

AGENDA

REMOTE MEETING NOTICE

This meeting will be accessible by remote video conferencing. Please be advised that while the District will endeavor to ensure these remote participation methods are available, the District does not guarantee that they will be technically feasible or work all the time. Further, the District reserves the right to terminate these remote participation methods (Subject to Brown Act Restrictions) at any time and for whatever reason. The public may observe and participate in this meeting remotely via Zoom as set forth below.

INSTRUCTIONS FOR USING ZOOM

- Join the meeting using the link below.
- You must have audio and microphone capabilities on the device you are using to join the meeting.
- When you join the meeting make sure that you join the meeting with audio and follow the prompts to test your speaker & microphone prior to joining the meeting.

TO SPEAK DURING PUBLIC COMMENT USING ZOOM

- The Board President will announce when it is time for Public Comment.
- Click on the Raise Hand icon if you would like to speak during Public Comment.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- You will have three (3) minutes to speak. When your time is up, you will be muted.

TO SPEAK ON AN ITEM USING ZOOM

- The Board President will call the item and staff will begin the staff report.
- Click on the Raise Hand icon if you would like to speak on the item.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- You will have three (3) minutes to speak. When your time is up, you will be muted.
- You will repeat this process for each item you want to speak on.

FOR OPEN SESSION PARTICIPATION

Join Meeting Electronically at:

Join Zoom Meeting

<https://us02web.zoom.us/j/83370730849?pwd=LuArRKQwDQc2n9QX6q4caZsjQZPpvY.1>

Meeting ID: 833 7073 0849

Passcode: 050204

Please attend in Person or by submitting your comment via Email to:
RMangus@GoletaSanitary.Org

A G E N D A
REGULAR MEETING OF THE GOVERNING BOARD
OF THE GOLETA SANITARY DISTRICT
A PUBLIC AGENCY

One William Moffett Place
Goleta, California 93117

August 19, 2024

CALL TO ORDER: 6:30 p.m.

ROLL CALL OF MEMBERS

BOARD MEMBERS: Edward Fuller
Jerry D. Smith
Steven T. Majoewsky
Dean Nevins

CONSIDERATION OF THE MINUTES OF THE BOARD MEETING

The Board will consider approval of the Minutes of the Regular Meeting of August 5, 2024.

PUBLIC COMMENTS - Members of the public may address the Board on items within the jurisdiction of the Board. Under provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. Please limit your remarks to three (3) minutes and if you wish, state your name and address for the record.

POSTING OF AGENDA – The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District’s web site 72 hours in advance of the meeting.

BUSINESS:

1. UPDATE ON 2024 ELECTION PROCESS AND SCHEDULE
(Board may take action on this item.)
2. UPDATE ON CURRENT PROJECT GRANT FUNDING
3. CONSIDERATION OF LEGISLATIVE ADVOCACY SERVICES CONTRACT
(Board may take action on this item.)
4. GENERAL MANAGER’S REPORT
5. LEGAL COUNSEL'S REPORT

6. COMMITTEE/DIRECTOR'S REPORTS AND APPROVAL/RATIFICATION OF DIRECTOR'S ACTIVITIES
7. PRESIDENT'S REPORT
8. ITEMS FOR FUTURE MEETINGS
9. CORRESPONDENCE
(The Board will consider correspondence received by and sent by the District since the last Board Meeting.)
10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT
(The Board will be asked to ratify claims.)

ADJOURNMENT

Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's Finance Director at least 3 hours prior to the meeting by telephone at (805) 967-4519 or by email at info@goletasanitary.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at One William Moffett Place, Goleta, California 93117.

MINUTES

MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
GOLETA SANITARY DISTRICT
A PUBLIC AGENCY
DISTRICT OFFICE CONFERENCE ROOM
ONE WILLIAM MOFFETT PLACE
GOLETA, CALIFORNIA 93117

August 5, 2024

CALL TO ORDER: President Fuller called the meeting to order at 6:30 p.m.

BOARD MEMBERS PRESENT: Edward Fuller, Jerry Smith, Steven T. Majoewsky, Dean Nevins

BOARD MEMBERS ABSENT: Mr. Wagner informed the Board that Director Rose, due to relocation out of the district, has resigned, effective July 30, 2024

STAFF MEMBERS PRESENT: Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance Director/Board Secretary and Jeff Ferre, General Counsel (via Zoom)

OTHERS PRESENT: Craig Geyer, Director, Goleta West Sanitary District (via Zoom)

APPROVAL OF MINUTES: Director Nevins made a motion, seconded by Director Majoewsky, to approve the minutes of the Regular Board meeting of 07/15/2024. The motion carried by the following vote:

(24/08/2242)

AYES:	4	Fuller, Smith, Majoewsky, Nevins
NOES:		None
ABSENT:		None
ABSTAIN:		None

POSTING OF AGENDA: The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 72 hours in advance of the meeting.

PUBLIC COMMENTS: None

BUSINESS:

1. **CONSIDERATION AND ADOPTION OF RESOLUTION 24-719 AMENDING CONFLICT OF INTEREST CODE**
Mr. Wagner gave the staff report.

Director Smith made a motion, seconded by Director Majoewsky to approve, and adopt Resolution No. 24-719 amending the District's Conflict of Interest Code.

The motion carried by the following vote:

(24/08/2243)

AYES:	4	Fuller, Smith, Majoewsky, Nevins
NOES:		None
ABSENT:		None
ABSTAIN:		None

2. CONSIDERATION OF FISCAL YEAR 2025 ACTION PLAN STATUS REPORT
Mr. Wagner gave the staff report on this item, no Board action was taken.

3. CONSIDERATION OF PROPOSED ADMINISTRATION OFFICE SPACE REMODEL
Mr. Wagner gave the staff report.

Director Majoewsky made a motion, seconded by Director Nevins to approve the Administration office space remodel and authorize the General Manager to execute a purchase order agreement with Barton Construction Inc. in an amount not to exceed \$60,000.00.

The motion carried by the following vote:

(24/08/2244)

AYES:	4	Fuller, Smith, Majoewsky, Nevins
NOES:		None
ABSENT:		None
ABSTAIN:		None

4. GENERAL MANAGER'S REPORT
Mr. Wagner gave the report.

5. LEGAL COUNSEL'S REPORT
Mr. Ferre reported on the CASA conference and the CASA attorneys meeting he attended. Two proposed bills relating to Proposition 218: Any overcharges due to constitutional violations, SB 1072 would require that a public agency use the overage to defray future costs of service rather than issuing refunds to ratepayers; AB 2257, litigants would be required to participate in the agency's public process prior to challenging an adopted fee or assessment.

6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Smith – No report.

Director Nevins – Reported he attended the CASA annual conference.

Director Majoewsky – No report.

7. PRESIDENT'S REPORT

President Fuller – Reported on the CASA conference he attended.

8. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

9. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Majoewsky made a motion, seconded by Director Smith, to ratify and approve the claims, for the period 07/02/2024 to 08/05/2024 as follows:

Running Expense Fund #4640	\$	1,251,336.56
Capital Reserve Fund #4650	\$	341,741.59
Depreciation Replacement Reserve Fund #4655	\$	4,349.88
Retiree Health Insurance Sinking Fund #4660	\$	14,350.80

The motion carried by the following vote:

(24/08/2245)

AYES:	4	Fuller, Smith, Majoewsky, Nevins
NOES:		None
ABSENT:		None
ABSTAIN:		None

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:29 p.m.

ATTEST

Edward Fuller
Governing Board President

Robert O. Mangus, Jr.
Governing Board Secretary

AGENDA ITEM #1

AGENDA ITEM: 1

MEETING DATE: August 19, 2024

I. NATURE OF ITEM

Update on 2024 Election Process and Schedule

II. BACKGROUND INFORMATION

The upcoming 2024 election in November will be the 2nd time that Board members are elected by voting division (area). A copy of the approved voting district map is attached to this report. This year the following Board members are up for election:

Board Member	Voting Division
Ed Fuller	4
Sharon Rose	5
Dean Nevins	1

The deadline for filing as a candidate for this election was August 10, 2024. Since Directors Fuller and Nevins were the only candidates to file as of the deadline, they will be appointed to a 4-year term by the County and won't be on the ballot.

Since Director Rose resigned her position and did not file for re-election, the deadline for filing in voting division 5 was extended to August 15, 2024. As of the writing of this report, only one candidate, Jon Frye, has filed papers.

If the election in voting division 5 is uncontested, Mr. Frye would similarly be appointed by the County to the vacant board position. If this is the case, the Board may consider appointing Mr. Frye to the vacant board seat prior to the November election.

III. COMMENTS AND RECOMMENDATIONS



If the election to fill the vacant board seat in voting division 5 is unopposed and the Board is interested in moving forward with appointing Mr. Frye, the Board may direct staff to start the appointment process in consultation with legal counsel.

IV. REFERENCE MATERIAL






Goleta Sanitary District Approved Voting Area Map

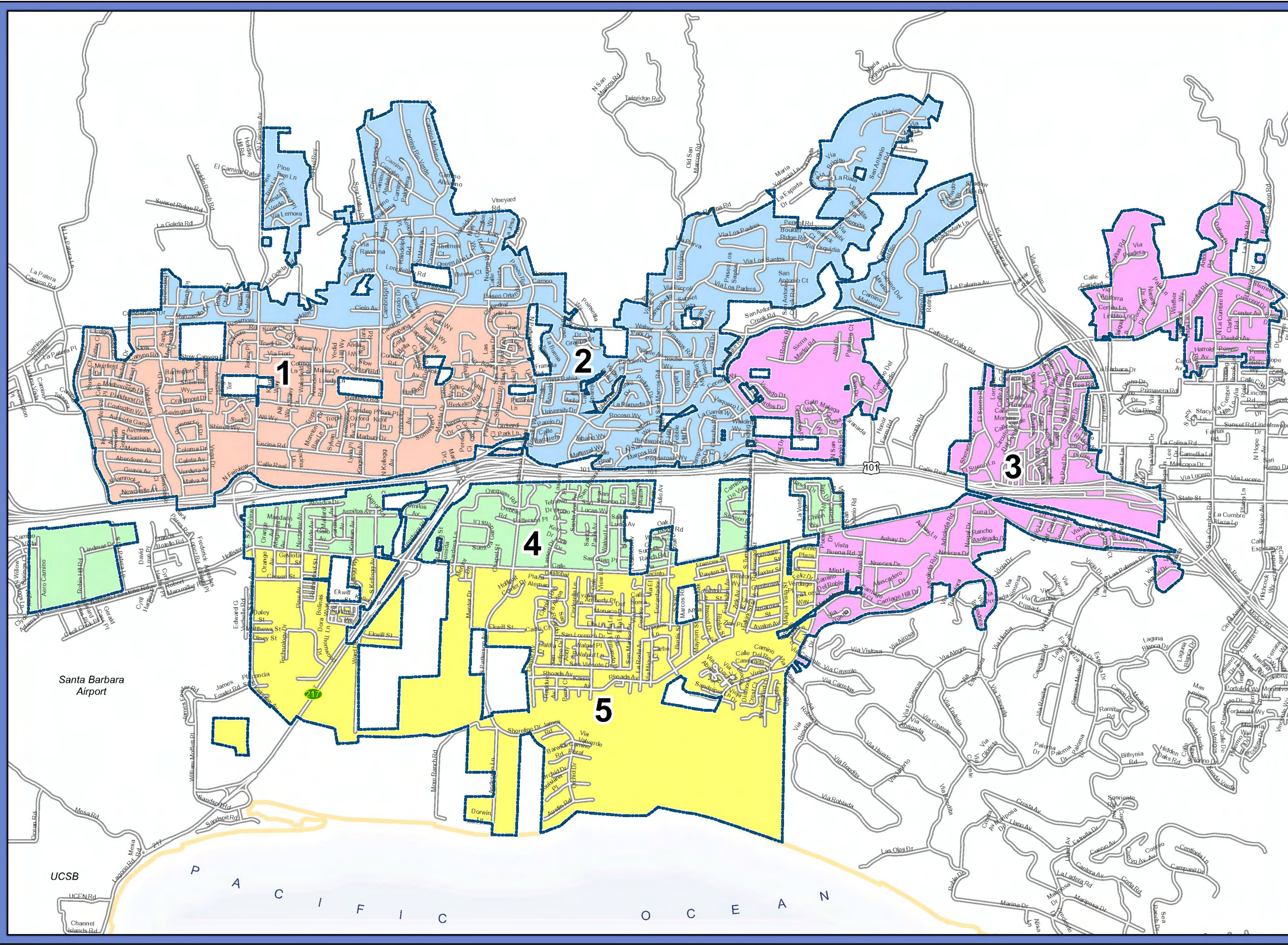
EXHIBIT A

KEY TO FEATURES

-  Goleta Sanitary District Boundary
-  Streets

Plan 1 Director Divisions

-  Division 1
-  Division 2
-  Division 3
-  Division 4
-  Division 5



*****DISCLAIMER*****
This map is for reference only. Although every effort has been made to ensure the accuracy of information, errors and conditions originating from physical sources used to develop the database may be reflected on this map. ZWORLD GIS shall not be liable for any errors, omissions, or damages that result from inappropriate use of this document. No level of accuracy is claimed for the boundary lines shown here on and lines should not be used to obtain coordinate values, bearings or distances.



Scale: 0 625 1,250 2,500
State Plane California Zone V NAD 1983

GOLETA SANITARY DISTRICT DIRECTOR DIVISIONS PLAN 1


Prepared by ZWORLD GIS in April 2022
www.zworldgis.com

AGENDA ITEM #2

AGENDA ITEM: 2

MEETING DATE: August 19, 2024

I. NATURE OF ITEM

Update on Current Project Grant Funding

II. BACKGROUND INFORMATION

District staff continue to monitor and track various grant funding opportunities that match our capital funding needs. Some grant funding opportunities are renewed and/or made available on an annual basis while others are tied to the legislative process and budget authorizations and are available until grant funds are depleted. Each type of grant funding typically has its own set of project eligibility requirements/guidelines and specific grant application/submission procedures.

Larger agencies typically have dedicated staff and/or full-time lobbyists to seek project grant funding. Others hire contract grant writers to assist with the application submission process. Regardless of the level of resources available, finding and securing project grant funding takes a focused effort. The timing of the grant fund availability is critical as it must also match the timing of a project. Large scale capital projects can take years to develop and complete. Grant funds that might match the type of project being developed may not be available when the project is ready to construct.

One of the goals included in the District's FY25 Action Plan is to seek grant funding for large scale capital projects. On August 5, 2024, the Board requested staff to provide an update on efforts to obtain grant funding. An update on the status of the grant funding being pursued for our large capital projects will be provided at the meeting.

III. COMMENTS AND RECOMMENDATIONS


This report is for informational purposes only. As such, no Board action is required.

IV. REFERENCE MATERIAL

10 Year Capital Project Summary Cost Estimate

**GOLETA SANITARY DISTRICT
10-YEAR CAPITAL IMPROVEMENT PROGRAM
PROJECT SCHEDULE AND ESTIMATED COSTS SUMMARY
July 2024**

Project Name	High Priority				Medium Priority				Low Priority		TOTAL
	FY 23	FY 24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	
Influent Pump Station Rehabilitation Project	\$1,000,000	\$3,100,000									\$4,100,000
Biosolids and Energy Phase 1	\$200,000	\$3,750,000	\$7,250,000	\$700,000							\$11,900,000
Solids Handling Improvement Project	\$200,000	\$350,000	\$1,350,000	\$7,500,000	\$9,500,000	\$8,500,000					\$27,400,000
WRP Filter Building Instrumentation CIP			\$30,000	\$272,900							\$302,900
WRP Filter Building Mechanical CIP			\$75,000	\$800,000	\$400,000						\$1,275,000
Chemical Storage Building CIP					\$420,000						\$420,000
PLC CIP							\$213,160				\$213,160
Increased Biogas Utilization Project						\$200,000	\$3,500,000	\$3,500,000			\$7,200,000
Outfall Cathodic Protection CIP							\$85,260				\$85,260
Secondary MCC Building CIP							\$100,270				\$100,270
Secondary Aeration Basin CIP							\$429,630				\$429,630
Effluent Area CIP								\$566,450	\$566,450	\$566,450	\$1,699,350
Headworks CIP									\$389,585	\$389,585	\$779,170
Secondary Clarifier CIP								\$376,700			\$376,700
Solids Stabilization Area CIP									\$426,400	\$426,400	\$852,800
New Office Building CIP									\$546,330	\$546,330	\$1,092,660
Total	\$1,400,000	\$7,200,000	\$8,705,000	\$9,272,900	\$10,320,000	\$8,700,000	\$4,328,320	\$4,443,150	\$1,928,765	\$1,928,765	\$58,226,900

 Active Projects

AGENDA ITEM #3

AGENDA ITEM: 3

MEETING DATE: August 19, 2024

I. NATURE OF ITEM

Consideration of Legislative Advocacy Services Contract

II. BACKGROUND INFORMATION

On August 19, 2019, the Board of Directors authorized Resolution No. 19-647 Adopting a Legislative Action and Priorities Policy. This established that the District had an interest in proposed legislative action that could have impacts on the work of the District. At that time, the Board approved the legislative advocacy policy that would help guide staff in the timely response to important legislative items that have a potential to impact the District's business processes.

One of the goals of the policy is for the District to be able to seek grant and other funding assistance for the District's projects, services, and programs to enhance services for the community.

The District recently hired the Rojas Communications Group (RCG) to produce a recruitment video to aid in the District's efforts in succession planning. While marketing is one of the services offered by RCG, they also have extensive experience serving as advocates for various governmental agencies via their public affairs division, Rojas Public Affairs (RPA). They have a successful grant writing and lobbying team who work to acquire both state and federal funding to help build infrastructure, with specific focus on water and wastewater projects.

While the District has developed and maintained strong working relationship with our local elected officials, having a professional team of lobbyists with well-established connections on the state and federal level could help the District with securing the funding that will be needed as we build out more of our large capital improvement projects in the future.

The approved FY25 Action Plan includes actively seeking funding for large scale capital projects and considering the hiring of a legislative advocacy consultant to assist with securing needed funding.

III. COMMENTS AND RECOMMENDATIONS

RPA is eager to represent the District and has proposed \$3,500 as a monthly retainer fee, including all expenses. They have already done some work for us pro bono, to demonstrate their interest. This work is typically more expensive,

but since the District has already worked with RPA, they are offering a discounted fee. A copy of their Advocacy Services Proposal dated April 21, 2024, is included.

Staff recommends that the Board consider whether it wishes to hire RPA as a Legislative Advocacy firm to represent the District, and if so, direct the General Manager to bring back a contract in the form of an amendment to proposal in the amount of \$42,000 for professional services to Rojas Public Affairs for twelve-months.

IV. REFERENCE MATERIALS

Resolution No. 19-647

Legislative Advocacy Proposal from Rojas Public Affairs, dated April 21, 2024

RESOLUTION NO. 19-647

**RESOLUTION OF THE GOVERNING BOARD OF
THE GOLETA SANITARY DISTRICT ADOPTING
LEGISLATIVE ADVOCACY AND PRIORITIES POLICY**


WHEREAS, the Governing Board (the “Board”) of the Goleta Sanitary District (the “District”) deems it to be in the best interests of the District to adopt a policy to guide District officials and staff in considering legislative proposals that are likely to have an impact on the District, and to allow for a timely response to important legislative issues.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Goleta Sanitary District as follows:

1. That the Board hereby adopts the policy attached hereto as Exhibit “A” to guide District officials and staff in considering legislative proposals and responding to legislative issues.

PASSED AND ADOPTED this 19th day of August, 2019, by the following vote of the Governing Board of the Goleta Sanitary District:

AYES:	Emerson, Rose, Wageneck, Smith, Majoewsky
NOES:	None
ABSTENTIONS:	None
ABSENT:	None


COPY
George W. Emerson
President of the Governing Board

COUNTERSIGNED:



COPY
Robert O. Mangus, Jr.
Secretary of the Governing Board

EXHIBIT "A"

Goleta Sanitary District Legislative Advocacy and Priorities Policy

1. Purpose

The purpose of this policy is to guide the Goleta Sanitary District ("District") officials and staff in considering legislative proposals that are likely to have an impact on the District, and to allow for a timely response to important legislative issues. Although the expenditure of public funds for the purpose of supporting or opposing a ballot measure or candidate is prohibited (Code 54964), the expenditure of public funds is allowed to advocate for or against proposed legislation which will affect the public agency expending the funds (Code 53060.5); *Stanson v. Mott* (1976) 17 Cal. 3d 206). For purposes of this policy, legislation and the legislative process shall be deemed to include proposals to enact, promulgate, adopt or approve legislation, regulations, ordinances, rules, policies, or procedures at the local, state or federal level.

2. Policy Goals

- Advocate for the District's interests in the legislative process.
- Provide information to the District's Governing Board ("Board") and District staff on the legislative process and key issues and legislation that could have a potential impact on the District.
- Serve as an active participant with other local governmental agencies, the California Association of Sanitation Agencies (CASA), the California Special Districts Association (CSDA), and other local government associations on legislative issues that are important to the District and the region.
- Seek grant and other funding assistance for the District's projects, services, and programs to enhance services for the community.

3. Policy Principles

The Board recognizes the need to protect the District's interests and local control, and to identify various avenues to implement its strategic and long-term goals. It is the policy of the District to proactively monitor and advocate for legislation as directed by the Advocacy Priorities and by the specific direction of the Board.

This policy provides the District's General Manager, or his/her designee, with the authority to adopt positions on legislation in a timely manner, while allowing the Board to set Advocacy Priorities to provide policy guidance. The Board has established various Advocacy Priorities and, so long as the position fits within the Advocacy Priorities, the District's General Manager, or his/her designee, is authorized to take a position without Board approval.

Whenever an applicable Advocacy Priority does not exist pertaining to proposed legislation affecting the District, the matter shall be brought before the Board at a Board meeting for formal direction from the Board.

Generally, the District will not address matters that are not pertinent to the District's local government services, such as social issues or international relations issues.

4. Legislative Advocacy Procedures

It is the policy of the District to proactively monitor and advocate for legislation as directed by the Advocacy Priorities identified below and by the specific direction of the Board. This process involves interaction with local, state, and federal government entities, both in regard to specific items of legislation and to promote positive intergovernmental relationships. Accordingly, involvement and participation in regional, state, and national organizations is encouraged and supported by the District.

Monitoring legislation is a shared function of the Board and General Manager or designated staff. These Legislative Advocacy Procedures are the process by which staff will track and respond to legislative issues in a timely and consistent manner. The General Manager, or his/her designee, will act on legislation utilizing the following procedures:

- 4.1. The General Manager or his/her designee shall review requests that the District take a position on legislative issues to determine if the legislation relates to the Advocacy Priorities identified below.
- 4.2. The General Manager, or his/her designee will conduct a review of positions and analysis completed by CASA, CSDA and other local government associations when formulating positions.
- 4.3. If the matter relates to the Advocacy Priorities, the District's response may be in the form of a letter to the legislative body reviewing the bill or measure. Advocacy methods utilized on behalf of the District, including, but not limited to letters, phone calls, emails, and prepared forms, will be communicated through the General Manager, or his/her designee. The General Manager, or his/her designee, shall advise staff to implement the form of advocacy, typically via letters signed by the General Manager, or his/her designee, on behalf of the Board.
- 4.4. All draft legislative position letters initiated by the General Manager, or his/her designee, shall state whether the District is requesting "support", "support if amended", "oppose", or "oppose unless amended" action on the issue, and shall include adequate justification for the recommended action. If possible, the letter should include examples of how a legislative proposal would specifically affect the District, e.g., "the funding the District would lose in this bill could pay for X capital improvements."
 - 4.4.1. Support: Legislation in this area that advances the District's goals and priorities.
 - 4.4.2. Oppose: Legislation in this area that could potentially harm, negatively impact or undo positive momentum of the District, or does not advance the District's goals and priorities.
- 4.5. The General Manager may also provide a letter of concern or interest regarding a legislative issue without taking a formal position on the issue.

Letters of concern are to be administered through the General Manager, or his/her designee.

- 4.6. When a letter is sent to a state or federal legislative body, the appropriate federal or state legislators representing the District shall be sent a copy and shall be included as a "cc" on the letter. The appropriate contacts at CASA, CSDA, or other local government associations, if applicable, shall also be included as "cc's" on legislative letters.
- 4.7. A position may be adopted by the General Manager or his /her designee if any of the following criteria are met:
 - 4.7.1. The position is consistent with the Advocacy Priorities;
 - 4.7.2. The position is consistent with that of organizations in which the District is a member, such as CASA or CSDA; or
 - 4.7.3. The position is approved by the Board.
- 4.8. All legislative positions adopted via a process outside of a Board meeting shall be communicated to the Board at the next Board meeting. When appropriate, the General Manager, or his/her designee, will submit a report (either written or verbal) summarizing activity on legislative measures to the Board.

5. Advocacy Priorities- Goleta Sanitary District's advocacy priorities include:

Revenue, Finance, and Taxation

- To ensure adequate funding for the District's safe and reliable core local service delivery.
- To protect the District's resources from the shift or diversion of revenues without the consent of the Board.
- To promote the financial independence of the District and afford it access to revenue opportunities equal to that of other types of local agencies.
- To protect and preserve special districts' property tax allocations and local flexibility with revenue and to diversify local revenue sources.

- To support opportunities that allow the District to compete for its fair share of regional, state, and federal funding and that maintain funding streams. Opportunities may include competitive grant and funding programs. Opportunities may also include dedicated funding streams at the regional, state, or federal levels that allow the District to maximize local revenues, offset and leverage capital expenditures, maintain standards, and achieve goals.

Governance and Accountability

- To enhance special districts' ability to govern as independent, local government bodies in an open and accessible manner.
- To encourage best practices that avoid burdensome, costly, redundant, or one-size-fits-all approaches.
- To protect meaningful public participation in local agency formations, dissolutions, and reorganizations, and ensure local services meet the unique needs, priorities, and preferences of each community.

- To oppose additional public meeting and records requirements which unnecessarily increase the burden on public resources without effectively fostering public engagement and enhancing accountability of government agencies.
- To promote local level solutions, decision-making, and management concerning service delivery and governance structures while upholding voter control and maintaining LAFCO authority over local governmental jurisdictional reorganizations and/or consolidations.

Human Resources and Personnel

- To promote policies related to hiring, management, and benefits and retirement that afford flexibility, contain costs, and enhance ability to recruit highly qualified, career-minded employees to public service.
- As public agency employers, to support policies that foster productive relationships between management and employees.
- To maintain special districts' ability to exercise local flexibility by minimizing state mandated contract requirements.
- To oppose any measure that would hinder the ability of the District to maximize local resources and efficiencies through the use of contracted services.

Infrastructure, Innovation, and Investment

- To encourage prudent planning for investment and maintenance of innovative long-term infrastructure.
- To support the contracting flexibility and fiscal tools and incentives needed to help special districts meet California's changing demands.
- To promote the efficient, effective, and sustainable delivery of core local services.
- To prevent restrictive one-size-fits-all public works requirements that increase costs to ratepayers and reduce local flexibility.



April 21, 2024

Mr. Steve Wagner, P.E.
General Manager
Goleta Sanitary District
1 Moffett Place
Goleta, CA 93117

Dear Mr. Wagner:

I am writing to provide you with an overview of our firm and the scope of services we discussed to provide Goleta Sanitary District (GSD). Rojas Public Affairs (RPA) was established ten years ago with deep California connections and a locally focused methodology. We also have extensive experience in representing governmental entities and are uniquely qualified to partner with GSD. In addition, RPA also has a great presence in Washington, D.C. through its longstanding partnership with Jayson Braude.

RPA Background

For over a decade, RPA has offered a wide range of services to a variety of organizations across many industry sectors. These include local governments, Fortune 500 companies, and trade associations. We have provided government relations services throughout California and Washington, D.C. to some of the largest and most complex governmental & business entities in the country; helped clients successfully achieve policy, regulatory, and funding goals; and assisted others to envision and implement multi-year, multi-million-dollar development projects. Our in-depth substantive knowledge combined with our creativity, hard work and reputation for integrity has earned us the trust of longstanding clients. We are proud that clients think of us as an integral part of their operations, capable of delivering the services they need when they need them.

Scope of Services

RPA will collaborate with GSD to open doors in Washington, D.C., Sacramento, and the county to assist finding additional funds to various needs like capital improvement projects, on-site training facilities and others. Our partnership would include:

- Working with the District to raise their profile with the California House and Senate delegation, federal agencies and the Biden Administration; California State Senate and Assembly, state agencies and Governor Newsom's Office; and other local agencies.



- Building support for GSD's objectives and resource needs within Congress, State Legislatures and Board of Supervisors and target key allies and influential lawmakers, committees and Executive branch policy makers.
- Coordinating trips to Washington, D.C., Sacramento and County to meet with the Congressional, State & local delegation and key staff in the federal, state and local agencies.
- Helping GSD with any issues that have a federal, state or local nexus, which may include providing comments on federal and state regulations, securing letters of support for grant applications, connecting local officials to federal and state agency professionals to maximize opportunities for success.

RPA will collaborate with GSD to create a federal and state government funding and outreach program. The focus will be on developing a plan to apply for earmarks and targeted funding within specific government agencies and developing crucial relationships with program managers responsible for administering target grants.

Rojas Public Affairs Team

Jaime Rojas, Jr. - President, Rojas Public Affairs

Jaime Rojas is President of RPA and has over 25 years of local, state & federal experience in public affairs, public relations & community outreach, including working in Clinton White House. Jaime has also worked for companies like UPS, Lucent Technologies and was the President of the California Hispanic Chambers of Commerce. He has received his undergrad and graduate school degrees from USC. Jaime has taught at USC's Sol Price School of Public Administration. He grew up in Los Angeles and is based in Rancho Cucamonga, California.

Jayson Braude – Partner/Chief Counsel

Jayson Braude is the Chief Counsel. Jayson Braude grew up in the Los Angeles area and is the Grandson of former United States Congressman Glenn Anderson. Jayson worked for United States Senators Kent Conrad and Sherrod Brown in Washington D.C. After law school, he worked as Legislative Counsel for United States Congresswoman Janice Hahn, where he staffed the Congresswoman on the House Transportation and Infrastructure Committee. He then became the District Director for Congresswoman Nannette Diaz Barragan in her San Pedro office. Jayson has over ten years of experience in government affairs and maintains contacts all over Capitol Hill and throughout federal, state and local agencies. Jayson is a graduate of



UC Santa Barbara and received his law degree from Southwestern Law School in Los Angeles. Jayson is a member of the Washington Bar and resides in Washington, D.C.

Rojas Public Affairs would very much welcome the opportunity to partner with Goleta Sanitary District. Should you decide to hire our team we are prepared to begin May 1st, 2024, and would recommend a strategy/kickoff session be scheduled as soon as possible so that we can begin our collaboration. **The monthly retainer for our services is \$3,500 per month, including all expenses.**

DESCRIPTION OF SERVICES	MONTHLY FEE
State & Federal Legislative Advocacy Services	\$3,500
• Conduct Detailed Orientation/Kick-Off Meeting	Included
• Develop Legislative Strategy	Included
• Implement the Legislative Strategy	Included
• Build and Strengthen Relevant Relationships (Sacramento/D.C.)	Included
• Leverage Relationships for Strategic Advocacy Plan	Included
• Coordinate Advocacy Trips (Sacramento/Washington, D.C.)	Included
• Track State & Federal Legislation	Included
• Craft State & Federal Testimony and Position Letters	Included
• Draft Bill Language	Included
• Federal Earmark/Member Requests Opportunities	Included
• Work with District Team for Seamless Strategy	Included
• Advocate Agency/Department Submitted Grant Applications	Included
• Provide Progress Reports	Included
• Prepare and File Lobbying Disclosure Reports	Included
<i>*The monthly fee includes all reasonable business and travel expenses</i>	



Thank you for taking the time to review this proposal. Please do not hesitate to contact us with any questions.

Very respectfully,

Jaime Rojas, Jr.
President

Rojas Public Affairs
1808 Foothill Blvd., Suite 160-
516 Rancho Cucamonga, CA
91730
(213) 400-8664
jaime@rojascommunications.com

GENERAL MANAGER'S REPORT

GOLETA SANITARY DISTRICT GENERAL MANAGER'S REPORT

The following summary report describes the District's activities from August 6, 2024, through August 19, 2024. It provides updated information on significant activities under three major categories: Collection System, Treatment/Reclamation and Disposal Facilities, and General and Administration Items.

1. COLLECTION SYSTEM REPORT

LINES CLEANING

Staff has been conducting routine lines cleaning in the area of Vieja Dr. and Mockingbird Ln. Staff has also been conducting priority lines cleaning throughout the District.

CCTV INSPECTION

Staff has been conducting routine Closed-Circuit Television (CCTV) inspections in the area of Las Perlas Dr. and Cathedral Oaks Rd. Staff has also been conducting priority CCTV inspections throughout the District

REPAIR AND MAINTENANCE

Staff continue to work with City of Goleta and County of Santa Barbara staff, along with their contractors to coordinate the height adjustment and replacement of manhole frames and covers throughout the District as part of four separate paving projects. Eleven manhole frames and covers will be adjusted and replaced within the City by their contractors. Six manhole and six cleanout manhole frames and covers will be adjusted with the replacement and adjustment of twenty-seven additional manhole frames and covers in the County by their contractor.

NEW LINES CLEANING TRUCK

Staff is working on preparing the new Vactor RamJet for use in the field.

2. TREATMENT, RECLAMATION AND DISPOSAL FACILITIES REPORT

Plant flows for the month of August 2024 have averaged 4.61 million gallons a day. The Reclamation Plant was put online April 4, 2024; there have been no issues to date.

Dredge piping has arrived at the District and the Operations crew is getting the new piping put together; the Lagoon Dredge will be back in operation this month.

Construction of the Biosolids and Energy (BESP) Phase 1 project continues. Current construction activities include the installation of the shoring and excavation of the dirt to get ready for the installation of the new digester.

The Operations staff worked with Moleaer to bring the Nanobubbler online, July 3, 2024. The first 'ON' phase of testing and was completed on August 5, 2024. The Nanobubbler was then turned off to begin the first 'OFF' cycle of testing. Staff continues with the plant clean up. Maintenance staff is continuing work on the preventative maintenance around the plant. They are also working on the cleanup and repair of the chemical storage facility.

3. **GENERAL AND ADMINISTRATIVE ITEMS**

Financial Report

The District account balances as of August 19, 2024, shown below, are approximations to the nearest dollar and indicate the overall funds available to the District at this time.

Operating Checking Accounts:	\$ 657,113
Investment Accounts (including June interest earned):	<u>\$ 35,100,559</u>
Total District Funds:	\$ 35,757,627

The following transactions are reported herein for the period 08/06/24 – 08/19/24

Regular, Overtime, Cash-outs, and Net Payroll:	\$ 137,230
Claims:	\$ 1,928,621
Total Expenditures:	\$ 2,065,851
Total Deposits:	\$ 11,073

Transfers of funds:

LAIF to Community West Bank Operational (CWB):	\$ - 0 -
CWB Operational to CWB Money Market:	\$ - 0 -
CWB Money Market to CWB Operational:	\$ 2,500,000
CWB Operational to CA-Class Investment Account	\$ - 0 -
CA-Class Investment Account to CWB Operational	\$ - 0 -

The District's investments comply with the District's Investment Policy adopted per Resolution No. 16-606. The District has adequate funds to meet the next six months of normal operating expenses.

Local Agency Investment Fund (LAIF)

LAIF Monthly Statement – Previously reported.
LAIF Quarterly Report – Previously reported.
PMIA/LAIF Performance – Previously reported.
PMIA Effective Yield – Previously reported.

CA-Class Investment Account

CA-Class Investment Account – Previously reported.

Community West Bank (CWB)

CWB Money Market and ICS Accounts – Previously reported.

Deferred Compensation Accounts

CalPERS 457 Deferred Compensation Plan – July, 2024
Lincoln 457 Deferred Compensation Plan – Previously reported.

Personnel Update

A verbal update will be provided at the meeting.

CalPERS 457 Plan

July 31, 2024

This document includes important information to help you compare the investment options under your retirement plan. If you want additional information about your investment options, you can go to <https://calpers.voya.com>.

A free paper copy of the information available on the website can be obtained by contacting:

Voya Financial
Attn: CalPERS 457 Plan
P.O. Box 389
Hartford, CT 06141
(800) 260-0659

Document Summary

This document has two parts. Part I consists of performance information for the plan investment options. This part shows you how well the investments have performed in the past. Part I also shows the total annual operating expenses of each investment option.

Part II provides additional information concerning Plan administrative fees that may be charged to your individual account.

CalPERS 457 PLAN

Part I. Performance Information For Periods Ended July 31, 2024

<https://calpers.voya.com>

Table 1 focuses on the performance of investment options that do not have a fixed or stated rate of return. Table 1 shows how these options have performed over time and allows you to compare them with an appropriate benchmark for the same time periods¹. Past performance does not guarantee how the investment option will perform in the future. Your investment in these options could lose money. Information about an investment option's principal risks is available on the website listed above.

Table 1 also shows the Total Annual Operating Expenses of each investment option. Total Annual Operating Expenses are expenses that reduce the rate of return of the investment option². The cumulative effect of fees and expenses can substantially reduce the growth of your retirement savings. Visit the U.S. Department of Labor's website for an example showing the long-term fees and expenses at <http://www.dol.gov/ebsa>. Fees and expenses are only one of many factors to consider when you decide to invest in an option. You may also want to think about whether an investment in a particular option, along with your other investments, will help you achieve your financial goals.

Table 1 - Variable Net Return Investments

Name of Fund / Name of Benchmark	Performance		Annualized Performance				Total Annual Operating Expenses ³	
	3 Month	1 Year	5 Years	10 Years	Since Inception	Inception Date	As a %	Per \$1000
Equity Funds								
State Street Russell All Cap Index Fund - Class I	9.88	20.82	13.93	12.24	12.66	10/07/13	0.25%	\$2.50
<i>Russell 3000 Index</i>	9.97	21.07	14.23	12.58	13.00			
State Street Global All Cap Equity ex-US Index Fund - Class I	5.75	9.64	6.40	4.23	4.67	10/07/13	0.26%	\$2.60
<i>MSCI ACWI ex-USA IMI Index (net)</i>	5.30	9.78	6.39	4.29	4.81			
Fixed Income								
State Street US ShortTerm Gov't/Credit Bond Index Fund - Class I	2.43	5.40	1.19	1.08	1.01	10/07/13	0.26%	\$2.60
<i>Bloomberg US 1-3 yr Gov't/Credit Bond Index</i>	2.49	5.67	1.50	1.48	1.43			
State Street US Bond Fund Index - Class I	5.00	4.87	-0.08	1.31	1.53	10/07/13	0.25%	\$2.50
<i>Bloomberg US Aggregate Bond Index</i>	5.06	5.10	0.19	1.61	1.81			
Real Assets								
State Street Real Asset Fund - Class A	2.83	2.81	6.69	3.04	3.55	10/08/13	0.38%	\$3.80
<i>State Street Custom Benchmark⁴</i>	2.72	3.03	6.88	3.36	3.90			
Cash (Cash Equivalents)								
State Street STIF	1.33	5.46	2.12	-	1.44	09/02/14	0.27%	\$2.70
<i>ICE BofA US 3-Month Treasury Bill Index</i>	1.34	5.45	2.21	-	1.57			
Target Retirement Date Funds⁵								
CalPERS Target Income Fund	5.60	8.58	4.14	3.57	4.93	12/01/08	0.26%	\$2.60
<i>SIP Income Policy Benchmark⁶</i>	5.60	8.78	4.28	3.78	5.39			
CalPERS Target Retirement 2020	5.86	9.22	5.39	4.16	6.52	12/01/08	0.26%	\$2.60
<i>SIP 2020 Policy Benchmark⁶</i>	5.84	9.42	5.51	4.36	6.96			
CalPERS Target Retirement 2025	6.39	10.83	6.69	5.09	7.45	12/01/08	0.26%	\$2.60
<i>SIP 2025 Policy Benchmark⁶</i>	6.34	11.02	6.78	5.27	7.88			
CalPERS Target Retirement 2030	6.79	12.11	7.78	5.76	8.33	12/01/08	0.26%	\$2.60
<i>SIP 2030 Policy Benchmark⁶</i>	6.73	12.31	7.94	5.97	8.76			
CalPERS Target Retirement 2035	7.25	13.38	9.00	6.55	9.13	12/01/08	0.26%	\$2.60
<i>SIP 2035 Policy Benchmark⁶</i>	7.16	13.58	9.13	6.74	9.60			
CalPERS Target Retirement 2040	7.74	14.88	10.07	7.29	9.77	12/01/08	0.26%	\$2.60
<i>SIP 2040 Policy Benchmark⁶</i>	7.63	15.08	10.20	7.48	10.22			
CalPERS Target Retirement 2045	7.94	15.63	10.31	7.67	10.00	12/01/08	0.26%	\$2.60
<i>SIP 2045 Policy Benchmark⁶</i>	7.82	15.83	10.44	7.86	10.48			
CalPERS Target Retirement 2050	7.94	15.63	10.31	7.67	10.07	12/01/08	0.26%	\$2.60
<i>SIP 2050 Policy Benchmark⁶</i>	7.82	15.83	10.44	7.86	10.48			
CalPERS Target Retirement 2055	7.94	15.63	10.31	7.67	7.97	10/07/13	0.26%	\$2.60
<i>SIP 2055 Policy Benchmark⁶</i>	7.82	15.83	10.44	7.86	8.26			
CalPERS Target Retirement 2060	7.94	15.63	10.29	-	10.59	11/01/18	0.26%	\$2.60
<i>SIP 2060 Policy Benchmark⁶</i>	7.82	15.83	10.44	-	10.79			
CalPERS Target Retirement 2065	7.94	15.63	-	-	16.86	12/01/22	0.26%	\$2.60
<i>SIP 2065 Policy Benchmark⁶</i>	7.82	15.83	-	-	17.27	-		
Broad-Based Benchmarks⁷								
<i>Russell 3000 Index</i>	9.97	21.07	14.23	12.58	-	-	-	-
<i>MSCI ACWI ex-USA IMI Index (net)</i>	5.30	9.78	6.39	4.29	-	-	-	-
<i>Bloomberg US Aggregate Bond Index</i>	5.06	5.10	0.19	1.61	-	-	-	-

Part II. Explanation of CalPERS 457 Plan Expenses July 31, 2024

<https://calpers.voya.com>

Table 2 provides information concerning Plan administrative fees and expenses that may be charged to your individual account if you take advantage of certain features of the Plan. In addition to the fees and expenses described in Table 2 below, some of the Plan's administrative expenses are paid from the Total Annual Operating Expenses of the Plan's investment options.

Table 2 - Fees and Expenses				
Individual Expenses ⁸				
Service	Fee Amount	Frequency	Who do you pay this fee to?	Description
Loan Origination Fee	\$50	Per loan application	Voya	The charge covers the processing of your loan and applies each time you request a loan from your retirement account. This fee is deducted from your Plan account.
Maintenance Fee (For loans taken on or after April 1, 2020)	\$35 (\$8.75 assessed quarterly)	Annual	Voya	The charge covers the maintenance costs of your loan and applies on a quarterly basis. This fee is deducted from your Plan account.
Self-Managed Account (SMA) Maintenance Fee	\$50	Annual fee deducted monthly on a pro-rata basis	Voya	Schwab Personal Choice Retirement Account is available to you if your Employer has elected it as an option. This fee is deducted pro rata on a monthly basis from your core fund investments ⁹ in your CalPERS 457 account. For more information about SMAs, including a complete list of fees charged by Schwab for different types of investment transactions, please contact Schwab at (888) 393-PCRA (7272). Fees may also be incurred as a result of actual brokerage account trades. Before purchasing or selling any investment through the SMA, you should contact Schwab at (888) 393-PCRA (7272) to inquire about any fees, including any undisclosed fees, associated with the purchase or sale of such investment.
Self-Managed Account (SMA) Plan Administrative Fee	0.23% (\$2.30 per \$1,000)	Annual fee deducted monthly on a pro-rata basis	Voya	The SMA Plan Administrative fee pays for recordkeeping costs for assets in your SMA account. This fee is deducted pro rata on a monthly basis from your core fund investments in your CalPERS 457 account. The SMA Plan Administrative Fee is subject to change based on total Plan assets.

Footnotes for Table 1 and Table 2:

¹ Fund returns shown are net of investment management and administrative expenses and fees unless otherwise noted. Benchmark performance returns do not reflect any management fees, transaction costs or expenses. Benchmarks are unmanaged. You cannot invest directly in a benchmark.

² Historical annual operating expenses are not available. Reported annual operating expenses are estimated based on SSGA investment management, Voya recordkeeping, and SSGA capped operating expenses.

³ Total annual operating expenses are comprised of investment management and administrative expenses and fees incurred by the funds.

⁴ State Street Real Asset Fund has a custom benchmark comprised of 25% Bloomberg Roll Select Commodity Index, 25% S&P® Global Large MidCap Commodity and Resources Index, 10% Dow Jones US Select REIT Index, 20% Bloomberg US Government Inflation-Linked 1-10 Year Bond Index, and 20% S&P® Global Infrastructure Index.

⁵ If the ending market value (EMV) falls to zero in any one month, the inception date resets to the next month with an EMV. Performance is then calculated from the new inception date.

⁶ The benchmark for each Target Retirement Date Fund is a composite of asset class benchmarks that are weighted according to each Fund's policy target weights. The asset class benchmarks are Russell 3000 Index, MSCI ACWI ex-USA IMI Index (net), Bloomberg US Aggregate Bond Index, the SSGA customized benchmark for Real Assets (see footnote 4), and ICE BofA US 3-Month Treasury Bill Index.

⁷ Broad-based benchmarks grouped here provide comparative performance standards for domestic equity, international equity and fixed income.

⁸ The CalPERS Board of Administration periodically reviews the plan administrative fees and adjusts fees to reflect expenses incurred by the Plan. Participant fees are charged to reimburse CalPERS for actual administrative fees of the Plan.

⁹ Core fund investments are listed in Table 1 above the Target Retirement Date funds. Core funds include: State Street Russell All Cap Index Fund (Class I), State Street Global All Cap Equity ex-US Index Fund (Class I), State Street US Short Term Government/Credit Bond Index Fund (Class I), State Street US Bond Fund Index (Class I), State Street Real Asset Fund (Class A), and State Street Short Term Investment Fund ("STIF").

**DISTRICT
CORRESPONDENCE**
Board Meeting of August 19, 2024



Date:

1. 08/06/2024

Correspondence Sent To:

Aleksandar Jevromovic, PLS
County Surveyor

Subject: Proposed Lot Split for parcel with two existing SFRs and one ADU

A.P.N. 061-220-005 at 4345 Modoc Road, Santa Barbara, CA

Owner: Edward St. George

Hard Copies of the Correspondence are available at the District's Office for review