

**MINUTES**  
REGULAR MEETING OF THE GOVERNING BOARD  
GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY  
DISTRICT OFFICE CONFERENCE ROOM  
ONE WILLIAM MOFFETT PLACE  
GOLETA, CALIFORNIA 93117

November 18, 2019

**CALL TO ORDER:**

President Emerson called the meeting to order at 6:30 p.m.

**BOARD MEMBERS PRESENT:**

George W. Emerson, Sharon Rose (via teleconference), Robert O. Wageneck, Jerry D. Smith, Steven T. Majoewsky

**BOARD MEMBERS ABSENT:**

None

**STAFF MEMBERS PRESENT:**

Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance and Human Resources Manager/Board Secretary and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.

**OTHERS PRESENT:**

Adam Guise, CPA, Partner, Moss, Levy & Hartzheim LLP

**APPROVAL OF MINUTES:**

Director Smith made a motion, seconded by Director Wageneck, to approve the minutes of the Regular Board meeting of 11/04/19. The motion carried by the following vote:

(19/11/2042)

AYES: 5 Emerson, Rose, Wageneck, Smith, Majoewsky

NOES: None

ABSENT: None

ABSTAIN: None

**POSTING OF AGENDA:**

The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 72 hours in advance of the meeting. The agenda was also posted at Director Rose's teleconference location at 1510 Lincoln Street, Eugene, Oregon 97401

**PUBLIC COMMENTS:**

None

**BUSINESS:**

1. DISCUSSION AND PRESENTATION OF THE DISTRICT'S AUDIT REPORT AND FINANCIAL STATUS AS OF JUNE 30, 2019

Mr. Wagner began the staff report and introduced Adam Guise CPA, Partner, Moss, Levy & Hartzheim LLP.

Director Majoewsky made a motion, seconded by Director Wageneck to accept the draft Audit Report and Financial Status as of June 30, 2019.

The motion carried by the following vote:

(19/11/2043)

AYES:	5	Emerson, Rose, Wageneck, Smith, Majoewsky
NOES:		None
ABSENT:		None
ABSTAIN:		None

2. CONSIDERATION OF AGREEMENT WITH DKF SOLUTIONS GROUP, LLC FOR DEVELOPMENT OF A COMPETENCY BASED TRAINING PROGRAM FOR COLLECTION SYSTEM STAFF

Mr. Wagner gave the staff report.

Director Wageneck made a motion, seconded by Director Smith to approve and authorize the General Manager to execute a professional services agreement with DKF Solutions Group LLC in the form of an addendum to proposal for development of the first phase of the Collection System Competency Base Training program in an amount not to exceed \$99,900.00.

The motion carried by the following vote:

(19/11/2044)

AYES:	5	Emerson, Rose, Wageneck, Smith, Majoewsky
NOES:		None
ABSENT:		None
ABSTAIN:		None

3. CONSIDERATION OF AWARD OF PURCHASE ORDER CONTRACT FOR REPLACEMENT OF BOILER #1

Mr. Wagner gave the staff report.

Director Rose made a motion, seconded by Director Smith to authorize the General Manager to execute a purchase order contract with Industrial Boiler for a new 1.9995 MBTU Hurst Boiler, fired on natural gas, for an amount not to exceed \$141,147.88.

The motion carried by the following vote:

(19/11/2045)

AYES:	5	Emerson, Rose, Wageneck, Smith, Majoewsky
NOES:		None
ABSENT:		None
ABSTAIN:		None

4. GENERAL MANAGER'S REPORT

Mr. Wagner gave the report.

5. LEGAL COUNSEL'S REPORT

Mr. Battles reported on AB5 regarding the classification of an employee vs. independent contractor and the evolution of number of tests to make the determination.

6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Rose – Encouraged attendance at the next Local Chapter of CSDA meeting next week.

Director Majoewsky – Reported from the agenda of the Goleta West Sanitary District meeting he was unable to attend.

Director Wageneck – Reported that he attended the Finance Committee meeting.

Director Smith – Reported that he attended the Finance Committee meeting and reviewed the draft audit.

7. PRESIDENT'S REPORT

President Emerson – No report.

8. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

9. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Majoewsky made a motion, seconded by Director Wageneck, to ratify and approve the claims, for the period 11/05/19 to 11/18/19 as follows:

Running Expense Fund #4640	\$ 154,520.09
Capital Reserve Fund #4650	\$ 7,200.00
Depreciation Replacement Reserve Fund #4655	\$ 4,609.21

The motion carried by the following vote:

(19/11/2046)

AYES:	5	Emerson, Rose, Wageneck, Smith, Majoewsky,
NOES:		None
ABSENT:		None
ABSTAIN:		None

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:52 p.m.

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George W. Emerson  
Governing Board President

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Robert O. Mangus, Jr.  
Governing Board Secretary

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Sharon Rose

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Robert O. Wageneck

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Jerry D. Smith

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Steven T. Majoewsky