

# **AGENDA**

## **REMOTE MEETING NOTICE**

To address concerns relating to COVID-19, this meeting will be accessible by remote video conferencing. The public may participate in this meeting remotely via zoom as set forth below.

### **INSTRUCTIONS FOR USING ZOOM**

- Join the meeting using the link below.
- You must have audio and microphone capabilities on the device you are using to join the meeting.
- When you join the meeting make sure that you join the meeting with audio and follow the prompts to test your speaker & microphone prior to joining the meeting.

### **TO SPEAK ON AN ITEM USING ZOOM**

- The Board President will call the item and staff will begin the staff report.
- Click on the Raise Hand icon if you would like to speak on the item.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- When your time is up, you will be muted.
- You will repeat this process for each item you want to speak on.

### **FOR OPEN SESSION PARTICIPATION**

Join Meeting Electronically at:

#### **Join Zoom Meeting**

**<https://us02web.zoom.us/j/89126084425?pwd=b2NaMWg5WWhVRlI5cDZnSFizenZxQT09>**

**Meeting ID: 891 2608 4425**

**Passcode: 453390**

**A G E N D A**  
REGULAR MEETING OF THE GOVERNING BOARD  
OF THE GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY

One William Moffett Place  
Goleta, California 93117

September 19, 2022

**CALL TO ORDER:** 6:30 p.m.

**ROLL CALL OF MEMBERS**

**BOARD MEMBERS:** Steven T. Majoewsky  
George W. Emerson  
Sharon Rose  
Edward Fuller  
Jerry D. Smith

**CONSIDERATION OF THE MINUTES OF THE BOARD MEETING**

The Board will consider approval of the Minutes of the Special Meeting of September 7, 2022.

**PUBLIC COMMENTS** - Members of the public may address the Board on items within the jurisdiction of the Board.

**POSTING OF AGENDA** – The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District’s web site 72 hours in advance of the meeting.

**BUSINESS:**

1. STATUS REPORT ON PROJECT NOTIFICATION POLICY
2. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 22-693  
APPROVING REVISED ORGANIZATION CHART AND EMPLOYEE PAY  
SCHEDULE  
(Board may take action on this item.)
3. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-694  
ADOPTING POLICIES AND PROCEDURES FOR PROVIDING PRIORITY  
SERVICE TO AFFORDABLE HOUSING PROJECTS PURSUANT TO  
GOVERNMENT CODE SECTION 65589.7  
(Board may take action on this item.)

4. GENERAL MANAGER'S REPORT
5. LEGAL COUNSEL'S REPORT
6. COMMITTEE/DIRECTOR'S REPORTS AND APPROVAL/RATIFICATION OF DIRECTOR'S ACTIVITIES
7. PRESIDENT'S REPORT
8. ITEMS FOR FUTURE MEETINGS
9. CORRESPONDENCE  
(The Board will consider correspondence received by and sent by the District since the last Board Meeting.)
10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT  
(The Board will be asked to ratify claims.)

## **ADJOURNMENT**

***Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at One William Moffett Place, Goleta, California 93117.***

# MINUTES

**MINUTES**  
SPECIAL MEETING OF THE GOVERNING BOARD  
GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY  
DISTRICT OFFICE CONFERENCE ROOM  
ONE WILLIAM MOFFETT PLACE  
GOLETA, CALIFORNIA 93117

September 7, 2022

- CALL TO ORDER:** President Majoewsky called the meeting to order at 2:00 p.m.
- BOARD MEMBERS PRESENT:** Steven T. Majoewsky, George W. Emerson, Sharon Rose, Edward Fuller, Jerry D. Smith
- BOARD MEMBERS ABSENT:** None
- STAFF MEMBERS PRESENT:** Steve Wagner, General Manager/District Engineer and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.
- OTHERS PRESENT:** Brian McCarthy, General Manager Goleta West Sanitary District
- APPROVAL OF MINUTES:** Director Emerson made a motion, seconded by Director Fuller, to approve the minutes of the Special Board meeting of 08/17/22. The motion carried by the following vote:
- (22/09/2260)
- |          |   |   |
|----------|---|---|
| AYES:    | 5 | Majoewsky, Emerson, Rose, Smith<br>Fuller |
| NOES:    |   | None                                      |
| ABSENT:  |   | None                                      |
| ABSTAIN: |   | None                                      |
- POSTING OF AGENDA:** The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 24 hours in advance of the meeting.
- PUBLIC COMMENTS:** None
- BUSINESS:**
1. **BIENNIAL REVIEW OF DISTRICT'S CONFLICT OF INTEREST CODE**  
Mr. Wagner gave the staff report.

Director Fuller made a motion, seconded by Director Rose to confirm that no changes to the District's existing conflict of interest code are required and direct staff to so inform the County of Santa Barbara.

The motion carried by the following vote:

(22/09/2261)

AYES:	5	Majoewsky, Emerson, Rose, Fuller, Smith
NOES:		None
ABSENT:		None
ABSTAIN:		None

2. CONSIDERATION AND APPROVAL OF AMENDMENT TO GENERAL MANAGER'S EMPLOYMENT AGREEMENT

Mr. Wagner gave the staff report.

Director Fuller made a motion, seconded by Director Rose to approve the proposed amendment two, to the General Manager's employment agreement.

The motion carried by the following vote:

(22/09/2262)

AYES:	5	Majoewsky, Emerson, Rose, Fuller, Smith
NOES:		None
ABSENT:		None
ABSTAIN:		None

3. STATUS REPORT ON BIOSOLIDS AND ENERGY STRATEGIC PLAN IMPLEMENTATION EFFORTS AND COORDINATION WITH GOLETA WEST SANITARY DISTRICT

Mr. Wagner gave the staff report. Since this report was for informational purposes only, no action was taken.

4. GENERAL MANAGER'S REPORT

Mr. Wagner gave the report.

5. LEGAL COUNSEL'S REPORT

Mr. Battles reported on the planned move of his firm to 1020 State St. Santa Barbara, CA.

6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Fuller – no report

Director Rose – Reported on the Goleta West Sanitary District Board meeting she attended on 9/6/22. A copy of her report was distributed to the Board prior to the meeting.

Director Emerson – No report.

Director Smith – No report.

7. PRESIDENT'S REPORT

President Majoewsky – No report.

8. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

9. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Smith made a motion, seconded by Director Rose, to ratify and approve the claims, for the period 08/18/2022 to 09/07/2022 as follows:

Running Expense Fund #4640	\$	363,777.77
Capital Reserve Fund #4650	\$	256,894.26
Depreciation Replacement Reserve Fund #4655	\$	21,559.70
Retiree Health Insurance Sinking Fund #4660	\$	11,487.52

The motion carried by the following vote:

(22/09/2263)

AYES:	5	Majoewsky, Emerson, Rose, Fuller, Smith
NOES:		None
ABSENT:		None
ABSTAIN:		None

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:08 p.m.

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Steven T. Majoewsky  
Governing Board President

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Robert O. Mangus, Jr.  
Governing Board Secretary

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George W. Emerson

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Sharon Rose

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Edward Fuller

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Jerry D. Smith

# **AGENDA ITEM #1**

**AGENDA ITEM: 1**

**MEETING DATE: September 19, 2022**

**I. NATURE OF ITEM**

Status Report on Project Notification Policy

**II. BACKGROUND INFORMATION**

At the District's special meeting on August 8, 2022, the Governing Board of the Goleta Sanitary District (GSD) approved a draft agreement with the Goleta West Sanitary District (GWSD) regarding the undertaking of Phase 1 of the Biosolids and Energy Strategic Plan (BESP) Project by Goleta Sanitary District, subject to revisions to the indemnity provisions as approved by the District's legal counsel and General Manager. The GWSD Governing Board also approved the draft agreement at a special meeting on August 8, 2022, subject to confirmation by its legal counsel that the draft presented to the GWSD Governing Board included all of the provisions that were discussed at the meeting. A final version of the agreement, dated August 11, 2022, has been signed by both agencies.

Among other things, the agreement (i) documents GWSD's consent to the BESP Project, and (ii) requires GSD to adopt a project notification policy within 90 days to ensure that GWSD remains informed regarding future projects that GSD proposes to undertake, and has sufficient time and information to evaluate those projects and comply with the California Environmental Quality Act (CEQA).

A draft Project Notification Policy has been prepared by GSD's legal counsel and General Manager and has been sent to GWSD for its review and comments. A copy of the draft policy is included with this agenda report for the Board's information. Once GSD has received any comments and/or suggested revisions that GWSD has with respect to the policy, a revised draft will be brought back to the GSD Board for discussion and action.

**III. COMMENTS AND RECOMMENDATIONS**

This report is for informational purposes only. As such, no Board action is required at this time.

**IV. REFERENCE MATERIALS**

Draft Project Notification Policy dated September 13, 2022

**GOLETA SANITARY DISTRICT**  
**Project Notification Policy**

**1. BACKGROUND**

**A.** On November 28, 1960, the Goleta Sanitary District (the “District”), the Goleta West Sanitary District (formerly known as the Isla Vista Sanitary District (“GWSD”), the Regents of the University of California, the City of Santa Barbara, and the County of Santa Barbara (collectively, the “Contract Parties”) entered into that certain Agreement for Expansion of the Goleta Sanitary District Sewage Disposal Treatment Plant Facilities (the “1960 Agreement”). The 1960 Agreement was amended on July 1, 1964, September 9, 1970, and December 14, 2007.

**B.** The 1960 Agreement, among other things, provides for the shared use by the Contract Parties of the District’s wastewater treatment plant located at 1 William Moffett Place, Goleta, California (the “Plant”), and allocates among the Contract Parties certain costs related to the Plant.

**C.** Pursuant to the 1960 Agreement, GWSD pays 40.78% of the costs related to certain Plant improvements undertaken by the District. The Governing Board of the District therefore deems it to be in the best interests of the District to adopt a policy in order to ensure that GWSD remains informed regarding significant projects that the District anticipates undertaking in the future in connection with the Plant (“Significant Projects”, as further defined below), and has sufficient time and information to (i) determine whether it should agree to a proposed Significant Project in cases where such agreement is required under the 1960 Agreement, (ii) plan and budget for its share of the costs associated with Significant Projects, and (iii) comply with the California Environmental Quality Act.

**2. POLICY REQUIREMENTS**

**A. Significant Project Defined.** This policy applies only to Significant Projects that the District anticipates undertaking in the future. For purpose of this policy, the term “Significant Project” means a project that meets the following criteria:

(1) The project is identified in the District’s 10-Year Capital Improvement Plan (the “CIP”), as the CIP may be updated or otherwise revised from time to time, or the need for the project arises after the most recent update/revision to the CIP and is due to changes in legal or regulatory requirements or an unexpected failure or breakage of one or more Plant components; and

(2) GWSD’s share under the 1960 Agreement of the anticipated total cost of the project, including costs associated with planning, design, engineering, permitting, environmental review, materials, supplies, equipment, bidding, and construction, is anticipated to exceed \$500,000.

**B. Quarterly Reports.** The District’s General Manager will meet with GWSD’s General Manager on a quarterly basis to review and discuss anticipated Significant Projects, including the anticipated timing and cost thereof. Within thirty (30) days after each such meeting, the District’s General Manager will prepare a written report summarizing the meeting (the “Quarterly Report”) and deliver the Quarterly Report to GWSD’s General Manager for distribution to and review by GWSD’s Governing Board. The Quarterly Reports will, as applicable and to the extent known at the time:

- (1) Identify each Significant Project that the District anticipates undertaking within the next ten (10) years.
- (2) Include a brief discussion of the need for and/or benefits of each Significant Project, including any applicable legal and/or regulatory requirements.
- (3) Provide the anticipated cost of each Significant Project.
- (4) Provide the anticipated timing for the commencement and completion of each Significant Project.
- (5) Indicate the status of any Significant Projects that are in process.
- (6) Identify any changes in legal or regulatory requirements or unexpected failures or breakages of one or more Plant components that may require the District to undertake a Significant Project that is not identified in the District’s most recent CIP.

Quarterly Reports will necessarily include only such information as may be available at the time. Quarterly Reports need not provide detailed information regarding Significant Projects and may, as appropriate, make reference to budget, planning, design, engineering, environmental review, and other documents, which documents will be made available to GWSD upon request. Quarterly Reports need not repeat information provided in prior Quarterly Reports but should provide updates regarding any changes to information provided previously.

In determining the level of detail to include in a Quarterly Report for any particular Significant Project, the District’s General Manager may take into consideration the complexity and cost of the Significant Project in question. The General Manager may also take into consideration the status of the Significant Project. For example, for Significant Projects that are in the early planning phases, only limited information may be available to include in a Quarterly Report.

Quarterly Reports need not address ongoing operation, maintenance, and repair activities, or rehabilitation, replacement, and improvement projects that do not meet the definition of a Significant Project. Those projects will instead be addressed as part of the Annual Budget Meetings (as defined below).

**C. Annual Budget Meetings.** The District's General Manager will meet with GWSD's General Manager and staff on an annual basis, generally in May or June, to present and discuss the District's annual budget, which will include a detailed expense forecast for the upcoming fiscal year for (i) operation, maintenance, and repair activities, and (ii) rehabilitation, replacement, and improvement projects, including those that meet the definition of a Significant Project (the "Annual Budget Meetings").

**D. Annual Presentations.** The District's General Manager will make a presentation to the District's Governing Board on at least an annual basis, generally in January, addressing (i) the state of the Plant facilities, and (ii) anticipated Significant Projects, including the timing and anticipated cost thereof (the "Annual Presentation"). Not less than thirty (30) days prior to each Annual Presentation, the District will provide written notification to GWSD's General Manager regarding the time, date, and location of the Annual Presentation. Such notification will include a brief summary of the topics to be covered by the Annual Presentation and will indicate that the members of GWSD's Governing Board, GWSD's General Manager, and other representatives of GWSD are encouraged to attend. Each Annual Presentation will be made during an open and public meeting of the District.

**E. CEQA.** The District will (i) cooperate with GWSD in regard to GWSD's legal obligations under CEQA with respect to Significant Projects, and (ii) comply with any and all consultation and approval procedures pertaining to GWSD that are required pursuant to CEQA and/or the 1960 Agreement, including, but not limited to, the requirement that a lead agency consult with responsible agencies throughout the CEQA process and solicit comments from responsible agencies regarding the choice and content of the environmental documents.

**F. Agreement by GWSD.** In cases where the 1960 Agreement requires the District to obtain the agreement of GWSD before undertaking a Significant Project, the District will, prior to making a request for such an agreement, provide GWSD with such information as it may reasonably require to make a well informed decision with respect to such request. Such information may include, but will not necessarily be limited to, information provided in the Quarterly Reports and at the Annual Budget Meetings and Annual Presentations. The District will provide GWSD with a reasonable period of time to respond to each such request, taking into consideration the complexity and cost of the Significant Project in question and applicable CEQA requirements.

# **AGENDA ITEM #2**

**AGENDA ITEM: 2**

**MEETING DATE: September 19, 2022**

**I. NATURE OF ITEM**

Consideration and Adoption of Resolution No. 22-693 Approving Revised Organization Chart and Employee Pay Schedule

**II. BACKGROUND INFORMATION**

The current employee pay schedule and organizational chart for the District was adopted by Resolution No. 21-688 on June 20, 2022. At that time, some changes to the salary schedule were made based on the results of a salary and benefit survey completed earlier in the year. Since then, staff has continued to review the salary schedule and are proposing additional modifications to the salary schedule and organization chart for employee retention and succession purposes.

A new position in the District's plant maintenance division titled, "Senior Plant Maintenance Technician" is proposed as part of the succession plan of the Facilities Supervisor position. The proposed position would be part of the maintenance technician series and facilitate the development of the knowledge, skills and abilities required to promote into the Facilities Supervisor position in the future. No other changes to the organization chart are proposed at this time. The compensation of the proposed Senior Maintenance Technician is proposed to be equal to the Senior Plant Operator position, pay range 1150.

Two other changes to the employee pay schedule for the Instrumentation Technician position, and the Electrician position are being proposed for employee retention purposes. While these positions were found to be below market based on the recent Koff & Associates salary survey and/or the CASA 2021 salary survey, they were not included in the salary adjustments approved as part of the Fiscal Year 2022-23 budget. The proposed adjustment to the pay range of the Instrumentation Technician position is an increase of 6.6% and the proposed adjustment to the pay range of the Electrician position is an increase of 5.0%.

The adoption of a formal resolution relating to changes to employee compensation is necessary to comply with existing regulations (Title 2, California Code of Regulations Section 570.5), which set forth specific requirements pertaining to publicly available pay schedules.

**III. COMMENTS AND RECOMMENDATIONS**

Attached to the proposed resolution are the revised pay schedule and organization chart that show the changes as discussed above. In order to meet

the above-referenced requirements associated with the approval of public employee pay schedules, it is recommended that the Board adopt Resolution No. 22-693 approving and adopting the revised organizational chart and revised employee pay schedule.

#### **IV. REFERENCE MATERIAL**

Resolution No. 22-693 Approving and Adopting a Revised Organization Chart and Employee Pay Schedule with Exhibits A and B

**RESOLUTION NO. 22-693**

**RESOLUTION OF THE GOVERNING BOARD OF THE GOLETA  
SANITARY DISTRICT APPROVING AND ADOPTING A REVISED  
ORGANIZATION CHART AND REVISED EMPLOYEE PAY SCHEDULE**

**WHEREAS**, on June 20, 2022, the Governing Board (the “Board”) of the Goleta Sanitary District (the “District”) adopted Resolution No. 22-688 approving and adopting a revised organization chart (the “Current Organization Chart”) and a revised pay schedule (the “Current Pay Schedule”) relating to the District’s employees; and

**WHEREAS**, the Board supports employee retention and succession planning efforts; and

**WHEREAS**, modifications to some of the District’s maintenance division positions are proposed for employee retention and succession planning efforts; and

**WHEREAS**, the Board desires to revise the Current Organization Chart and the Current Pay Schedule for employee retention and succession planning purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the Goleta Sanitary District as follows:

**1. Organization Chart.** The Board hereby approves the revised organization chart attached hereto as Exhibit “A” and incorporated herein by this reference that includes a new Senior Plant Maintenance Technician position in the Maintenance Division.

**2. Adoption of Revised Pay Schedule.** The Board hereby approves and adopts the revised pay schedule attached hereto as Exhibit “B” and incorporated herein by this reference to reflect the new Senior Plant Maintenance Technician position as well as modifications to the Electrician and Instrument Technician Positions for employee retention and succession planning purposes, effective as of October 2, 2022.

**3. Requirements Applicable to Revised Pay Schedule.** The 2022-23 Pay Schedule shall be immediately accessible and available for public review from the District during normal business hours and shall be retained by the District and available for public inspection for not less than five years.

**4. Future Revisions.** Any revisions that are made to the 2022-23 Pay Schedule in the future shall be approved by the Board in accordance with the requirements of applicable public meetings laws, and shall comply in all other respects with Title 2, California Code of Regulations Section 570.5. Further, pursuant to Resolution No. 14-579, (i) any future increases in Board member compensation shall be approved in accordance with Health & Safety Code Section 6489, Chapter 2 of Division 10 of the Water Code, and other applicable provisions of law, and (ii) Board member compensation shall not be subject to Resolution No. 11-522, which

sets forth the procedure for calculating cost of living adjustments to the salary scale for employees of the District.

**PASSED AND ADOPTED** this 19st day of September, 2022, by the following vote of the Governing Board of the Goleta Sanitary District:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Steven T. Majoewsky,  
President of the Governing Board

**COUNTERSIGNED:**

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Robert O. Mangus, Jr.,  
Secretary of the Governing Board

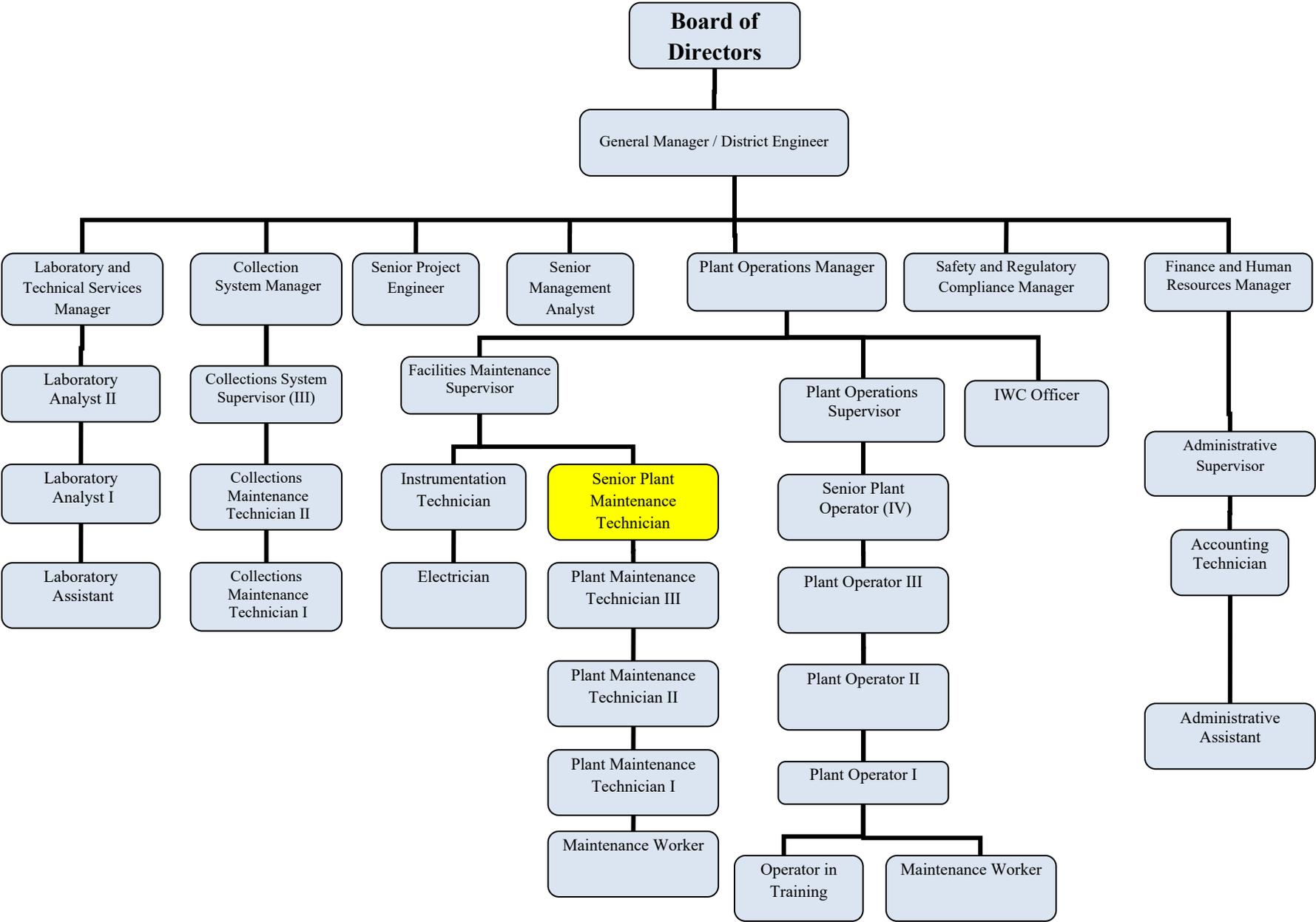
CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Goleta Sanitary District Governing Board held on September 19, 2022.

ATTEST:

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Robert O. Mangus, Jr.,  
Secretary of the Governing Board  
of the Goleta Sanitary District



## GOLETA SANITARY DISTRICT

## Resolution 22-693 EXHIBIT B

## PAY SCHEDULE

Approved by the GSD Board 09/19/22.

5.5

Annually / Monthly / Biweekly / Hourly

GSD Board approved COLA 04/18/22:

5.50% Effective 07/01/22

POSITION	RANGE	AA	A	B	C	D	E
Part-time, Hourly Maintenance/Intern; but meet or exceed CA Minimum wage	100	15.27	16.03	16.83	17.67	18.56	19.48
		49,608	52,083	54,683	57,408	60,278	63,286
		4,134	4,340	4,557	4,784	5,023	5,274
		1,908	2,003	2,103	2,208	2,318	2,434
<b>Administrative Assistant</b>	300	23.85	25.04	26.29	27.60	28.98	30.43
		52,416	55,037	57,782	60,676	63,710	66,893
		4,368	4,586	4,815	5,056	5,309	5,574
		2,016	2,117	2,222	2,334	2,450	2,573
<b>Maintenance Worker</b>	320	25.20	26.46	27.78	29.17	30.63	32.16
		58,760	61,693	64,771	68,016	71,406	74,982
		4,897	5,141	5,398	5,668	5,951	6,249
		2,260	2,373	2,491	2,616	2,746	2,884
<b>Collection System Maintenance Technician I</b>	460	28.25	29.66	31.14	32.70	34.33	36.05
		59,405	62,379	65,499	68,765	72,197	75,816
		4,950	5,198	5,458	5,730	6,016	6,318
		2,285	2,399	2,519	2,645	2,777	2,916
<b>Accounting Technician</b>	500	28.56	29.99	31.49	33.06	34.71	36.45
		62,192	65,312	68,578	72,010	75,608	79,394
		5,183	5,443	5,715	6,001	6,301	6,616
		2,392	2,512	2,638	2,770	2,908	3,054
<b>Plant Maintenance Technician I</b>	540	29.90	31.40	32.97	34.62	36.35	38.17
		63,856	67,038	70,387	73,902	77,605	81,478
		5,321	5,587	5,866	6,159	6,467	6,790
		2,456	2,578	2,707	2,842	2,985	3,134
<b>Laboratory Analyst I</b>	560	30.70	32.23	33.84	35.53	37.31	39.17
		63,981	67,184	70,533	74,069	77,771	81,655
		5,332	5,599	5,878	6,172	6,481	6,805
		2,461	2,584	2,713	2,849	2,991	3,141
<b>Operator in Training III</b>	565	30.76	32.30	33.91	35.61	37.39	39.26
		64,106	67,309	70,678	74,214	77,917	81,806
		5,342	5,609	5,890	6,185	6,493	6,817
		2,466	2,589	2,718	2,854	2,997	3,146
<b>Treatment Plant Operator I</b>	570	30.82	32.36	33.98	35.68	37.46	39.33
		68,141	71,552	75,130	78,894	82,846	86,986
		5,678	5,963	6,261	6,575	6,904	7,249
		2,621	2,752	2,890	3,034	3,186	3,346
<b>Collection System Maintenance Technician II</b>	620	32.76	34.40	36.12	37.93	39.83	41.82
		68,786	72,218	75,837	79,622	83,595	87,776
		5,732	6,018	6,320	6,635	6,966	7,315
		2,646	2,778	2,917	3,062	3,215	3,376
<b>Accounting/Administration Specialist</b>	660	33.07	34.72	36.46	38.28	40.19	42.20
		71,802	75,400	79,165	83,117	87,277	91,639
		5,984	6,283	6,597	6,926	7,273	7,637
		2,762	2,900	3,045	3,197	3,357	3,525
<b>Treatment Plant Operator II</b>	690	34.52	36.25	38.06	39.96	41.96	44.06

## GOLETA SANITARY DISTRICT

## Resolution 22-693 EXHIBIT B

## PAY SCHEDULE

Approved by the GSD Board 09/19/22.

5.5

Annually / Monthly / Biweekly / Hourly

GSD Board approved COLA 04/18/22:

5.50% Effective 07/01/22

POSITION	RANGE	AA	A	B	C	D	E
Plant Maintenance Technician II	700	72,010	75,608	79,394	83,366	87,526	91,901
		6,001	6,301	6,616	6,947	7,294	7,658
		2,770	2,908	3,054	3,206	3,366	3,535
		34.62	36.35	38.17	40.08	42.08	44.18
Collection System Maintenance Technician III	760	74,922	78,666	82,597	86,736	91,083	95,632
		6,244	6,556	6,883	7,228	7,590	7,969
		2,882	3,026	3,177	3,336	3,503	3,678
		36.02	37.82	39.71	41.70	43.79	45.98
Laboratory Analyst II	800	76,398	80,226	84,240	88,462	92,893	97,542
		6,367	6,686	7,020	7,372	7,741	8,129
		2,938	3,086	3,240	3,402	3,573	3,752
		36.73	38.57	40.50	42.53	44.66	46.90
Industrial Waste Control Officer	840	77,168	81,016	85,072	89,336	93,808	98,507
		6,431	6,751	7,089	7,445	7,817	8,209
		2,968	3,116	3,272	3,436	3,608	3,789
		37.10	38.95	40.90	42.95	45.10	47.36
Electrician	860	78,354	82,264	86,382	90,709	95,243	99,999
		6,530	6,855	7,199	7,559	7,937	8,333
		3,014	3,164	3,322	3,489	3,663	3,846
		37.67	39.55	41.53	43.61	45.79	48.08
Plant Maintenance Technician III	900	79,227	83,179	87,339	91,707	96,283	101,096
		6,602	6,932	7,278	7,642	8,024	8,425
		3,047	3,199	3,359	3,527	3,703	3,888
		38.09	39.99	41.99	44.09	46.29	48.60
Treatment Plant Operator III	950	80,267	84,282	88,504	92,934	97,573	102,457
		6,689	7,024	7,375	7,745	8,131	8,538
		3,087	3,242	3,404	3,574	3,753	3,941
		38.59	40.52	42.55	44.68	46.91	49.26
Administrative Supervisor	970	81,453	85,530	89,814	94,316	99,029	103,979
		6,788	7,128	7,485	7,860	8,252	8,665
		3,133	3,290	3,454	3,628	3,809	3,999
		39.16	41.12	43.18	45.34	47.61	49.99
Instrumentation Technician	980	84,552	88,774	93,205	97,864	102,752	107,890
		7,046	7,398	7,767	8,155	8,563	8,991
		3,252	3,414	3,585	3,764	3,952	4,150
		40.65	42.68	44.81	47.05	49.40	51.87
Senior Plant Maintenance Technician	1150	86,341	90,667	95,202	99,965	104,957	110,203
		7,195	7,556	7,934	8,330	8,746	9,184
		3,321	3,487	3,662	3,845	4,037	4,239
		41.51	43.59	45.77	48.06	50.46	52.98
Senior Plant Operator (IV)	1150	86,341	90,667	95,202	99,965	104,957	110,203
		7,195	7,556	7,934	8,330	8,746	9,184
		3,321	3,487	3,662	3,845	4,037	4,239
		41.51	43.59	45.77	48.06	50.46	52.98
Safety & Regulatory Compliance Manager	1200	87,318	91,686	96,262	101,067	106,122	111,432
		7,277	7,641	8,022	8,422	8,844	9,286
		3,358	3,526	3,702	3,887	4,082	4,286
		41.98	44.08	46.28	48.59	51.02	53.57

## GOLETA SANITARY DISTRICT

## Resolution 22-693 EXHIBIT B

## PAY SCHEDULE

Approved by the GSD Board 09/19/22.

5.5

Annually / Monthly / Biweekly / Hourly

GSD Board approved COLA 04/18/22:

5.50% Effective 07/01/22

POSITION	RANGE	AA	A	B	C	D	E
Senior Management Analyst	1250	91,686	96,262	101,067	106,122	111,432	117,000
		7,641	8,022	8,422	8,844	9,286	9,750
		3,526	3,702	3,887	4,082	4,286	4,500
		44.08	46.28	48.59	51.02	53.57	56.25
Facilities Maintenance Supervisor	1330	96,138	100,942	105,997	111,301	116,875	122,712
		8,012	8,412	8,833	9,275	9,740	10,226
		3,698	3,882	4,077	4,281	4,495	4,720
		46.22	48.53	50.96	53.51	56.19	59.00
Plant Operations Supervisor	1350	96,866	101,712	106,787	112,133	117,749	123,633
		8,072	8,476	8,899	9,344	9,812	10,303
		3,726	3,912	4,107	4,313	4,529	4,755
		46.57	48.90	51.34	53.91	56.61	59.44
Laboratory and Technical Services Manager	1400	100,547	105,581	110,864	116,418	122,242	128,351
		8,379	8,798	9,239	9,702	10,187	10,696
		3,867	4,061	4,264	4,478	4,702	4,937
		48.34	50.76	53.30	55.97	58.77	61.71
Collection System Manager	1600	103,459	108,638	114,067	119,771	125,757	132,038
		8,622	9,053	9,506	9,981	10,480	11,003
		3,979	4,178	4,387	4,607	4,837	5,078
		49.74	52.23	54.84	57.58	60.46	63.48
Senior Project Engineer	1700	123,406	129,584	136,074	142,875	150,010	157,518
		10,284	10,799	11,340	11,906	12,501	13,127
		4,746	4,984	5,234	5,495	5,770	6,058
		59.33	62.30	65.42	68.69	72.12	75.73
Plant Operations Manager	1800	129,584	136,074	142,875	150,010	157,518	165,402
		10,799	11,340	11,906	12,501	13,127	13,784
		4,984	5,234	5,495	5,770	6,058	6,362
		62.30	65.42	68.69	72.12	75.73	79.52
Finance and Human Resources Manager	1900	141,086	148,138	155,542	163,322	171,496	180,072
		11,757	12,345	12,962	13,610	14,291	15,006
		5,426	5,698	5,982	6,282	6,596	6,926
		67.83	71.22	74.78	78.52	82.45	86.57
Assistant General Manager / Assistant District Engineer	2500	175,677	184,454	193,669	203,362	213,533	224,201
		14,640	15,371	16,139	16,947	17,794	18,683
		6,757	7,094	7,449	7,822	8,213	8,623
		84.46	88.68	93.11	97.77	102.66	107.79
General Manager / District Engineer	GM	General Manager's compensation is set annually by the Board in accordance with an employment contract dated 07/01/2015.					254,422
Governing Board Members	Governing Board Members are compensated on a per meeting basis, compensation is limited to six meetings per month. The rate of per meeting increased August 1, 2020 to \$225.00.					225.00	

Note, employees, by job title, will fall within the range values, from AA to E.

CalPERS Compliance Reviewers have verified that as long as an employee, by job title, fall within the range of values from AA to E, the compensation rate meets the CalPERS requirements. An individual does not have to fall on the exact value, or cog, only between the lowest and highest values in the range.

# **AGENDA ITEM #3**

**AGENDA ITEM: 3**

**MEETING DATE: September 19, 2022**

**I. NATURE OF ITEM**

Consideration and Approval of Resolution No. 22-694 Adopting Policies and Procedures for Providing Priority Service to Affordable Housing Projects Pursuant to Government Code Section 65589.7

**II. BACKGROUND INFORMATION**

Government Code Section 65589.7, as amended by Senate Bill (SB) 1087 in 2006, requires public agencies and private entities providing water or sewer service to (i) grant service priority to developments that include affordable housing units, and (ii) adopt written policies and procedures not later than July 1, 2006, and at least every 5 years thereafter, with specific objective standards for the provision of services to low-income households.

Pursuant to SB 1087, the District adopted Resolution No. 06-442 on June 19, 2006. That Resolution adopts policies and procedures for providing priority service to affordable housing projects as required by Government Code Section 65589.7. There do not appear to be any penalties that apply if an agency fails to adopt the required written policies and procedures every 5 years. However, the District is subject to the requirements of SB 1087 and Resolution No. 06-442 states that the District will adopt the required policies and procedures at least every 5 years. Since it has been more than 5 years since the District adopted Resolution No. 06-442, it would be advisable for the District to again adopt the required SB 1087 policies and procedures.

**III. COMMENTS AND RECOMMENDATIONS**

The District's legal counsel has prepared a proposed resolution setting forth written policies and procedures that satisfy the requirements of SB 1087. It is recommended that the Governing Board adopt Resolution No. 22-694, subject to any revisions deemed necessary by the Board.

**IV. REFERENCE MATERIAL**

Resolution No. 06-442

Proposed Resolution No. 22-694

Senate Bill 1087

**RESOLUTION NO. 06-442**

**RESOLUTION OF THE GOVERNING BOARD OF THE GOLETA SANITARY DISTRICT ADOPTING POLICIES AND PROCEDURES FOR PROVIDING PRIORITY SERVICE TO AFFORDABLE HOUSING PROJECTS PURSUANT TO GOVERNMENT CODE SECTION 65589.7**

WHEREAS, Government Code Section 65589.7, as amended by Senate Bill 1087 (Chapter 727, Statutes of 2005), requires public agencies that provide sewer services to adopt written policies and procedures with specific objective standards for providing priority service to developments that include housing units affordable to lower income households; and

WHEREAS, the Governing Board of the Goleta Sanitary District (the "District") desires to adopt written policies and procedures with respect to providing priority service to developments that include housing units affordable to lower income households.

NOW, THEREFORE, BE IT RESOLVED, that the following policies and procedures are hereby adopted by the Governing Board of the Goleta Sanitary District:

1. In the event the District experiences service limitations due to collection system or treatment plant capacity constraints or regulatory restrictions, the District shall, to the extent reasonably feasible, grant priority to proposed developments that include housing units affordable to lower income households, as defined in Government Code Section 65589.7(d).

2. The District shall devote its best efforts to plan and provide for sewer connections for proposed developments that include housing units affordable to lower income households, taking into account (i) the housing element of the general plan adopted by each county or city within the District's boundaries, and (ii) other plans, documents, and information that provide a reasonable basis for making service determinations.

3. Applications for proposed developments that include housing units affordable to lower income households shall not be denied, nor shall conditions be imposed thereon or services which are applied for be reduced, unless the District makes specific written findings that the denial, condition, or reduction is necessary due to the existence of one or more of the following:

- a. Insufficient sewer treatment or collection capacity exists, as demonstrated by a written engineering analysis and report on the condition of the treatment or collection works, to serve the needs of the proposed development;

- b. A Regional Water Quality Control Board order prohibits new sewer connections; or
- c. The applicant has failed to comply with District's regulations and/or failed to agree to reasonable terms and conditions relating to the provision of service.

4. The District shall not discriminate in any manner when processing and considering requests for sewer service for developments that include housing units affordable to lower income households.

5. On or before July 1, 2011, and at least every five (5) years thereafter, the District shall adopt written policies and procedures, with specific objective standards for the provision of sewer service on a priority basis with respect to developments that include housing units affordable to lower income households.

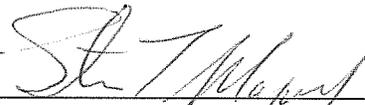
PASSED AND ADOPTED this 19<sup>th</sup> day of June, 2006, by the following vote of the Governing Board of the Goleta Sanitary District.

AYES: Majoewsky, Emerson, Trantow, Fox

NOES: None

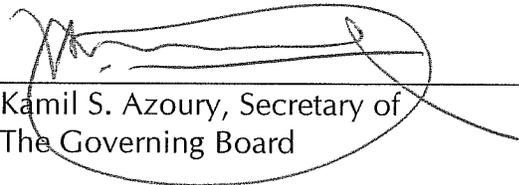
ABSTAINED: None

ABSENT: Carter



\_\_\_\_\_  
Steven T. Majoewsky, President  
Of the Governing Board

Countersigned:



\_\_\_\_\_  
Kamil S. Azoury, Secretary of  
The Governing Board

**RESOLUTION NO. 22-694**

**RESOLUTION OF THE GOVERNING BOARD OF THE GOLETA SANITARY DISTRICT ADOPTING POLICIES AND PROCEDURES FOR PROVIDING PRIORITY SERVICE TO AFFORDABLE HOUSING PROJECTS PURSUANT TO GOVERNMENT CODE SECTION 65589.7**

**WHEREAS**, Government Code Section 65589.7, as amended by Senate Bill 1087 (Chapter 727, Statutes of 2005), requires public agencies that provide sewer services to adopt written policies and procedures with specific objective standards for providing priority service to developments that include housing units affordable to lower income households. Said policies and procedures are required to be adopted not later than July 1, 2006, and at least every five (5) years thereafter.

**WHEREAS**, on June 19, 2006, the Governing Board of the Goleta Sanitary District (the “District”) passed and adopted Resolution No. 06-442 adopting written policies and procedures satisfying the requirements of Government Code Section 65589.7.

**WHEREAS**, because it has been more than five (5) years since the District passed and adopted Resolution No. 06-442, the Governing Board desires to again adopt written policies and procedures with respect to providing priority service to developments that include housing units affordable to lower income households.

**NOW, THEREFORE, BE IT RESOLVED**, that the following policies and procedures are hereby adopted by the Governing Board of the Goleta Sanitary District:

**1.** In the event the District experiences service limitations due to collection system or treatment plant capacity constraints or regulatory restrictions, the District shall, to the extent reasonably feasible, grant priority to proposed developments that include housing units affordable to lower income households, as defined in Government Code Section 65589.7(d).

**2.** The District shall devote its best efforts to plan and provide for sewer connections for proposed developments that include housing units affordable to lower income households, taking into account (i) the housing element of the general plan adopted by each county or city within the District’s boundaries, and (ii) other plans, documents, and information that provide a reasonable basis for making service determinations.

**3.** Applications for proposed developments that include housing units affordable to lower income households shall not be denied, nor shall conditions be imposed thereon or services which are applied for be reduced, unless the District makes specific written findings that the denial, condition, or reduction is necessary due to the existence of one or more of the following:

- a. Insufficient sewer treatment or collection capacity exists, as demonstrated by a written engineering analysis and report on the condition of the treatment or collection works, to serve the needs of the proposed development;
- b. A Regional Water Quality Control Board order prohibits new sewer connections; or
- c. The applicant has failed to agree to reasonable terms and conditions relating to the provision of service.

4. The District shall not discriminate in any manner when processing and considering requests for sewer service for developments that include housing units affordable to lower income households.

5. At least every five (5) years after the adoption of this Resolution, the District shall adopt written policies and procedures with specific objective standards for the provision of sewer service on a priority basis with respect to developments that include housing units affordable to lower income households.

6. This Resolution supersedes and replaces Resolution No. 06-442.

**PASSED AND ADOPTED** this 19<sup>th</sup> day of September, 2022, by the following vote of the Governing Board of the Goleta Sanitary District:

**AYES:**

**NOES:**

**ABSTAINED:**

**ABSENT:**

---

Steven T. Majoewsky,  
President of the Governing Board

**COUNTERSIGNED:**

---

Robert O. Mangus, Jr.,  
Secretary of the Governing Board



## SB-1087 Housing elements: services. (2005-2006)

SHARE THIS:



### Senate Bill No. 1087

#### CHAPTER 727

An act to amend Section 65589.7 of the Government Code, and to add Section 10631.1 to the Water Code, relating to housing.

[ Approved by Governor October 07, 2005. Filed with Secretary of State  
October 07, 2005. ]

#### LEGISLATIVE COUNSEL'S DIGEST

SB 1087, Florez. Housing elements: services.

(1) The Planning and Zoning Law requires each city, county, or city and county to prepare and adopt a general plan for its jurisdiction that contains certain mandatory elements, including a housing element. One part of the housing element is an assessment of housing needs and an inventory of resources and constraints relevant to meeting those needs. That law also requires that the housing element adopted by the legislative body of the city, county, or city and county and any amendments made to that element be delivered to all public agencies or private entities that provide water services at retail or sewer services within the territory of the legislative body.

The Planning and Zoning Law also requires each public agency or private entity providing these services to grant a priority for the provision of available and future resources or services to proposed housing developments that help meet the legislative body's share of the regional housing need for lower income households as identified in the housing element and any amendments to the housing element.

This bill would require that the adopted housing element and any amendments be delivered immediately to all public agencies or private entities that provide water or sewer services, as specified, would apply these provisions to proposed developments that include housing units affordable to lower income households, and would require, on or before July 1, 2006, that these public agencies or private entities adopt written policies and procedures, and at least once every 5 years thereafter, with specific objective standards for provision of these services in conformance with these provisions. The bill would also require the Public Utilities Commission to adopt written policies and procedures for use by private water and sewer companies regulated by the commission in a manner consistent with these provisions. By increasing the duties of local public officials, the bill would impose a state-mandated local program.

This bill would also provide that a provider of water or sewer services may not deny or condition the approval of an application for services, or reduce the amount of the services applied for, if the proposed development includes housing affordable to lower income households, except upon making specified findings.

The bill would make these provisions applicable to charter cities.

(2) The Urban Water Management Planning Act requires urban water suppliers to prepare and adopt urban water management plans for submission to the Department of Water Resources, which identify and quantify the existing and planned sources of water available to the water supplier's service area based on specified factors.

This bill would also require that the water use projections required by these provisions include the projected water use for single-family and multifamily residential housing for lower income households as identified in the housing element of any city, county, or city and county in the service area of the supplier.

(3) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that with regard to certain mandates no reimbursement is required by this act for a specified reason.

With regard to any other mandates, this bill would provide that, if the Commission on State Mandates determines that the bill contains costs so mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

## THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

**SECTION 1.** Section 65589.7 of the Government Code is amended to read:

**65589.7.** (a) The housing element adopted by the legislative body and any amendments made to that element shall be immediately delivered to all public agencies or private entities that provide water or sewer services for municipal and industrial uses, including residential, within the territory of the legislative body. Each public agency or private entity providing water or sewer services shall grant a priority for the provision of these services to proposed developments that include housing units affordable to lower income households.

(b) A public agency or private entity providing water or sewer services shall adopt written policies and procedures, not later than July 1, 2006, and at least once every five years thereafter, with specific objective standards for provision of services in conformance with this section. For private water and sewer companies regulated by the Public Utilities Commission, the commission shall adopt written policies and procedures for use by those companies in a manner consistent with this section. The policies and procedures shall take into account all of the following:

(1) Regulations and restrictions adopted pursuant to Chapter 3 (commencing with Section 350) of Division 1 of the Water Code, relating to water shortage emergencies.

(2) The availability of water supplies as determined by the public agency or private entity pursuant to an urban water management plan adopted pursuant to Part 2.6 (commencing with Section 10610) of Division 6 of the Water Code.

(3) Plans, documents, and information relied upon by the public agency or private entity that is not an "urban water supplier," as defined in Section 10617 of the Water Code, or that provides sewer service, that provide a reasonable basis for making service determinations.

(c) A public agency or private entity that provides water or sewer services shall not deny or condition the approval of an application for services to, or reduce the amount of services applied for by, a proposed development that includes housing units affordable to lower income households unless the public agency or private entity makes specific written findings that the denial, condition, or reduction is necessary due to the existence of one or more of the following:

(1) The public agency or private entity providing water service does not have "sufficient water supply," as defined in paragraph (2) of subdivision (a) of Section 66473.7, or is operating under a water shortage emergency as defined in Section 350 of the Water Code, or does not have sufficient water treatment or

distribution capacity, to serve the needs of the proposed development, as demonstrated by a written engineering analysis and report.

(2) The public agency or private entity providing water service is subject to a compliance order issued by the State Department of Health Services that prohibits new water connections.

(3) The public agency or private entity providing sewer service does not have sufficient treatment or collection capacity, as demonstrated by a written engineering analysis and report on the condition of the treatment or collection works, to serve the needs of the proposed development.

(4) The public agency or private entity providing sewer service is under an order issued by a regional water quality control board that prohibits new sewer connections.

(5) The applicant has failed to agree to reasonable terms and conditions relating to the provision of service generally applicable to development projects seeking service from the public agency or private entity, including, but not limited to, the requirements of local, state, or federal laws and regulations or payment of a fee or charge imposed pursuant to Section 66013.

(d) The following definitions apply for purposes of this section:

(1) "Proposed developments that include housing units affordable to lower income households" means that dwelling units shall be sold or rented to lower income households, as defined in Section 50079.5 of the Health and Safety Code, at an affordable housing cost, as defined in Section 50052.5 of the Health and Safety Code, or an affordable rent, as defined in Section 50053 of the Health and Safety Code.

(2) "Water or sewer services" means supplying service through a pipe or other constructed conveyance for a residential purpose, and does not include the sale of water for human consumption by a water supplier to another water supplier for resale. As used in this section, "water service" provided by a public agency or private entity applies only to water supplied from public water systems subject to Chapter 4 (commencing with Section 116275) of Part 12 of Division 104 of the Health and Safety Code.

(e) This section is intended to neither enlarge nor diminish the existing authority of a city, county, or city and county in adopting a housing element. Failure to deliver a housing element adopted by the legislative body or amendments made to that element, to a public agency or private entity providing water or sewer services shall neither invalidate any action or approval of a development project nor exempt a public agency or private entity from the obligations under this section. The special districts which provide water or sewer services related to development, as defined in subdivision (e) of Section 56426, are included within this section.

(f) The Legislature finds and declares that this section shall be applicable to all cities and counties, including charter cities, because the Legislature finds that the lack of affordable housing is a matter of vital statewide importance.

**SEC. 2.** Section 10631.1 is added to the Water Code, to read:

**10631.1.** (a) The water use projections required by Section 10631 shall include projected water use for single-family and multifamily residential housing needed for lower income households, as defined in Section 50079.5 of the Health and Safety Code, as identified in the housing element of any city, county, or city and county in the service area of the supplier.

(b) It is the intent of the Legislature that the identification of projected water use for single-family and multifamily residential housing for lower income households will assist a supplier in complying with the requirement under Section 65589.7 of the Government Code to grant a priority for the provision of service to housing units affordable to lower income households.

**SEC. 3.** The Legislature finds and declares that Sections 65104 and 66014 of the Government Code provide local agencies with authority to levy fees sufficient to pay for the program or level of service mandated by this act.

**SEC. 4.** No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or

assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.

However, if the Commission on State Mandates determines that this act contains other costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

# **GENERAL MANAGER'S REPORT**

## **GOLETA SANITARY DISTRICT GENERAL MANAGER'S REPORT**

The following summary report describes the District's activities from September 8, 2022, through September 19, 2022. It provides updated information on significant activities under three major categories: Collection System, Treatment/Reclamation and Disposal Facilities, and General and Administration Items.

### **1. COLLECTION SYSTEM REPORT**

#### **LINES CLEANING**

Staff continues routine lines cleaning in the areas of Berkeley Drive and Stow Canyon Road east of N. Fairview Avenue.

#### **CCTV INSPECTION**

Staff is conducting routine Closed-Circuit Television (CCTV) inspections in the area of Hollister Avenue and Puente Drive.

#### **GREASE AND OIL INSPECTIONS**

There are no changes.

#### **REPAIR AND MAINTENANCE**

The Vector truck was sent to the Haaker facility in Los Angeles for repair of the water pump used for lines cleaning and various hydraulic components. This will extend the service life of the truck, originally purchased in 2016. Staff replaced the rubber flex hose for the vacuum system on the debris tank of the VacCon truck. Staff continues the raising of manholes on streets recently paved by Santa Barbara County crews. Tierra Contracting Inc. installed a new manhole in an easement near San Antonio Creek Road and Via Clarice. This line has been problematic to clean and for CCTV to inspect as it was originally constructed without a connecting manhole to the existing sewer lines.

#### **COMPETENCY BASED TRAINING**

Staff continues working with DKF Solutions staff. The Firestone Lift Station's electronic Standard Operating Procedure (eSOP) was added to the District's Vector Solutions website.

#### **PROFESSIONAL DEVELOPMENT**

Staff attended the Municipal Maintenance Equipment Open House and Training event held in Norwalk, CA for a variety of classes on maintenance of CCTV, lines cleaning equipment and workplace safety.

### **2. TREATMENT, RECLAMATION AND DISPOSAL FACILITIES REPORT**

Plant flows increased to an average of 3.9 million gallons per day (MGD). We are still missing about .5 MGD from our daily flow. UCSB should be back on campus next week, so our flows should start to increase. The demand for reclaimed water has begun to increase due to warmer temperatures. High concentrations and loadings during the weekends continue to cause intermittent challenges and various levels of plant interference. The Reclamation Disinfection Study by Hazen and Sawyer (Hazen) has been completed and our next step will include installing a Peracetic Acid dosing skid at

the reclamation facility. This should be on site by the end of September 2022.

The testing phase of Lystek Thickened Waste Activated Sludge (TWAS) pre-treatment pilot project is ongoing. We are running this process to see how much gas is produced with no heat. We believe the thermal hydrolysis process may reduce inhibitory chemicals that are adsorbed onto the sludge. We will be testing this hypothesis by sampling for these chemicals before and after the reactor, once a steady state during the demonstration period has been reached. Once the demonstration period is complete, a summary report of the results and proforma analysis will be prepared and brought forward to the Board.

The Influent Pump Station Rehabilitation project submittal and procurement process is coming to an end. The construction of the project may not start for another five to eight months, depending upon completion of the procurement process.

Biosolids and Energy Strategic Plan (BESP) Phases 2 & 3 preliminary engineering design continues to move forward. This project will provide a 30% design package for a centrifuge, thermal dryer, and a fats, oil and grease (FOG) receiving facility. This level of design is necessary to understand the cost and funding implications of the project.

The nanobubble project is up and running. Moleaer will be onsite the week of September 19, 2022 to install the second Nanobubble Generator at the Interstage pump station. At this point we will start our 60-day trial to see if we can benefit from having a second Nanobubble Generator.

Maintenance staff will be working on the air valves at the plant lift station. The biogas boiler is now back online. We are back to using our own fuel and no longer using the natural gas boiler.

### **PUBLIC EDUCATION AND OUTREACH**

The first public tour of the District's plant facilities took place on Wednesday, September 14, 2022. There were under 10 attendees for the first tour, but subsequent tours, scheduled every two months, are at capacity for both November 2022 and January 2023. Adjustments will be made if necessary to accommodate groups larger than 25, as with the tour for St. Raphael's middle school 7<sup>th</sup> and 8<sup>th</sup> graders in November. As the capacity of plant operations staff grows, this is hoped to alleviate strain on staffing for tours. Staff are planning for the Lemon Fest taking place on Saturday, September 24, 2022 and Sunday, September 25, 2022 at Girsh Park. This will be the first offsite public outreach since the Covid-19 pandemic in March, 2020.

## **3. GENERAL AND ADMINISTRATIVE ITEMS**

### **Financial Report**

The District account balances as of September 19, 2022 shown below are approximations to the nearest dollar and indicate the overall funds available to the District at this time.

Operating Checking Accounts:	\$ 684,089
Investment Accounts:	\$ 32,363,102
Total District Funds:	\$ 33,047,192

The following transactions are reported herein for the period 09/08/22 – 09/19/22

Regular, Overtime, Cash-outs and Net Payroll:	\$ 114,892
Claims:	\$ 394,812

Total Expenditures:	\$ 509,703
Total Deposits:	\$ 398

Transfers of funds:

LAIF to Community West Bank Operational (CWB):	\$ - 0 -
CWB Operational to CWB Money Market:	\$ - 0 -
CWB Money Market to CWB Operational:	\$ 600,000

The District's investments comply with the District's Investment Policy adopted per Resolution No. 16-606. The District has adequate funds to meet the next six months of normal operating expenses.

**Local Agency Investment Fund (LAIF)**

LAIF Monthly Statement – Previously submitted.

LAIF Quarterly Report – Previously submitted.

PMIA/LAIF Performance – August, 2022

PMIA Effective Yield – August, 2022

**Community West Bank (CWB)**

CWB Money Market Account – Previously submitted.

**Deferred Compensation Accounts**

CalPERS 457 Deferred Compensation Plan – Previously submitted.

Lincoln 457 Deferred Compensation Plan – Previously submitted.

**Personnel**

A verbal update will be provided at the meeting.



# PMIA/LAIF Performance Report as of 09/07/22



## PMIA Average Monthly Effective Yields<sup>(1)</sup>

August	1.276
July	1.090
June	0.861

## Quarterly Performance Quarter Ended 06/30/22

LAIF Apportionment Rate <sup>(2)</sup> :	0.75
LAIF Earnings Ratio <sup>(2)</sup> :	0.00002057622201151
LAIF Fair Value Factor <sup>(1)</sup> :	0.987125414
PMIA Daily <sup>(1)</sup> :	0.99%
PMIA Quarter to Date <sup>(1)</sup> :	0.69%
PMIA Average Life <sup>(1)</sup> :	311

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 07/31/22 \$229.9 billion

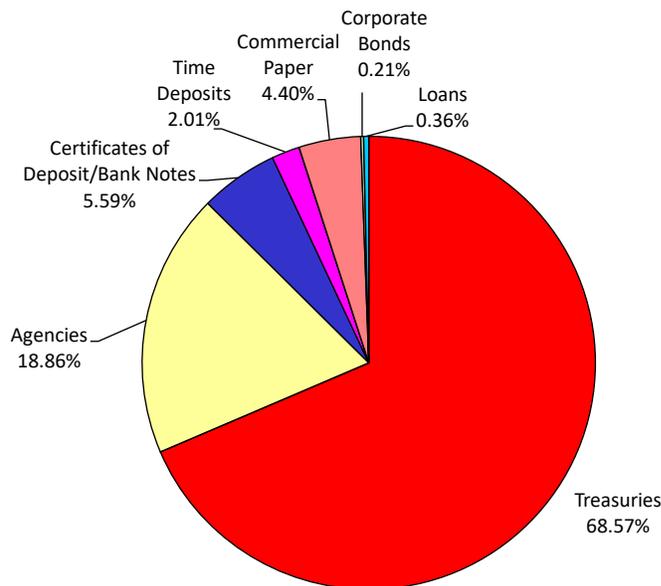


Chart does not include \$4,432,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



**POOLED MONEY INVESTMENT ACCOUNT**  
**PMIA Average Monthly Effective Yields**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>1982</b>	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
<b>1983</b>	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
<b>1984</b>	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
<b>1985</b>	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
<b>1986</b>	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
<b>1987</b>	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
<b>1988</b>	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
<b>1989</b>	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
<b>1990</b>	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
<b>1991</b>	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
<b>1992</b>	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
<b>1993</b>	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
<b>1994</b>	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
<b>1995</b>	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
<b>1996</b>	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
<b>1997</b>	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
<b>1998</b>	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
<b>1999</b>	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
<b>2000</b>	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
<b>2001</b>	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
<b>2002</b>	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
<b>2003</b>	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
<b>2004</b>	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
<b>2005</b>	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
<b>2006</b>	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
<b>2007</b>	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
<b>2008</b>	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
<b>2009</b>	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
<b>2010</b>	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
<b>2011</b>	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
<b>2012</b>	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
<b>2013</b>	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
<b>2014</b>	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
<b>2015</b>	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
<b>2016</b>	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
<b>2017</b>	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
<b>2018</b>	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
<b>2019</b>	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
<b>2020</b>	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540
<b>2021</b>	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
<b>2022</b>	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276				