

# **AGENDA**

## **REMOTE MEETING NOTICE**

This meeting will be accessible by remote video conferencing. Please be advised that while the District will endeavor to ensure these remote participation methods are available, the District does not guarantee that they will be technically feasible or work all the time. Further, the District reserves the right to terminate these remote participation methods (Subject to Brown Act Restrictions) at any time and for whatever reason. The public may observe and participate in this meeting remotely via Zoom as set forth below.

### **INSTRUCTIONS FOR USING ZOOM**

- Join the meeting using the link below.
- You must have audio and microphone capabilities on the device you are using to join the meeting.
- When you join the meeting make sure that you join the meeting with audio and follow the prompts to test your speaker & microphone prior to joining the meeting.

### **TO SPEAK DURING PUBLIC COMMENT USING ZOOM**

- The Board President will announce when it is time for Public Comment.
- Click on the Raise Hand icon if you would like to speak during Public Comment.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- You will have three (3) minutes to speak. When your time is up, you will be muted.

### **TO SPEAK ON AN ITEM USING ZOOM**

- The Board President will call the item and staff will begin the staff report.
- Click on the Raise Hand icon if you would like to speak on the item.
- Your name will be called on when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- You will have three (3) minutes to speak. When your time is up, you will be muted.
- You will repeat this process for each item you want to speak on.

### **FOR OPEN SESSION PARTICIPATION**

Join Meeting Electronically at:

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/82762385877?pwd=Hmzcxtouydma9oe3DaqCpNRWQvKnaG.1>

**Meeting ID: 827 6238 5877**

**Passcode: 500651**

Please attend in Person or by submitting your comment via Email to:  
RMangus@GoletaSanitary.Org

**A G E N D A**  
REGULAR MEETING OF THE GOVERNING BOARD  
OF THE GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY

One William Moffett Place  
Goleta, California 93117

March 3, 2025

**CALL TO ORDER:** 6:30 p.m.

**ROLL CALL OF MEMBERS**

**BOARD MEMBERS:** Jerry D. Smith  
Steven T. Majoewsky  
Dean Nevins  
Jonathan Frye  
Edward Fuller

**CONSIDERATION OF THE MINUTES OF THE BOARD MEETING**

The Board will consider approval of the Minutes of the Special Meeting of February 19, 2025.

**PUBLIC COMMENTS** - Members of the public may address the Board on items within the jurisdiction of the Board. Under provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. Please limit your remarks to three (3) minutes and if you wish, state your name and address for the record.

**POSTING OF AGENDA** – The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District’s web site 72 hours in advance of the meeting.

**BUSINESS:**

1. PRESENTATION ON LABORATORY OPERATIONS
2. CONSIDERATION OF PUBLICATION OF PUBLIC NOTICE FOR POTENTIAL CHANGE TO DIRECTORS’ COMPENSATION FOR FISCAL YEAR 2025-26 (Board may take action on this item.)
3. GENERAL MANAGER’S REPORT
4. LEGAL COUNSEL'S REPORT
5. COMMITTEE/DIRECTOR'S REPORTS AND APPROVAL/RATIFICATION OF DIRECTOR’S ACTIVITIES

6. PRESIDENT'S REPORT
7. ITEMS FOR FUTURE MEETINGS
8. CORRESPONDENCE  
(The Board will consider correspondence received by and sent by the District since the last Board Meeting.)
9. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT  
(The Board will be asked to ratify claims.)

## **ADJOURNMENT**

*Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's Finance Director at least 3 hours prior to the meeting by telephone at (805) 967-4519 or by email at [info@goletasaniary.org](mailto:info@goletasaniary.org).*

*Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at One William Moffett Place, Goleta, California 93117.*

# MINUTES

**MINUTES**  
SPECIAL MEETING OF THE GOVERNING BOARD  
GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY  
DISTRICT OFFICE CONFERENCE ROOM  
ONE WILLIAM MOFFETT PLACE  
GOLETA, CALIFORNIA 93117

February 19, 2025

**CALL TO ORDER:** President Pro Tem Majoewsky called the meeting to order at 3:00 p.m.

**BOARD MEMBERS PRESENT:** Jerry Smith, Steven T. Majoewsky, Dean Nevins, Jonathan Frye, Edward Fuller

Director Smith attended the meeting virtually at 3:08 p.m. in compliance with AB 2449 based on a Just Cause Option (illness).

**BOARD MEMBERS ABSENT:** None

**STAFF MEMBERS PRESENT:** Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance Director/Board Secretary and Reese Wilson, Senior Project Engineer, Guisel Razo, Accounting/Administration Manager and Jeff Ferre, General Counsel (via Zoom)

**OTHERS PRESENT:** David Linville, Director, Goleta Water District (via Zoom)  
Craig Geyer, Director, Goleta West Sanitary District (via Zoom)

**APPROVAL OF MINUTES:** Director Nevins made a motion, seconded by Director Frye, to approve the minutes of the Regular Board meeting of 02/03/2025. The motion carried by the following vote:

(25/02/2295)

AYES: 4 Majoewsky, Nevins, Frye, Fuller  
NOES: None  
ABSENT: 1 Smith  
ABSTAIN: None

**POSTING OF AGENDA:** The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 24 hours in advance of the meeting.

**PUBLIC COMMENTS:** None

**BUSINESS:**

1. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH BOB MURRAY AND ASSOCIATES FOR RECRUITMENT OF AN ASSISTANT GENERAL MANAGER

Mr. Wagner gave the staff report.

Director Nevins made a motion, seconded by Director Frye to approve and authorize the General Manager to execute a professional services agreement with Bob Murray & Associates in an amount not to exceed \$23,000 for the recruitment of an Assistant General Manager, subject to review by legal counsel.

The motion carried by the following vote:

(25/02/2296)

AYES:	4	Majoewsky, Nevins, Frye, Fuller
NOES:		None
ABSENT:	1	Smith
ABSTAIN:		None

2. CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH WEBSOFT DEVELOPERS, INC. FOR ASSET MANAGEMENT SOFTWARE, MOBILEMMS

Mr. Wagner and Mr. Wilson gave the staff report.

Director Fuller made a motion, seconded by Director Nevins to approve and authorize the General Manager to execute a professional services agreement with Websoft Developers, Inc. in an amount not to exceed \$196,000 for asset management software, with MobileMMS, for implementation and license fees for a three-year term, subject to review by legal counsel.

The motion carried by the following vote:

(25/02/2297)

AYES:	5	Smith, Majoewsky, Nevins, Frye, Fuller
NOES:		None
ABSENT:		None
ABSTAIN:		None

3. GENERAL MANAGER'S REPORT

Mr. Wagner gave the report.

4. LEGAL COUNSEL'S REPORT

Mr. Ferre attended the CASA Attorneys meeting via zoom, 02/07/25. Mr. Ferre reported on two items from that meeting, first was EPA and a draft risk assessment with respect to biosolids and PFAS. Second was a case involving the Coastal Commission and an HOA in Half Moon Bay that wished to build a sea wall. He noted that structures in existence prior to the 1976 Coastal Act could be protected in such a way but the court ruled that structures build after that date would have to be relocated, inland for protection.

5. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Fuller – No report.

Director Frye – No report.

Director Nevins – Reported on his attendance at the Goleta West Sanitary District meeting and the appointment of a new Director.

Director Majoewsky – Reported on the Goleta Water District meeting he attended.

6. PRESIDENT'S REPORT

President Smith – No report.

7. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

8. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

9. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Nevins made a motion, seconded by Director Frye, to ratify and approve the claims, for the period 02/04/2025 to 02/19/2025 as follows:

Running Expense Fund #4640	\$	347,065.90
Capital Reserve Fund #4650	\$	515.04
Depreciation Replacement Reserve Fund #4655	\$	16,280.00



The motion carried by the following vote:

(25/02/2298)

AYES:	5	Smith, Majoewsky, Nevins, Frye, Fuller
NOES:		None
ABSENT:		None
ABSTAIN:		None

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:49 p.m.

ATTEST

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Jerry D. Smith  
Governing Board President

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Robert O. Mangus, Jr.  
Governing Board Secretary

# **AGENDA ITEM #1**

**AGENDA ITEM: 1**

**MEETING DATE: March 3, 2025**

**I. NATURE OF ITEM**

Presentation on Laboratory Operations

**II. BACKGROUND INFORMATION**

The District's Water Resource Recovery Facility (WRRF) has an onsite laboratory where staff monitors all phases of the treatment process in order to ensure compliance with the numerous regulatory permit requirements associated with the treatment, reuse and/or discharge of municipal wastewater. The Environmental Laboratory Accreditation Program (ELAP) has implemented a new standard for the accreditation of environmental laboratories. The District's laboratory staff has been working on implementing procedures to comply with the new standard requirements for laboratories to maintain certification. The District's Environmental Services Manager, Lena Cox, will provide an overview of ongoing laboratory operational activities and compliance status with the new laboratory standard requirements as well as the division's recent reorganization goals.

**III. COMMENTS AND RECOMMENDATIONS**

This presentation is for informational purposes only, no Board action is required.

**IV. REFERENCE MATERIAL**

None

# **AGENDA ITEM #2**

**AGENDA ITEM: 2**

**MEETING DATE: March 3, 2025**

**I. NATURE OF ITEM**

Consideration of Publication of Public Notice for Potential Change to Directors' Compensation for Fiscal Year 2025-26

**II. BACKGROUND INFORMATION**

Governing Board members are compensated for attending Board meetings and other events pursuant to Article 2 of the District's Administrative Code. Current District practice is to consider adjustments to the Directors' compensation on an annual basis. The last time the Board elected to increase the compensation for Directors was effective July 1, 2023. At that time the compensation amount was increased 5% from \$225.00 to \$236.25 per meeting. Increases in Board compensation are limited by law to a maximum of 5% for each calendar year after the last adjustment. Last year the motion to increase Board Compensation failed, therefore the potential change could be as high as 10%; 5% for each of the last two years.

If the Board wishes to implement a change in the Directors' compensation, the District is required to publish a notice 15 days in advance and hold a public hearing on the proposed adjustment in compensation. Given the noticing requirements and available Board meeting dates, a public hearing on this issue could be scheduled on Monday, April 7, 2025.

While the amount of the change in Board compensation isn't typically known until the Board conducts the public hearing and decides on the amount of the change, the attached draft notice can be used to schedule a public hearing as required, as it refers to a potential increase in compensation.

**III. COMMENTS AND RECOMMENDATIONS**

If the Board wishes to adjust its compensation for FY 2025-26, staff recommends the attached draft notice of public hearing be approved for publishing as required.

**IV. REFERENCE MATERIALS**

Draft Public Hearing Notice for Potential Change in Board Compensation

Quick Survey of Board Compensation of Other Local Districts

NOTICE OF PUBLIC HEARING  
GOLETA SANITARY DISTRICT  
POTENTIAL INCREASE IN COMPENSATION FOR  
MEMBERS OF THE BOARD OF DIRECTORS

NOTICE IS HEREBY GIVEN that on April, 7, 2025 the Board of Directors of the Goleta Sanitary District will hold a public hearing at 6:30 p.m., or as soon thereafter as practicable, as part of the Regular Meeting of the Board. The Board will hold the public hearing to receive oral and written testimony regarding the proposed adoption of Ordinance No. 96.

Written comments may be filed at any time prior to conclusion of the public hearing and should be addressed to the attention of the Board Secretary at One William Moffett Place, Goleta, CA 93117.

Upon conclusion of the hearing, the Board will consider adoption of proposed Ordinance No. 96 which would increase the amount of compensation for members of the Board. A copy of proposed Ordinance No. 96 is available for review at [goletasanitary.org](http://goletasanitary.org). Copies of the Ordinance are available by calling the District at (805) 967-4519 or by contacting the District through [info@goletasanitary.org](mailto:info@goletasanitary.org).

## Quick Survey of Board Compensation of Other Local Districts

<b>Agency</b>	<b>Board Compensation Per Meeting</b>
Goleta West Sanitary District	\$280.00
Goleta Water District	\$278.00
Carpinteria Sanitary District*	\$100.00
Montecito Sanitary District	\$254.00
<b>GSD</b>	<b>\$236.25</b>
	Average \$229.65

\*Considering \$200 on March 4

# **GENERAL MANAGER'S REPORT**



## **GOLETA SANITARY DISTRICT GENERAL MANAGER'S REPORT**

The following summary report describes the District's activities from February 20, 2025, through March 3, 2025. It provides updated information on significant activities under three major categories: Collection System, Treatment/Reclamation and Disposal Facilities, and General and Administration Items.

### **1. COLLECTION SYSTEM REPORT**

#### **LINES CLEANING**

Staff has been conducting routine lines cleaning in the area of Hollister Avenue and San Ricardo Drive. Staff has also been conducting priority lines cleaning throughout the District.

#### **CCTV INSPECTION**

Staff has been conducting routine Closed-Circuit Television (CCTV) inspections in the area of North Patterson Avenue and Colleen Way. Staff has also been conducting priority CCTV inspections throughout the District.

#### **ANDERSON LANE SEWER MAIN EXTENSION**

Construction is near completion on the sewer main extension for the Anderson Lane project, with just one remaining item for Tierra Contracting Inc. to finish. All of the Grant of Easement documents have been recorded with the County of Santa Barbara Recorder's Office. Staff is awaiting confirmation from the Recorder's Office that the Grant of Rights and Bill of Sale document has been recorded as well.

The extension will connect to the District's existing sewer main on Shoreline Drive. Staff is inspecting the construction of the extension for acceptance as District facilities, following the completion of the project.

#### **COLLECTION SYSTEM MAINTENANCE TECH I RECRUITMENT (CSMT I)**

Staff conducted a second interview for the open CSMT I position and a Conditional Offer of Employment letter has been signed by an applicant for the position. The background screening, reference check, pre-employment physical, and drug test results are pending.

### **2. TREATMENT, RECLAMATION AND DISPOSAL FACILITIES REPORT**

Plant flows for the month of February 2025 have averaged approximately 5.82 million gallons a day. The Reclamation Plant is online and we continue producing 0.8 million gallons a day.

Construction of the Biosolids and Energy (BESP) Phase 1 project continues. With the New Digester walls completed, the construction crew is installing the forms for the fixed roof, and the installation of the air ducting and gas conditioning equipment for the 2G Combined Heat and Power unit.

Operations staff will be getting ready to install the new sample pumps and feed line to the analyzers for the Reclamation Plant. This will be started in March 2025 in coordination

with Goleta Water District. Maintenance staff is fixing the fire suppression water control valve to the Administration Building, installing new flow valves for the heat loop for Digesters #2 and #3, and continuing work on the Chemical Storage Facility.

### 3. **GENERAL AND ADMINISTRATIVE ITEMS**

#### **Financial Report**

The District account balances as of March 3, 2025, shown below, are approximations to the nearest dollar and indicate the overall funds available to the District at this time.

Operating Checking Accounts:	\$ 506,908
Investment Accounts (including interest earned):	<u>\$ 41,317,945</u>
Total District Funds:	\$ 41,824,853

The following transactions are reported herein for the period 02/20/25 – 03/03/2025

Regular, Overtime, Cash-outs, and Net Payroll:	\$ 153,364
Claims:	\$ 814,270
Total Expenditures:	\$ 967,634
Total Deposits:	\$ 554,902

Transfers of funds:

LAIF to Community West Bank Operational (CWB):	\$ - 0 -
CWB Operational to CWB Money Market:	\$ - 0 -
CWB Money Market to CWB Operational:	\$ - 0 -
CWB Operational to CA-Class Investment Account	\$ - 0 -
CA-Class Investment Account to CWB Operational	\$ - 0 -

The District's investments comply with the District's Investment Policy adopted per Resolution No. 16-606. The District has adequate funds to meet the next six months of normal operating expenses.

#### **Local Agency Investment Fund (LAIF)**

LAIF Monthly Statement – Previously reported  
LAIF Quarterly Report – Previously reported  
PMIA/LAIF Performance – Previously reported  
PMIA Effective Yield – Previously reported

#### **Community West Bank (CWB)**

CWB Money Market and ICS Accounts – Previously reported

#### **CA-Class Investment Account**

CA-Class Investment Account – Previously reported

#### **Deferred Compensation Accounts**

CalPERS 457 Deferred Compensation Plan – Previously reported  
Lincoln 457 Deferred Compensation Plan – Previously reported

**Annual Planning Meeting March 20, 2025**

The Board's annual planning meeting is tentatively scheduled for Thursday March 20<sup>th</sup>, at the Community Covenant Church media room at 5070 Cathedral Oaks Road. The meeting will start at 9:00am and finish at 3:00pm. Lunch will be served onsite.

**Personnel**

A verbal personnel update will be provided at the meeting.

**DISTRICT  
CORRESPONDENCE**  
**Board Meeting of March 3, 2025**



**Date:**

**Correspondence Sent To:**

1. 02/21/2025 Mr. Tedd White  
Neal Feay Company, NFC  
**Subject:** Notice of Violation Permit # A-403-26 –  
Failure to Submit 4<sup>th</sup> Quarter SMR
  
2. 02/21/2025 State Water Resource Control Board  
**Subject:** Goleta Sanitary District 2024 Annual Pretreatment Report for  
Monitoring and Reporting No. R3-2017-0021, NPDES Permit  
#CA0048160  
  
Letters also sent to:
  - Central Coast Regional Water Quality Control Board
  - U.S. EPA, Region 9, Pretreatment Program
  
3. 02/26/2025 Karla Castillo  
CCE Design Associates  
**Subject:** Sewer Service Availability  
Proposed Sewer Service Connections for a proposed 517 affordable and  
market rate apartment and townhomes, including residential amenities  
  
APN 065-040-026 at 4570 Hollister Ave., Santa Barbara  
  
Owner: Santa Barbara High School District
  
4. 02/26/2025 Sarah Marshall  
SEPPS Land Use Consulting  
**Subject:** Sewer Service Availability  
Proposed Sewer Service Connection for a proposed project of 1,204  
homes and residential amenities, and an 8-acre public park  
  
APN 065-090-031 at 600 S. Patterson Ave.,  
APN 065-230-012 at 620 S. Patterson Ave.,  
APN 071-190-036 at 905 S. Patterson Ave.,  
APN 071-140-048  
  
Owners: 600 S. Patterson LLC, 620 S. Patterson LLC, 905 S. Patterson  
LLC, and Ekwill Investors LLC

***Hard Copies of the Correspondence are available at the District's Office for review***