upon completion of the procurement process.

Biosolids and Energy Strategic Plan (BESP) Phases 2 & 3 preliminary engineering design continues to move forward. This project will provide a 30% design package for a centrifuge, thermal dryer, and a fats, oil and grease (FOG) receiving facility. This level of design is necessary to understand the cost and funding implications of the project.

The nanobubble project is up and running. Moleaer has been onsite the week of September 25, 2022 running laboratory tests. The installation of the second Nanobubble Generator at the Interstage pump station will begin the week of October 3, 2022. At this point we will start our 60-day trial to see if we can benefit from having a second Nanobubble Generator.

Maintenance staff will be working on the air valves at the plant lift station. The biogas boiler is now back online. We are back to using our own fuel and no longer using the natural gas boiler.

### **PUBLIC EDUCATION AND OUTREACH**

Staff met and interacted with hundreds of visitors at the Goleta Lemon Festival on September 24 and 25, 2022. Visitors to the District's booth spun the prize wheel to answer questions relating to the District operations for the first time in over 2 years. A final tally of visitors will be given to the Board at the next Board meeting.

### **3. GENERAL AND ADMINISTRATIVE ITEMS**

#### **Financial Report**

The District account balances as of October 3, 2022 shown below are approximations to the nearest dollar and indicate the overall funds available to the District at this time.

|                              |               |
|------------------------------|---------------|
| Operating Checking Accounts: | \$ 1,097,290  |
| Investment Accounts:         | \$ 32,363,102 |
| Total District Funds:        | \$ 33,460,392 |

The following transactions are reported herein for the period 09/20/22 – 10/03/22

|                                               |            |
|-----------------------------------------------|------------|
| Regular, Overtime, Cash-outs and Net Payroll: | \$ 124,630 |
| Claims:                                       | \$ 264,396 |

|                     |            |
|---------------------|------------|
| Total Expenditures: | \$ 389,025 |
| Total Deposits:     | \$ 802,226 |

Transfers of funds:

|                                                |          |
|------------------------------------------------|----------|
| LAIF to Community West Bank Operational (CWB): | \$ - 0 - |
| CWB Operational to CWB Money Market:           | \$ - 0 - |
| CWB Money Market to CWB Operational:           | \$ - 0 - |

The District's investments comply with the District's Investment Policy adopted per Resolution No. 16-606. The District has adequate funds to meet the next six months of normal operating expenses.

#### **Local Agency Investment Fund (LAIF)**

LAIF Monthly Statement – Previously submitted.

LAIF Quarterly Report – Previously submitted.

PMIA/LAIF Performance – Previously submitted.

PMIA Effective Yield – Previously submitted.

#### **Community West Bank (CWB)**

CWB Money Market Account – Previously submitted.

#### **Deferred Compensation Accounts**

CalPERS 457 Deferred Compensation Plan – August, 2022

Lincoln 457 Deferred Compensation Plan – Previously submitted.

#### **Personnel**

A verbal update will be provided at the meeting.

# CalPERS 457 Plan

August 31, 2022

This document includes important information to help you compare the investment options under your retirement plan. If you want additional information about your investment options, you can go to <https://calpers.voya.com>.

A free paper copy of the information available on the website can be obtained by contacting:

Voya Financial  
Attn: CalPERS 457 Plan  
P.O. Box 389  
Hartford, CT 06141  
(800) 260-0659

## **Document Summary**

This document has two parts. Part I consists of performance information for the plan investment options. This part shows you how well the investments have performed in the past. Part I also shows the total annual operating expenses of each investment option.

Part II provides additional information concerning Plan administrative fees that may be charged to your individual account.

# CalPERS 457 PLAN

## Part I. Performance Information For Periods Ended August 31, 2022

<https://calpers.voya.com>

Table 1 focuses on the performance of investment options that do not have a fixed or stated rate of return. Table 1 shows how these options have performed over time and allows you to compare them with an appropriate benchmark for the same time periods<sup>1</sup>. Past performance does not guarantee how the investment option will perform in the future. Your investment in these options could lose money. Information about an investment option's principal risks is available on the website listed above.

Table 1 also shows the Total Annual Operating Expenses of each investment option. Total Annual Operating Expenses are expenses that reduce the rate of return of the investment option<sup>2</sup>. The cumulative effect of fees and expenses can substantially reduce the growth of your retirement savings. Visit the U.S. Department of Labor's website for an example showing the long-term fees and expenses at <http://www.dol.gov/ebsa>. Fees and expenses are only one of many factors to consider when you decide to invest in an option. You may also want to think about whether an investment in a particular option, along with your other investments, will help you achieve your financial goals.

| Table 1 - Variable Net Return Investments                        |             |        |                        |          |                 |                |                                              |            |
|------------------------------------------------------------------|-------------|--------|------------------------|----------|-----------------|----------------|----------------------------------------------|------------|
| Name of Fund /<br>Name of Benchmark                              | Performance |        | Annualized Performance |          |                 |                | Total Annual Operating Expenses <sup>3</sup> |            |
|                                                                  | 3 Month     | 1 Year | 5 Years                | 10 Years | Since Inception | Inception Date | As a %                                       | Per \$1000 |
| <b>Equity Funds</b>                                              |             |        |                        |          |                 |                |                                              |            |
| State Street Russell All Cap Index Fund - Class I                | -3.55       | -13.41 | 10.94                  | -        | 11.21           | 10/07/13       | 0.31%                                        | \$3.10     |
| <i>Russell 3000 Index</i>                                        | -3.51       | -13.28 | 11.29                  | -        | 11.56           |                |                                              |            |
| State Street Global All Cap Equity ex-US Index Fund - Class I    | -8.96       | -20.25 | 1.54                   | -        | 2.76            | 10/07/13       | 0.32%                                        | \$3.20     |
| <i>MSCI ACWI ex-USA IMI Index (net)</i>                          | -8.49       | -19.96 | 1.74                   | -        | 2.98            |                |                                              |            |
| <b>Fixed Income</b>                                              |             |        |                        |          |                 |                |                                              |            |
| State Street US ShortTerm Gov't/Credit Bond Index Fund - Class I | -1.02       | -4.29  | 0.53                   | -        | 0.52            | 10/07/13       | 0.32%                                        | \$3.20     |
| <i>Bloomberg US 1-3 yr Gov't/Credit Bond Index</i>               | -0.96       | -3.98  | 0.92                   | -        | 0.98            |                |                                              |            |
| State Street US Bond Fund Index - Class I                        | -2.07       | -11.75 | 0.21                   | -        | 1.41            | 10/07/13       | 0.31%                                        | \$3.10     |
| <i>Bloomberg US Aggregate Bond Index</i>                         | -2.01       | -11.52 | 0.52                   | -        | 1.70            |                |                                              |            |
| <b>Real Assets</b>                                               |             |        |                        |          |                 |                |                                              |            |
| State Street Real Asset Fund - Class A                           | -6.59       | 9.88   | 7.18                   | -        | 4.00            | 10/08/13       | 0.44%                                        | \$4.40     |
| <i>State Street Custom Benchmark<sup>4</sup></i>                 | -6.45       | 10.39  | 7.51                   | -        | 4.38            |                |                                              |            |
| <b>Cash (Cash Equivalents)</b>                                   |             |        |                        |          |                 |                |                                              |            |
| State Street STIF                                                | 0.39        | 0.34   | 0.94                   | -        | 0.62            | 09/02/14       | 0.33%                                        | \$3.30     |
| <i>BofA ML 3-month US T-Bill</i>                                 | 0.23        | 0.37   | 1.12                   | -        | 0.81            |                |                                              |            |
| <b>Target Retirement Date Funds<sup>5</sup></b>                  |             |        |                        |          |                 |                |                                              |            |
| CalPERS Target Income Fund                                       | -3.21       | -11.38 | 2.80                   | 3.15     | 4.63            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP Income Policy Benchmark<sup>6</sup></i>                   | -3.10       | -11.15 | 3.02                   | 3.37     | 5.13            |                |                                              |            |
| CalPERS Target Retirement 2015                                   | -3.21       | -11.44 | 2.85                   | 3.65     | 5.61            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2015 Policy Benchmark<sup>6</sup></i>                     | -3.10       | -11.20 | 3.07                   | 3.90     | 6.12            |                |                                              |            |
| CalPERS Target Retirement 2020                                   | -3.67       | -12.08 | 3.47                   | 4.32     | 6.27            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2020 Policy Benchmark<sup>6</sup></i>                     | -3.54       | -11.85 | 3.68                   | 4.57     | 6.76            |                |                                              |            |
| CalPERS Target Retirement 2025                                   | -4.11       | -12.95 | 4.20                   | 5.21     | 7.06            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2025 Policy Benchmark<sup>6</sup></i>                     | -3.96       | -12.73 | 4.39                   | 5.45     | 7.53            |                |                                              |            |
| CalPERS Target Retirement 2030                                   | -4.60       | -13.64 | 4.71                   | 5.93     | 7.83            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2030 Policy Benchmark<sup>6</sup></i>                     | -4.43       | -13.41 | 4.98                   | 6.21     | 8.30            |                |                                              |            |
| CalPERS Target Retirement 2035                                   | -5.14       | -14.64 | 5.27                   | 6.63     | 8.47            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2035 Policy Benchmark<sup>6</sup></i>                     | -4.94       | -14.42 | 5.52                   | 6.92     | 8.99            |                |                                              |            |
| CalPERS Target Retirement 2040                                   | -5.67       | -15.30 | 5.80                   | 7.24     | 8.94            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2040 Policy Benchmark<sup>6</sup></i>                     | -5.45       | -15.09 | 6.07                   | 7.52     | 9.44            |                |                                              |            |
| CalPERS Target Retirement 2045                                   | -5.67       | -15.29 | 6.05                   | 7.52     | 9.12            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2045 Policy Benchmark<sup>6</sup></i>                     | -5.45       | -15.09 | 6.32                   | 7.80     | 9.65            |                |                                              |            |
| CalPERS Target Retirement 2050                                   | -5.67       | -15.29 | 6.05                   | 7.52     | 9.19            | 12/01/08       | 0.32%                                        | \$3.20     |
| <i>SIP 2050 Policy Benchmark<sup>6</sup></i>                     | -5.45       | -15.09 | 6.32                   | 7.80     | 9.65            |                |                                              |            |
| CalPERS Target Retirement 2055                                   | -5.67       | -15.30 | 6.05                   | -        | 6.21            | 10/07/13       | 0.32%                                        | \$3.20     |
| <i>SIP 2055 Policy Benchmark<sup>6</sup></i>                     | -5.45       | -15.09 | 6.32                   | -        | 6.54            |                |                                              |            |
| CalPERS Target Retirement 2060                                   | -5.67       | -15.30 | -                      | -        | 7.72            | 11/01/18       | 0.32%                                        | \$3.20     |
| <i>SIP 2060 Policy Benchmark<sup>6</sup></i>                     | -5.45       | -15.09 | -                      | -        | 7.99            |                |                                              |            |
| <b>Broad-Based Benchmarks<sup>7</sup></b>                        |             |        |                        |          |                 |                |                                              |            |
| <i>Russell 3000 Index</i>                                        | -3.51       | -13.28 | 11.29                  | 12.77    | -               | -              | -                                            | -          |
| <i>MSCI ACWI ex-USA IMI Index (net)</i>                          | -8.49       | -19.96 | 1.74                   | 4.70     | -               | -              | -                                            | -          |
| <i>Bloomberg US Aggregate Bond Index</i>                         | -2.01       | -11.52 | 0.52                   | 1.35     | -               | -              | -                                            | -          |



## Part II. Explanation of CalPERS 457 Plan Expenses August 31, 2022

<https://calpers.voya.com>

Table 2 provides information concerning Plan administrative fees and expenses that may be charged to your individual account if you take advantage of certain features of the Plan. In addition to the fees and expenses described in Table 2 below, some of the Plan's administrative expenses are paid from the Total Annual Operating Expenses of the Plan's investment options.

| Table 2 - Fees and Expenses                                    |                                  |                                                 |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------|----------------------------------|-------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Individual Expenses <sup>8</sup>                               |                                  |                                                 |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Service                                                        | Fee Amount                       | Frequency                                       | Who do you pay this fee to? | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Loan Origination Fee                                           | \$50                             | Per loan application                            | Voya                        | The charge covers the processing of your loan and applies each time you request a loan from your retirement account. This fee is deducted from your Plan account.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Maintenance Fee<br>(For loans taken on or after April 1, 2020) | \$35 (\$8.75 assessed quarterly) | Annual                                          | Voya                        | The charge covers the maintenance costs of your loan and applies on a quarterly basis. This fee is deducted from your Plan account.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Self-Managed Account (SMA) Maintenance Fee                     | \$50                             | Annual fee deducted monthly on a pro-rata basis | Voya                        | Schwab Personal Choice Retirement Account is available to you if your Employer has elected it as an option. This fee is deducted pro rata on a monthly basis from your core fund investments <sup>9</sup> in your CalPERS 457 account. For more information about SMAs, including a complete list of fees charged by Schwab for different types of investment transactions, please contact Schwab at (888) 393-PCRA (7272). Fees may also be incurred as a result of actual brokerage account trades. Before purchasing or selling any investment through the SMA, you should contact Schwab at (888) 393-PCRA (7272) to inquire about any fees, including any undisclosed fees, associated with the purchase or sale of such investment. |
| Self-Managed Account (SMA) Plan Administrative Fee             | 0.29% (\$2.90 per \$1,000)       | Annual fee deducted monthly on a pro-rata basis | Voya                        | The SMA Plan Administrative fee pays for recordkeeping costs for assets in your SMA account. This fee is deducted pro rata on a monthly basis from your core fund investments in your CalPERS 457 account. The SMA Plan Administrative Fee is subject to change based on total Plan assets.                                                                                                                                                                                                                                                                                                                                                                                                                                               |

### Footnotes for Table 1 and Table 2:

<sup>1</sup> Fund returns shown are net of investment management and administrative expenses and fees unless otherwise noted. Benchmark performance returns do not reflect any management fees, transaction costs or expenses. Benchmarks are unmanaged. You cannot invest directly in a benchmark.

<sup>2</sup> Historical annual operating expenses are not available. Reported annual operating expenses are estimated based on SSGA investment management, Voya recordkeeping, and SSGA capped operating expenses.

<sup>3</sup> Total annual operating expenses are comprised of investment management and administrative expenses and fees incurred by the funds.

<sup>4</sup> State Street Real Asset Fund has a custom benchmark comprised of 25% Bloomberg Roll Select Commodity Index, 25% S&P® Global Large MidCap Commodity and Resources Index, 10% Dow Jones US Select REIT Index, 20% Bloomberg US Government Inflation-Linked 1-10 Year Bond Index, and 20% S&P® Global Infrastructure Index.

<sup>5</sup> If the ending market value (EMV) falls to zero in any one month, the inception date resets to the next month with an EMV. Performance is then calculated from the new inception date.

<sup>6</sup> The benchmark for each Target Retirement Date Fund is a composite of asset class benchmarks that are weighted according to each Fund's policy target weights. The asset class benchmarks are Russell 3000 Index, MSCI ACWI ex-USA IMI Index (net), Bloomberg US Aggregate Bond Index, the SSGA customized benchmark for Real Assets (see footnote 4), and BofA ML 3-month US T-Bill.

<sup>7</sup> Broad-based benchmarks grouped here provide comparative performance standards for domestic equity, international equity and fixed income.

<sup>8</sup> The CalPERS Board of Administration periodically reviews the plan administrative fees and adjusts fees to reflect expenses incurred by the Plan. Participant fees are charged to reimburse CalPERS for actual administrative fees of the Plan.

<sup>9</sup> Core fund investments are listed in Table 1 above the Target Retirement Date funds. Core funds include: State Street Russell All Cap Index Fund (Class I), State Street Global All Cap Equity ex-US Index Fund (Class I), State Street US Short Term Government/Credit Bond Index Fund (Class I), State Street US Bond Fund Index (Class I), State Street Real Asset Fund (Class A), and State Street Short Term Investment Fund ("STIF").

**DISTRICT  
CORRESPONDENCE**  
Board Meeting of October 3, 2022



**Date:**                    **Correspondence Sent To:**

1. 09/14/2022    Cayla Cook  
                     Hazen and Sawyer  
**Subject:** Third Party Collaboration Letter, Impact of Solid Stream Treatment on Microplastics in Biosolids (the Water Research Foundation – Tailored Collaboration Program)
  
2. 09/20/2022    California Regional Water Quality Control Board  
                     Central Coast Region  
**Subject:** Monthly Monitoring and Reporting Review Section
  
3. 09/20/2022    City of Goleta  
                     Darryl Mimick  
**Subject:** Sewer Service Availability  
Sewer Service Connection for Willow Industrial Park  
A.P.N. 071-017-083 near Thornwood Drive and S. Kellogg Avenue,  
Goleta CA
  
4. 09/21/2022    Steven M. Fort  
                     Suzanne Elledge Planning & Permitting Services  
**Subject:** Sewer Service Availability  
Proposed Lot Split for 1 Existing Single-Family Residence and  
1 Existing ADU  
A.P.N. 067-171-019 at 434 Venado Drive, Santa Barbara, CA

**Date:**                    **Correspondence Received From:**

1. 08/31/2022    HASA  
**Subject:** HASA Bulk Sodium Hypochlorite Products

***Hard Copies of the Correspondence are available at the District's Office for review***