

MINUTES
SPECIAL MEETING OF THE GOVERNING BOARD
GOLETA SANITARY DISTRICT
A PUBLIC AGENCY
DISTRICT OFFICE CONFERENCE ROOM
ONE WILLIAM MOFFETT PLACE
GOLETA, CALIFORNIA 93117

November 20, 2017

CALL TO ORDER:

President Smith called the meeting to order at 2:02 p.m.

BOARD MEMBERS PRESENT:

Jerry D. Smith, Steven T. Majoewsky, George W. Emerson, Sharon Rose (arrived at 2:03 p.m.), Robert O. Wageneck

BOARD MEMBERS ABSENT:

None

STAFF MEMBERS PRESENT:

Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance and Human Resources Manager/Board Secretary and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.

OTHERS PRESENT:

None

APPROVAL OF MINUTES:

Director Wageneck made a motion, seconded by Director Majoewsky, to approve the minutes of the Regular Board meeting of 11/06/17. The motion carried by the following vote:

(17/11/1782)

AYES:	4	Smith, Majoewsky, Emerson, Wageneck
NOES:		None
ABSENT:	1	Rose
ABSTAIN:		None

POSTING OF AGENDA:

The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 24 hours in advance of the meeting.

PUBLIC COMMENTS:

None

BUSINESS:

1. **CONSIDERATION OF AWARD OF PURCHASE CONTRACT FOR CCTV PIPELINE INSPECTION SYSTEM AND RETROFIT OF CCTVI TRUCK**
Mr. Wagner gave the staff report.

Director Majoewsky made a motion, seconded by Director Wageneck to authorize the purchase order contract with Plumbers Depot for the CCTV Pipeline Inspection System and retrofit subject to meeting the NTSC standard.

The motion carried by the following vote:

(17/11/1783)

AYES:	5	Smith, Majoewsky, Emerson, Rose, Wageneck
NOES:		None
ABSENT:		None
ABSTAIN:		None

2. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 17-622 AMENDING POLICY #206 OF THE HUMAN RESOURCES POLICY AND PROCEDURE MANUAL
Mr. Wagner gave the staff report.

Director Wageneck made a motion, seconded by Director Emerson to approve and adopt Resolution No. 17-622 amending Policy #206 of the Human Resources Policy and Procedure Manual, as amended by the Board.

The motion carried by the following vote:

(17/11/1784)

AYES:	5	Smith, Majoewsky, Emerson, Rose, Wageneck
NOES:		None
ABSENT:		None
ABSTAIN:		None

3. CONSIDERATION AND ACTION REGARDING CAPITAL RESERVE FUND PURPOSE AND USE
Mr. Wagner gave the staff report.

Director Rose made a motion, seconded by Director Majoewsky to direct Staff and Legal Counsel to work on revisions to Ordinances and Resolutions to more clearly define the Capital Reserve Fund purpose and use and the purpose and use into the future.

The motion carried by the following vote:

(17/11/ 1785)

AYES:	5	Smith, Majoewsky, Emerson, Rose, Wageneck
NOES:		None
ABSENT:		None
ABSTAIN:		None

4. GENERAL MANAGER'S REPORT
Mr. Wagner gave the report.

5. LEGAL COUNSEL'S REPORT
Mr. Battles reported on SB45 regarding further restrictions on mass mailings that are made at public expense, specifically mailings within sixty days of an election.

6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Wageneck – No report.

Director Rose – Reported on her visitation to the Goleta West Sanitary District's Personnel Committee meeting and distributed a handout on their procedures for reviewing the General Manager.

She made a request to be compensated for a makeup Goleta Sanitary District Personnel Committee meeting she arranged with Mr. Wagner.

Director Wageneck made a motion, seconded by Director Emerson to approve payment of compensation and expenses associated with the make-up Personnel Committee meeting.

The motion carried by the following vote:

(17/11/1786)

AYES:	4	Majoewsky, Emerson, Rose, Wageneck
NOES:	1	Smith
ABSENT:		None
ABSTAIN:		None

Director Majoewsky – Reported on the Goleta Water District meeting he attended.

Director Emerson – No report.

7. PRESIDENT'S REPORT
President Smith reported on the Goleta West Sanitary District meeting he attended.

8. ITEMS FOR FUTURE MEETINGS

Director Rose requested and there was a consensus of the Board to bring a discussion item on the process and procedures for the General Manager's review.

9. CORRESPONDENCE
The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

10. APPROVAL AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Rose made a motion, seconded by Director Emerson, to ratify and approve the claims for the period 11/07/17 to 11/20/17 as follows:

Running Expense Fund #4640	\$	457,617.39
Depreciation Replacement Reserve Fund #4655	\$	3,554.46

The motion carried by the following vote:

(17/11/1787)

AYES:	5	Smith, Majoewsky, Emerson, Rose, Wageneck
NOES:		None
ABSENT:		None
ABSTAIN:		None

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:10 p.m.

Jerry D. Smith
Governing Board President

Robert O. Mangus, Jr.
Governing Board Secretary

Steven T. Majoewsky

George W. Emerson

Sharon Rose

Robert O. Wageneck