

**MINUTES**  
REGULAR MEETING OF THE GOVERNING BOARD  
GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY  
DISTRICT OFFICE CONFERENCE ROOM  
ONE WILLIAM MOFFETT PLACE  
GOLETA, CALIFORNIA 93117

June 20, 2016

**CALL TO ORDER:** President Rose called the meeting to order at 6:30 p.m.

**BOARD MEMBERS PRESENT:** Sharon Rose, Jerry D. Smith, John R. Fox, Steven T. Majoewsky, George W. Emerson

**BOARD MEMBERS ABSENT:** None

**STAFF MEMBERS PRESENT:** Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance and Human Resources Manager/Board Secretary and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.

**OTHERS PRESENT:** Larry Meyer, Director Goleta West Sanitary District and Rick Merrifield, Director Goleta Water District.

**APPROVAL OF MINUTES:** Director Smith made a motion, seconded by Director Emerson, to approve the minutes of the regular Board meeting of 06/06/16. The motion carried by the following vote:

(16/06/1607)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson  
NOES: None  
ABSENT: None  
ABSTAIN: None

**POSTING OF AGENDA:** The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District 72 hours in advance of the meeting.

**PUBLIC COMMENTS:** None

**BUSINESS:**

1. **AWARD OF CONTRACT FOR LED LIGHTING RETROFIT PROJECT.**  
Mr. Wagner gave the staff report with the assistance of representatives from the Energy Network.

Director Smith made a motion, seconded by Director Majoewsky to proceed with the contract proposal with Facility Solutions Group for the LED Lighting Retrofit and to direct the General Manager to execute a GSD form contract.

The motion carried by the following vote:

(16/06/1608)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson  
NOES: None  
ABSENT: None  
ABSTAIN: None

Director Smith made a motion, seconded by Director Rose to proceed with the Southern California Edison on bill financing for the LED Lighting Retrofit project with Facility Solutions Group.

The motion carried by the following vote:

(16/06/1609)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson  
NOES: None  
ABSENT: None  
ABSTAIN: None

2. STATUS REPORT ON ASSET REGISTRY PILOT STUDY AND CONSIDERATION OF AWARD OF CONTRACT TO HAZEN & SAWYER FOR A SYSTEM WIDE TREATMENT PLANT FACILITIES ASSET REGISTRY AND CONDITION ASSESSMENT.

Mr. Wagner gave the staff report.

Director Rose made a motion, seconded by Director Emerson to approve and authorize the General Manager to execute the contract with Hazen & Sawyer for a system wide Treatment Plant facilities asset registry and condition assessment in an amount not to exceed \$119,540.

The motion carried by the following vote:

(16/06/1610)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson  
NOES: None  
ABSENT: None  
ABSTAIN: None

3. CONSIDERATION OF ADDITIONAL REVISIONS TO DISTRICT'S MUNICIPAL SERVICES REVIEW DOCUMENT.

Mr. Wagner gave the staff report.

Director Majoewsky made a motion, seconded by Director Emerson to direct staff to go forward with the proposed changes to the District's Municipal Services Review and Sphere of Influence update and submit to Santa Barbara LAFCO.

The motion carried by the following vote:

(16/06/1611)

AYES:	5	Rose, Smith, Fox, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

4. CONSIDERATION DISTRICT'S PROPOSED BUDGET FOR FISCAL YEAR 2016-17.

Mr. Wagner and Mr. Mangus presented the proposed budget to the Board.

Director Smith made a motion, seconded by Director Majoewsky to approve and adopt the proposed Budget for Fiscal Year 2016-17.

The motion carried by the following vote:

(16/06/1612)

AYES:	5	Rose, Smith, Fox, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

5. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 16-601 APPROVING REVISED ORGANIZATION CHART AND EMPLOYEE PAY SCHEDULE.

Mr. Wagner gave the staff report.

Director Majoewsky made a motion, seconded by Director Emerson to approve and adopt Resolution No. 16-601 Approving the revised Organizational Chart and Employee Pay Schedule, effective July 1, 2016.

The motion carried by the following vote:

(16/06/1613)

AYES:	5	Rose, Smith, Fox, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

6. GENERAL MANAGER'S REPORT

Mr. Wagner gave the report.

7. LEGAL COUNSEL'S REPORT

Mr. Battles reported on a recently decided California Court of Appeals case regarding public comments provisions of the Brown Act in which both procedures and requirements of filing a case were at issue.

8. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Smith reported on his attendance at the CWEA Tri-Counties Section workshop held at the District.

Director Emerson presented the CSDA Legislation Committee Report.

Director Fox – No report.

Director Majoewsky – No report.

9. PRESIDENT'S REPORT

President Rose reported on the Goleta Water District meeting she attended.

10. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

11. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

12. CLAIMS

Director Majoewsky made a motion, seconded by Director Fox, to ratify and approve the claims, for the period 06/07/16 to 06/20/16 as follows:

Running Expense Fund #4640	\$	303,729.37
Capital Reserve Fund #4650	\$	1,940.20
Depreciation Replacement Reserve Fund #4655	\$	76,123.82

The motion carried by the following vote:

(16/06/1614)

AYES:	5	Rose, Smith, Fox, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:36 p.m.

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Sharon Rose  
Governing Board President

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Robert O. Mangus, Jr.  
Governing Board Secretary

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Jerry D. Smith

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John R. Fox

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Steven T. Majoewsky

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George W. Emerson