

AGENDA

A G E N D A
REGULAR MEETING OF THE GOVERNING BOARD
OF THE GOLETA SANITARY DISTRICT
A PUBLIC AGENCY

One William Moffett Place
Goleta, California 93117

July 6, 2020

CALL TO ORDER: 6:30 p.m.

ROLL CALL OF MEMBERS

BOARD MEMBERS: Sharon Rose
Robert O. Wageneck
Jerry D. Smith
Steven T. Majoewsky
George W. Emerson

CONSIDERATION OF THE MINUTES OF THE BOARD MEETING

The Board will consider approval of the Minutes of the Regular Meeting of June 15, 2020.

PUBLIC COMMENTS - Members of the public may address the Board on items within the jurisdiction of the Board.

POSTING OF AGENDA – The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District’s web site 72 hours in advance of the meeting.

BUSINESS:

1. CONSIDERATION AND APPROVAL OF RESOLUTION ELECTING TO HAVE SEWER SERVICE CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2020-21, DIRECTING THE PREPARATION AND FILING OF THE REPORT, FIXING TIME AND PLACE FOR HEARING, AND PROVIDING FOR NOTICE THEREOF
(Board may take action on this item.)
2. CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH LAPKOFF & GOBALET DEMOGRAPHIC RESEARCH INC. FOR DEMOGRAPHIC SERVICES FOR TRANSITION TO DISTRICT-BASED ELECTIONS
(Board may take action on this item.)
3. REVIEW AND CONSIDERATION OF 2020 ACTION PLAN
(Board may take action on this item.)

4. CLOSED SESSION
 - (i) PUBLIC COMMENTS ON CLOSED SESSION
 - (ii) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957(b)(1) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: GENERAL MANAGER
 - (iii) PUBLIC REPORT ON CLOSED SESSION
5. GENERAL MANAGER'S REPORT
6. LEGAL COUNSEL'S REPORT
7. COMMITTEE/DIRECTOR'S REPORTS AND APPROVAL/RATIFICATION OF DIRECTOR'S ACTIVITIES
8. PRESIDENT'S REPORT
9. ITEMS FOR FUTURE MEETINGS
10. CORRESPONDENCE
(The Board will consider correspondence received by and sent by the District since the last Board Meeting.)
11. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT
(The Board will be asked to ratify claims.)

ADJOURNMENT

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at One William Moffett Place, Goleta, California 93117.

Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's Finance & H.R. Manager at least (3) days prior to the meeting by telephone at (805) 967-4519 or by email at info@goletasanitary.org.

MINUTES

MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
GOLETA SANITARY DISTRICT
A PUBLIC AGENCY
DISTRICT OFFICE CONFERENCE ROOM
ONE WILLIAM MOFFETT PLACE
GOLETA, CALIFORNIA 93117

June 15, 2020

- CALL TO ORDER:** President Rose called the meeting to order at 6:30 p.m.
- BOARD MEMBERS PRESENT:** Sharon Rose, Robert O. Wageneck, Jerry D. Smith, Steven T. Majoewsky, George W. Emerson
- BOARD MEMBERS ABSENT:** None
- STAFF MEMBERS PRESENT:** Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance and Human Resources Manager/Board Secretary and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.
- OTHERS PRESENT:** Tom Evans, Director, Goleta Water District
- APPROVAL OF MINUTES:** Director Emerson made a motion, seconded by Director Wageneck, to approve the minutes of the Regular Board meeting of 06/01/20. The motion carried by the following vote:

(20/06/2098)

AYES: 5 Rose, Wageneck, Smith, Majoewsky
Emerson
NOES: None
ABSENT: None
ABSTAIN: None

Director Smith made a motion, seconded by Director Majoewsky, to approve the minutes of the Special Board meeting of 06/11/20. The motion carried by the following vote:

(20/06/2099)

AYES: 5 Rose, Wageneck, Smith, Majoewsky
Emerson
NOES: None
ABSENT: None
ABSTAIN: None

POSTING OF AGENDA:

The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 72 hours in advance of the meeting.

PUBLIC COMMENTS:

None

BUSINESS:

1. **CONSIDERATION OF UPCOMING ELECTION TO THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS, COASTAL NETWORK SEAT C**

Mr. Wagner gave the staff report.

Director Smith made a motion, seconded by Director Wageneck to direct the General Manager to cast the District's vote for the incumbent, Vincent Ferrante for the California Special Districts Association (CSDA) Board of Directors, Coastal Network Seat C.

The motion carried by the following vote:

(20/06/2100)

AYES:	5	Rose, Wageneck, Smith, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

2. **CONSIDERATION OF DISTRICT'S PROPOSED BUDGET FOR FISCAL YEAR 2020-21**

Mr. Wagner and Mr. Mangus gave the staff report.

Director Smith made a motion, seconded by Director Wageneck to approve and adopt the proposed budget for Fiscal Year 2020-2021, as presented.

The motion carried by the following vote:

(20/06/2101)

AYES:	5	Rose, Wageneck, Smith, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

3. **CONSIDERATION AND ADOPTION OF RESOLUTION NO. 20-652 APPROVING REVISED ORGANIZATION CHART AND EMPLOYEE PAY SCHEDULE**

Mr. Wagner gave the staff report.

Director Majoewsky made a motion, seconded by Director Emerson to approve and adopt Resolution No. 20-652, updating the Employee Organizational Chart and Pay Schedule for FY 2020-21.

The motion carried by the following vote:

(20/06/2102)

AYES:	5	Rose, Wageneck, Smith, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

4. GENERAL MANAGER'S REPORT

Mr. Wagner gave the report.

5. LEGAL COUNSEL'S REPORT

Mr. Battles reported on a series of new passed legislation and put into law this year regarding Accessory Dwelling Units (ADUs) and how the new laws may impact the District's ADU Ordinance. Mr. Battles reported that the District's ADU Ordinance is not currently impacted by the new laws.

6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Emerson – Distributed handouts regarding news reports on the economy and CalPERS.

Director Majoewsky – Reported on the June 2, 2020 Goleta West Sanitary District Meeting he attended.

Director Wageneck – No report.

Director Smith – No report.

7. PRESIDENT'S REPORT

President Rose – Read her report on the May 12, 2020 Goleta Water District meeting she attended.

8. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

9. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Majoewsky made a motion, seconded by Director Emerson, to ratify and approve the claims, for the period 06/02/20 to 06/15/20 as follows:

Running Expense Fund #4640	\$ 288,061.00
Depreciation Replacement Reserve Fund #4655	\$ 382,038.35
Retiree Health Insurance Sinking Fund #4660	\$ 1,834.74

The motion carried by the following vote:

(20/06/2103)

AYES:	5	Rose, Wageneck, Smith, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:29 p.m.

Sharon Rose
Governing Board President

Steven D. Wagner
Governing Board Secretary Pro Tem

Robert O. Wageneck

Jerry D. Smith

Steven T. Majoewsky

George W. Emerson

AGENDA ITEM #1

AGENDA ITEM: 1

MEETING DATE: July 6, 2020

I. NATURE OF ITEM

Consideration and Approval of Resolution Electing to Have Sewer Service Charges Collected on the Tax Roll for Fiscal Year 2020-21, Directing the Preparation and Filing of the Report, Fixing Time and Place for Hearing, and Providing for Notice Thereof

II. BACKGROUND INFORMATION

In order to provide for the collection of the District's service charges on the Santa Barbara County tax roll for the Fiscal Year 2020-21, the Board needs to adopt a resolution formally making that election. The resolution also needs to provide for (i) the preparation and filing of a written report containing a description of each parcel of property receiving service, and the amount of the service charge for each such parcel, (ii) the scheduling of a public hearing on the report, and (iii) the publication of a notice of the hearing. Given the publication and noticing requirements, the public hearing is scheduled for Monday, August 3, 2020.

III. COMMENTS AND RECOMMENDATIONS

Staff has prepared a proposed resolution providing for the Board's election to have the District's service charges collected on the tax roll. It is recommended that the Board adopt the proposed resolution. The adoption of the resolution must be by 2/3 approval, which requires the affirmative vote of 4 Board members.

IV. REFERENCE MATERIALS

Resolution No. 20-653 Electing to Have Sewer Service Charges Collected on the Tax Roll for Fiscal Year 2020-21, Directing the Preparation and Filing of the Report, Fixing Time and Place for Hearing, and Providing for Notice

RESOLUTION NO. 20-653

**RESOLUTION OF THE GOVERNING BOARD OF THE GOLETA
SANITARY DISTRICT ELECTING TO HAVE SEWER SERVICE CHARGES
COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2020-21, DIRECTING
THE PREPARATION AND FILING OF REPORT, FIXING TIME AND PLACE
FOR HEARING, AND PROVIDING FOR NOTICE THEREOF**

WHEREAS, the Governing Board of the Goleta Sanitary District (the “District”) has passed and adopted an ordinance prescribing sewer service charges; and

WHEREAS, pursuant to California Health and Safety Code Section 5473 et seq., the Governing Board desires to have said service charges for Fiscal Year 2020-21 (the “Service Charges”) collected on the Santa Barbara County tax roll with the general taxes.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. Pursuant to Health and Safety Code Section 5473, the election is hereby made to have the Service Charges collected on the Santa Barbara County tax roll in the same manner, by the same persons, at the same time as, together with, and not separately from, the general taxes.
2. District staff is directed to prepare and file with the Secretary of the Board a written report containing a description of each parcel of real property receiving sewer service and the amount of the Service Charges for each such parcel (the “Report”).
3. A hearing on the Report shall be held before this Board on Monday, August 3, 2020, at 6:30 p.m., at One William Moffett Road, Goleta, California.
4. Pursuant to Health and Safety Code Section 5473.1, the Secretary shall cause a notice of the filing of the Report and of the time and place set for the hearing, at which oral or written presentation can be made, to be published pursuant to Government Code Section 6066 once a week for two successive weeks preceding said hearing with at least five (5) days intervening between the respective publication dates, not counting such publication dates, and the first publication date being not less than fourteen (14) days prior to the date set for hearing.
5. The Secretary is hereby authorized and directed to sign and publish said notice on behalf of the Board as ordered above.
6. The above-mentioned notice shall be in the form set forth in Exhibit “A” attached hereto and by this reference made a part hereof.

PASSED AND ADOPTED this 7th day of July, 2020, by the following vote of the Governing Board of the Goleta Sanitary District.

AYES:

NOES:

ABSENT:

ABSTAIN:

Sharon Rose,
President of the Governing Board

COUNTERSIGNED:

Steve D. Wagner
Secretary Pro Tem of the Governing Board

EXHIBIT "A"

**NOTICE OF FILING AND HEARING
ON REPORT OF SEWER SERVICE CHARGES
LEVIED BY THE GOLETA SANITARY DISTRICT**

NOTICE IS HEREBY GIVEN that, pursuant to Section 5473 of the California Health and Safety Code, there has been filed with the Secretary of the Goleta Sanitary District, a report containing: (a) a proposal to have sewer service charges for the Fiscal Year 2020-21 collected on the tax roll, (b) a description of each parcel of real property receiving services and facilities furnished by the Goleta Sanitary District in connection with its wastewater system, and (c) the amount of the sewer service charge to be levied upon each parcel for the Fiscal Year 2020-21, computed in conformity with the charges prescribed by an ordinance duly passed and approved by the Governing Board of the Goleta Sanitary District; and that the time and place for a hearing on said report has been set for Monday, August 3rd, 2020 at 6:30 p.m., at the office of the Goleta Sanitary District, One William Moffett Place, Goleta, California 93117.

DATED: July 7, 2020

GOLETA SANITARY DISTRICT

By _____
Steve D. Wagner,
Secretary Pro Tem of the Governing Board

AGENDA ITEM #2

AGENDA ITEM: 2

MEETING DATE: July 6, 2020

I. NATURE OF ITEM

Consideration of Professional Services Agreement with Lapkoff & Gobalet Demographic Research Inc. for Demographic Services for Transition to District-Based Elections

II. BACKGROUND INFORMATION

On August 20, 2018, the Board adopted Resolution No. 18-637 declaring their intent to transition from at large elections to district-based elections in accordance with the California Voting Rights Act (CVRA) by November 2022. At that meeting, the Board also directed staff to seek proposals from qualified firms to assist with the transition process.

In May 2020 staff contacted 3 demographic firms which were recommended by other agencies who recently completed the transition to district-based elections. Staff issued a request for qualifications to two firms and received a response from Lapkoff and Gobalet Demographic Research Inc. (L&G). L&G has extensive experience working with agencies across the state transition to district-based elections and are highly recommended by those that have hired them. A copy of L&G's statement of qualifications is attached to this report.

After checking references, staff contacted Jeanne Gobalet of L&G to develop a scope of work to assist us through the transition process and asked that she submit a cost proposal for the identified services. The L&G proposal (attached) includes but is not limited to the following tasks:

- development of a timeline for the necessary actions,
- consulting with District legal counsel,
- advice on methods of public outreach,
- development of scenarios and materials after consultation with staff,
- preparation of electoral division plans as needed throughout the process,
- attendance at meetings (virtually or in person) as needed

The base fee for the work is \$25,000 with additional fees for the following services:

- In person meetings \$2000 per mtg
- Virtual meetings \$500 per mtg
- Review of districting plans submitted by members of the public or by representatives of special interest groups \$275 per plan

When asked how many meetings other agencies typically had L&G attend in person and virtually, Ms. Gobalet indicated between 2 and 4 meetings each. The total cost of services based on the L&G proposal including 3 in person meetings, 3 virtual meetings and the review of 2 districting plans submitted by members of the public would be \$33,050.

III. COMMENTS AND RECOMMENDATIONS

Staff recommends that the Board authorize the General Manager to execute a professional services agreement with Lapkoff & Gobalet for demographic services as set forth in their proposal in an amount not to exceed \$33,050 in the form of an addendum to proposal.

As there are a number of government organizations who have received CVRA and district-election demand letters in the last 18 months, staff believe it is in the best interest of the District to engage the demographic firm as soon as possible, so that we may begin the process quickly following the release of census data.

IV. REFERENCES

Resolution No. 18-637

Proposal from Lapkoff & Gobalet Demographic Research, Inc. and Statement of Qualifications

RESOLUTION NO. 18-637

RESOLUTION OF THE GOVERNING BOARD OF THE GOLETA SANITARY DISTRICT OUTLINING ITS INTENTION TO TRANSITION FROM AT-LARGE ELECTIONS TO DISTRICT-BASED ELECTIONS BY NOVEMBER OF 2022 AND APPROVING CONDITIONAL SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, members of the Governing Board (the "Board") of the Goleta Sanitary District (the "District") are currently elected by an at-large method of election in which the voters of the District's entire jurisdiction elect the Board members; and

WHEREAS, Elections Code Sections 10508 and 10650 permit the District, by resolution, to change from its current at-large method of election to a district-based election in which the candidate must reside within an election district that is a divisible part of the District's jurisdictional boundaries and is elected only by voters residing within that election district; and

WHEREAS, on July 2, 2018, the District received a letter dated June 29, 2018 entitled Notice of Violation of California Voting Rights Act (the "Notice"). The Notice was written on behalf of Hector Mendez (the "Prospective Plaintiff") and asserts that the District's current method of conducting elections may violate the California Voting Rights Act ("CVRA"); and

WHEREAS, under Elections Code section 14028(a), a violation of the CVRA is established if it is shown that racially polarized voting occurs in elections for members of the District's Board or in elections incorporating other electoral choices by the voters of the District. Under Elections Code section 14026(e) "racially polarized voting" means voting in which there is a difference in the choice of candidates or other electoral choices that are preferred by voters in a protected class, and in the choice of candidates and electoral choices that are preferred by voters in the rest of the electorate; and

WHEREAS, the Notice states that the District has forty-five (45) days from receipt of the Notice to adopt a resolution outlining its intention to transition from at-large elections to district-based elections, specifying the specific steps it will take to facilitate the transition, and estimating the time frame for the transition (a "Resolution of Intention"). The Notice also states that, if the Board does not adopt a Resolution of Intention within such forty-five (45) day period, then a legal action will be commenced in Santa Barbara Superior Court to require the District to institute district-based elections pursuant to the CVRA. The Notice further states that, to enable the District to consider the issue at its regular Board meetings, the Prospective Plaintiff will defer filing any court action until after the August 20, 2018 regular meeting of the Board; and

WHEREAS, Elections Code section 10010 allows Prospective Plaintiff to file a lawsuit against the District if the District does not adopt a Resolution of

Intention within forty-five (45) days after receiving the Notice; and

WHEREAS, Prospective Plaintiff has offered to enter into a Conditional Settlement Agreement and Release (the “Settlement Agreement”) under which the District would not be required to institute district-based elections until the November 2022 regular election, which would allow 2020 census data to be used in drawing district boundaries. Copies of the Settlement Agreement have been provided to and reviewed by the members of the Board; and

WHEREAS, the District denies that its current at-large method of election violates the CVRA or any other provision of law and asserts that the District's election system is legal in all respects. Nevertheless, the District recognizes that public policy favors instituting district-based elections, and that litigation involves significant costs and uncertainty. The District further recognizes that, by approving this Resolution of Intention and entering into the Settlement Agreement, it can avoid the costs and uncertainty that litigation involves and can delay the institution of district-based elections until 2022 so that the district boundaries may be drawn based on 2020 federal census data, which will not become available until 2021. The public interest would therefore be served by adopting this Resolution of Intention, entering into the Settlement Agreement and transitioning to district-based elections.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Goleta Sanitary District as follows:

1. Before the November 2022 regular election, the Board intends to hold a public hearing and to consider the adoption of a resolution to institute a district-based election system (the “Implementing Resolution”). Said public hearing shall be scheduled so as to allow sufficient time for districts to be established and candidates within such districts to register for the November 2022 regular election.

2. Prior to holding a public hearing to consider the adoption of the Implementing Resolution, the District intends to undertake the following steps to facilitate the transition from at-large elections to district-based elections, as required by Elections Code Sections 10010:

(a) Before drawing a draft map or maps of the proposed boundaries of the districts, the District will hold at least two public hearings over a period of no more than thirty (30) days, at which the public is invited to provide input regarding the composition of the districts. Before these hearings, the District may conduct outreach to the public, including to non-English-speaking communities, to explain the districting process and to encourage public participation.

(b) After all draft maps are drawn, the District will publish and make available for release at least one draft map and, if members of the Board will be elected in their districts at different times to provide for staggered terms of office, the potential sequence of the elections. The District will also hold at least two additional hearings over a period of no more than forty-five (45) days, at which the public is invited to

provide input regarding the content of the draft map or maps and the proposed sequence of elections, if applicable. The first version of a draft map will be published at least seven (7) days before consideration at a hearing. If a draft map is revised at or following a hearing, it will be published and made available to the public for at least seven (7) days before being adopted.

(c) In determining the final sequence of the district elections, the Board will give special consideration to the purposes of the CVRA, and it will take into account the preferences expressed by members of the districts.

3. As required by Elections Code Section 10650, the Implementing Resolution will include a declaration that the change in the method of electing members of the Board is being made in furtherance of the purposes of the California Voting Rights Act of 2001 (Chapter 1.5 (commencing with Section 14025) of Division 14 of the Elections Code).

4. The Settlement Agreement is hereby approved, and the President and Secretary of the Board are hereby authorized and directed to execute the Settlement Agreement on behalf of the District.

PASSED AND ADOPTED this 20th day of August, 2018, by the following vote of the Governing Board of the Goleta Sanitary District:

AYES: Emerson, Rose, Wageneck
NOES: Majoewsky, Smith
ABSENT: None
ABSTAIN: None

COPY
Steven T. Majoewsky,
President of the Governing Board

COUNTERSIGNED:

COPY
Robert O. Mangus, Jr.,
Secretary of the Governing Board

CONDITIONAL SETTLEMENT AGREEMENT AND RELEASE

THIS CONDITIONAL SETTLEMENT AGREEMENT AND RELEASE (this “Agreement”) is entered into on this 20th day of August, 2018 (the “Effective Date”) by and between the **GOLETA SANITARY DISTRICT**, a public agency formed pursuant to the Sanitary District Act of 1923 (“GSD”), and **HECTOR MENDEZ**, a registered voter residing within GSD’s boundaries (“Prospective Plaintiff”). The above parties are referred to herein individually as “Party” and collectively as “Parties.”

Recitals

- A.** Since its formation in 1942, members of GSD’s Governing Board have been elected through an at-large method of election in which the voters of the entire jurisdiction of GSD elect the members of GSD’s Governing Board.
- B.** On July 2, 2018, GSD received a Notice of Violation (the “Notice”) of the California Voting Rights Act (the “Act”) from Prospective Plaintiff, alleging that GSD’s at-large method of electing members to GSD’s Governing Board violates the Act and threatening suit unless GSD transitions to a district-based election system, which is an election method in which the candidate must reside within an election district that is a divisible part of GSD’s jurisdiction and is elected only by voters residing within that election district.
- C.** The GSD Governing Board denies that GSD’s at-large method of election violates the Act. Nevertheless, GSD recognizes that public policy favors instituting district-based elections, and that litigation involves significant costs and uncertainty. GSD further recognizes that, by approving a resolution of intention to institute a district-based election system and entering into this Agreement, it can avoid the costs and uncertainty that litigation involves and can delay the institution of district-based elections until 2022 so that the election district boundaries may be drawn based on 2020 federal census data, which will not become available until 2021.
- D.** In light of the foregoing considerations, at its regular meeting on August 20, 2018, the GSD Governing Board adopted a resolution setting forth its intention to institute a district-based election system for the GSD Governing Board seats by the November 2022 regular election (the “Resolution of Intention”). The Resolution of Intention also authorizes GSD to enter into this Agreement.
- E.** The Parties desire to set forth herein the terms of their agreement relating to the settlement of the claims set forth in the Notice and the instituting by GSD of a district-based election system for the GSD Governing Board.

NOW, THEREFORE, in consideration of the mutual covenants and agreements

described below, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree:

1. Obligations of Parties.

(a) Pursuant to the Resolution of Intention, after the 2020 federal census data becomes available, the GSD Governing Board shall consider the adoption of a resolution instituting a district-based election system for the GSD Governing Board seats by the November 2022 regular election (the "Implementing Resolution"), which election will occur on November 8, 2022 pursuant to Elections Code Section 1000(d).

(b) Prospective Plaintiff shall not bring suit against GSD prior to November 9, 2022 for any cause of action related to GSD's electoral system, including, but not limited to, suit seeking the implementation of district-based elections or claims related to or arising from the Notice.

(c) Within thirty (30) days after GSD adopts the Resolution of Intention, GSD will remit a payment of Thirty Thousand Dollars (\$30,000) to Prospective Plaintiff as reimbursement of its costs incurred for the work product to support the Notice in fulfillment of the requirement to reimburse Prospective Plaintiff's reasonable costs pursuant to Elections Code Section 10010(f); provided, however, that if more than one prospective plaintiff is entitled to reimbursement, GSD shall reimburse the prospective plaintiffs in the order in which they sent a written notice pursuant to Elections Code Section 10010(e)(1). In no event shall the cumulative amount of reimbursements made by GSD to all prospective plaintiffs exceed Thirty Thousand Dollars (\$30,000). GSD will make such reimbursement payment to Prospective Plaintiff by delivering a check to Prospective Plaintiff's attorney-of-record, Hon. Frank J. Ochoa (Ret.), which check will be made payable to the "Hon. Frank J. Ochoa (Ret.) Trust Account". Prospective Plaintiff has made a demand for reimbursement and GSD has substantiated that the documentation provided by Prospective Plaintiff represents the costs incurred by Prospective Plaintiff supporting the Notice.

2. Condition Precedent. The adoption by GSD of the Implementing Resolution described in Section 1(a) above is an express condition precedent to the consummation of this Agreement and the covenants, conditions and agreements contained herein. In the event that the Implementing Resolution is not adopted as set forth in Section 1(a), then this Agreement shall be null and void and shall be of no further force and effect. In such event, neither this Agreement, nor any of its terms or provisions, shall be admissible in any action or proceeding initiated by Prospective Plaintiff for any purpose.

GSD is under no obligation to adopt the Implementing Resolution and GSD reserves its discretion and the full measure of its powers to evaluate the Implementing Resolution in accordance with applicable procedures, standards and requirements. This Agreement shall not be

construed in any fashion as an advance determination by GSD and does not provide Prospective Plaintiff with any expectation as to the outcome of GSD's decision on the Implementing Resolution. GSD's lack of approval or inaction on the Implementing Resolution shall not constitute a default of this Agreement, but instead will constitute a terminating event of this Agreement.

3. **Admissibility of Agreement.** If GSD does not institute district-based elections for GSD Governing Board seats by the November 2022 regular election, this Agreement shall not be construed as an admission by GSD that such failure to institute district-based elections is unreasonable or unlawful under the Elections Code. In addition, this Agreement may not be introduced into or be admissible in any judicial proceeding other than a judicial proceeding to enforce the terms of this Agreement.

4. **Release.**

(a) Subject to the performance of the Parties' obligations in this Agreement, the Parties hereby fully and finally waive, release, and permanently discharge each other (and their respective directors, officers, employees, agents, representatives and attorneys), from any and all past, present, or future matters, claims, demands, obligations, liens, actions or causes of action, suits in law or equity, or claims for damages or injuries, whether known or unknown, which they now own, hold or claim to have or at any time heretofore have owned, held or claimed to have held against each other by reason of any matter or thing alleged or referred to, or in any way connected with, arising out of or in any way relating to the Notice (collectively, the "Released Claims"). In connection with the release of the Released Claims, the Parties waive any and all rights that they may have under the provisions of section 1542 of the California Civil Code, which states as follows:

A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor.

In the event that any waiver of the provisions of Section 1542 of the California Code provided for in this Agreement shall be judicially determined to be invalid, voidable or unenforceable, for any reason, such waiver to that extent shall be severable from the remaining provisions of this Agreement, and the invalidity, voidability or unenforceability of the waiver shall not affect the validity, effect, enforceability or interpretation of the remaining provisions of this Agreement.

(b) The foregoing release extends to any claims or damages, without limitation, arising out of the Released Claims that may exist on the date of the execution of this Agreement, but which the Parties do not know to exist, which, if known, would

have materially affected their decision to execute this Agreement, regardless of whether their lack of knowledge is a result of ignorance, oversight, error, negligence or any other cause.

(c) This Agreement is a compromise and settlement of their disputes and differences, and is not an admission of liability or wrongdoing by any Party.

(d) Except as provided in Section 1(c) of this Agreement, each of the Parties waives any and all claims for the recovery of any costs, expenses, or fees, including attorney fees, associated with the matters and claims released in this Agreement.

5. Representations and Warranties.

(a) Prospective Plaintiff hereby represents and warrants to GSD, as of the Effective Date, as follows:

(i) Prospective Plaintiff has not heretofore assigned or transferred, or purported to assign or transfer, to any party not named herein any Released Claim, or any part or portion thereof.

(ii) To the best of Prospective Plaintiff's knowledge, there are no legal actions, suits or similar proceedings pending and served, or threatened in writing against the Prospective Plaintiff that would adversely affect his ability to consummate the transactions contemplated in this Agreement. To the best of his knowledge, Prospective Plaintiff is not aware of any existing claims nor of any facts that might give rise to any claims of any type or nature against GSD, whether asserted or not, that have not been fully released and discharged by the release set forth in this Agreement.

(iii) Prospective Plaintiff has freely entered into this Agreement and is not entering into this Agreement because of any duress, fear, or undue influence. This Agreement is being entered into in good faith.

(iv) Prospective Plaintiff has made such investigation of the facts pertaining to this Agreement as he deems necessary.

(v) Prospective Plaintiff has, prior to the execution of this Agreement, obtained the advice of independent legal counsel of his own selection regarding the substance of this Agreement and the claims released herein.

(b) In executing this Agreement, Prospective Plaintiff acknowledges, represents, and warrants to GSD that he has not relied upon any statement or representation of any GSD director, officer, agent, employee, representative, or attorney

regarding any facts not expressly set forth within this Agreement. In entering into this Agreement, Prospective Plaintiff assumes the risk of any misrepresentations, concealment or mistake, whether or not he should subsequently discover or assert for any reason that any fact relied upon by him in entering into this Agreement was untrue, or that any fact was concealed from him, or that his understanding of the facts or of the law was incorrect or incomplete.

(c) The representations and warranties of each of the Parties set forth in this Section 5 and elsewhere in this Agreement will survive the execution and delivery of this Agreement and are a material part of the consideration to GSD in entering into this Agreement.

6. Interpretation.

(a) The Parties have cooperated in the drafting and preparation of this Agreement and, in any construction or interpretation to be made of this Agreement, the same shall not be construed against any Party. This Agreement is the product of bargained for and arm's length negotiations between the Parties and their counsel. This Agreement is the joint product of the Parties.

(b) This Agreement is an integrated contract and sets forth the entire agreement between the Parties with respect to the subject matter contained herein. All agreements, covenants, representations and warranties, express or implied, oral or written, of the Parties with regard to such subject matter are contained in this Agreement. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made or relied on by either Party.

(c) This Agreement may not be changed, modified or amended except by written instrument specifying that it amends this Agreement and signed by both Parties. No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision whether or not similar, nor shall any waiver be deemed a continuing waiver; and no waiver shall be implied from delay or be binding unless executed in writing by the party making the waiver.

(d) All of the covenants, releases and other provisions herein contained in favor of the persons and entities released are made for the express benefit of each and all of the said persons and entities, each of which has the right to enforce such provisions.

(e) This Agreement shall be binding upon and inure to the benefit of each of the Parties, and their respective representatives, officers, employees, agents, heirs, devisees, successors and permitted assigns.

7. Further Cooperation. Each Party shall perform any further acts and execute and

deliver any further documents that may be reasonably necessary or appropriate to carry out the provisions and intent of this Agreement. Except as expressly stated otherwise in this Agreement, actions required of the Parties or any of them will not be unreasonably withheld or delayed, and approval or disapproval will be given within the time set forth in this Agreement, or, if no time is given, within a reasonable time. Time will be of the essence of actions required of any of the Parties.

8. **No Third Party Beneficiaries.** Nothing in this Agreement is intended to benefit any third party or create a third party beneficiary. This Agreement shall not be enforceable by any person not a Party to this Agreement.

9. **Enforced Delay (Force Majeure).**

(a) Performance by either Party shall not be deemed to be in default where delays or defaults are due to war, insurrection, strikes, walkouts, riots, floods, earthquakes, fires, acts of terrorism, epidemic, quarantine, casualties, acts of God, litigation, restrictions imposed or mandated by governmental entities, enactment of conflicting state or federal laws or regulations, or other similar circumstances beyond the reasonable control of the Parties and which substantially interfere with the ability of a Party to perform its obligations under this Agreement.

(b) An extension of time for any such cause (a "Force Majeure Delay") shall be for the period of the enforced delay and shall commence to run from the time of the commencement of the cause, if notice by the Party claiming such extension is sent to the other Party within thirty (30) days of knowledge of the commencement of the cause. Notwithstanding the foregoing, none of the foregoing events shall constitute a Force Majeure Delay unless and until the Party claiming such delay and interference delivers to the other Party written notice describing the event, its cause, when and how such Party obtained knowledge, the date the event commenced, and the estimated delay resulting therefrom. Either Party claiming a Force Majeure Delay shall deliver such written notice within thirty (30) days after it obtains actual knowledge of the event. The time for performance will be extended for such period of time as the cause of such delay exists but in any event not longer than for such period of time.

10. **Governing Law; Venue.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of California, without regard to any otherwise applicable principles of conflicts of laws. Any action arising out of this Agreement must be commenced in the state courts of the State of California, County of Santa Barbara, and each Party hereby consents to the jurisdiction of the above courts in any such action and to venue in the State of California, County of Santa Barbara, and agrees that such courts have personal jurisdiction over each of them.

11. **Counterparts.** This Agreement may be executed in any number of counterparts,

each of which when so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

12. Assignment. Neither Party may assign its rights or delegate its obligations under this Agreement, in whole or in part, without the prior written consent of the other Party.

13. Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance is, to any extent, determined to be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is determined to be invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Agreement shall be valid and unenforceable to the fullest extent permitted by law.

14. Notices. Any notices permitted or required hereunder shall be in writing and shall be (a) given by personal delivery, (b) mailed by certified or registered mail, postage prepaid, return receipt requested, (c) sent by reputable overnight delivery service (e.g., UPS, Federal Express, DHL or Airborne), or (d) sent by facsimile or email transmission using the contact information set forth below.

To GSD:

Goleta Sanitary District
c/o Steve Wagner, General Manager
One William Moffett Place
Goleta, CA 93117
Fax: (805) 964-3583
Email: swagner@goletasanitary.org

To Prospective Plaintiff:

Hector Mendez
c/o Hon. Frank J. Ochoa (Ret.)
Sanger, Swysen & Dunkle
125 East De La Guerra Street, Suite 102
Santa Barbara, CA 93101
Fax: (805) 963-7311
Email: judgefrankochoa@gmail.com

Either party may change its contact information for notice purposes by giving notice of such change in the manner set forth above.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

GOLETA SANITARY DISTRICT

By 
Steven T. Majoewsky, Board President

PROSPECTIVE PLAINTIFF


Hector Mendez

COUNTERSIGNED:

By 
Robert O. Mangus, Jr., Board Secretary

Approved as to Legal Form:

SANGER SWYSEN & DUNKLE

By 
Hon. Frank J. Ochoa (Ret.)

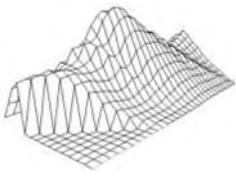
Approved as to Legal Form:

HOWELL MOORE & GOUGH LLP

By 
Richard G. Battles

Attorneys for Hector Mendez

Attorneys for Goleta Sanitary District



Proposed Scope of Demographic Districting Services for Goleta Sanitation District

May 21, 2020; updated June 12, 2020

The purpose of this project is to help the Goleta Sanitation District (GSD, the District) change the method of electing the District's Board of Directors from at-large to by single member district. The work would include the following steps, which are listed in chronological order (some tasks may occur simultaneously or throughout the districting process). Most of these tasks are included in our base price, but in-person and virtual meetings are billed separately, as are the Optional services (see Fee Proposal, page four).

1. Help GSD staff members develop a timeline for the districting process.
2. Consult with the GSD legal counsel about the process.
3. Advise District staff members about methods of public outreach during the process, including recommended website content.
4. Meet virtually or in-person with the GSD Board of Directors to describe:
 - a. The process of changing the election method of its Board from at-large to by-district
 - b. The procedures demographers use to meet California and Federal Voting Rights Act requirements.
 - c. The project timeline
5. Obtain Geographic Information System (GIS) shapefiles for GSD's outer boundary from the District, Santa Barbara County Elections Division, and/or the County Mapping and GIS Resources department.
6. Obtain GIS shapefiles for current precinct boundaries, parcel boundaries, streets, and other mapping layers from the County Elections Division and/or County Mapping and GIS Resources department.
7. Acquire Census 2020 and other data and information necessary for drafting electoral division plans as soon as PL94-171 districting data are released in 2021.
8. Overlay the District's official boundary and County of Santa Barbara shapefiles (described in 5 and 6, above) on Census 2020 blocks. Identify and attempt to resolve discrepancies.
9. Provide materials to be posted on the GSD website and for distribution to interested members of the public.
10. Provide maps and tables showing the District's 2020 population data that are used when drawing plans.
11. Provide initial drafts of election district plans and present them to the Board of Directors.
12. Attend (virtually or in-person) Board of Directors meetings and public hearings.
13. (Optional) Provide online districting data so that members of the public can submit districting plans.
14. (Optional) Analyze districting plans submitted by members of the public or by representatives of interest groups.
15. Revise draft electoral division plans, as needed.
16. Present information and answer questions during hearings held in advance of the Board adopting a districting plan.
17. Be available to answer questions when the Board adopts a districting plan.
18. Provide a description of the adopted districting plan to the Santa Barbara County Elections Division and consult with that office, as needed.

Qualifications:

LGDR has performed districting and redistricting services to many jurisdictions since 1989. The firm is owned and operated by Shelley Lapkoff, PhD, and Jeanne Gobalet, PhD. They are assisted by GIS Specialist Robin Merrill. The company headquarters are in Saratoga, CA, with additional offices in Oakland, CA, and Sparks, NV.

LGDR has certified small business status with the State of California (Supplier #1125021). The firm is 100 percent woman-owned and is an Equal Opportunity employer. LGDR's FEIN is 94-3161151.

See the accompanying attachments for additional information about LGDR and its principals.

Timeline:

We will help the District establish a timeline for completion of the project. We will meet deadlines and plan to complete the work within a short amount of time.

Fixed Fee Proposal:

Our proposal is provided on page four. Additional services not specified in the work plan can be provided. Our professional demographers' hourly billing rate is \$295 and the hourly rate for GIS specialists is \$175.

References:

Since 1990, LGDR has provided demographic support for many governing board districting and redistricting projects. After the 1990, 2000, and 2010 U.S. Censuses, LGDR helped many clients move from at-large to by-district elections pursuant to federal Voting Rights Act requirements; those done more recently have also been pursuant to California Voting Rights Act requirements. References include:

West County Wastewater District (Alameda County), 2019-2020: Assisted with establishing Director Divisions.

Contacts: Justin Lovell, Administrative Services Department Manager
2910 Hilltop Drive, Richmond, CA 94806
[E-mail: jlovell@wcwd.org](mailto:jlovell@wcwd.org), (510) 662-3647

Alfred A. "Mick" Cabral, Board Attorney
Pelletreau, Alderson & Cabral
[E-mail: Aacabral1954@gmail.com](mailto:Aacabral1954@gmail.com), (510) 262-2100

Mtn. View Sanitary District, 2019-present: Analyzed demographic data and provided a report on whether the District has geographical concentrations of members of groups protected under the Federal Voting Rights Act.

Contact: Denise Gray, Administrative Services Manager/ CFO
P.O. Box 2757 (3800 Arthur Road), Martinez, CA 94553
[E-mail: dgray@mvsd.org](mailto:dgray@mvsd.org) (925) 228-5635 x20

Sierra View Local Health Care District (Tulare County), 2016-2017: Assisted with establishing Director Divisions.

Contact: Donna Hefner, President/Chief Executive Officer, Sierra View Medical Center
[E-mail: dhefner@sierra-view.com](mailto:dhefner@sierra-view.com) (559) 788-6100

San Benito Health Care District (San Benito County), 2014-16: Provided districting services and litigation support to the District.

Contact: Ken Underwood, CEO

Hazel Hawkins Memorial Hospital, 911 Sunset Drive, Hollister, CA 95023

E-mail: kunderwood@hazelhawkins.com (831) 636-2673

Monterey Peninsula Water Management District, 1991-2012: Assisted with establishing Director Divisions and then provided redistricting services after the 2000 and 2010 decennial U.S. Censuses.

Contact: Arlene Tavani, Executive Assistant/Clerk of the Board

E-mail: arlene@mpwmd.net (831) 658-5652

City of Santa Clara, 2011-2019: Provided various districting services to the City, supplying maps and reports for the public hearings and the City's website. Helped the City implement a court-ordered districting plan that we developed. LGDR principals worked with the City Attorney staff members on this project, which concluded in August 2018. See: <http://santaclaraca.gov/government/departments/city-manager/district-elections>

Contacts: Brian Doyle, City Attorney, BDoyle@SantaClaraCA.gov, (408) 615-2230

Nadine Nader, Assistant City Manager, nnader@SantaClaraCA.gov, (408) 615-2228

Caveats

LGDR relies on data, maps, and other information supplied by various public agencies, including Census 2020 Public Law 94-171 data and population and citizenship estimates from the Census Bureau's latest American Community Survey. In addition to the County's official GIS maps, we will use electronic maps of Census blocks provided by the Census Bureau, since districting data are available for only those geographical units (not for precincts or real estate parcels). The District or County will need to supply GIS shapefiles for GSD's outer boundaries.

We cannot be responsible for any errors or omissions resulting from incorrect data or maps provided by the Census Bureau, County or the District. Of particular concern is the fact that election districts must be constructed by aggregating Census blocks to permit use of Census population counts. Some blocks may be split by the jurisdiction's legal outer boundary and we may not be able to provide precise population counts and estimates. We will estimate populations for split blocks in order to assess compliance with "one person, one vote" requirements, but we will not be able to supply maps that exactly represent the District's precinct geography and legal outer boundary.

We will work with the County Registrar of Voter's GIS personnel to implement the adopted plan and will help to resolve any differences between our Census block-based approximation of the jurisdiction (used for establishing election zones) and the County's election precincts. If the resolution of differences becomes especially time-consuming, we may need to request additional compensation.

Fee Proposal for Demographic Districting Services

Lapkoff & Gobalet Demographic Research, Inc.

May 21, 2020; updated June 12, 2020

Service	Description	Deliverables	Fee
Base Fee	All services detailed below, except meeting charges and charges for <u>o p t i o n a l s e r v i c e s</u>		\$25,000
Throughout project	Consult with the jurisdiction's legal counsel and staff members as needed		included
	Provide materials for the jurisdiction's website as needed	Reports, maps, and tables in pdf format	included
	Provide unlimited number of telephone consultations and conference calls		included
Meeting Charges	The fee is for each in-person meeting attended by Dr. Lapkoff or Dr. Gobalet. Fee includes additional districting plan development as well as meeting preparation and follow up.		\$2,000 per in-person meeting
	Virtual meetings are also an option.		\$500 per virtual <u>meeting</u>
Develop and modify districting scenarios	Provide demographic support for the change from at-large to by-area election. Develop and modify various scenarios (each scenario will meet demographic requirements of the Federal and State Voting Right Acts). Provide summaries of each scenario's total population, voting age population, and estimated citizen voting age population. Provide scenario and background maps. Modify initial scenarios and create new ones until one is selected.	Initial report with maps of at least two scenarios plus data tables. Modify scenarios, as needed.	Included
Plan Implementation	Document adopted plan with electronic shapefiles so that the County Registrar of Voters can implement the plan. Advise the jurisdiction if it needs to engage the services of another consultant to meet the Registrar's needs.	Final written report detailing the characteristics of the documented plan (a pdf file), with electronic files (shapefiles) that define the plan.	Included
Optional Services	Provide online districting data so that members of the public can submit districting plans.		\$12,000
	Analyze districting plans submitted by members of the public or by representatives of interest groups.		\$250 per plan

Additional Information

Qualifications and Experience: About LGDR

LGDR has provided demographic support for many Federal and California Voting Rights Act projects since the late 1980s. Specifically, LGDR has helped many jurisdictions change from at-large election to election by single-member district, starting with Hartnell College in 1990. The firm's clients include special districts, public school districts, community college districts, cities, county boards of education, and a county Board of Supervisors. The firm has provided districting and redistricting services to many other California jurisdictions. It routinely assists county Registrars of Voters during development and implementation of redistricting plans.

LGDR is known for the clarity and effectiveness of its public presentations, maps, reports, and handouts. The firm's principals enjoy working with members of the public and are seasoned public speakers. LGDR is experienced in explaining the redistricting process to the public and to the media. It can suggest content for the client's website or web page that explains the process and details to all interested parties.

The personal styles of Drs. Jeanne Gobalet and Shelley Lapkoff are suited to consensus-building and have enabled disparate parties to agree on districting plans that met "one person, one vote" and Voting Rights Act criteria. The principals are committed professionals and see their role as being the impartial and non-partisan expert providers of information and analysis that informs public choice.

Drs. Gobalet and Lapkoff are expert users of Census data, skilled with GIS (Geographic Information System) mapping software (including Maptitude Redistricting), and are proficient, practiced quantitative analysts. They understand the technical, legal, and political aspects of districting.

Dr. Lapkoff and Dr. Gobalet have Ph.D. degrees in Demography and Sociology from UC Berkeley and Stanford University, respectively. They have made many presentations at professional conferences on political redistricting (see resumes on pages ii-v). LGDR's redistricting work has included litigation support, including expert witness analysis and testimony; various demographic analyses to support clients' defenses in voting rights cases; and preclearance submissions to the U.S. Department of Justice.

LGDR's headquarters is in Saratoga, CA, with additional offices in Oakland, CA, and Sparks, NV.

LGDR has certified small business status with the State of California (Supplier #1125021). The firm is 100 percent woman-owned. It is an Equal Opportunity employer.

Shelley Lapkoff, Ph.D.

Demographer

Lapkoff & Gobalet Demographic Research, Inc.

Lapkoff@demographers.com

President and Principal, Lapkoff & Gobalet Demographic Research, Inc., since 1992, and founder and owner of Lapkoff Demographic Research before that.

Lecturer, *University of California, Berkeley*, Demography Department, 1995 and 2001.

Education and Honors

Ph.D. Demography, *University of California, Berkeley*, 1988

M.A. Economics, *University of California, Berkeley*

A.B. Economics, With Honors, *University of Maryland*

Guest Lecturer, Business School, *University of California, Berkeley*

NICHHD Training Grant, *University of California, Berkeley*, 1984-86

University of California Graduate Fellowship, 1982-84

Political Redistricting Experience

Since 1990, Dr. Lapkoff has provided demographic assistance to many jurisdictions making the change from at-large to by-district election of governing board members. In connection with these projects, she has made many public presentations involving redistricting. She has provided expert testimony and litigation support in a variety of cases involving political districting and redistricting.

Attended Maptitude Redistricting training course (2011). Caliper Corporation's three-day course covering GIS redistricting and mapping.

Papers and Professional Presentations

Political Districting

"Who Must Elect by District in California? A Demographer's Perspective on Methods for Assessing Racially Polarized Voting," with Shelley Lapkoff. Chapter 18 in *Emerging Techniques in Applied Demography*, Hoque, M. Nazrul, Potter, Lloyd B. (Eds.), 2015.

"How much is enough and how much is too much? Measuring Hispanic political strength for redistricting purposes," with Jeanne Gobalet, 2012 Population Association of America Annual Meeting.

"Voting Rights Act Issues in Political Redistricting," with Jeanne Gobalet, 1993 Population Association of America Annual Meeting.

Invited Speaker, "Demographers and the Legal System," International Conference on Applied Demography, Bowling Green University, 1992.

"Changing from At-large to District Election of Trustees in Two California Community College Districts: A Study of Contrasts," with Jeanne G. Gobalet, *Applied Demography*, August 1991.

School and Child Demography

"Who Attends Private Schools?" with Magali Barbieri and Jeanne Gobalet, 2014 Applied Demography Conference, San Antonio, TX.

"Measuring Variations in Private School Enrollment Rates Using ACS Estimates," with Magali Barbieri and Jeanne Gobalet, 2014 American Community Survey Users Conference, Washington, DC.

"Five Trends for Schools," Educational Leadership, March 2007, Volume 64, No. 6, Association for Supervision and Curriculum Development (with Rose Maria Li).

"Studies in Applied Demography," Session Organizer at the 2006 Population Association of America Annual Meeting.

"California's Changing Demographics: How New Population Trends Can Affect Your District," 2004 California School Boards Association Annual Meeting.

Panelist, "School Demography" session, 2004 Southern Demographic Association Annual Meeting.

"Where Have All the Children Gone?" Poster, 2004 Population Association of America Annual Meeting.

"Using Child-Adult Ratios for Estimating Census Tract Populations," 1996 Population Association of America Annual Meeting.

"How to Figure Kids," *American Demographics*, January 1994.

"Neighborhood Life Cycles," 1994 Population Association of America Annual Meeting.

"Enrollment Projections for School Districts," *Applied Demography*, Spring 1993.

"Projecting Births in a California School District," 1993 Population Association of America Annual Meeting.

"School District Demography," Session Organizer and Chair, 1994 Population Association of America Annual Meeting.

"School District Demography," Roundtable Luncheon Organizer, 1992 Population Association of America Annual Meeting.

"National Demographic Trends," presentation to the National Association of Business Economists, 1990.

"Demographic Trends and Long-range Enrollment Forecasting," presentation at the Redwood Leadership Institute, Sonoma County, California, 1990.

"Projections of Student Enrollment in the Pleasanton Unified School District," 1989 Population Association of America Annual Meeting.

General Demography

"Forecast of Emeritus Faculty/Staff Households on a University Campus," with Jeanne Gobalet, 2000 Population Association of America Annual Meeting.

"Communicating Results: Practical Approaches Suited to Decision-Oriented Audiences," Panelist. 2000 Population Association of America Annual Meeting.

"Fiscal Impacts of Demographic Change: Focus on California," Session Organizer and Chair. 1995 Population Association of America Annual Meeting.

Discussant for "Evaluating the Accuracy of Population Estimates and Projections," 1992 Population Association of America Annual Meeting.

"Intergenerational Flows of Time and Goods: Consequences of Slowing Population Growth," with Ronald Lee, *Journal of Political Economy*, March 1988.

"A Research Note on Keyfitz' 'The Demographics of Unfunded Pension'," *European Journal of Population*, July 1991.

"Pay-as-you-go Retirement Systems in Nonstable Populations," Working Paper, U.C. Berkeley Demography Group, 1985.

"Assessing Long-run Migration Policy as a Solution to the Old Age Dependency Problem," paper presented at the 1985 Population Association of America Annual Meeting

Jeanne Gobalet, Ph.D.
Demographer and GIS Specialist
Lapkoff & Gobalet Demographic Research, Inc.
Gobalet@demographers.com

Vice President and Principal, Lapkoff & Gobalet Demographic Research, Inc., since 1992
Social Sciences Instructor, Institutional Researcher, and Accreditation Steering Committee Chair, San Jose City College, 1967-99
Evaluation Team Member, Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, 1993-97
Guest Lecturer, Demography, University of California, Berkeley, 1996 and 2001

Education and Honors

Ph.D. Sociology, *Stanford University*, 1982
Specialties: Demography and Social Stratification
M.A. Sociology, *Stanford University*
M.A. Education, *Stanford University*
A.B. Sociology and History (Majors) and Geography (Minor)
Stanford University. With Distinction and Phi Beta Kappa
Postdoctoral Fellow, Demography, *University of California, Berkeley*, 1982-83

Political Redistricting Experience

Since 1989, Dr. Gobalet has provided demographic assistance to many jurisdictions making the change from at-large to by-district election of governing board members. In connection with these projects, she made many public presentations involving redistricting. She has provided expert testimony and litigation support in a variety of cases involving political districting and redistricting.

Attended Maptitude Redistricting training course (2011). Caliper Corporation's three-day course covering GIS redistricting and mapping. Phoenix, Arizona.

Attended National Conference of State Legislatures Redistricting Seminar (2011). NCSL's three-day conference focusing on legal and technical issues accompanying the post-Census 2010 round of political redistricting. Washington, D.C.

Selected Publications

"Who Must Elect by District in California? A Demographer's Perspective on Methods for Assessing Racially Polarized Voting," with Shelley Lapkoff. Chapter 18 in *Emerging Techniques in Applied Demography*, Hoque, M. Nazrul, Potter, Lloyd B. (Eds.), 2015.

"State and Local Government Demography," in *Encyclopedia of Population*, Macmillan Reference USA, 2003.

"Lead Hot Zones and Childhood Lead Poisoning Cases, Santa Clara County, California, 1995," with Su-Lin Wilkinson, Marcia Majoros, Bernie Zebrowski, and Guadalupe S. Olivias. *Journal of Public Health Management and Practice*, 1999.

"Demographic Data and Geographic Information Systems for Decision-Making: The Case of Public Health," with Richard K. Thomas. *Population Research and Policy Review*, 1996.

"Using Sociological Tools in a Legal Context," *Journal of Applied Sociology*, 1995.

"Changing from At-large to District Election of Trustees in Two California Community College Districts: A Study of Contrasts," with Shelley Lapkoff. *Applied Demography*, Fall 1991.

World Mortality Trends Since 1870. New York, New York: Garland Publishing Inc., 1989.

Presentations at Professional Meetings

"Who Attends Private Schools?" with Magali Barbieri and Shelley Lapkoff, 2014 Applied Demography Conference, San Antonio, TX.

"Measuring Variations in Private School Enrollment Rates Using ACS Estimates," with Magali Barbieri and Shelley Lapkoff, 2014 American Community Survey Users Conference, Washington, DC.

"Using American Community Survey Citizenship Estimates in Political Redistricting," invited panelist, Workshop on the Benefits (and Burdens) of the American Community Survey, National Research Council of the National Academies of Science, Washington, DC, 2012.

"How much is enough and how much is too much? Measuring Hispanic political strength for redistricting purposes," with Shelley Lapkoff, 2012 Population Association of America Annual Meeting.

"Who Must Elect by District? Methods for Assessing Racially Polarized Voting," 2012 Applied Demography Conference, San Antonio, TX.

"What U.S. Census Data Tell Us About the Number of Children Per Housing Unit," 2009 Population Association of America Annual Meeting.

Organizer and Chair, School Demography Session, 2007-2011 Population Association of America Annual Meetings.

Panel Member, "Order in the Court: Demographers as Expert Witnesses in Legal Proceedings," 2008 Population Association of American Annual Meeting.

"Did Changing the Election Method Make a Difference?" 2003 Southern Demographic Association Annual Meeting.

Panel Organizer, "Applications of GIS and Spatially-Referenced Data," 2000 Population Association of America Annual Meeting.

"Forecast of Emeritus Faculty/Staff Households on a University Campus," with Shelley Lapkoff, 2000 Population Association of America Annual Meeting.

Panel Organizer and Presenter, "Spatially Referenced Data," 1999 Population Association of America Annual Meeting.

Demographics & Public Health, GIS in Public Health 3rd National Conference, 1998.

"Targeting At-Risk Children and Adolescents for Decision Makers," 1996 Population Association of America Annual Meeting.

"GIS and Demography," Discussant, 1996 Population Association of American Annual Meeting.

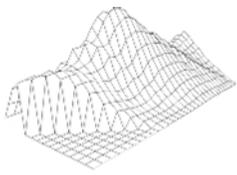
"Small Area Demographic Analysis with GIS," 1994 International Conference on Applied Demography.

"What Demographers Need to Know about GIS," 1994 International Conference on Applied Demography.

"Spatial Analysis in Sociology Using Geographic Information System Software," 1994 American Sociological Association Annual Meeting.

"Exploring the Spatial Element in School District Demography Using GIS Software," 1994 Population Association of America Annual Meeting.

"Use of Neighborhood Life Cycles for Improving Small Area Population Forecasts," with Shelley Lapkoff, 1994 Population Association of America Annual Meeting.



Lapkoff & Gobalet Demographic Research, Inc.

Districting and Redistricting Clients

July 2, 2020

Since 1990, LGDR has provided demographic support for many governing board districting and redistricting projects. After the 1990, 2000, and 2010 U.S. Censuses, LGDR helped many clients move from at-large to by-district elections pursuant to federal Voting Rights Act requirements; those done more recently have also been pursuant to California Voting Rights Act requirements. References include:

West County Wastewater District (Alameda County), 2019-2020: Assisted with establishing Director Divisions.

Contacts: Justin Lovell, Administrative Services Department Manager
2910 Hilltop Drive, Richmond, CA 94806
E-mail: jlovell@wcd.org, (510) 662-3647

Alfred A. "Mick" Cabral, Board Attorney
Pelletreau, Alderson & Cabral
Aacabral1954@gmail.com, (510) 262-2100

Mtn. View Sanitary District, 2019-present: Analyzed demographic data and provided a report on whether the District has geographical concentrations of members of groups protected under the Federal Voting Rights Act.

Contact: Denise Gray, Administrative Services Manager/ CFO
P.O. Box 2757 (3800 Arthur Road), Martinez, CA 94553
E-mail: dgray@mvsd.org (925) 228-5635 x20

Sierra View Local Health Care District (Tulare County), 2016-2017: Assisted with establishing Director Divisions.

Contact: Donna Hefner, President/Chief Executive Officer, Sierra View Medical Center
E-mail: dhefner@sierra-view.com (559) 788-6100

San Benito Health Care District (San Benito County), 2014-16: Provided districting services and litigation support to the District.

Contact: Ken Underwood, CEO
Hazel Hawkins Memorial Hospital, 911 Sunset Drive, Hollister, CA 95023
E-mail: kunderwood@hazelhawkins.com (831) 636-2673

Monterey Peninsula Water Management District, 1991-2012: Assisted with establishing Director Divisions and then provided redistricting services after the 2000 and 2010 decennial U.S. Censuses.

Contact: Arlene Tavani, Executive Assistant/Clerk of the Board
E-mail: arlene@mpwmd.net (831) 658-5652

City of Santa Clara, 2011-2019: Provided various districting services to the City, supplying maps and reports for the public hearings and the City’s website. Helped the City implement a court-ordered districting plan that we developed. Worked with the City Attorney staff and outside council on this project, which concluded in August 2018 with testimony by Dr. Gobalet in Yumori-Kaku v. City of Santa Clara, California, 17CV319862 | Santa Clara County, Superior Court.

See: <http://santaclaraca.gov/government/departments/city-manager/district-elections>

Contacts: Brian Doyle, City Attorney, BDoyle@SantaClaraCA.gov, (408) 615-2230

Nadine Nader, Assistant City Manager, nnader@SantaClaraCA.gov, (408) 615-2228

Past Districting and Redistricting Clients

- ABC Unified School District
- Alisal Union School District
- Cerritos Community College District
- Chabot-Las Positas Community College District
- Chualar School District
- City of Fremont
- City of Hollister
- City of Salinas
- City of Santa Clara
- Gavilan Joint Community College District
- Gonzales Unified School District
- Hartnell Community College District
- Kerman Unified School District
- Kern High School District
- Menifee Union School District
- Monterey County Board of Education
- Monterey County Board of Supervisors
- Monterey Peninsula College District
- Monterey Peninsula Unified School District
- Monterey Peninsula Water Management District
- North Monterey County Unified School District
- Perris Union High School District
- Salinas City School District
- Salinas Union High School District
- San Benito Health Care District
- San Jacinto Unified School District
- San Jose Unified School District
- San Jose/Evergreen Community College District
- Sierra View Local Health Care District
- State Center Community College District
- Stockton Unified School District
- Sylvan Union School District
- Upper San Gabriel Valley Municipal Water District
- West County Wastewater District

West Hills Community College District
West Valley-Mission Community College District

Districting and Redistricting Expert Witness Experience

LGDR has provided many attorney-client privileged California Voting Rights Act and Federal Voting Rights Act analyses and reports. Both Drs. Lapkoff and Gobalet have been expert witnesses in Voting Rights Act litigation.

AGENDA ITEM #3

AGENDA ITEM: 3

MEETING DATE: July 6, 2020

I. NATURE OF ITEM

Review and Consideration of 2020 Action Plan

II. BACKGROUND INFORMATION

The District's Governing Board held its annual planning meeting on Thursday, June 11, 2020 at the Pacifica Suites. At this meeting the Board reviewed the District's 2019 Annual Report, prior year activities and the draft 2020 Action Plan.

The 2020 Action Plan includes 25 goals and 82 associated actions. A copy of the 2020 Action Plan based on the Board's review and comments at the planning meeting is attached to this report. Once approved, the implementation of the listed actions will be initiated subject to the proposed timeline and availability of required resources. Staff will provide a report to the Board on the status of the listed action plan items in Fiscal Year 2020-21 on a quarterly basis.

III. COMMENTS AND RECOMMENDATIONS

Staff recommends the Board review and approve the attached 2020 Action Plan subject to any revisions as desired.

IV. REFERENCE MATERIALS

2020 Action Plan Summary and Status Report

Goleta Sanitary District 2020 Annual Plan Summary

CATEGORY #1 CAPITAL IMPROVEMENTS

- * Implement Long Range Master Plan (LRMP) Projects
- * Implement Phase 1 of Biosolids & Energy Strategic Plan (BESP)
- * Implement Lystemize Refeed Pilot Project
- * Complete Planned Office Space Improvements

Goal #1 Implement LRMP Projects

Action Items:

- 1 Complete 2020 Pipeline Rehab Project
- 2 Complete CCTV Inspections for Prioritization
- 3 Update CS CIP Based on Updated CCTV Inspections
- 4 Complete PS&E of Lift Station Rehabilitation Project
- 5 Initiate Construction of Lift Station Rehabilitation Project

Goal #2 Implement BESP Phase 1 Improvements

Action Items:

- 6 Complete Preliminary Design of BESP Phase 1 Improvements
- 7 Initiate Final Design and Environmental Review of BESP Phase 1 Improvements
- 8 Integrate BESP Improvements into LRMP

Goal #3 Implement Lystemize Refeed Pilot Project

Action Items:

- 9 Complete process skid modifications
- 10 Implement refeed test procedures and collect relevant data
- 11 Consider results of Refeed Pilot project and update LRMP as needed

Goal #4 Complete Planned Office Space Improvements

Action Items:

- 12 Obtain and install temporary office trailer for CS staff
- 13 Complete office space improvements in staff kitchen area
- 14 Consider modifications to other building areas to provide additional office space

Responsibility: Board, GM, staff, contractor, consultants, legal counsel

Goleta Sanitary District 2020 Annual Plan Summary

CATEGORY #2 ENGINEERING

- * Investigate solids processing capacity improvements
- * Investigate reclamation facility filter improvements

Goal #5 Investigate solids processing capacity improvements

Action Items:

- 15 Select consultant to analyze current and future solids process capacity limits
- 16 Evaluate and compare future solids processing capacity improvements
- 17 Board consideration of recommended solids process capacity improvements
- 18 Update LRMP to include recommended improvements

Goal #6 Investigate Reclamation Facility Filter Improvements

Action Items:

- 19 Select consultant to analyze current filter performance issues
- 20 Evaluate and compare cost effective ways to improve filter performance
- 21 Board consideration of recommended filter improvements
- 22 Installation of recommended filter improvements

Responsibility: Board, GM, staff, contractor, consultants, legal counsel

CATEGORY #3 FINANCE

- * Adopt & Implement Capacity Exceedance Policy
- * Conduct Rate Study based on results of CASA F&L Study
- * Consider alternative project delivery and finance options for future capital projects

Goal #7 Adopt and Implement Capacity Exceedance Policy

Action Items:

- 23 policy
- 24 Board consideration of Capacity Exceedance Policy
- 25 Implement policy as directed by Board

Goal #8 Conduct rate study based on results from CASA's Flow & Loadings Study

Action Items:

- 26 Continue participation in CASA F&L study
- 27 Prepare RFQ/P for selection of rate study consultant
- 28 Board consideration of rate study consultant
- 29 Conduct rate study based on results of CASA F&L study
- 30 Board consideration of rate study
- 31 Board adoption new rate structure

Goal #9 Consider alternative project delivery and finance options for future capital projects

Action Items:

- 32 Research alternative project delivery and finance options for future capital projects
- 33 Board consideration of Capacity Exceedance Policy

Responsibility: Board, GM, staff, consultants, legal counsel

Goleta Sanitary District 2020 Annual Plan Summary

Category #4 BOARD GOVERNANCE AND ORGANIZATIONAL MANAGEMENT

- * Retain Platinum Level District of Distinction Recognition from CSDA
- * Improve collaboration with partner agencies
- * Implement District Based Elections Pursuant to CVRA
- * Implement Effective Utility Management Practices
- * Conduct tri-annual Board self-assessment

Goal #10 Retain Platinum Level District of Distinction Recognition from CSDA

Action Items:

- 34 Review DOD requirements and application process
- 35 Complete DOD training and tasks as required
- 36 Complete and submit DOD application to CSDA prior to deadline for consideration

Goal #11 Improve collaboration with partner agencies

Action Items:

- 37 Schedule meetings with UCSB on existing and future energy sustainability efforts
- 38 Schedule meetings with GWD and COG on expanded rec water/reuse
- 39 Schedule meetings with SBMA on pretreatment proposal
- 40 Meet with contract entities to consider approval of Multi-Jurisdictional Agreements

Goal #12 Implement District Based Elections Pursuant to the CVRA

Action Items:

- 41 Select demographer consultant to assist with development of voting district areas
- 42 Obtain 2020 Census demographic data
- 43 Conduct public hearings to gather public input on voting district areas
- 44 Prepare draft voting district maps
- 45 Conduct public hearings on proposed voting district areas
- 46 Adopt voting district areas and send information to County in time for 2022 election

Goal #13 Implement Effective Utility Management Practices

Action Items:

- 47 Complete EUM gap analysis using EUM primer
- 48 Board consideration of gap analysis
- 49 Prioritize and initiate implementation of identified EUM practices

Goal #14 Conduct tri-annual Board self-assessment

Action Items:

- 50 Board consideration of consultant to assist with self assessment
- 51 Conduct Board self-assessment
- 52 Board consideration of self-assessment recommendations

Responsibility: Board, GM, staff, legal counsel, consultants

Goleta Sanitary District 2020 Annual Plan Summary

CATEGORY #5 ENVIRONMENTAL STEWARDSHIP AND RESILIENCY PLANNING

- * Complete green house gas inventory and assessment of District Operations
- * Maintain certification as Santa Barbara County Green Business
- * Develop Outline for District Wide Resiliency Plan
- * Develop Climate Adaptation and Business Continuity Plan

Goal #15 Complete green house gas inventory and assessment of District operations

Action Items:

- 53** Complete GHG inventory and assessment of District Operations
- 54** Board presentation on GHG inventory and assessment report
- 55** emissions

Goal #16 Maintain certification as Santa Barbara County Green Business

Action Items:

- 56** Review green business certification criteria to ensure compliance
- 57** Submit application if required to renew/maintain certification
- 58** Continue to support and participate in SBC Green Business program

Goal #17 Initiate Development of District Wide Resiliency Plan

Action Items:

- 59** Review other agency resiliency plans to develop outline of comprehensive RP
- 60** Incorporate existing resiliency documents into RP as appropriate

Goal #18 Develop Climate Adaptation and Business Continuity Plans

Action Items:

- 61** Select consultant to assist with preparation of Climate Adaptation Plan
- 62** Prepare Draft Climate Adaptation Plan
- 63** Prepare Draft Business Continuity Plan
- 64** Board Consideration of Draft Climate Adaptation and Business Continuity Plans

Responsibility: Board, GM, staff, consultants, legal counsel

Goleta Sanitary District 2020 Annual Plan Summary

CATEGORY #6 OUTREACH PROGRAM

- * Implement approved outreach program activities
- * Develop online elementary school water science curriculum
- * Use video capture technology to provide virtual tours of WRRF

Goal #19 Implement annual outreach program activities

Action Items:

- 65 Review annual outreach program with Board Outreach Committee
- 66 Board consideration of annual outreach program

Goal #20 Develop online elementary school water science curriculum

Action Items:

- 67 Research ways to provide online learning opportunities for elementary students
- 68 Transition existing in person water science education curriculum to online version

Goal #21 Use video capture technology to provide virtual tours of WRRF

Action Items:

- 69 Research and select video capture program
- 70 Develop virtual WRRF video tour and put on website

Responsibility: Board, GM, staff, consultants, legal counsel

Goleta Sanitary District 2020 Annual Plan Summary

CATEGORY #7 PERSONNEL

- * Implement Competency Based Training Programs
- * Implement Employee Wellness and Employee Assistance Programs
- * Recruit and hire Project Manager
- * Conduct 5 yr. salary and benefits survey of comparable organizations

Goal #22 Implement Competency Based Training Programs

Action Items:

- 71 Complete and implement CBT programs for CS and Operations staff
- 72 Initiate development of CBT program for Maintenance and Laboratory staff

Goal #23 Develop and implement employee wellness and employee assistance programs

Action Items:

- 73 Research existing Employee Assistance and Wellness Programs
- 74 Board consideration of Employee Assistance and Wellness Program
- 75 Implement Employee Assistance and Wellness Programs
- 76 Compile housing assistance program information for staff

Goal #24 Recruit and hire Project Manager

Action Items:

- 77 Develop position description and survey comparable positions
- 78 Board consideration of new position
- 79 Recruit and hire Project Manager

Goal #25 Conduct 5 yr. salary and benefits survey of comparable organizations

Action Items:

- 80 Board consideration of hiring consultant to assist with salary survey
- 81 Conduct salary survey of comparable organizations
- 82 Board consideration of survey results

Responsibility: Board, GM, staff, consultants, Legal Counsel

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #1 Implement Long-Range CIP Master Plan Projects					
1	Complete 2020 Pipeline Rehab Project	Q3 2020	In Progress	Q3 2020	Project on schedule for completion in July 2020.
2	Complete CCTV Inspections for Prioritization	Q2 2021	In Progress	Q2 2021	Plans being prepared. Project to be put out to bid by the end of Q4 2020.
3	Update CS CIP Based on Updated CCTV Inspections	Q2 2021		Q2 2021	
4	Complete PS&E of Lift Station Rehabilitation Project	Q3 2020	In Progress	Q3 2020	Preliminary Design Report being finalized. Project should be ready to bid by fall 2020.
5	Initiate Construction of Lift Station Rehabilitation Project	Q4 2020		Q4 2020	
Goal #2 Implement BESP Phase 1 Improvements					
6	Complete Preliminary Design of BESP Phase 1 Improvements	Q3 2020	In Progress	Q3 2020	Revised Preliminary Design Report being reviewed by staff.
7	Initiate Final Design and Environmental Review of BESP Phase 1 Improvements	Q4 2020		Q4 2020	
8	Integrate BESP Improvements into LRMP	Q2 2021		Q2 2021	
Goal #3 Implement Lystemize Refeed Pilot Project					
9	Complete process skid modifications	Q3 2020	In Progress	Q3 2020	Piping installed. Testing to begin by end of July 2020
10	Implement refeed test procedures and collect relevant data	Q3 2020		Q3 2020	
11	Consider results of Refeed Pilot project and update LRMP as needed	Q2 2021		Q2 2021	

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #4 Complete Planned Office Space Improvements					
12	Obtain and install temporary office trailer for CS staff	Q3 2020	In Progress	Q3 2020	Trailer scheduled for delivery on July 2, 2020. Installation to be complete by July 15, 2020
13	Complete office space improvements in staff kitchen area	Q3 2020	In Progress	Q3 2020	Conference room wall modifications to be completed by end of July 2020
14	Consider modifications to other building areas to provide additional office space	Q1 2021		Q1 2021	
Goal #5 Investigate solids processing capacity improvements					
15	Select consultant to analyze current and future solids process capacity limits	Q4 2020		Q4 2020	
16	Evaluate and compare future solids processing capacity improvements	Q1 2021		Q1 2021	
17	Board consideration of recommended solids process capacity improvements	Q2 2021		Q2 2021	
18	Update LRMP to include recommended improvements	Q2 2021		Q2 2021	
Goal #6 Investigate Reclamation Facility Filter Improvements					
19	Select consultant to analyze current filter performance issues	Q4 2020		Q4 2020	
20	Evaluate and compare cost effective ways to improve filter performance	Q1 2021		Q1 2021	
21	Board consideration of recommended filter improvements	Q2 2021		Q2 2021	
22	Installation of recommended filter improvements	Q4 2021		Q4 2021	

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #7 Adopt and Implement Capacity Exceedance Policy					
23	Complete outreach to affected users and schedule public hearing on proposed policy	Q3 2020		Q3 2020	
24	Board consideration of Capacity Exceedance Policy	Q3 2020		Q3 2020	
25	Implement policy as directed by Board	Q4 2020		Q4 2020	
Goal #8 Conduct rate study based on results from CASA's Flow & Loadings Stud					
26	Continue participation in CASA F&L study	Q1 2021	In Progress	Q1 2021	Participation in study ongoing.
27	Prepare RFQ/P for selection of rate study consultant	Q1 2021		Q1 2021	
28	Board consideration of rate study consultant	Q2 2021		Q2 2021	
29	Conduct rate study based on results of CASA F&L study	Q3 2021		Q3 2021	Action to be included in 2021 Action Plan
30	Board consideration of rate study	Q4 2021		Q4 2021	Action to be included in 2021 Action Plan
31	Board adoption new rate structure	Q1 2022		Q1 2022	Action to be included in 2021 Action Plan
Goal #9 consider alternative project delivery and finance options for future capital projects					
32	Research alternative project delivery and finance options for future capital projects	Q1 2021		Q1 2021	
33	Board consideration of alternative project delivery and finance options for future capital projects	Q1 2021		Q1 2021	

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #10 Retain Platinum Level District of Distinction Recognition from CSDA					
34	Review DOD requirements and application process	Q3 2020		Q3 2020	
35	Complete DOD training and tasks as required	Q2 2021		Q2 2021	
36	Complete and submit DOD application to CSDA prior to deadline for consideration	Q3 2021		Q3 2021	
Goal #11 Improve collaboration with partner agencies					
37	Schedule meetings with UCSB on existing and future energy sustainability efforts	Q4 2020		Q4 2020	
38	Schedule meetings with GWD and COG on expanded rec water/reuse	Q1 2021		Q1 2021	
39	Schedule meetings with SBMA on pretreatment proposal	Q3 2020		Q3 2020	
40	Meet with contract entities to consider approval of Multi-Jurisdictional Agreements	Q3 2020	In Progress	Q3 2020	Initial meetings completed. Second round of meetings being scheduled.
Goal #12 Implement District Based Elections Pursuant to the CVRA					
41	Select demographer consultant to assist with development of voting district areas	Q3 2020	In Progress	Q3 2020	Board consideration of demographer scheduled for July 6, 2020
42	Obtain 2020 Census demographic data	Q1 2021		Q1 2021	
43	Conduct public hearings to gather public input on voting district areas	Q2 2021		Q2 2021	
44	Prepare draft voting district maps	Q3 2021		Q3 2021	Action to be included in 2021 Action Plan
45	Conduct public hearings on proposed voting district areas	Q4 2021		Q4 2021	Action to be included in 2021 Action Plan
46	Adopt voting district areas and send information to County in time for 2022 election	Q4 2021		Q4 2021	Action to be included in 2021 Action Plan

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #13 Implement Effective Utility Management Practices					
47	Complete EUM gap analysis using EUM primer	Q4 2020		Q4 2020	
48	Board consideration of gap analysis	Q1 2021		Q1 2021	
49	Prioritize and initiate implementation of identified EUM practices	Q2 2021		Q2 2021	
Goal #14 Conduct tri-annual Board self-assessment					
50	Board consideration of assessment process and use of consultant for facilitator	Q4 2020		Q4 2020	
51	Conduct Board self-assessment	Q1 2021		Q1 2021	
52	Board consideration of self-assessment results & recommendations	Q1 2021		Q1 2021	
Goal #15 Complete green house gas inventory and assessment of District operations					
53	Complete green house gas inventory and assessment of District Operations	Q3 2020	In Progress	Q3 2020	Assessment report being finalized
54	Board presentation on green house gas inventory and assessment	Q3 2020		Q3 2020	
55	Use green house gas production model to estimate past and future GHG emissions	Ongoing	In Progress	Ongoing	GHG model being used to determine reductions associated with recent energy efficiency improvements
Goal #16 Maintain certification as Santa Barbara County Green Business					
56	Review green business certification criteria to ensure compliance	Q4 2020		Q4 2020	
57	Submit application if required to renew/maintain certification	Q2 2021		Q2 2021	
58	Continue to support and participate in SBC Green Business program	Ongoing	In Progress	Ongoing	Staff continues to participate on SBGBP committee meetings.

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #17 Initiate Development of District Wide Resiliency Plan					
59	Review other agency resiliency plans to develop outline of comprehensive RP	Q3 2020		Q3 2020	
60	Incorporate existing resiliency documents into draft RP as appropriate	Q4 2020		Q4 2020	
Goal #18 Develop Climate Adaptation and Business Continuity Plans					
61	Select consultant to assist with preparation of Climate Adaptation Plan	Q4 2020		Q4 2020	
62	Prepare Draft Climate Adaptation Plan	Q1 2021		Q1 2021	
63	Prepare Draft Business Continuity Plan	Q4 2020		Q4 2020	
64	Board Consideration of Draft Climate Adaptation and Business Continuity Plans	Q2 2021		Q2 2021	
Goal #19 Implement annual outreach program activities					
65	Review annual outreach program with Board Outreach Committee	Q3 2020	In Progress	Q3 2020	Board committee meeting scheduled for July 9, 2020.
66	Board consideration of annual outreach program	Q3 2020		Q3 2020	
Goal #20 Develop online elementary school water science curriculum					
67	Research ways to provide online learning opportunities for elementary students	Q3 2020	In Progress	Q3 2020	
68	Transition existing in person water science education curriculum to online version	Q3 2020	In Progress	Q3 2020	

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #21 Use video capture technology to provide virtual tours of WRRF					
69	Research and select video capture program	Q3 2020	In Progress	Q3 2020	
70	Develop virtual WRRF video tour and put on website	Q4 2020		Q4 2020	
Goal #22 Implement Competency Based Training Programs					
71	Complete and implement CBT programs for CS and Operations staff	Q1 2021		Q1 2021	
72	Initiate development of CBT program for Maintenance and Laboratory staff	Q2 2021		Q2 2021	
Goal #23 Develop and implement employee wellness and employee assistance programs					
73	Research existing Employee Assistance and Wellness Programs	Q3 2020		Q3 2020	
74	Board consideration of Employee Assistance and Wellness Program	Q4 2020		Q4 2020	
75	Implement Employee Assistance and Wellness Programs	Q1 2021		Q1 2021	
76	Compile housing assistance program information for staff	Q3 2020		Q3 2020	
Goal #24 Recruit and hire Project Manager					
77	Develop position description and survey comparable positions	Q3 2020		Q3 2020	
78	Board consideration of new position	Q4 2020		Q4 2020	
79	Recruit and hire Project Manager	Q4 2020		Q4 2020	

**GOLETA SANITARY DISTRICT
2020 ACTION PLAN STATUS REPORT
July 6, 2020**

		Original Timeline	Current Status	Estimated Completion	Remarks
Goal #25 Conduct 5 yr. salary and benefits survey of comparable organizations					
80	Board consideration of hiring consultant to assist with salary survey	Q1 2021		Q1 2021	
81	Conduct salary survey of comparable organizations	Q1 2021		Q1 2021	
82	Board consideration of survey results	Q2 2021		Q2 2021	

GENERAL MANAGER'S REPORT

GOLETA SANITARY DISTRICT GENERAL MANAGER'S REPORT

The following summary report describes the District's activities from June 16, 2020 through July 6, 2020. It provides updated information on significant activities under three major categories: Collection System, Treatment/Reclamation and Disposal Facilities, and General and Administration Items.

1. COLLECTION SYSTEM REPORT

LINES CLEANING

Staff is conducting routine lines cleaning in the areas of Hollister Avenue and Turnpike Road and near Cathedral Oaks Road and Camino Del Retiro.

CCTV INSPECTION

Staff is conducting routine Closed-Circuit Television (CCTV) inspections in the areas of University Drive between N. Patterson Avenue and N. San Marcos Road.

CITY VENTURES DEVELOPMENT

Inspections continue as required for this project.

2020 PIPELINE REHABILITATION PROJECT

Zebron, the manhole lining sub-contractor, has completed their portion of the work. The sewer lateral connection "top hat" installations by Robotic Solutions will begin the week of July 6, 2020.

COLLECTION SYSTEM OFFICE TRAILER

The trailer has been delivered. Staff is completing the connection of utilities and installation of phones and computers. The trailer is anticipated to be fully functional and in use by July 17, 2020.

REPAIR AND MAINTENANCE

Staff raised to grade 2 manholes on Valdez Drive near Calle Real and N. Fairview Road. Duke's, Inc. treated a total of 11,600 linear feet (LF) of 6, 8, 10 and 12 inch pipe with root control foam. Golden Bell of the Los Angeles area treated 150 manholes in the downtown Goleta and Calle Real/N. Fairview corridors with a cockroach insecticide coating. The coating is water soluble with a paint-like consistency that is applied with a sprayer. The application time is less than one minute per manhole, and has an immediate effect on the roaches.

Staff purchased a set of hands-free headset radios to use during high noise operations. This equipment qualified for reimbursement from California Sanitation Risk Management Association (CSRMA) under their safety program.

GREASE AND OIL INSPECTIONS

Staff continues with the grease and oil inspection program.

COMPETENCY BASED TRAINING

Staff has implemented the Overflow Emergency Response Plan (OERP) procedures into operation. Sanitary Sewer Overflow (SSO) response workbooks have been printed for each Collection System vehicle and staff has reviewed these procedures. Staff continues work on the eSOP (electronic Standard Operating Procedures) for SSOs. The eSOP is a web-based program to be used as a guide by staff during SSO response, in addition to the OERP workbooks.

CITY OF GOLETA OLD TOWN SIDEWALK PROJECT

Staff continues to coordinate inspections of the sewer manhole-related work with the City of Goleta Construction Management team from Filippin Engineering, Inc.

2. TREATMENT, RECLAMATION AND DISPOSAL FACILITIES REPORT

Operations and Maintenance staff continue to work on preparing the new inventory storage containers.

Plant flow levels have begun to increase corresponding with the re-opening of some businesses from COVID-19 shutdowns.

Maintenance staff has completed the rehabilitation of one of the influent bar screens and replacement of the effluent flash mixer.

The Lystek refeed of the digesters, to quantify increased solids destruction and gas production, has had a few challenges in the startup. GSD and Lystek staff are working together to overcome some challenges with retrofitting the Lystek skid for this purpose.

Reclamation demand is at 1.5 million gallons a day (MGD). Replacement breakers for MCC 8080 and 8081 have been installed and tested.

The centrifuge was out of service for several days after the main drive belts wore out. A service technician was dispatched and completed the necessary repairs. The District will not be charged for the days the centrifuge was out of service.

PUBLIC OUTREACH AND EDUCATION

Lab staff began the Fun in the Sun (FITS) virtual water science program on Tuesday, June 30, 2020. There will be a total of five scheduled days of four sessions each day offered to students in the Goleta/Santa Barbara areas between June 30 and July 30, 2020. This is a new adjustment to the program launched last year with the United Way of Santa Barbara County. The sessions will feature a combination of a live presentation and experiment, and recorded information using the new editing software program that has been installed on select staff computers.

Staff filmed a portion of a video that will be used by the California Association of Sanitation Agencies (CASA) to articulate the importance of the work done by sanitation/sanitary agencies. It will premiere at the CASA fall virtual conference and can then be used on individual agencies' social media sites and websites for promotion.

3. GENERAL AND ADMINISTRATIVE ITEMS

Financial Report

The District account balances as of July 6, 2020 shown below are approximations to the nearest dollar and indicate the overall funds available to the District at this time.

Operating Checking Accounts:	\$ 821,387
Investment Accounts:	\$ 27,942,559
Total District Funds:	\$ 28,763,946

The following transactions are reported herein for the period 06/16/20 – 07/06/20.

Regular, Overtime, Cash-outs and Net Payroll:	\$ 242,414
Claims:	\$ 381,523
Total Expenditures:	\$ 623,938
Total Deposits:	\$ 291,761

Transfers of funds:

LAIF to Community West Bank (CWB):	\$ - 0 -
CWB Operational to CWB Money Market:	\$ - 0 -
CWB Money Market to CWB Operational:	\$ 600,000

The District's investments comply with the District's Investment Policy adopted per Resolution No. 16-606. The District has adequate funds to meet the next six months of normal operating expenses.

Local Agency Investment Fund (LAIF)

LAIF Monthly Statement – June, 2020.
LAIF Quarterly Report – Previously submitted.
PMIA/LAIF Performance – Previously submitted.
PMIA Effective Yield – June, 2020.

Community West Bank (CWB)

CWB Money Market Account – June, 2020.

Deferred Compensation Accounts

CalPERS 457 Deferred Compensation Plan – Previously submitted.
Lincoln 457 Deferred Compensation Plan – June, 2020.

COVID-19 Response Plan Update

A verbal update will be provided at the meeting.

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 01, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

GOLETA SANITARY DISTRICT

GENERAL MANAGER
ONE WILLIAM MOFFETT PLACE
GOLETA, CA 93117

[Tran Type Definitions](#)

Account Number: 70-42-002

June 2020 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	109,448.84
Total Withdrawal:	0.00	Ending Balance:	109,448.84



445 Pine Avenue
Goleta, CA 93117

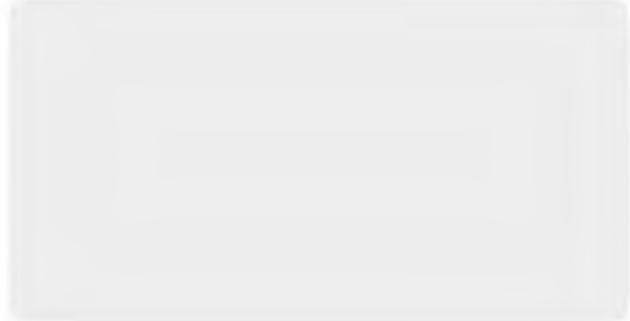
Statement Ending 06/30/2020

GOLETA SANITARY DISTRICT

Customer Number: XXXXXXXX5554

RETURN SERVICE REQUESTED

GOLETA SANITARY DISTRICT
MONEY MARKET
1 WILLIAM MOFFETT PL
GOLETA CA 93117-3901



Notice of Change to our Funds Availability Policy

Due to changes in Federal regulations, Community West Bank's Funds Availability Policy is changing, effective June 29, 2020.

We are increasing the amount we make available for withdrawal by checks not subject to next day availability from \$200 to \$250. In addition, the amount available for withdrawal on some exception holds increases from \$5,000 to \$5,600.

If you have questions about our Funds Availability Policy, you may review our policy at www.communitywestbank.com or contact your local branch.

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC AGENCY-MMDA	XXXXXXXX5554	\$28,433,110.04

PUBLIC AGENCY-MMDA - XXXXXXXX5554

Account Summary

Date	Description	Amount		
05/30/2020	Beginning Balance	\$28,399,000.12	Average Ledger Balance	\$28,399,000.12
	1 Credit(s) This Period	\$34,109.92		
	0 Debit(s) This Period	\$0.00		
06/30/2020	Ending Balance	\$28,433,110.04		

Account Activity

Post Date	Description	Debits	Credits	Balance
05/30/2020	Beginning Balance			\$28,399,000.12
06/30/2020	INTEREST AT 1.3700 %		\$34,109.92	\$28,433,110.04
06/30/2020	Ending Balance			\$28,433,110.04

Daily Balances

Date	Amount
06/30/2020	\$28,433,110.04



ACCOUNT#: ██████████

Performance Update

MultiFund

Quoted performance data represents past performance. Past performance does not guarantee nor predict future performance. Current performance may be lower or higher than the performance data quoted. Please keep in mind that double-digit returns are highly unusual and cannot be sustained.

Variable products are sold by prospectus. Consider the investment objectives, risks, charges, and expenses of the variable product and its underlying investment options carefully before investing. The prospectus contains this and other information about the variable product and its underlying investment options. Please review the prospectus available online for additional information. Read it carefully before investing.

Investment return and principal value of an investment will fluctuate so that an investor's unit values, when redeemed, may be worth more or less than their original cost.

Monthly hypothetical performance adjusted for contract fees *

Investment Options	Inception Date	Change from Previous Day	YTD as of 06/30/2020	YTD as of 06/30/2020	Average Annual Total Return (%) as of 6/30/2020						Since Incep.
					1 Mo	3 Mo	1 Yr	3 Yr	5 Yr	10 Yr	
Maximum Capital Appreciation											
AB VPS Global Thematic Growth Portfolio - Class B ^{1,2}	01/11/1996	1.36	6.03	6.03	4.07	26.68	13.10	10.73	8.73	8.73	4.99
Delaware VIP® Smid Cap Core Series - Service Class ^{5,8}	07/12/1991	1.32	-14.71	-14.71	0.71	22.37	-9.26	1.29	3.18	10.63	8.08
DWS Alternative Asset Allocation VIP Portfolio - Class B ^{1,2,3,9,10}	02/02/2009	0.58	-7.84	-7.84	1.09	7.73	-4.29	-1.08	-0.52	1.25	3.02
LVIP Baron Growth Opportunities Fund - Service Class ⁸	10/01/1998	1.96	-1.82	-1.82	1.83	28.48	4.85	10.89	8.70	13.13	10.46
LVIP SSGA Emerging Markets 100 Fund - Service Class ^{1,19}	06/18/2008	-0.52	-19.90	-19.90	2.66	12.81	-18.09	-7.81	-3.84	-0.44	0.03
LVIP SSGA Small-Cap Index Fund - Service Class ^{5,18}	04/18/1986	1.41	-13.88	-13.88	3.41	24.87	-8.31	0.26	2.52	8.63	5.93
LVIP T. Rowe Price Structured Mid-Cap Growth Fund - Service Class ⁸	02/03/1994	1.53	1.64	1.64	2.45	30.12	8.79	13.22	10.57	13.81	6.39
Long Term Growth											
American Funds Global Growth Fund - Class 2 ¹	04/30/1997	1.08	3.58	3.58	4.36	23.99	14.97	11.28	9.80	11.67	8.81
American Funds Growth Fund - Class 2	02/08/1984	1.95	11.40	11.40	4.74	28.32	24.26	16.49	14.52	14.77	11.66
American Funds International Fund - Class 2 ¹	05/01/1990	-0.44	-11.78	-11.78	4.18	17.29	-6.03	0.79	2.21	5.20	6.30
Delaware VIP Small Cap Value ^{5,8}	12/27/1993	1.26	-26.41	-26.41	1.53	17.29	-20.11	-6.12	0.05	7.11	7.79
Fidelity® VIP Contrafund® Portfolio - Service Class 2	01/03/1995	1.74	8.60	8.60	3.48	24.95	18.05	12.31	10.15	12.66	10.00

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Multi-Fund® Select

ACCOUNT#: ██████████

MultiFund

Performance Update

Monthly hypothetical performance adjusted for contract fees *

Average Annual Total Return (%)
as of 6/30/2020

Investment Options	Inception Date	Change from Previous Day	YTD as of 06/30/2020	YTD as of 06/30/2020	Average Annual Total Return (%)						Since Incep.
					1 Mo	3 Mo	1 Yr	3 Yr	5 Yr	10 Yr	
Fidelity® VIP Growth Portfolio - Service Class 2	10/09/1986	1.74	13.27	13.27	5.86	31.09	24.16	18.22	14.71	16.19	9.44
LVIP BlackRock Global Real Estate Fund - Service Class ^{1, 2, 7}	04/30/2007	0.70	-16.24	-16.24	2.39	11.54	-10.56	-0.44	0.78	4.72	-0.57
LVIP Delaware Mid Cap Value Fund - Service Class ^{5, 6}	12/28/1981	1.22	-23.32	-23.32	1.63	18.77	-16.73	-2.60	1.54	8.08	9.24
LVIP Delaware Social Awareness Fund - Service Class ⁵	05/02/1988	1.58	-3.70	-3.70	1.86	22.74	6.03	8.92	7.17	11.60	9.16
LVIP Dimensional U.S. Core Equity 1 Fund - Service Class	12/28/1981	1.45	-8.28	-8.28	1.80	21.17	0.35	6.22	6.84	11.00	8.95
LVIP Mondrian International Value Fund - Service Class ¹	05/01/1991	-0.15	-20.39	-20.39	3.74	9.55	-14.90	-4.39	-1.92	3.04	4.44
LVIP SSGA International Index Fund - Service Class ^{1, 18, 20}	04/30/2008	0.18	-11.47	-11.47	3.79	15.71	-6.19	-0.57	0.58	4.19	-0.25
LVIP SSGA S&P 500 Index Fund - Service Class ^{18, 21}	05/01/2000	1.55	-3.89	-3.89	1.86	20.10	5.83	9.06	9.09	12.28	4.28
LVIP Vanguard Domestic Equity ETF Fund - Service Class ^{9, 22}	04/29/2011	1.51	-4.12	-4.12	1.88	20.59	4.87	8.39	8.33	N/A	9.10
LVIP Vanguard International Equity ETF Fund - Service Class ^{1, 9, 22}	04/29/2011	-0.22	-11.45	-11.45	3.89	16.48	-5.33	-0.22	1.25	N/A	1.21
MFS® VIT Utilities Series - Service Class ²	01/03/1995	0.42	-10.29	-10.29	-1.63	9.45	-3.83	4.69	3.46	8.33	9.38
Growth and Income											
American Funds Growth-Income Fund - Class 2	02/08/1984	1.41	-4.20	-4.20	1.74	19.70	3.62	8.87	8.81	12.04	9.77
BlackRock Global Allocation V.I. Fund - Class III ^{1, 3}	02/28/1992	0.69	-0.15	-0.15	1.95	14.40	5.71	3.84	3.36	5.09	5.88
Delaware VIP REIT ^{2, 5, 7}	05/04/1998	1.21	-19.99	-19.99	0.84	8.47	-14.70	-2.95	1.11	6.73	6.45
Delaware VIP Value ⁵	07/28/1988	1.16	-15.61	-15.61	-1.23	14.95	-9.39	1.80	3.83	10.39	7.06
Fidelity® VIP Freedom 2020 Portfolio SM - Service Class 2 ^{9, 11}	04/26/2005	0.45	-0.53	-0.53	2.32	11.71	5.03	5.23	4.97	7.05	5.19
Fidelity® VIP Freedom 2025 Portfolio SM - Service Class 2 ^{9, 11}	04/26/2005	0.41	-1.07	-1.07	2.45	12.87	4.94	5.45	5.18	7.84	5.64
Fidelity® VIP Freedom 2030 Portfolio SM - Service Class 2 ^{9, 11}	04/26/2005	0.49	-1.99	-1.99	2.64	14.56	4.69	5.80	5.63	8.39	5.76

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Performance Update

MultiFund

Monthly hypothetical performance adjusted for contract fees *

Investment Options	Inception Date	Change from Previous Day	Average Annual Total Return (%) as of 6/30/2020								
			YTD as of 06/30/2020	YTD as of 06/30/2020	1 Mo	3 Mo	1 Yr	3 Yr	5 Yr	10 Yr	Since Incep.
Fidelity® VIP Freedom 2035 Portfolio SM - Service Class 2 ^{9, 11}	04/08/2009	0.67	-3.65	-3.65	2.97	16.85	3.92	5.81	5.83	8.93	10.54
Fidelity® VIP Freedom 2040 Portfolio SM - Service Class 2 ^{9, 11}	04/08/2009	0.71	-4.46	-4.46	3.14	18.07	3.39	5.61	5.73	8.95	10.61
Fidelity® VIP Freedom 2045 Portfolio SM - Service Class 2 ^{9, 11}	04/08/2009	0.71	-4.50	-4.50	3.08	18.04	3.36	5.59	5.72	9.06	10.70
Fidelity® VIP Freedom 2050 Portfolio SM - Service Class 2 ^{9, 11}	04/08/2009	0.74	-4.48	-4.48	3.11	18.10	3.35	5.60	5.71	9.16	10.82
LVIP BlackRock Advantage Allocation Fund - Service Class ^{3, 5, 12}	07/28/1988	0.56	0.11	0.11	2.16	11.98	4.31	4.71	3.91	5.96	5.34
LVIP Delaware Wealth Builder Fund - Service Class ^{3, 5, 12}	08/03/1987	0.56	-5.55	-5.55	0.27	9.37	-1.26	1.67	2.28	6.02	5.52
LVIP JPMorgan Retirement Income Fund - Service Class ^{3, 5, 12}	04/27/1983	0.31	-1.87	-1.87	1.57	8.97	1.56	2.83	2.71	4.66	6.32
Income											
Delaware VIP Diversified Income ^{4, 5}	05/16/2003	0.00	4.96	4.96	1.21	6.32	6.94	3.79	2.87	2.92	4.23
Delaware VIP High Yield ^{4, 5, 6}	07/28/1988	0.00	-4.11	-4.11	0.35	9.31	-0.67	2.05	2.40	4.57	5.15
LVIP BlackRock Inflation Protected Bond Fund - Service Class ⁴	04/30/2010	0.01	1.30	1.30	0.81	2.89	2.17	1.97	0.92	1.16	1.24
LVIP Delaware Bond Fund - Service Class ^{4, 5}	12/28/1981	-0.03	5.82	5.82	1.04	5.10	7.51	4.02	3.00	2.83	6.56
LVIP Delaware Diversified Floating Rate Fund ^{6, 15}	04/30/2010	0.03	-0.89	-0.89	0.54	3.52	0.00	0.66	0.39	0.37	0.25
LVIP Global Income Fund - Service Class ^{1, 4, 12, 14}	05/04/2009	-0.02	2.42	2.42	0.38	2.10	3.29	2.93	1.91	1.82	2.47
LVIP SSGA Bond Index Fund - Service Class ^{4, 18}	04/30/2008	-0.03	5.64	5.64	0.53	2.38	7.21	3.73	2.69	2.18	2.62
PIMCO VIT Total Return Portfolio - Administrative Class ⁴	12/31/1997	0.00	5.61	5.61	1.04	3.97	7.26	4.08	3.27	2.91	4.44
Preservation of Capital											
LVIP Government Money Market Fund - Service Class ^{12, 17}	01/07/1982	0.00	-0.30	-0.30	-0.09	-0.25	-0.14	0.00	-0.39	-0.68	2.64
Risk Managed - Asset Allocation											
LVIP Global Conservative Allocation Managed Risk Fund - Service Class ^{1, 3, 9, 12, 16}	05/03/2005	0.33	-3.34	-3.34	1.02	6.12	0.31	2.60	2.38	4.62	4.19

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ACCOUNT#: ~~99999999~~

MultiFund

Performance Update

Monthly hypothetical performance adjusted for contract fees *

Investment Options	Inception Date	Change from Previous Day	Average Annual Total Return (%) as of 6/30/2020								
			YTD as of 06/30/2020	YTD as of 06/30/2020	1 Mo	3 Mo	1 Yr	3 Yr	5 Yr	10 Yr	Since Incep.
LVIP Global Growth Allocation Managed Risk Fund - Service Class ^{1, 3, 9, 12, 16}	05/03/2005	0.41	-6.33	-6.33	1.02	6.34	-1.22	1.90	2.02	4.79	3.58
LVIP Global Moderate Allocation Managed Risk Fund - Service Class ^{1, 3, 9, 12, 16}	05/03/2005	0.39	-4.96	-4.96	1.04	6.16	-0.34	2.26	2.07	4.69	3.92
LVIP SSGA Global Tactical Allocation Managed Volatility Fund - Service Class ^{1, 3, 9, 12, 13, 14}	05/03/2005	0.48	-8.48	-8.48	1.40	7.13	-3.49	0.36	0.83	3.91	2.51
Risk Managed - US Large Cap											
LVIP BlackRock Dividend Value Managed Volatility Fund - Service Class ^{12, 13}	02/03/1994	0.64	-16.20	-16.20	-1.69	2.16	-9.60	-0.97	2.04	5.52	5.56
LVIP Blended Large Cap Growth Managed Volatility Fund - Service Class ^{12, 13, 14}	02/03/1994	1.22	1.66	1.66	1.34	11.27	8.46	8.03	6.61	8.67	6.08
Asset Allocation											
LVIP T. Rowe Price 2010 Fund - Service Class ^{9, 11, 12}	05/01/2007	0.48	-0.62	-0.62	1.89	11.00	3.32	3.71	3.00	4.65	3.09
LVIP T. Rowe Price 2020 Fund - Service Class ^{9, 11, 12}	05/01/2007	0.63	-1.97	-1.97	2.14	13.33	2.87	4.04	3.25	4.96	2.95
LVIP T. Rowe Price 2030 Fund - Service Class ^{9, 11, 12}	05/01/2007	0.85	-3.56	-3.56	2.47	16.14	2.32	3.82	3.00	5.13	2.82
LVIP T. Rowe Price 2040 Fund - Service Class ^{9, 11, 12}	05/01/2007	1.01	-4.82	-4.82	2.70	18.11	1.72	3.77	2.93	5.46	2.43
LVIP T. Rowe Price 2050 Fund - Service Class ^{9, 11, 12}	04/29/2011	1.05	-5.41	-5.41	2.78	18.82	1.34	4.24	3.34	N/A	3.15
LVIP T. Rowe Price 2060 Fund - Service Class ^{9, 11, 12}		1.13	N/A	N/A	2.77	N/A	N/A	N/A	N/A	N/A	7.75
Risk Managed - US Mid Cap											
LVIP Blended Mid Cap Managed Volatility Fund - Service Class ^{9, 12, 13, 14}	05/01/2001	1.13	1.46	1.46	0.62	12.09	6.34	11.20	6.83	7.77	3.62
LVIP JPMorgan Select Mid Cap Value Managed Volatility Fund - Service Class ^{9, 12, 13, 14}	05/01/2001	0.58	-17.20	-17.20	-0.58	3.86	-13.22	-3.78	-1.22	5.51	4.31
Risk Managed - Global/International											
LVIP Franklin Templeton Global Equity Managed Volatility Fund - Service Class ^{1, 12, 13}	08/01/1985	0.70	-8.37	-8.37	-0.01	5.72	-4.02	-0.16	0.01	4.71	6.17

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Performance Update

¹ International

Investing internationally involves risks not associated with investing solely in the United States, such as currency fluctuation, political or regulatory risk, currency exchange rate changes, differences in accounting and the limited availability of information.

² Sector Funds

Funds that target exposure to one region or industry may carry greater risk and higher volatility than more broadly diversified funds.

³ Asset Allocation Portfolios

Asset allocation does not ensure a profit, nor protect against loss in a declining market.

⁴ Bonds

The return of principal in bond funds is not guaranteed. Bond funds have the same interest rate, inflation, credit, duration, prepayment and market risks that are associated with the underlying bonds owned by the fund or account.

⁵ Macquarie Investment Management

Investments in Delaware VIP Series, Delaware Funds, LVIP Delaware Funds or Lincoln Life accounts managed by Macquarie Investment Management Advisers, a series of Macquarie Investments Management Business Trust, are not and will not be deposits with or liabilities of Macquarie Bank Limited ABN 46 008 583 542 and its holding companies, including their subsidiaries or related companies, and are subject to investment risk, including possible delays in repayment and loss of income and capital invested. No Macquarie Group company guarantees or will guarantee the performance of the fund, the repayment of capital from the fund, or any particular rate of return.

⁶ High-yield or mortgage-backed funds

High-yield funds may invest in high-yield or lower rated fixed income securities (junk bonds) or mortgage-backed securities with exposure to subprime mortgages, which may experience higher volatility and increased risk of nonpayment or default.

⁷ REIT

A real estate investment trust (REIT) involves risks such as refinancing, economic conditions in the real estate industry, declines in property values, dependency on real estate management, changes in property taxes, changes in interest rates and other risks associated with a portfolio that concentrates its investments in one sector or geographic region.

⁸ Small & Mid Cap

Funds that invest in small and/or midsize company stocks may be more volatile and involve greater risk, particularly in the short term, than those investing in larger, more established companies.

⁹ Fund of funds

Each fund is operated as a fund of funds that invests primarily in one or more other funds, rather than in individual securities. A fund of this nature may be more expensive than other investment options because it has additional levels of expenses. From time to time, the Fund's advisor may modify the asset allocation to the underlying funds and may add new funds. A Fund's actual allocation may vary from the target strategic allocation at any point in time. Additionally, the Fund's advisor may directly manage assets of the underlying funds for a variety of purposes.

¹⁰ Alternative Funds

Certain funds (sometimes called "alternative funds") expect to invest in (or may invest in some) positions that emphasize alternative investment strategies and/or nontraditional asset classes and, as a result, are subject to the risk factors of those asset classes and/or investment strategies. Some of those risks may include general economic risk, geopolitical risk, commodity-price volatility, counterparty and settlement risk, currency risk, derivatives risk, emerging markets risk, foreign securities risk, high-yield bond exposure, index investing risk, exchange-traded notes risk, industry concentration risk, leveraging risk, real estate investment risk, master limited partnership risk, master limited partnership tax risk, energy infrastructure companies risk, sector risk, short sale risk, direct investment risk, hard assets sector risk, active trading and "overlay" risks, event-driven investing risk, global macro strategies risk, temporary defensive positions and large cash positions. If you are considering investing in alternative investment funds, you should ensure that you understand the complex investment strategies sometimes employed and be prepared to tolerate the risks of such asset classes. For a complete list of risks, as well as a discussion of risk and investment strategies, please refer to the fund's prospectus. The fund may invest in derivatives, including futures, options, forwards and swaps. Investments in derivatives may cause the fund's losses to be greater than if it invested only in conventional securities and can cause the fund to be more volatile. Derivatives involve risks different from, or possibly greater than, the risks associated with other investments. The fund's use of derivatives may cause the fund's investment returns to be impacted by the performance of securities the fund does not own and may result in the fund's total investment exposure exceeding the value of its portfolio.

¹¹ Target-date funds

The target date is the approximate date when investors plan to retire or start withdrawing their money. Some target-date funds make no changes in asset allocation after the target date is reached; other target-date funds continue to make asset allocation changes following the target date. (See the prospectus for the funds allocation strategy.) The principal value is not guaranteed at any time, including at the target date. An asset allocation strategy does not guarantee performance or protect against investment losses. A "fund of funds" may be more expensive than other types of investment options because it has additional levels of expenses.

¹² Manager of managers funds

Subject to approval of the fund's board, Lincoln Investment Advisors Corporation (LIAC) has the right to engage or terminate a subadvisor at any time, without a shareholder vote, based on an exemptive order from the Securities and Exchange Commission. LIAC is responsible for overseeing all subadvisors for funds relying on this exemptive order.

¹³ Managed Volatility Strategy

The fund's managed volatility strategy is not a guarantee, and the fund's shareholders may experience losses. The fund employs hedging strategies designed to reduce overall portfolio volatility. The use of these hedging strategies may limit the upside participation of the fund in rising equity markets relative to unhedged funds, and the effectiveness of such strategies may be impacted during periods of rapid or extreme market events.

¹⁴ Multimanager

For those funds that employ a multimanager structure, the fund's advisor is responsible for overseeing the subadvisors. While the investment styles employed by the fund's subadvisors are intended to be complementary, they may not, in fact, be complementary. A multimanager approach may result in more exposure to certain types of securities risks and in higher portfolio turnover.

¹⁵ Floating rate funds

Floating rate funds should not be considered alternatives to CDs or money market funds and should not be considered as cash alternatives.

Performance Update

Monthly hypothetical performance adjusted for contract fees *

Investment Options	Inception Date	Change from Previous Day	Average Annual Total Return (%) as of 6/30/2020								
			YTD as of 06/30/2020	YTD as of 06/30/2020	1 Mo	3 Mo	1 Yr	3 Yr	5 Yr	10 Yr	Since Incep.
LVIP SSGA International Managed Volatility Fund - Service Class ^{1, 9, 12, 13}	12/31/2013	0.16	-18.34	-18.34	2.01	7.77	-13.55	-3.43	-2.25	N/A	-2.41

* These returns are measured from the inception date of the fund and predate its availability as an investment option in the variable annuity (separate account). This hypothetical representation depicts how the investment option would have performed had the fund been available in the variable annuity during the time period. It includes deductions for the M&E charge and the contract administrative fee. If selected above, the cost for the i4LIFE® Advantage feature or a death benefit will be reflected. The cost for other riders with quarterly charges is not reflected. No surrender charge and no annual contract charge is reflected.

Performance Update

16 Risk Management Strategy

The fund's risk management strategy is not a guarantee, and the funds shareholders may experience losses. The fund employs hedging strategies designed to provide downside protection during sharp downward movements in equity markets. The use of these hedging strategies may limit the upside participation of the fund in rising equity markets relative to other unhedged funds, and the effectiveness of such strategies may be impacted during periods of rapid or extreme market events.

17 Money Market Funds

You can lose money by investing in the fund. Although the fund seeks to preserve the value of your investment at \$1.00 per share (or, for the LVIP Government Money Market Fund, at \$10.00 per share), it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The fund's sponsor has no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time.

18 Index

An index is unmanaged, and one cannot invest directly in an index. Indices do not reflect the deduction of any fees.

19 Emerging Markets

Investing in emerging markets can be riskier than investing in well-established foreign markets. International investing involves special risks not found in domestic investing, including increased political, social and economic instability, all of which are magnified in emerging markets.

20 MSCI

The fund described herein is indexed to an MSCI® index. It is not sponsored, endorsed, or promoted by MSCI®, and MSCI® bears no liability with respect to any such fund or to an index on which a fund is based. The prospectus and statement of additional information contain a more detailed description of the limited relationship MSCI® has with Lincoln Investment Advisors Corporation and any related funds.

21 S&P

The Index to which this fund is managed is a product of S&P Dow Jones Indices LLC (SPDJI) and has been licensed for use by one or more of the portfolio's service providers (licensee). Standard & Poor's®, and S&P® are registered trademarks of Standard & Poor's Financial Services LLC (S&P); Dow Jones® is a registered trademark of Dow Jones Trademark Holdings LLC (Dow Jones); and these trademarks have been licensed for use by SPDJI and sublicensed for certain purposes by the licensee. S&P®, S&P GSCI® and the Index are trademarks of S&P and have been licensed for use by SPDJI and its affiliates and sublicensed for certain purposes by the licensee. The Index is not owned, endorsed, or approved by or associated with any additional third party. The licensee's products are not sponsored, endorsed, sold or promoted by SPDJI, Dow Jones, S&P, their respective affiliates, or their third party licensors, and none of these parties or their respective affiliates or third party licensors make any representation regarding the advisability of investing in such products, nor do they have liability for any errors, omissions, or interruptions of the Index®.

22 Exchange-traded funds

Exchange-traded funds (ETFs) in this lineup are available through collective trusts or mutual funds. Investors cannot invest directly in an ETF.

Important Disclosures

Variable products are issued by The Lincoln National Life Insurance Company, Fort Wayne, IN, distributed by Lincoln Financial Distributors, Inc., and offered by broker/dealers with an effective selling agreement. The Lincoln National Life Insurance Company is not authorized nor does it solicit business in the state of New York.

Contractual obligations are backed by the claims-paying ability of The Lincoln National Life Insurance Company.

Limitations and exclusions may apply.

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Asset Categories

- = Maximum Capital Appreciation
- = Long Term Growth
- = Growth and Income
- = Income
- = Preservation of Capital
- = Risk Managed - Asset Allocation
- = Risk Managed - US Large Cap
- = Asset Allocation
- = Risk Managed - US Mid Cap
- = Risk Managed - Global/International

DISTRICT
CORRESPONDENCE
Board Meeting of July 6, 2020



Date: **Correspondence Sent To:**

1. 06/22/2020 The Honorable Toni Atkins
Subject: President Pro Tempore, California State Senate
Letter also sent to:
 - The Honorable Anthony Rendon
 Speaker, California State Assembly

2. 06/22/2020 Emily Termond
Subject: Sewer Service Availability
Proposed Lot Split for parcel with two existing SFRs
A.P.N. 061-220-005

3. 07/01/2020 Sarah Bronstad
Vanguard Planning, Inc.
Subject: Comments on the Draft FY 2020-2021 CWRSF
Intended Use Plan

4. 07/02/2020 The Honorable Ben Allen, Chair
Senate Environmental Quality Committee
Letter also sent to:
 - Assemblymember Richard Bloom
 - Senator Hannah-Beth Jackson
 - Assemblymember Monique Limon
 - Jessica Gauger, California Association of Sanitation Agencies

Date: **Correspondence Received From:**

1. 06/15/2020 CalPERS
Subject: Notice of Proposed Regulatory Action

Hard Copies of the Correspondence are available at the District's Office for review