



Employment Opportunity

Accounting Technician

Salary Range Effective July 1, 2024 \$31.42-\$40.10 per hour

Who we are and who we're looking for: The Goleta Sanitary District is a group of individuals who care deeply about protecting public health and the environment. We value innovation, commitment, and excellence as the region's authority on water resource recovery. This position reports to the Administration Supervisor and is part of the District's administrative team.

Duties: Under general supervision of the Administration Supervisor, performs bookkeeping, clerical, and secretarial duties involving confidential responsibilities. Assists in providing all administrative support for the Administration, Treatment Facilities, and Collection System departments. Provides customer services at front counter and by telephone as necessary.

Process: Please visit our website, goletasanitary.org/employment-opportunities for the application and full job description.

Sorry, no resumes are accepted in lieu of application materials. To apply please send the application and any other relevant information to Laura Romano, Communications and Human Resources Manager at lromano@goletasanitary.org with the subject heading, "Accounting Tech 2024". Questions? Call 805-967-4519 or email lromano@goletasanitary.org. Thank you for your interest in the Goleta Sanitary District.

Application deadline: Open until filled