

AGENDA

REMOTE MEETING NOTICE

This meeting will be accessible by remote video conferencing. Please be advised that while the District will endeavor to ensure these remote participation methods are available, the District does not guarantee that they will be technically feasible or work all the time. Further, the District reserves the right to terminate these remote participation methods (Subject to Brown Act Restrictions) at any time and for whatever reason. The public may observe and participate in this meeting remotely via Zoom as set forth below.

INSTRUCTIONS FOR USING ZOOM

- Join the meeting using the link below.
- You must have audio and microphone capabilities on the device you are using to join the meeting.
- When you join the meeting make sure that you join the meeting with audio and follow the prompts to test your speaker & microphone prior to joining the meeting.

TO SPEAK DURING PUBLIC COMMENT USING ZOOM

- The Board President will announce when it is time for Public Comment.
- Click on the Raise Hand icon if you would like to speak during Public Comment.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- You will have three (3) minutes to speak. When your time is up, you will be muted.

TO SPEAK ON AN ITEM USING ZOOM

- The Board President will call the item and staff will begin the staff report.
- Click on the Raise Hand icon if you would like to speak on the item.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- You will have three (3) minutes to speak. When your time is up, you will be muted.
- You will repeat this process for each item you want to speak on.

FOR OPEN SESSION PARTICIPATION

Join Meeting Electronically at:

Join Zoom Meeting

<https://us02web.zoom.us/j/89827628614?pwd=7qWxODZoB90XVGWcnuVriYHTl2ILKa.1>

Meeting ID: 898 2762 8614

Passcode: 470050

Please attend in person or by submitting your comment via email to:
RMangus@GoletaSanitary.Org

A G E N D A
REGULAR MEETING OF THE GOVERNING BOARD
OF THE GOLETA SANITARY DISTRICT
A PUBLIC AGENCY

One William Moffett Place
Goleta, California 93117

November 3, 2025

CALL TO ORDER: 6:30 p.m.

ROLL CALL OF MEMBERS

BOARD MEMBERS: Steven T. Majoewsky
Dean Nevins
Jonathan Frye
Edward Fuller
Joseph Glancy

CONSIDERATION OF THE MINUTES OF THE BOARD MEETING

The Board will consider approval of the Minutes of the Regular Meeting of October 20, 2025.

PUBLIC COMMENTS - Members of the public may address the Board on items within the jurisdiction of the Board. Under provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. Please limit your remarks to three (3) minutes and if you wish, state your name and address for the record.

POSTING OF AGENDA – The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's web site 72 hours in advance of the meeting.

BUSINESS:

1. CONSIDERATION AND DISCUSSION OF THE CURRENT CLAIMS APPROVAL PROCESS
(Board may take action on this item.)
2. UPDATE ON THE ENERGY STORAGE PROJECT
3. UPDATE ON THE DISTRICT'S FEE AND SEWER RATE STUDY
4. GENERAL MANAGER'S REPORT
5. LEGAL COUNSEL'S REPORT

6. COMMITTEE/DIRECTOR'S REPORTS AND APPROVAL/RATIFICATION OF DIRECTOR'S ACTIVITIES
7. PRESIDENT'S REPORT
8. ITEMS FOR FUTURE MEETINGS
9. CORRESPONDENCE
(The Board will consider correspondence received by and sent by the District since the last Board Meeting.)
10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT
(The Board will be asked to ratify claims.)

ADJOURNMENT

Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's Finance Director at least 3 hours prior to the meeting by telephone at (805) 967-4519 or by email at info@goletasanitary.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at One William Moffett Place, Goleta, California 93117.

MINUTES

MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
GOLETA SANITARY DISTRICT
A PUBLIC AGENCY
DISTRICT OFFICE CONFERENCE ROOM
ONE WILLIAM MOFFETT PLACE
GOLETA, CALIFORNIA 93117

October 20, 2025

CALL TO ORDER:

President Majoewsky called the meeting to order at 6:30 p.m.

BOARD MEMBERS PRESENT:

Steven T. Majoewsky, Jonathan Frye, Edward Fuller, Joseph Glancy

BOARD MEMBERS ABSENT:

Director Nevins viewed the meeting remotely via zoom. He was not able to participate in the meeting as his remote location was not posted with the agenda for this meeting. Mr. Nevins signed into the meeting as a member of the public.

STAFF MEMBERS PRESENT:

Steve Wagner, General Manager/District Engineer, Vyto Adomaitis, Assistant General Manager, Rob Mangus, Finance Director/Board Secretary and Reese Wilson, Engineering Manager, and Jeff Ferre, General Counsel (via Zoom)

OTHERS PRESENT:

David Linville, Director, Goleta Water District (via Zoom)
Tom Evans, Director, Goleta Water District (via Zoom)
Craig Geyer, Director, Goleta West Sanitary District (via Zoom)

APPROVAL OF MINUTES:

Director Fuller made a motion, seconded by Director Frye, to approve the minutes of the Regular Board meeting of 10/06/2025. The motion carried by the following vote:

(25/10/2060)

AYES:	4	Majoewsky, Frye, Fuller, Glancy
NOES:		None
ABSENT:	1	Nevins
ABSTAIN:		None

POSTING OF AGENDA:

The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 72 hours in advance of the meeting.

PUBLIC COMMENTS:

None

BUSINESS:

1. CONSIDERATION OF TRANSFERING FUNDS FROM COMMUNITY WEST BANK MONEY MARKET/ICS ACCOUNTS TO CA-CLASS OR LAIF
Mr. Wagner gave the staff report. No Board action was taken.
2. CONSIDERATION OF CURRENT BOARD MEETING AGENDA MANAGEMENT PROCEDURES AND POSSIBLE USE OF COMPUTERIZED AGENDA MANAGEMENT SYSTEM
Mr. Wagner gave the staff report. No Board action was taken.
3. CONSIDERATION OF FY26 ACTION PLAN STATUS REPORT
Mr. Wagner gave the status report on this update item. No Board action was taken.
4. GENERAL MANAGER'S REPORT
Mr. Wagner gave the report.
5. LEGAL COUNSEL'S REPORT
Mr. Ferre reported on SB 707 recently signed by the Governor to take effect January 1, 2026 which modifies the Brown Act. There are many changes for large agencies and further outlines just cause for Directors to attend meeting via zoom or other than in person.
6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Fuller – No report.

Director Frye – No report.

Director Glancy – No report.
7. PRESIDENT'S REPORT
President Majoewsky – Reported on the Goleta Water District meeting he attended.
8. ITEMS FOR FUTURE MEETINGS
No Board action was taken to return with an item.

9. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Frye made a motion, seconded by Director Fuller, to ratify and approve the claims, for the period 10/07/2025 to 10/20/2025 as follows:

Running Expense Fund #4640	\$	579,200.80
Capital Reserve Fund #4650	\$	598,364.33
Depreciation Replacement Reserve Fund #4655	\$	5,761.40

The motion carried by the following vote:

(25/10/2061)

AYES:	4	Majoewsky, Frye, Fuller, Glancy
NOES:		None
ABSENT:	1	Nevins
ABSTAIN:		None

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:33 p.m.

ATTEST

Steven T. Majoewsky
Governing Board President

Robert O. Mangus, Jr.
Governing Board Secretary

AGENDA ITEM #1

AGENDA ITEM: 1

MEETING DATE: November 3, 2025

I. NATURE OF ITEM

Consideration and Discussion of the Current Claims Approval Process

II. BACKGROUND INFORMATION

On September 3, 2025, the Board requested to have a discussion on the District's claims approval and ratification process at a future meeting. As such, this item is being brought to the Board for further discussion and direction.

III. COMMENTS AND RECOMMENDATIONS

The District's Board of Directors (Board) currently reviews and approves/ratifies recent payments (claims) made by the District at each regularly scheduled Board meeting. Once approved by the Board, each claim is processed for payment. Utility bills and other time-sensitive payments may be processed prior to Board approval to avoid late fees and/or penalties. The current claims process has been in place for several years and provides a high level of transparency. The claims list shows every recent payment made by the District and can be viewed by any member of the public at the Board meeting.

The District's purchasing process typically begins with a requisition, which is prepared by staff and approved by their supervisor. The requisition is then reviewed and approved by the Finance Director for general ledger account coding and forwarded to the General Manager for approval. If necessary, a formal purchase order between the District and the vendor is generated. Goods and services are then rendered or delivered, and the District is invoiced. Invoices are approved, account coded, and entered into the accounts payable module of the District's financial software to record the transaction and match with a purchase order (if one was created). Before a batch of checks is processed, an accounts payable proof list is produced, reviewed, and approved. The batch information is exported to excel to create the claims list for review and approval by the Board. The claims are listed by fund. The exported descriptions require review as they only show the first line of description, and invoices may also be split between District funds. This process does not distinguish between any sort of amount threshold.

A reconciliation worksheet is used to compare reporting from one General Manager's Report financial section to the next. A comparison of balances, expenditures, and deposits is made.

Staff is not aware of any specific law or regulation related to how the District processes and approved its claims. Other districts use different procedures and delegate various levels of approval to staff to make payments as needed.

Staff is seeking Board direction on what changes, if any, to our current claims process that they would like to make. If changes are desired, staff will work with legal counsel and return with a revised claims procedure for Board consideration.

IV. REFERENCE MATERIAL

None

AGENDA ITEM #2

AGENDA ITEM: 2

MEETING DATE: November 3, 2025

I. NATURE OF ITEM

Update on the Energy Storage Project

II. BACKGROUND INFORMATION

The Goleta Sanitary District's wastewater treatment plant is a significant user of electricity. Utility costs are projected to rise steadily in the coming years due to increased time-of-use rates and demand charges. In order to reduce the reliance on aging electrical infrastructure and to decrease overall electricity costs, the District has proposed an energy storage project.

The proposed project consists of the design, procurement, and installation of an 807-kW solar array, a 408-kW/1632-kWh battery energy storage system, and a microgrid controller at the District. This energy system is estimated to include 1,350 solar panels and will be integrated with the existing electrical infrastructure.

Government Code §§4217.10–4217.18 (GC 4217) authorizes public agencies to enter into energy service contracts for these types of projects without competitive bidding if the governing body finds that the anticipated costs of the energy supplied by the project will be less than the anticipated costs without the project.

On October 6, 2025, the Board authorized the General Manager to pursue the project in conformance with GC 4217. The General Manager is further authorized to take all necessary and appropriate steps to facilitate the procurement process including the recommendation of an award of contract to the Board of Directors for final consideration and approval.

The District issued requests for bids for batteries and solar panels on October 8, 2025. Several bids were received for each type of equipment: batteries and solar panels. The equipment bids are being reviewed by District staff and TerraVerde, the District's energy services consultant. Notably, the bids contained several solar panel modules and one battery model that are Build America Buy America Act (BABA) compliant, which is important in order to qualify for EPA Community Project Grant funding.

In parallel with the equipment procurement, the District is engaging with qualified Design-Build Entities to complete the project pursuant to GC 4217. Several of these Design-Build Entities have expressed concerns regarding the use of District purchased equipment, citing their preference to install the equipment which they are most comfortable with. Because of this, staff is exploring the

merits of procuring equipment separately or as part of a contract with a Design-Build Entity.

III. COMMENTS AND RECOMMENDATIONS

Staff is moving forward with the project pursuant to GC 4217 and will bring a subsequent agenda item on the Energy Storage Project to the Board in December for additional information and possible action.

IV. REFERENCE MATERIALS

None

AGENDA ITEM #3

AGENDA ITEM: 3

MEETING DATE: November 3, 2025

I. NATURE OF ITEM

Update on the District's Fee and Sewer Rate Study

II. BACKGROUND INFORMATION

In February of this year, the Board took action to authorize approval of a Professional Services Agreement with Raftelis for a Fee and Sewer Rate Study.

For background, the District charges sewer service fees to its customers for the collection, treatment, and disposal of wastewater based on detailed rate studies in conformance with the Clean Water Act and other related laws and regulations. The District also charges connection fees for new service connections to its sewer system and fees for the annexation of parcels into the District's service territory. These fees are adjusted periodically as the costs associated with providing sewer service increase over time. The last time the District adjusted its sewer service fees was in 2019. The last time the District completed a rate review was in 2012, with the assistance of the consulting firm Black and Veatch. The Fee and Sewer Rate Study currently being undertaken is included in the District's Annual Action Plan for FY25.

The work being performed by Raftelis can be categorized into three areas:

1. Financial Plan Model
2. Cost of Service Analysis
3. Rate Alternatives Design

The Financial Plan Model is more than 90% complete. Major components of the model have been reviewed with staff, including capital allocations and operating cost allocations between agencies, the prior year actual costs and current year operational budgets, and revenues from sewer service charges. The Cost-of-Service Analysis is in progress. The analysis determines the user fees collected from GSD customers and cost allocations to the District's cost centers. The Rate Alternatives Design is also in progress and is being reviewed with staff and legal counsel.

Once the above work is completed, a presentation on the Financial Plan Results, Cost of Service Analysis, and draft Rate Alternatives/Rate Proposals will be brought the Finance Committee and the full Board for review in December.

Depending on any changes the Board desires to make to the baseline assumptions and/or draft rate alternatives, an updated sewer service rate

proposal will be brought to the Board for final review prior to initiating the Proposition 218 noticing process and public hearing as required for consideration and adoption of new sewer service fees.

Based on the current work schedule, staff anticipates a Proposition 218 Public Hearing in April 2026, with implementation of any newly adopted fees and rates by July 1, 2026.

III. COMMENTS AND RECOMMENDATIONS

Under the terms of the existing Professional Services Agreement, Raftelis will complete all work for the project by June 2026. Staff is working closely with Raftelis to ensure all work tasks for the Fee and Sewer Rate Study are completed on schedule.

This item is for informational purposes only. No Board action is required.

IV. REFERENCE MATERIALS

None

GENERAL MANAGER'S REPORT

GOLETA SANITARY DISTRICT GENERAL MANAGER'S REPORT

The following summary report describes the District's activities from October 21, 2025, through November 3, 2025. It provides updated information on significant activities under three major categories: Collection System, Treatment/Reclamation and Disposal Facilities, and General and Administration Items.

1. COLLECTION SYSTEM REPORT

LINES CLEANING

Staff has been conducting routine lines cleaning in the area of Arundel and Cathedral Oaks Roads, and other locations throughout the District, as they work to close out open sections/work orders. Staff has also been conducting priority lines cleaning throughout the District.

CCTV INSPECTION

The Closed-Circuit Television (CCTV) inspection van is currently out of service due to a problem with the brake system. The van is at an auto repair shop for diagnosis and repair. Staff has been using the department's push camera to conduct routine Closed-Circuit Television (CCTV) inspections in locations throughout the District, as they work to close out open sections/work orders. Staff has also been conducting priority CCTV inspections throughout the District.

EASEMENT CLEARING

Staff has been conducting brush clearing around manholes on the Atascadero Creek trunk sewer main.

REPAIR AND MAINTENANCE

Granite Construction continues work on the City of Goleta's 2025 Arterial Pavement Project. There are approximately 32 manholes and cleanouts to be adjusted. Granite Construction will be adjusting the District's frames and covers as part of this paving project. Staff is coordinating the work with the City of Goleta and Granite Construction staff and providing replacement frames and covers as needed.

GREASE AND OIL INSPECTIONS

Staff continues with annual Grease and Oil inspections at food service establishments within the District.

MARIA YGNACIO CREEK FISH PASSAGE PROJECT

Lone Star Engineering continues construction on South Coast Habitat Restoration's project to restore fish passage in Maria Ygnacio Creek at South Patterson Avenue, where it flows into Atascadero Creek. As part of the project, Lone Star Engineering will be encasing in concrete the section of the District's 12-inch sewer main that is located in the Maria Ygnacio Creek bed. Lone Star Engineering has been cleaning up debris and repairing damaged concrete formwork following the storm event that produced significant stormwater flow in the creek on October 13 and 14, 2025. At the time of this report, work had not begun on the encasement of the sewer main. Staff will be inspecting the protection and encasement work of the sewer main during construction.

2. TREATMENT, RECLAMATION AND DISPOSAL FACILITIES REPORT

Plant flows for the month of October 2025 averaged 5.7 million gallons a day (MGD). The Reclamation Plant is online and producing an average of 1.0 MGD. Construction of the BESP Phase 1 project continues.

The excavation around Digester #4 is being filled with slurry concrete. This started on October 27, 2025, and will continue until finished.

Work continues on the Hach ammonia probes at the aeration basin. The Maintenance Department has installed the replacement probes, which are now online and reading. HACH will be onsite on November 12, 2025, for the training and calibrating. The boneyard is being cleaned up, and we are preparing to put four additional Conex boxes in that area for storage.

3. GENERAL AND ADMINISTRATIVE ITEMS

Financial Report

The District account balances as of November 3, 2025, shown below, are approximations to the nearest dollar and indicate the overall funds available to the District at this time.

Operating Checking Accounts:	\$ 874,943
Investment Accounts (including interest earned):	<u>\$ 43,161,975</u>
Total District Funds:	\$ 44,036,918

The following transactions are reported herein for the period 10/21/2025 – 11/03/2025

Regular, Overtime, Cash-outs, and Net Payroll:	\$ 181,246
Claims:	\$ 151,821
Total Expenditures:	\$ 333,067
Total Deposits:	\$ 928,883

Transfers of funds:

LAIF to Community West Bank Operational (CWB):	\$ - 0 -
CWB Operational to CWB Money Market:	\$ - 0 -
CWB Money Market to CWB Operational:	\$ - 0 -
CWB Operational to CA-Class Investment Account	\$ - 0 -
CA-Class Investment Account to CWB Operational	\$ - 0 -

The District's investments comply with the District's Investment Policy adopted per Resolution No. 16-606. The District has adequate funds to meet the next six months of normal operating expenses.

Local Agency Investment Fund (LAIF)

LAIF Monthly Statement – Previously reported.
LAIF Quarterly Report – Previously reported.
PMIA/LAIF Performance – Previously reported.
PMIA Effective Yield – Previously reported.

Community West Bank (CWB)

CWB Money Market and ICS Accounts – Previously reported.

CA-Class Investment Account

CA-Class Investment Account – Previously reported.

Deferred Compensation Accounts

CalPERS 457 Deferred Compensation Plan – Previously reported.

Lincoln 457 Deferred Compensation Plan – Previously reported.

Personnel

Our onboarding efforts continue for the four new employees and the newly-appointed board member.

Future Agenda Items

- Review of LAFCO's Municipal Services Review process
- Presentation of CASA Flow and Loadings Study
- Succession Planning Update
- Public Hearing on Mitigated Negative Declaration for Solids Handling Improvement Project
- Q1 Budget Report

**DISTRICT
CORRESPONDENCE**
Board Meeting of November 3, 2025



Date: **Correspondence Sent To:**

1. 10/21/2025 City of Goleta
 Attn: Darryl Mimick

Subject: Sewer Service Availability Sewer Service Connection for Kellogg Storage Facility
APN # 071-170-079 at 891 S. Kellogg Avenue near Technology Drive
Goleta, CA 93117

Owner: Thornwood Real Estate, LLC.

2. 10/30/2025 Ariana Katovich, Executive Director
 Santa Barbara Wildlife Care Network

Subject: Administrative Compliance Order Show Cause Hearing- Review of Technical Memorandum: Lift Station and Force Main Odor Problem and Solutions (Cannon Project 250631)

Date: **Correspondence Received From:**

None

Hard Copies of the Correspondence are available at the District's Office for review