



GOLETA SANITARY
Water Resource Recovery District

BUDGET
FISCAL YEAR 2019-20

Governing Board of Directors
Meeting of June 17, 2019

**GOLETA SANITARY DISTRICT
BUDGET
FISCAL YEAR 2019-20**

TABLE OF CONTENTS

<u>Description</u>	<u>Page No</u>
Introduction	1
District Governance.....	1
District Staff and Operating Departments.....	1
District Capital Improvements and Operating Budget	2
District Operating and Designated Funds.....	3
District Designated Fund Balance Summary	6
Activities of Designated Funds	10
Revenues Fiscal Year 2019-20	13
Expenditures Fiscal Year 2019-20	25
Comparison Summary of Expenses and Revenues.....	34
Service Department Expense Data	38
Administration.....	40
Collection System.....	43
Firestone Pump Station	47
Main Pump Station	49
Industrial Waste Control	51
Laboratory	54
Treatment Facilities	57
Outfall	62
Reclamation Operations	64
Capital Projects Summary	66

**BUDGET
FOR
FISCAL YEAR
2019-2020**

***Approved by the Governing Board
Regular Board Meeting June 17, 2019***

GOLETA SANITARY DISTRICT

Budget for Fiscal Year 2019-20

INTRODUCTION

The Goleta Sanitary District (GSD) was formed in 1942 under the 1923 Sanitary District Act by petition of local residents to provide wastewater management services to the small community of Goleta in Santa Barbara County.

Throughout the past years, the District's boundaries have expanded by individual annexations of parcels to its original service area. At present, the District owns and operates approximately 132 miles of sewers that collect wastewater from its service area, which extends from the westerly boundary of the City of Santa Barbara to the City's Municipal Airport. In addition to its collection system, the District owns and operates a regional water resource recovery facility that serves approximately 80,000 residents in the Goleta Valley. Approximately half of this population is served under separate contractual agreements with the following four public agencies.

- 1. Goleta West Sanitary District**
- 2. University of California at Santa Barbara**
- 3. Santa Barbara Municipal Airport**
- 4. County of Santa Barbara**

The District also owns and operates a water reclamation facility that produces recycled water for distribution in the Goleta Valley. Under an agreement with the Goleta Water District, the Goleta Sanitary District can produce up to 3 million gallons of recycled water per day that are distributed by the Water District for landscape irrigation of the campus of the University of California at Santa Barbara (UCSB), as well as parks and golf courses in western Goleta.

Treated wastewater not used for irrigation is discharged in the Pacific Ocean through a pipeline (outfall) that extends over one mile off shore to a depth of approximately 93 feet below the ocean surface.

DISTRICT GOVERNANCE

A five-member Governing Board of Directors elected at-large from the District's service area for a term of four years is commissioned to establish service policies. The Governing Board holds two regular monthly meetings to attend to the District's business. These meetings are held on the first and third Monday of every month at the District's Administration Building located at One William Moffett Place in Goleta.

DISTRICT STAFF AND OPERATING DEPARTMENTS

The District employs approximately 37 regular employees that work in three interrelated Departments. These departments are 1) Administration; 2) Collection System; 3) Treatment

and Reclamation Facilities. Each department is managed by one supervising employee who is responsible for the day to day operations of, and all employees associated with, the respective department. The 3 departmental supervisors report to the General Manager, who is responsible for the District's overall implementation of the service policies adopted by the Governing Board.

DISTRICT CAPITAL IMPROVEMENTS AND OPERATIONS BUDGET

The District's fiscal year (FY) is defined as a 12-month period starting on the first day of July and ending on the last day in June of the following calendar year. The District's budget is a financial planning document which defines the District's estimated expenditures and the estimated required revenues for the corresponding fiscal year. The District prepares an annual budget early each year for adoption by the Board in June of the same year. The budget is prepared by each department supervisor in conjunction with the General Manager. The draft budget is reviewed by the District's Finance Committee before its consideration and final adoption by the Governing Board.

The District's budget consists of three major sections for the fiscal year under consideration.

- 1. Existing District Designated Funds Activities and Balances**
- 2. Anticipated District Revenues**
- 3. Estimated District Expenditures**

Designated funds are pools of funds that the District has established for its operational needs. These funds are designated by formal Board resolutions for specific purposes, some of which are mandated by State and Federal statutes. These designated funds permit the District to mitigate extreme fluctuations in charges to its customers.

The revenue section of the District's budget contains estimated revenues that the District anticipates receiving in the upcoming fiscal year. Included in the revenues are the estimated funds to be received from users' fees based on the existing fee structure of the District.

The expenditure section includes estimated expenditures for operations and maintenance of the District's facilities in the upcoming fiscal year. Additionally, the District includes in its budget expenditure section its planned capital improvement projects, as recommended by District staff for the upcoming fiscal year.

Following the determination of the estimated expenditures and revenues for the upcoming fiscal year, the District evaluates the need to revise its user fee structure, in conjunction with supplementing the budget with resources from designated capital improvement fund.

The District anticipates the following total expenditures and revenues in fiscal year 2019-20. Withdrawals from the District's designated funds for capital improvement projects are shown separately.

Total Estimated Expenditures without depreciation:	\$15,393,003
Total Anticipated Revenues:	\$15,171,611
Total change in Fund balance:	(\$ 221,392)

***DISTRICT OPERATING
AND DESIGNATED FUNDS***

DISTRICT FUNDS

The District established several funds in which revenues are deposited, and are sources for District expenditures including capital improvement projects. The established funds have been designated by the Governing Board through separate resolutions that specifically address the need and purpose of each fund. The main objective behind establishing these different funds is to address the District's service needs in a very responsible fiscal manner. A brief description of each of the current District funds follows.

Running Expense Fund - 4640

This fund was established to maintain a balance that would support eight months of operational expenses without receiving any revenue. Six of those eight months are in the new fiscal year, and the other two months fall in the preceding fiscal year. As such, the Running Expense Fund at the beginning of the fiscal year must have a balance sufficient for six months of operations and maintenance activities. This fund is very important to the operations since the District does not invoice for its services monthly, and therefore does not receive monthly revenues. Under the current method of sewer service charge collection, the District contracts with Santa Barbara County to collect its fees with property taxes. The District receives its fees from the County in two lump sum payments; one in April, and the other in December of each year. The payments are forwarded to the District soon after property tax collection deadlines. Therefore, it is essential to maintain an operating fund that would account for about six months of operating expenses to cover expenses between payment cycles.

As noted in the fund balance summary sheet, the Running Expense fund balance is anticipated to be \$6,318,106 as of June 30, 2020. This fund constitutes approximately 25.2% of the total District funds as of that date. The District will periodically review the balance of this fund to ensure the balance is adequate to cover the period between July, 2019 and December, 2019.

Plant Reserve Fund - 4645

The District established a plant emergency reserve fund through a contractual agreement with other plant users. This fund is for addressing plant emergencies. The contracts among plant users specify that this fund must not exceed \$25,000. The balance of this fund as of June 30, 2019 is estimated to be \$34,879 which includes accrued interest for the year. The anticipated value by June 30, 2020 is \$35,751 (with interest) as noted in the designated fund balance summary sheet. Periodically, the amount over \$25,000 is used in conjunction with capital improvements of the treatment facilities.

Capital Reserve Fund - 4650

This fund was established to hold revenues from capacity and annexation fees. This reserve fund is mandated by legislation to account for capacity related improvement projects. The anticipated balance of this fund at the end of June, 2020 is \$5,528,691 as noted in the fund balance summary sheet.

Replacement Reserve Fund - 4655

This fund is mandated by the State Water Resources Control Board (SWRCB) in its guidelines for development of Facilities Financial Plan and Revenue Program (FPRP). This mandate

requires annual funding of the facilities' depreciation. The current budget funds the depreciation at nearly 100% of the District's share of its annual depreciation.

The fund, with its anticipated balance of \$12,630,777 at the end of FY 2019-20 as shown in the designated fund balance summary sheet, is designated for the basic replacement of components of the existing facilities. The fund helps ensure that facilities are replaced and/or rehabilitated when needed in order to maximize their useful life and minimize lifecycle costs. The District's contribution to this this fund in FY 2018-19 is \$3,132,372.

Retiree Health Insurance Sinking Fund – 4660

The District provides medical insurance coverage for District employees upon retirement depending on the length of their service through the California Public Employees Retirement System (CalPERS) health program. In FY 2019-20 the annual contribution to this fund is approximately \$333,000. The District periodically reviews this annual funding level in order to make sure that such fund balance is sufficient to meet its future obligation.

In 2009 and to comply with the Governmental Accounting Standard Board (GASB) Statement 45 requiring a separate trust fund for retiree benefits, the District joined the California Employees Retirement Benefit Trust (CERBT) fund administered by CalPERS to manage its retiree fund investments and to pay for the retiree's health insurance premium. The District annually transfers cash from its own Retiree Health Insurance Sinking fund to the CERBT fund that will subsequently be used for retiree insurance premium funding.

Outfall Re-ballasting Fund – 4666

This fund was originally set up to finance the Outfall Re-Ballasting Project. The remaining loan balance was paid off in FY 2014-15 leaving the District essentially debt free since then.

Plant Upgrading Fund – 4670

In 2007, the District created the "Plant Upgrading Fund" to pay for the Upgrading Project costs including but not limited to planning, design, environmental review, permitting and construction. Partial funding of the project was provided by a transfer from the Capital Reserve Fund in the amount of \$3,700,000 and from the Replacement Reserve Fund in the amount of \$2,000,000 . These interfund loans were paid off in FY 2015-16.

District Emergency Fund – 4675

On May 7, 2007, the District's Governing Board established a separate fund designated as the "Emergency Fund" for the purpose of paying costs associated with emergency projects. Funding was provided by a transfer from the Replacement Reserve Fund in the amount of \$500,000. The anticipated balance of this fund at the end of June, 2020 is \$595,476 as noted in the fund balance summary sheet.

Summary

Enclosed in this budget are a summary table and associated pie and bar charts that show fund balances and distributions at the beginning and end of FY 2019-20. The total value of the District's funds will decrease by \$221,392 or 0.874% of its value at the end of FY 2019-20.

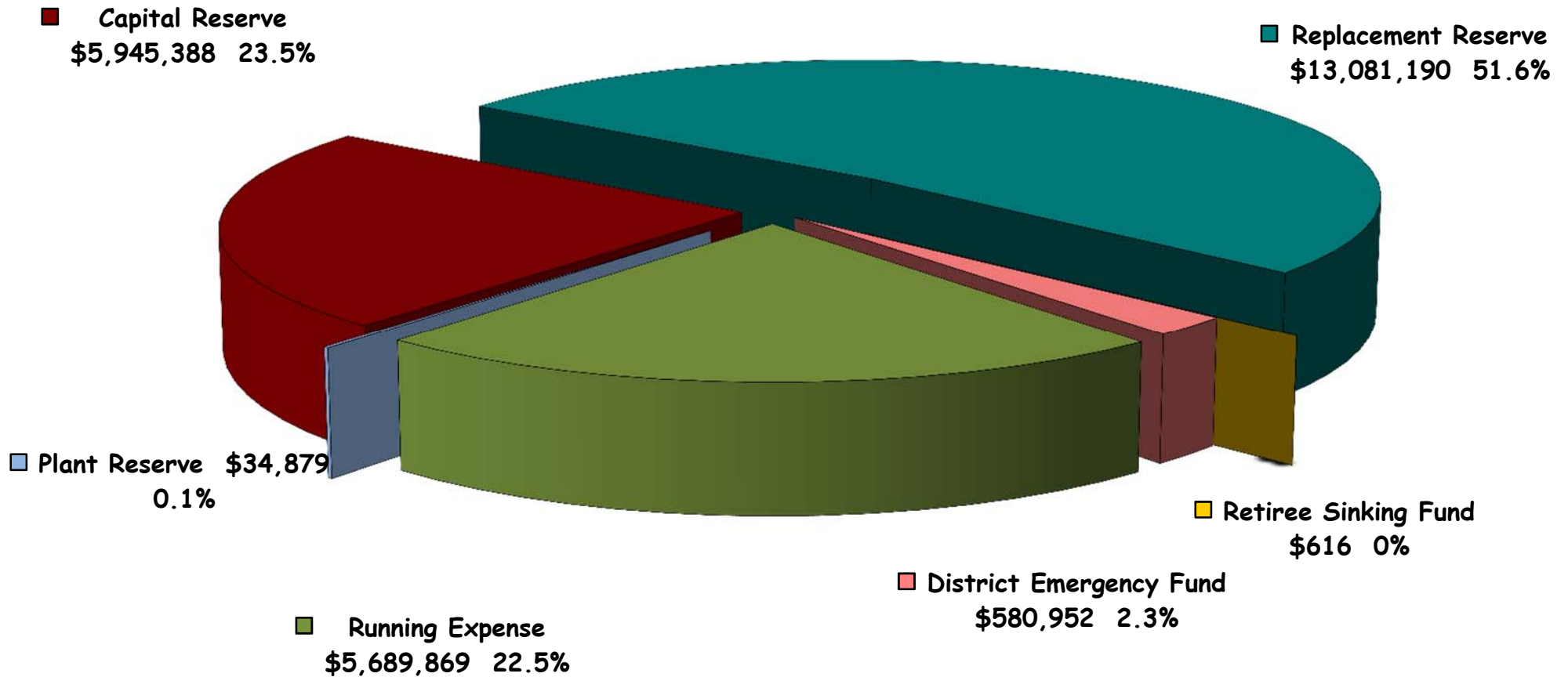
**DESIGNATED FUND BALANCE
SUMMARY**

Fund No. and Name	Estimated Cash Balance		
	6/30/2019	6/30/2020	
4640 Running Expense	\$5,689,869	\$6,318,106	a
4645 Plant Reserve	34,879	35,751	b
4650 Capital Reserve	\$5,945,388	\$5,528,691	c
4655 Replacement Reserve	\$13,081,190	\$12,630,777	d
4660 Retiree Health Insurance Fund	\$616	\$2,701	e
4675 District Emergency Fund	\$580,952	\$595,476	f
TOTALS	\$25,332,894	\$25,111,502	

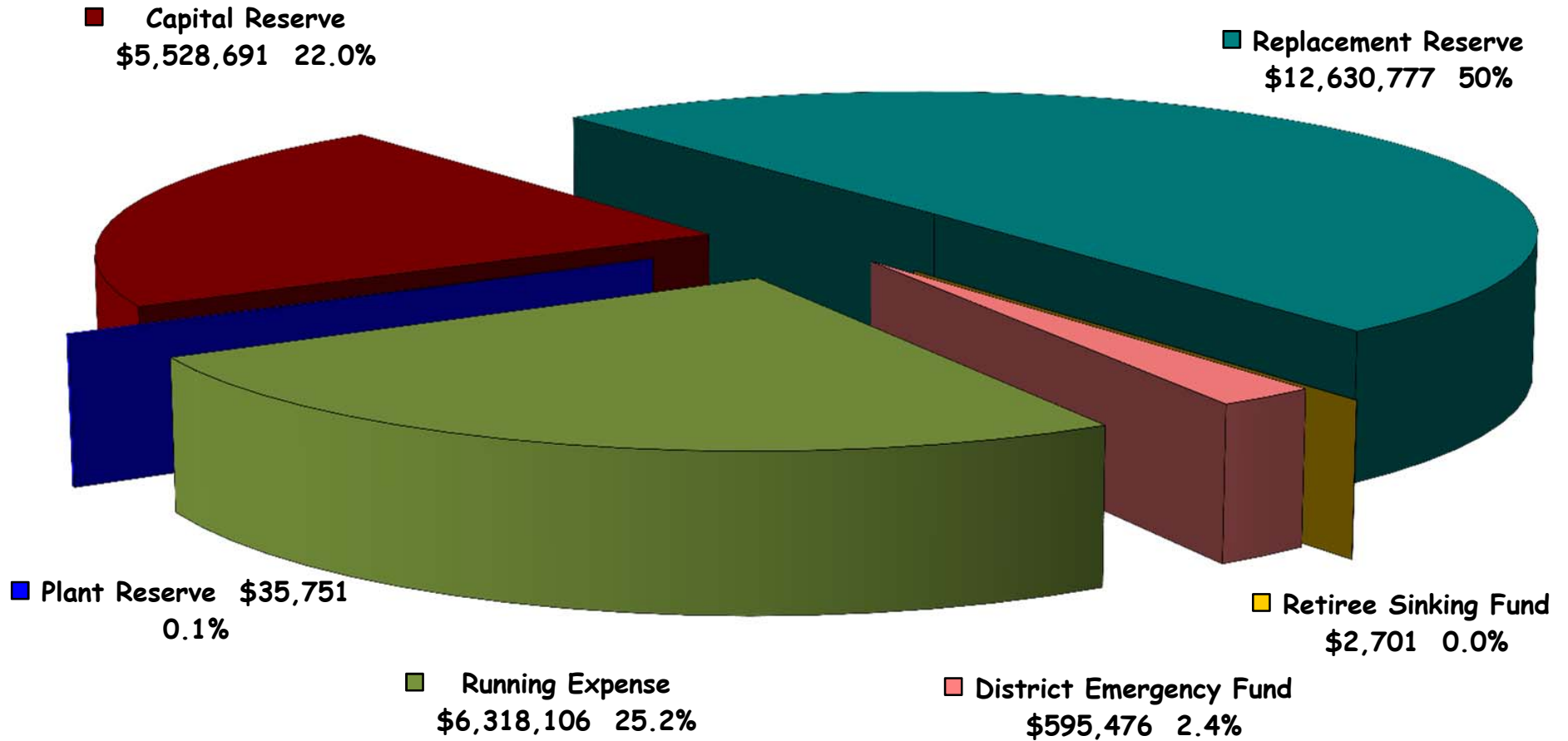
NOTES:

- ^a Designated to meet the dry period for operations and maintenance costs for FY 2019-20, the period between end of year and first Sewer Service Charge installment from the County.
- ^b Designated for emergency repairs.
- ^c Designated for facilities capacity expansion.
- ^d Designated for facilities replacement projects.
- ^e Designated for retiree medical insurance, OPEB.
- ^f Designated for costs associated with emergency projects.

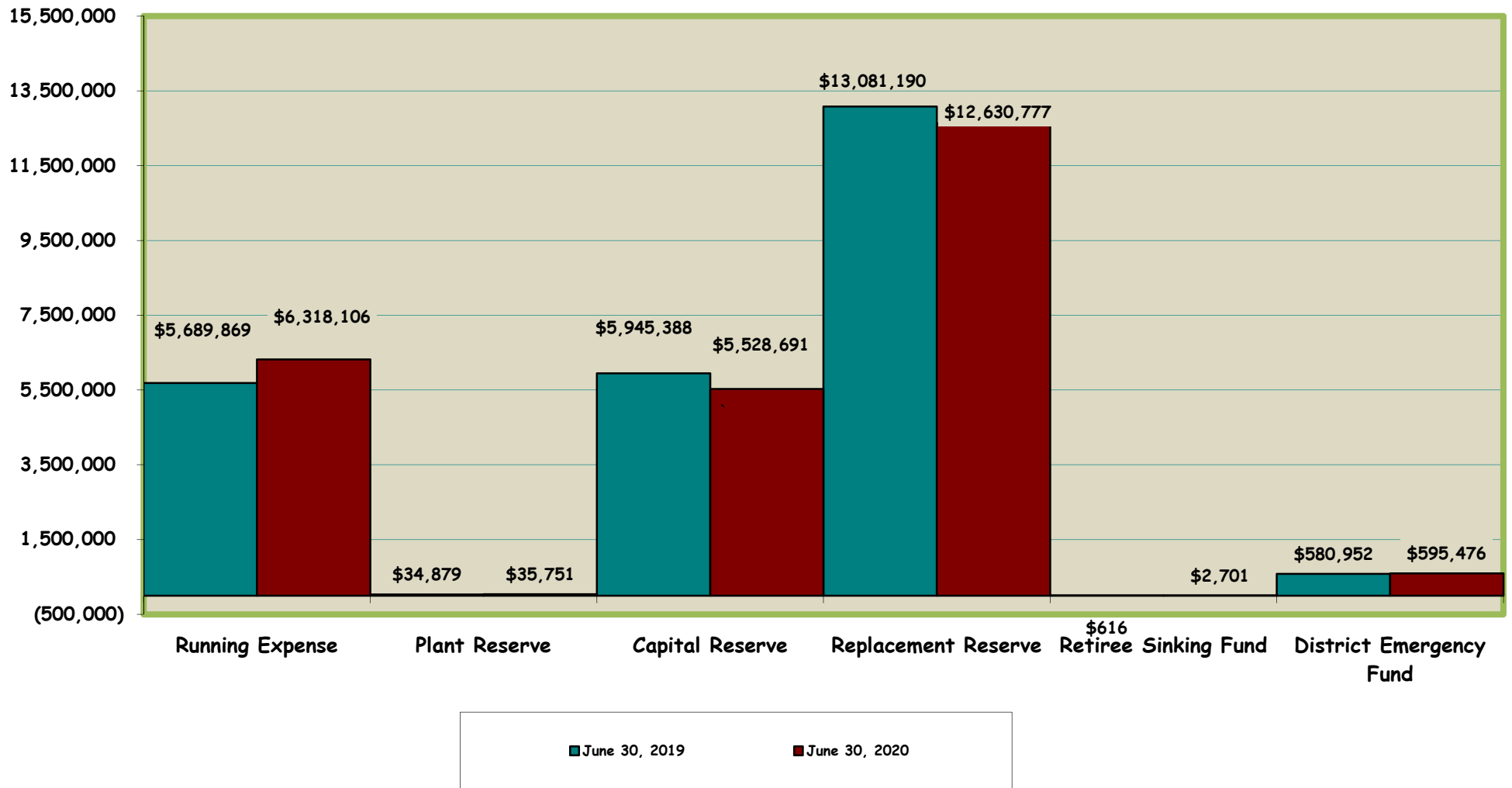
Fund Balance June 30, 2019



Fund Balance June 30, 2020



Fund Balance June 30, 2019 and June 30, 2020



ACTIVITIES OF DISTRICT FUNDS

The enclosed fund activity sheet shows the District's fund balances at the beginning and end of the fiscal year, as well as the activity of each fund during the year. Each fund's name and number are shown in the extreme two left columns, followed by the cash balance of the fund at the beginning of the year in the third column. The fourth and fifth columns designate the activity in terms of revenues and expenditures for each fund as demanded by the District's budget. The last column to the right of the sheet shows the anticipated ending balance of each fund at the end of the fiscal year. The main objective of the enclosed fund activity sheet is to provide a record of allocating revenues and expenditures to meet the District's operating objectives.

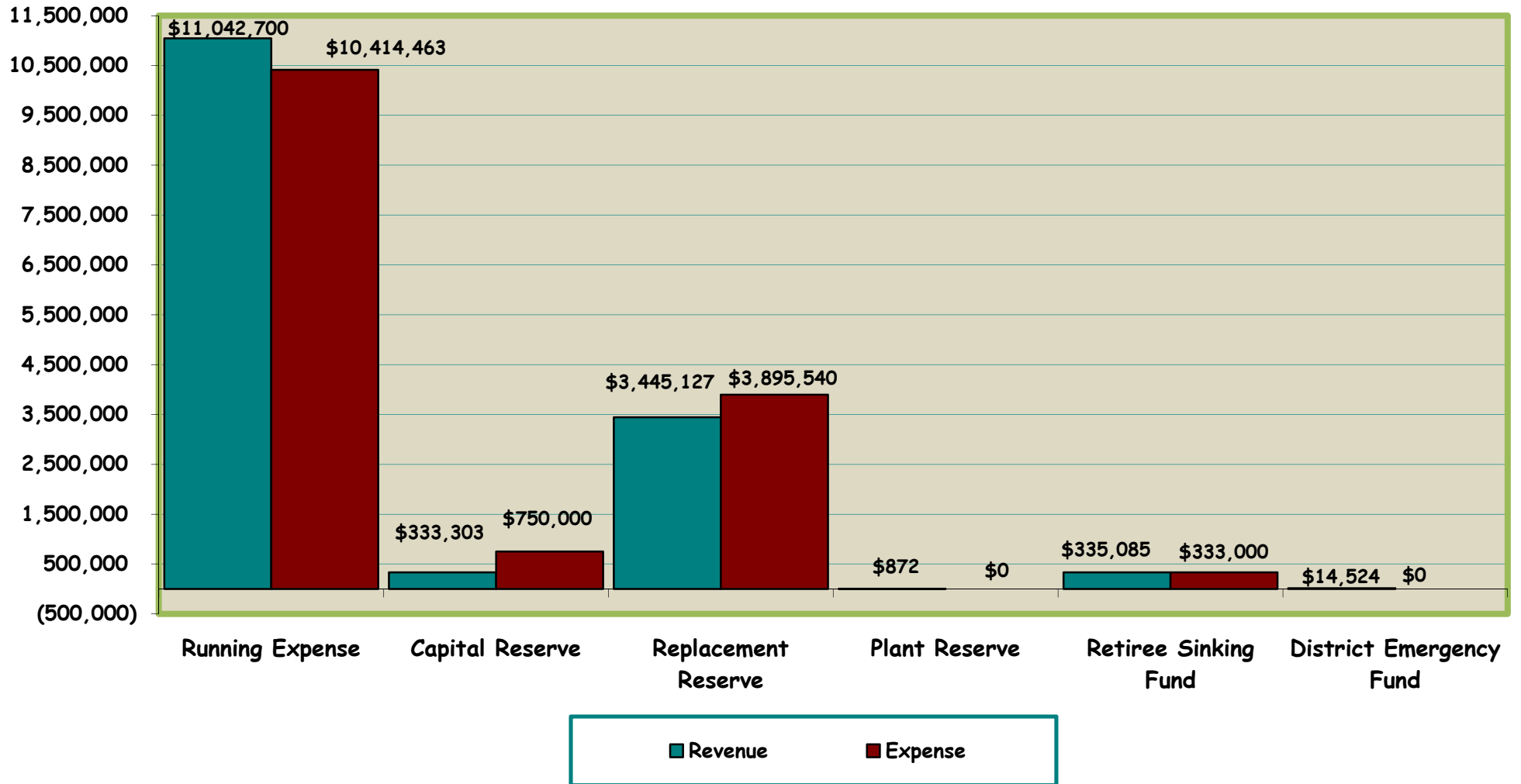
For FY 2019-20, the District anticipates a decrease in its overall fund balances by \$221,392. The overall balance of all of the District's funds is anticipated to be \$25,111,502 by the end of FY 2019-20. Enclosed in this budget is a fund activity tabulation and associated bar chart illustrating the activities of the District's designated funds in FY 2019-20.

FUND CASH ACTIVITY

Fund No. and Name	Estimated Cash Balance 6/30/2019	Estimated Revenue 2019-2020	Estimated Cash Expenditures 2019-2020	Estimated Cash Balance 6/30/2020
640	Running Expense \$5,689,869	Interest \$117,486 Revenue \$9,952,997 GWD WWRec O&M \$930,651 Admin Chg: WWRec \$41,565	O & M Expense \$9,483,811 WWRec O & M Expense \$930,651	\$6,318,106
	Subtotal	\$11,042,700	\$10,414,463	
645	Plant Reserve \$34,879	Interest \$872		\$35,751
	Subtotal	\$872	\$0	\$0
650	Capital Reserve \$5,945,388	Interest \$143,757 Connection & Annex Chgs \$189,546	Sewer line capacity related \$750,000	\$5,528,691
	Subtotal	\$333,303	\$750,000	
655	Replacement Reserve \$13,081,190	Interest \$312,755 Revenue \$3,132,372	Collection System Replacements \$1,340,109 Administration & Outfall \$357,633 Plant and Pump Stations Projects \$2,197,798	\$12,630,777
	Subtotal	\$3,445,127	\$3,895,540	
660	Retiree Health Insurance \$616	Interest \$2,085 Revenue \$333,000		\$2,701
	Subtotal	\$335,085	\$333,000	\$333,000
675	District Emergency Fund \$580,952	Interest \$14,524		\$595,476
	Subtotal	\$14,524	\$0	\$0
TOTALS		\$25,332,894		\$25,111,502

(Note: Depreciation Expense is a non-cash activity and does not reduce the fund balance)

Fund Activity June 2019-June 2020



REVENUES
FISCAL YEAR 2019-20

DISTRICT REVENUES FOR FISCAL YEAR 2019-20

The District estimates FY 2019-20 revenues from several sources as outlined in the following table:

REVENUE SOURCES		
Sewer Service Charges	\$	9,496,108 62.6%
Other Government Agencies	\$	4,665,966 30.8%
Permits, Inspections and Fees	\$	28,900 0.2%
Annexation and Capacity Fees	\$	189,546 1.3%
Property Taxes and related	\$	157,612 1.0%
Interest and Other Income	\$	633,480 4.1%
	\$	15,171,611 100.0%

The District has grouped its revenues under the various funds utilized for the District's operations as discussed earlier in previous sections of this budget. These funds may change over time depending on the specific purpose of establishing the fund. Currently the District has allocated its various revenues to the following six funds.

1. **Running Expense Fund**
2. **Plant Reserve Fund**
3. **Capital Reserve Fund**
4. **Replacement Reserve Fund**
5. **Retiree Health Insurance Fund**
6. **District Emergency Fund**

Running Expense Fund - 4640

The running expense fund is where most of the operating revenues of the District are deposited when received. This fund has several accounts that hold the revenues from a variety of sources. The most significant revenues are the user fees or charges, as noted in this budget. Revenues from the various sources are accounted for under separate District internal accounts carrying different account numbers in order to track these revenues by their respective sources and allocate or designate them for their required and/or intended purposes. District revenues shown in the budget are estimates based on revenues from previous years, in addition to information associated with specific developments in the community. The running expense fund is used to fund the operations and maintenance activities of the District.

Sewer Service Charges – Account 3100

The sewer service charges (SSCs) may also be described as the utility charge paid by the District's users for the services rendered by the District. These charges are very similar to telephone, gas, or electric charges invoiced monthly by the utilities to their customers. The District collects its sewer service charges, also known as users' fees, through the property tax collection process of the County. The District's annual SSCs are placed on the tax roll, and are separately shown on property tax statements mailed by the County to the District's users. The County forwards the collected District fees to the District twice annually, immediately following tax collection in December and April of each year.

The SSCs are based on a mathematical model, which calculates rates using various parameters associated with flows and types of wastewater. The SSC model is based on guidelines established by the Federal and State governments in accordance with the Clean Water Act, which applies to agencies like the District, that received Federal and State grants for construction of wastewater treatment and

disposal facilities. The District has classified its users into 28 categories used in calculating the user fees.

The District reviews its Sewer Service Charge (SSC) rate on an annual basis to ensure adequate revenues are being collected to cover the following costs:

1. **Operations and Maintenance:** Costs associated with providing for the collection, treatment, and disposal of wastewater for the District’s customers and contract entities.
2. **Depreciation:** Costs associated with the replacement and/or repair of the District’s existing assets.
3. **Capital Improvement Program:** Costs associated with planned improvements to the District collection and treatment facilities required to maintain the community’s investment in the District’s infrastructure.

The above cost (rate) components are listed in order of their importance. The most important and critical costs that the SSC revenue must cover is the ongoing Operations and Maintenance (O&M) costs. This component of the SSC revenue funds the District’s Running Expense Fund #4640. If there isn’t enough revenue collected through the District’s adopted SSC rates to cover the ongoing O&M needs, the District will eventually not be able to provide sewer services to the community.

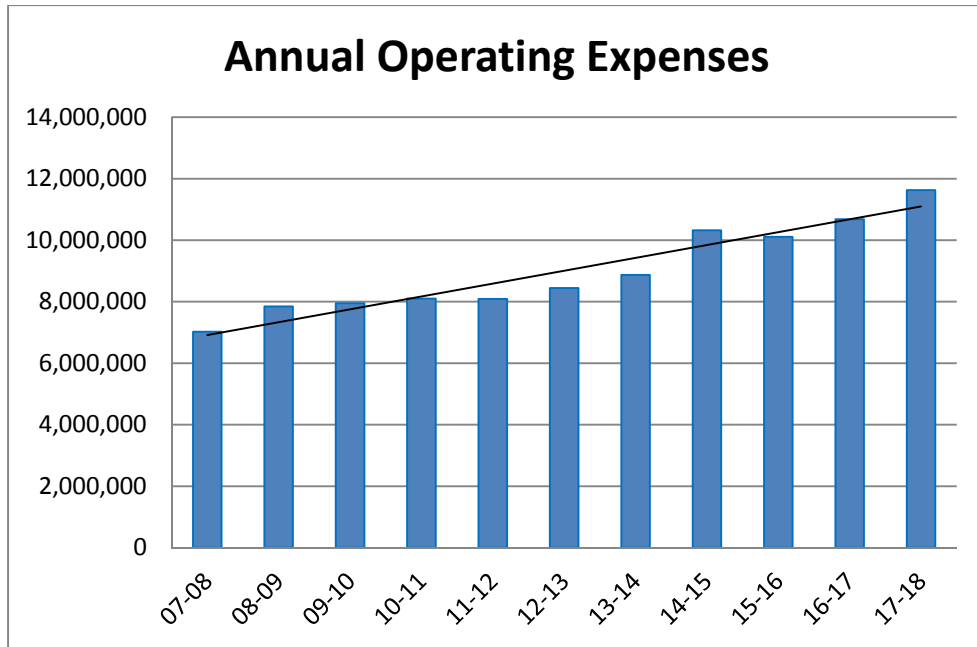
A detailed rate analysis conducted in 2017 revealed that the District was not collecting enough SSC revenue to funding its ongoing O&M costs. This resulted in the balance of the Running Expense Fund being drawn down below the level needed to ensure the coverage of expenses during the dry financing period between property tax payments.

In July 2018 the Board approved a 2-year CPI increase in the SSCs in order to partially offset the increases in expenditures due to inflation. The CPI increase for FY2018/19 was determined to be 3.1% which would have increased the monthly SSC rate for a single-family residence by \$1.28. However, since the new SSC rate was not approved until July and wasn’t effective until August 1, 2018, it was only be assessed on 11 of the 12 months of the fiscal year. As such, the effective SSC rate increase for FY2018/19 was 2.84% (11/12 of 3.1%) or \$1.18 per month for a single-family residence.

A comparison of the SSC rate before and after the FY 2018-19 CPI increase is shown in the following table:

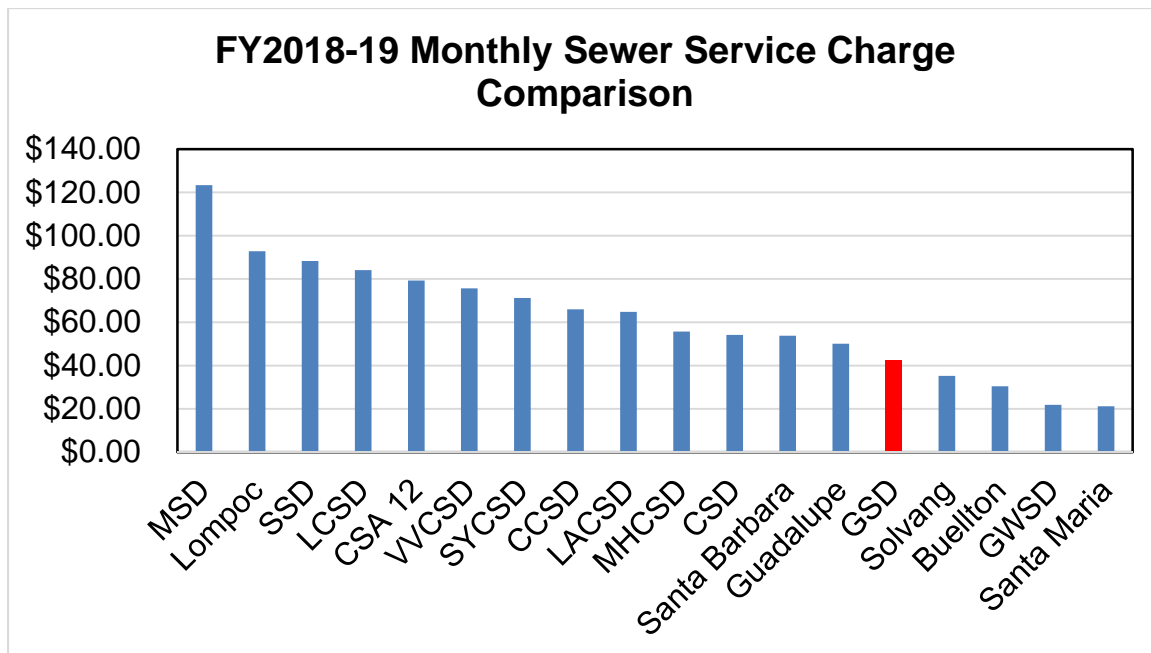
SSC Rate Component Allocation	FY17-18	FY18-19 Approved	FY18-19 Effective
Capital Reserve Fund	\$ 2.00	\$ 2.06	\$ 2.06
Replacement Reserve Fund	7.94	8.19	8.17
Operations and Maintenance Cost	31.44	32.41	32.33
Total Sewer Service Charge (\$/ERU/Mo)	\$ 41.38	\$ 42.66	\$ 42.56

The District’s operations and maintenance (O&M) costs has continued to increase every year. This is due to a combination of increases in personnel costs, supplies and materials, contracts, and just about everything that is funded out of the Running Expense Fund #640. The following table shows what the District’s actual O&M expenditures have been over the last 10 years.



The average annual increase in the District's O&M costs over the last 10 years is approximately 5.5%. This issue is not unique to the District as the statewide average monthly SSC rates have increased an average of approximately 5.2% over the last 37 years.

The statewide average monthly SSC rate for a single-family residence in 2017 for agencies that provide a similar treatment level to the District (Secondary with Disinfection) was **\$56.38**. A comparison of the District's current monthly SSC rate with monthly SSC rates of other local agencies show that even with the recent CPI increase in FY2018-19, the District's SSC rate of \$42.66 would still be significantly less (31%) than the other local agencies average rate of **\$61.70** per month as shown in the following table:



The proposed SSC increase for FY 2019-20 based on the approved CPI index method is 3.6%. If applied to the current SSC rate, the District's monthly SSC charge for a single-family residence would increase by \$1.54 to a total of \$44.20 as shown in the following table:

SSC Rate Component Allocation	FY18-19 Approved	FY 2019-20 (3.6%)	Difference
Capital Reserve Fund	\$ 2.06	\$ 2.13	\$ 0.07
Replacement Reserve Fund	8.19	8.49	0.30
Operations and Maintenance Cost	32.41	33.58	1.17
Total Sewer Service Charge (\$/ERU/Mo)	\$ 42.66	\$ 44.20	\$ 1.54

The proposed FY 2019-20 budget assumes the SSC rate increase as set forth above. The difference in the existing and proposed rate is expected to generate approximately \$252,101 in additional SSC revenue in FY 2019-20 for budgeted expenditures.

Permit and Inspection Fees – Account 3120

Permit, Inspection, and Plan check fees are collected for issuing permits to connect to District facilities. Inspection fees are charges for the District's inspection of the construction of new developments connecting to the District's facilities. This estimated revenue is projected based on past history and knowledge of proposed developments in the upcoming year.

Administration Charges – Accounts 3140 and 3145

These revenues are charges levied on the District's contractual users for administrative costs associated with treatment, disposal and reclamation of wastewater. These charges are fixed percentages of the operating costs as defined in separate agreements with these users.

Treatment and Disposal Revenue – Account 3150

This revenue is the monthly expense charged to the District's contractual users in accordance with an agreement with the District for treatment and disposal of their respective wastewaters. The charge to each user is based on each user's percentage of the monthly-metered flow into the plant applied to the total monthly expense of the treatment plant only. Fixed assets charged to the treatment plant are expensed to the contractual users based on their respective fixed capacity percentage allocations of the total treatment plant and outfall capacities as defined in the agreements between the District and its users.

Goleta Water District Reclamation O&M Cost Reimbursement – Account 3155

This revenue is the total estimated annual expense invoiced to the Goleta Water District for production of reclaimed water. Fixed assets purchased for the reclamation facility are included in this estimated revenue. This revenue was estimated based on the projected demand of reclaimed water as defined by the Goleta Water District.

Industrial Waste Control (IWC) Analysis Reimbursement – Account 3160

This revenue source is projected based on historical data, and accounts for reimbursements to the District by industries for costs of re-sampling their respective discharges to the District following violations of their respective permit limits.

Homeowners Exemption – Account 3170

Homeowners' exemption revenues are the District's share of the annual revenue received by the County from the State for tax exemptions offered to homeowners. This amount is usually estimated by Santa Barbara County, and does not vary greatly from year to year.

Annexation Processing – Account 3205

This estimated revenue is the administration fee charged for processing applications for annexations submitted to the District each year. The projected amount is based on an application fee of \$200 per application, and is estimated based on past history and knowledge of any known future annexations.

Revenue from Other Government Agencies (RFOGA) – Running Expense – Account 3240

This revenue is received from the Santa Barbara Municipal Airport and Santa Barbara County for their shares of the operations and maintenance of the treatment facilities; and from SBMA for Firestone and the Main pump stations. The value of this revenue is based on the Airport's percentages of the annual flow and expenses of the Main Pump Station and the percentage flow for the Firestone pump station only.

Other Revenue-Running Expense – Account 3260

Other revenues account for all undesignated sources. Examples of these revenues would be reimbursements for travel from agencies on which members of Governing Board serve (CSDA and CSRMA), miscellaneous invoices to other agencies, and reimbursements for miscellaneous expenses. Projections of this revenue are based on historical data and are usually conservative.

Total anticipated revenue with interest in the Running Expense Fund is \$11,042,700.

Capital Reserve Fund - 4650

The Capital Reserve fund is the depository of funds allocated for expansion of the District's facilities to accommodate the community's growth. Funds collected from capacity and annexation fees are directed to this fund for capacity-related capital improvements.

Capacity Fees – Account 3130

Capacity Fees are generally understood to be the costs of buying a unit of capacity in the District's facilities. The simplest form of measuring capacity for the purpose of determining Capacity Fees is by equivalency to the capacity normally utilized by a normal single family residence. A capacity unit is expressed as one equivalent residential unit (ERU). Therefore, the Capacity Fee is the cost of buying capacity units expressed in ERUs. The value of the Capacity Fee is normally the price of one ERU.

Capacity Fee revenue estimates are based on historical data and estimates of growth and development anticipated in the fiscal year. The current District Capacity Fee is \$2,188 per ERU.

Annexation Charges – Account 3200

Annexation to the District is the process of entering a land parcel into the service area of the District. The District's annexation fees were developed based on equity in maintenance of the District's facilities over a period of several years. The underlying assumption is that a new customer, when annexed to

the District, would have to pay certain annexation charges to catch up with the operations and maintenance costs paid by existing customers for a certain defined period of time. These fees are clearly separate from Capacity Fees in that there is no overlap of both fee structures.

Currently the annexation charge revenue is based on a fee of \$1,905 per acre to be annexed. The District's annual projection of this revenue is based on historical data of the anticipated number of parcels to be annexed.

Total anticipated revenue with interest in the Capital Reserve Fund is \$333,303.

Replacement Reserve Fund – 4655

The replacement reserve fund is designated to hold and disburse funds for the District's capital improvement projects that are needed to maintain the District's facilities. This fund does not hold nor disburse funds for major projects where capacity increases are required. The District annually deposits funds from sewer service charges into this fund to account for its facilities depreciation.

Sewer Service Charges – Account 3100

Of the monthly \$44.20 anticipated SSC revenue per single-family dwelling for FY 2019-20, \$2.13, which amounts to \$457,618 in total revenue, will be deposited into the Replacement Reserve Fund 4655 for future capital improvement projects in addition to the District's portion of the annual depreciation value estimated to be \$1,824,030 in FY 2019-20. The total amount of sewer service charges expected to be received by the District and deposited into the replacement reserve fund in FY 2019-20 from these sources is \$2,281,648.

Property Tax – Account 3220

This revenue is the District's share of the property taxes collected by the County based on the District's percentage of property tax revenues to the County. The District's percentage is defined based on separate property tax negotiations during the process of property annexations to the District. Current annual property tax revenues to the District are predominantly based on the District's percentage in effect prior to Proposition 13. Property tax revenue is based on data submitted by Santa Barbara County. Because the District's budget is approved before the actual amount of property taxes is calculated, the amount shown is an estimate based on the previous year. The amount of property tax revenue received by the District does not vary considerably from year to year and is estimated to be \$157,112 in FY 2019-20.

RFOGA – Capital Projects – Account 3260

This revenue is received from the District's contractual users' for their share of the plant capital project expenditures. Each entity pays according to its capacity percentage entitlement as defined in the agreement between the District and these users. The total RFOGA revenue to the Replacement Reserve Fund for FY 2019-20 is \$693,612.

Total anticipated revenue with interest in the Replacement Reserve Fund is \$3,445,127.

Retiree Health Insurance Fund – 4660

The Retiree Health Insurance fund was established by the District in 2004. The District contributes annually into this fund to cover the future medical insurance premiums for eligible District retirees. The District annually transfers cash from this fund to the CERBT fund as part of the required annual contribution required by GASB.

Total deposit into the Retiree Health Insurance Fund with interest is \$335,085.

Interest Earnings Account - 3230

Each of the District funds has an Interest Earning account and interest is accrued per fund based upon balances in the interest bearing account. The interest calculation for each fund for this year is calculated based on an annual percentage of 2.5%.

Total anticipated interest revenue is \$591,480.

FY 2019-20 TOTAL ANTICIPATED DISTRICT REVENUE IS \$15,171,611.

**Fiscal Year 2019-2020
REVENUE**

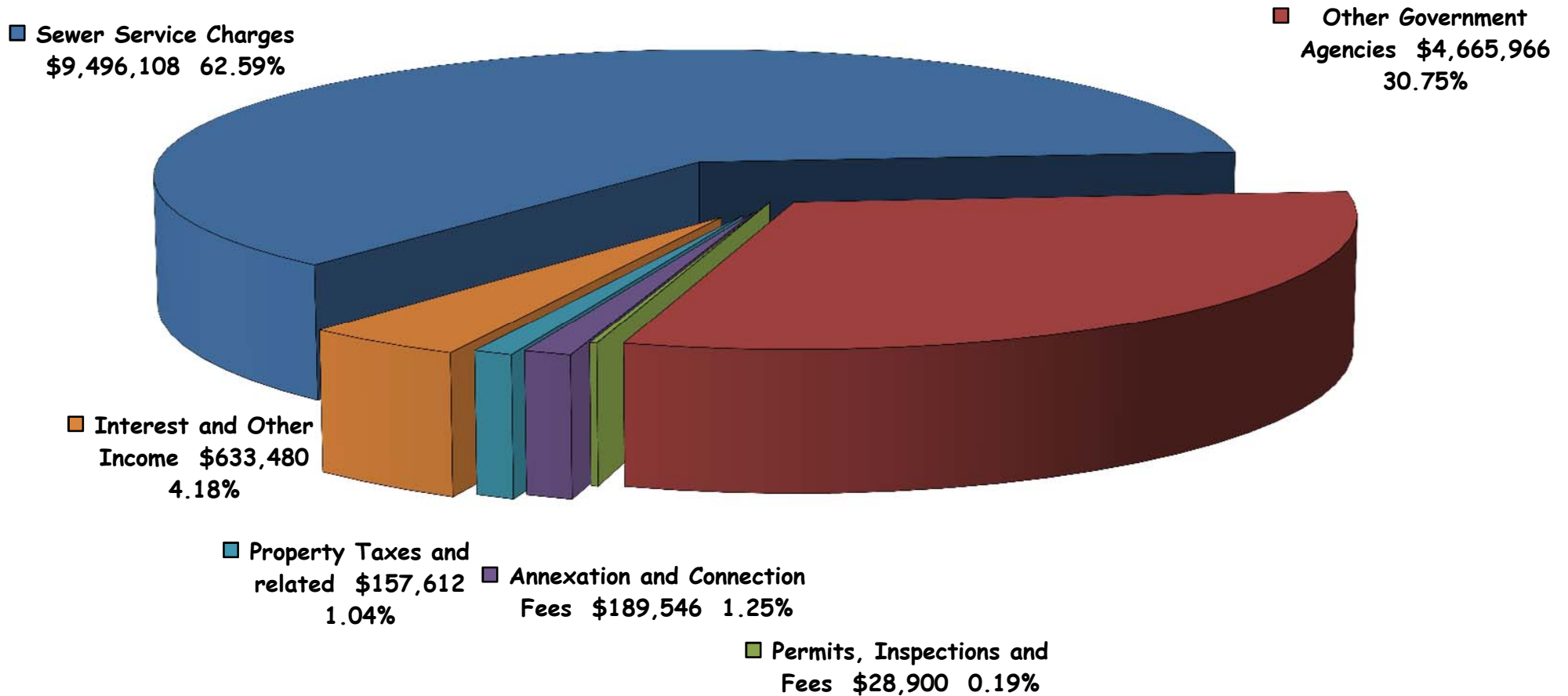
							%	
Fund Name and Number	Acct	Revenue Classification	Budgeted Revenue 2018-19	Revenue to date 5/28/2019	Projected Actual 2018-19	Over(Under) Budget 2018-19	Revenue Projection 2019-20	Change from FY 2018-19
4640	3100	*Sewer Service Charges	\$6,691,057	\$6,032,188	\$6,590,691	(\$100,366)	\$6,881,460	3%
Running Expense	3120	Permits and Inspections	\$28,000	\$31,841	\$31,841	\$3,841	\$28,000	0%
	3140	Admin Chgs - Treatment	\$129,555	\$94,959	\$113,951	(\$15,604)	\$166,712	29%
	3145	Admin Chgs - Reclamation	\$41,811	\$21,640	\$25,968	(\$15,843)	\$41,565	-1%
	3150	Treatment & Disposal Cost Reimb.	\$2,190,784	\$1,623,057	\$1,947,668	(\$243,116)	\$2,828,377	29%
	3155	GWD WWRec O&M Cost Reimb.	\$722,107	\$216,402	\$324,603	(\$397,504)	\$930,651	29%
	3160	IWC Analysis Reimbursement	\$500	\$0	\$0	(\$500)	\$500	0%
	3170	Homeowners Exemption	\$500	\$658	\$500	\$0	\$500	0%
	3205	Annexation Processing Fee	\$400	\$0	\$0	(\$400)	\$400	0%
	3240	**RFOGA - Running Expense	\$5,200	\$4,490	\$5,387	\$187	\$5,048	-3%
3260/3301		Other Revenue - Running Exp.	\$45,000	\$40,977	\$41,000	(\$4,000)	\$42,000	-7%
Subtotal			\$9,854,913	\$8,066,212	\$9,081,609	(\$773,304)	\$10,925,214	11%
4650	3130	Capacity Fees	\$185,736	\$331,870	\$331,870	\$146,135	\$185,736	0%
Capital Reserve	3200	Annexation Charges	\$3,810	\$15,907	\$15,907	\$12,097	\$3,810	0%
Subtotal			\$189,546	\$347,777	\$347,777	\$158,231	\$189,546	0%
4655	3100	*Sewer Service Charges	\$2,221,950	\$2,046,806	\$2,221,950	\$0	\$2,281,648	3%
Replacement Reserve	3220	Property Tax Revenue	\$155,556	\$152,967	\$155,556	\$0	\$157,112	1%
	3260	**RFOGA - Capital Projects	\$1,008,959	\$427,471	\$512,965	(\$495,994)	\$693,612	-31%
Subtotal			\$3,386,465	\$2,627,244	\$2,890,471	(\$495,994)	\$3,132,372	-8%
4660	3100	*Sewer Service Charges	\$331,000	\$331,000	\$331,000	\$0	\$333,000	1%
Retirees Ins			Subtotal	\$331,000	\$331,000	\$0	\$333,000	1%
All Funds		Interest Earnings						
4640	3230	Running Expense Fund	\$68,658	\$55,284	\$66,341	(\$2,317)	\$117,486	71%
4645	3230	Plant Reserve Fund	\$682	\$672	\$806	\$124	\$872	28%
4650	3230	Capital Reserve Fund	\$114,634	\$104,345	\$125,214	\$10,580	\$143,757	25%
4655	3230	Replacement Reserve Fund	\$281,770	\$239,651	\$287,581	\$5,811	\$312,755	11%
4660	3230	Retiree Health Insurance Fund	\$1,655	\$2,157	\$2,589	\$934	\$2,085	26%
4670	3230	Plant Upgrading Fund	\$0	\$0	\$0	\$0	\$0	0%
4675	3230	District Emergency Fund	\$11,335	\$10,317	\$12,381	\$1,046	\$14,524	28%
Subtotal			\$478,733	\$412,427	\$494,912	\$16,179	\$591,480	24%
Total Revenue			\$14,240,657	\$11,784,659	\$13,145,769	(\$1,094,888)	\$15,171,611	7%

*Sewer Service Charges are deposited directly to the respective funds.
Values shown under 2018-2019 Revenue Estimate have been pro-rated accordingly.

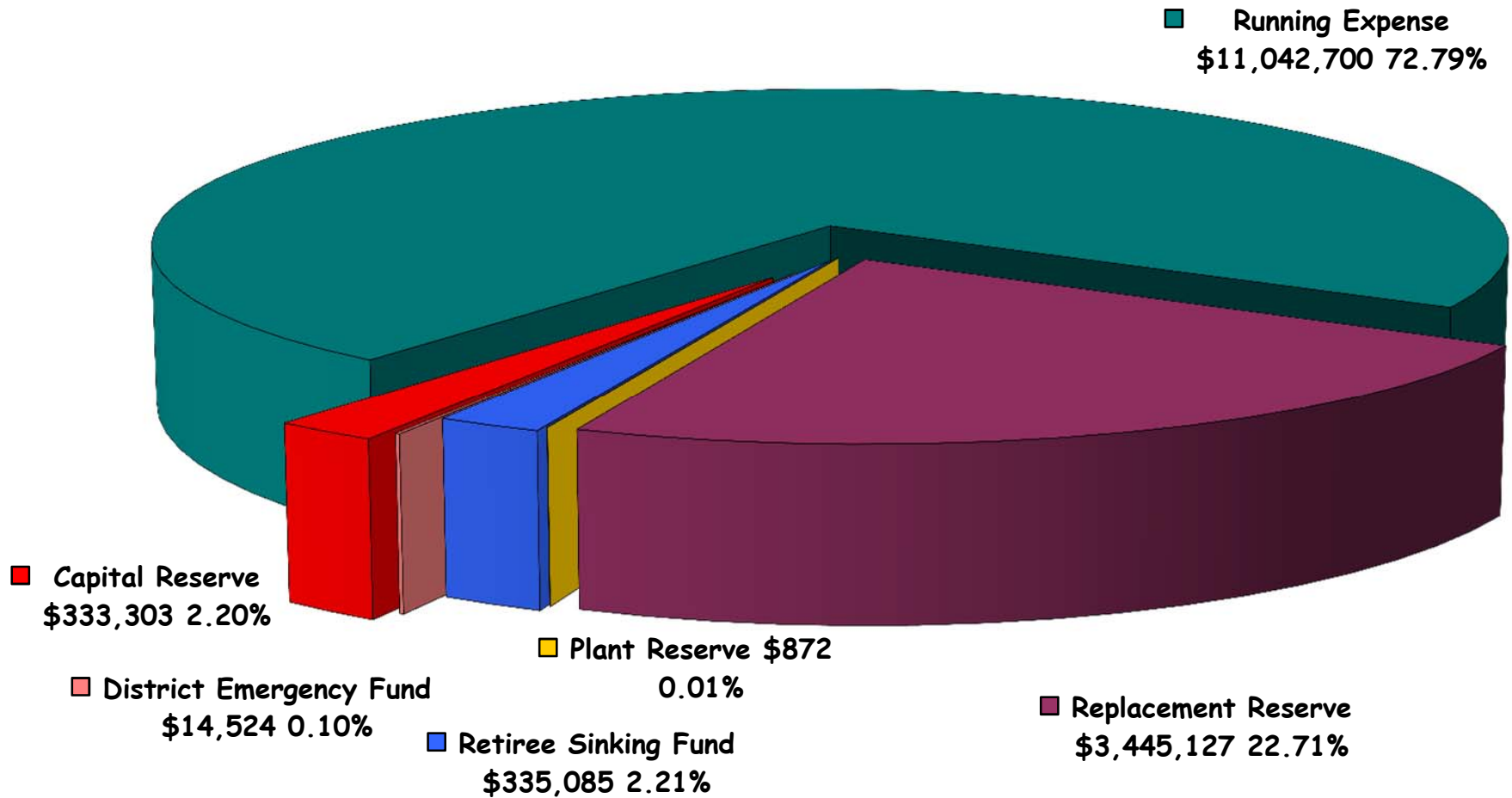
Total Sewer Service Charges: **\$9,244,007** \$7,839,103 \$9,143,641 **\$9,496,108** 2.73%

**RFOGA = Revenue From Other Gov't Agencies

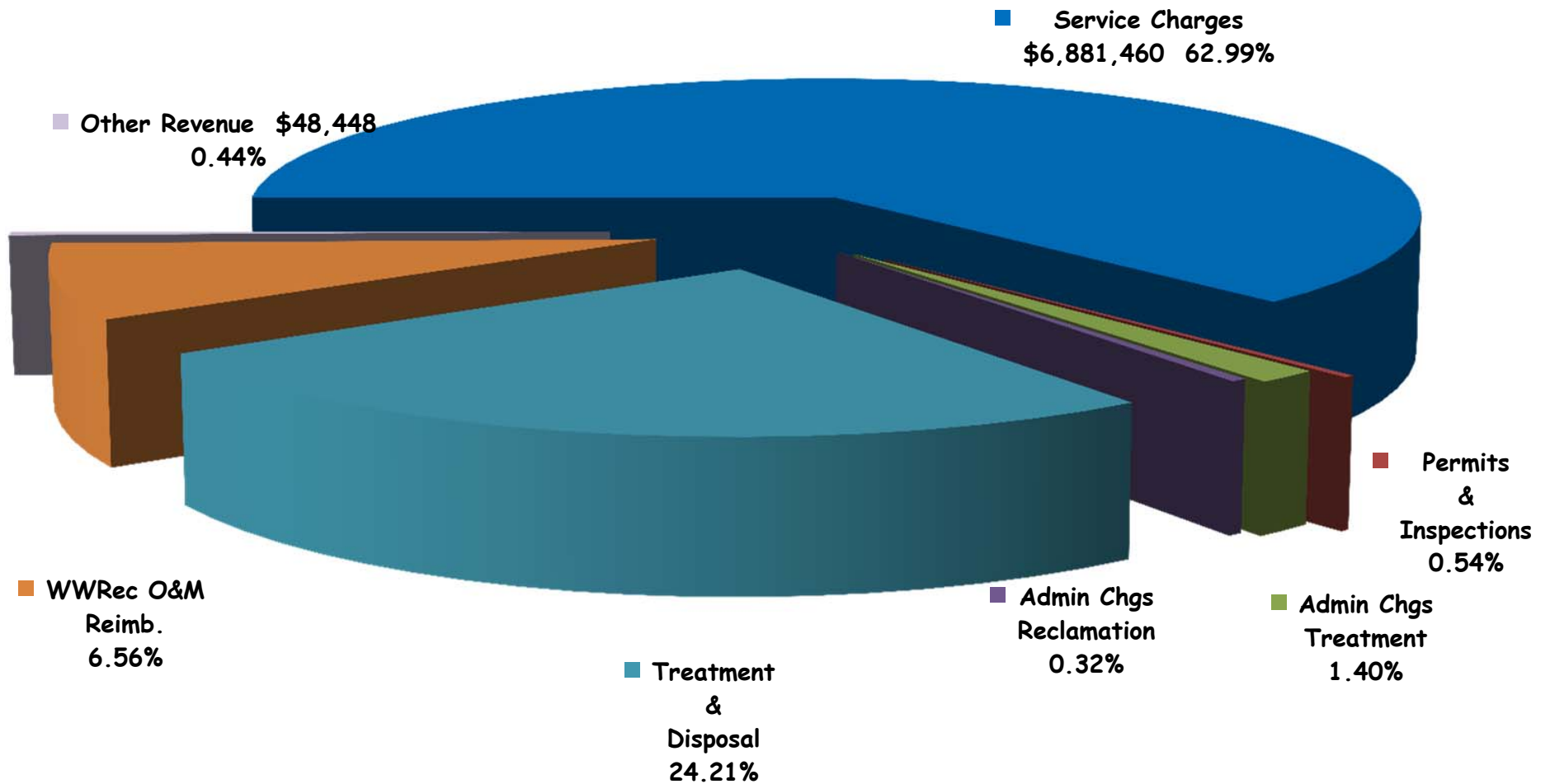
Revenues by Source 2019-20



Revenues by Fund 2019-20



Running Expense Revenues 2019-20



EXPENDITURES
FISCAL YEAR 2019-20

DISTRICT COMBINED EXPENDITURES IN FISCAL YEAR 2019-20

The combined expenditures for the District's operating departments are shown in a combined expenditure sheet with comparisons to the previous fiscal year's expenditures. The budget expenditures are shown under various categories such as personnel expenses, operating expenses, depreciation reserves funding, and capital outlay. The total operating and personnel expenses proposed for FY 2019-20 are anticipated to be above last year's budget by 9%. The capital outlay projects are anticipated to be about 30% more than last year's expenditures.

The main categories of expenditures in the combined budget with and without depreciation are as follows:

<u>DESCRIPTION</u>	<u>EXPENDITURES</u>	<u>% w/o Depr</u>	<u>% with Depr</u>
Personnel Cost:	\$ 5,310,273	34%	28%
Operating Expenses:	\$ 4,716,290	31%	25%
Sub-Total:	\$ 10,026,563	65%	53%
Capital Outlay:	\$ 5,366,440	35%	28%
Total Expenses w/o depreciation:	\$ 15,393,003	100%	81%
Depreciation Expense:	\$ 3,568,184		19%
TOTAL EXPENDITURES:	\$ 18,961,187		100%

The enclosed graph shows the above distribution of expenditures for FY 2019-20.

The District has separated accounting of its expenses into seven separate service categories. These categories are mostly associated with specific service programs and/or facilities shared by separate groups of users. The main purpose of segregating expenses is to appropriately charge the customer base served by each program and/or facility. The District's seven service departments and corresponding customer base are described below.

Administration Expenses

All District users share these expenses. The District's contractual users pay, as administrative costs, a fixed percentage of their respective operating costs in the treatment and disposal facilities.

Collection System

All users in the Goleta Sanitary District's service area share the expenses associated with the collection system. The District's contractual users do not share in the cost of the collection system.

Main and Firestone Pump Stations

All users in GSD's service area share the expenses associated with the main pump station. The Santa Barbara Municipal Airport and the County of Santa Barbara are the only contractual users of the District that share in this cost. All other contractual users do not use the main pump station. The District and the Airport only share the costs of the Firestone Pump Station in accordance with an agreement between the two agencies such that the Airport's share is based upon flow through the station.

Industrial Waste Control Program

Similar to the collection system, the expenses associated with the Industrial Waste Control program are shared by all users in the Goleta Sanitary District's service area. The District's contractual users do not share in the cost of this program.

Wastewater Treatment Facilities

All District users share in the cost of the treatment of wastewater, including all contractual users. The contractual users share in the operating costs based on a corresponding percentage of their flows compared to the total flow into the treatment facilities. Fixed assets are charged based on the respective percentage of the treatment facilities' capacity allocation to each contractual user.

Wastewater Disposal Outfall

All District users share in the cost of wastewater disposal including all contractual users. The contractual users share in the operating costs and fixed assets based on the corresponding percentage of their outfall capacity allocation to each contractual user.

Reclamation Facilities

The operating costs, including a 10% administration cost, are invoiced to the Goleta Water District monthly. Fixed assets are invoiced without the administrative charge.

Summary

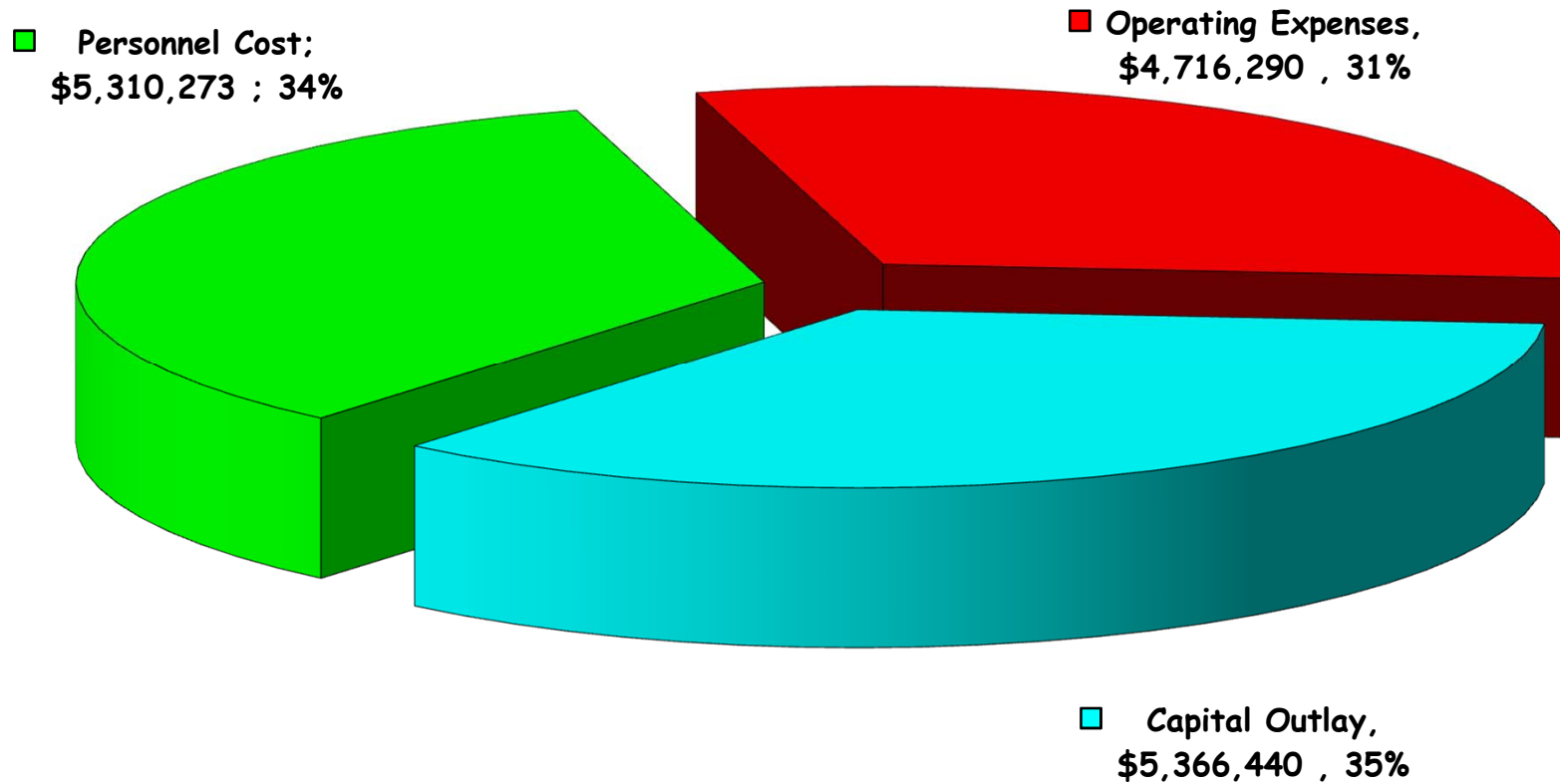
Enclosed in this budget is a graph showing the distribution of the expenditures by each of the service categories described above. Details of each category's proposed expenditures are also included in this budget with a narrative explanation of the purposes of these expenditures.

**Fiscal Year 2019-2020
EXPENDITURES**

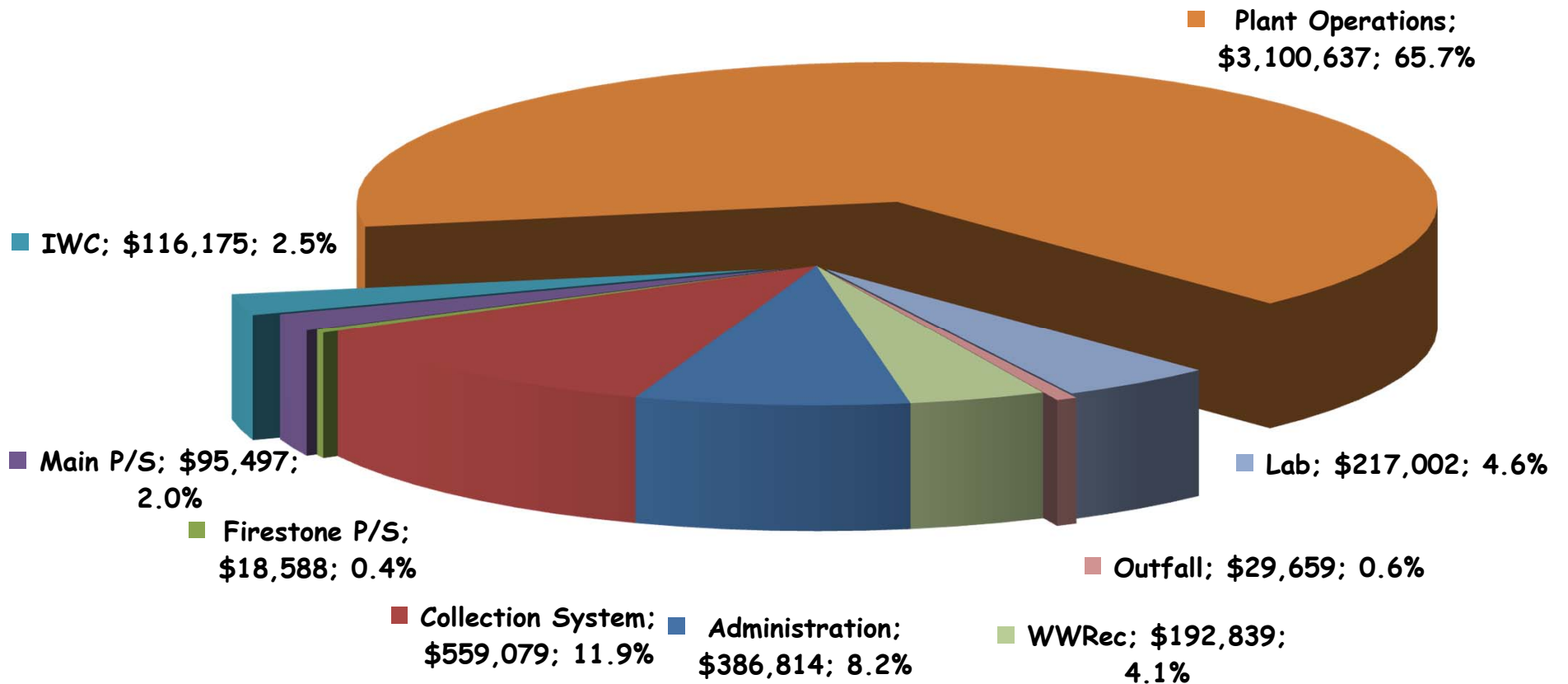
Description	Budgeted	To Date	Projected	Under(Over)	Proposed	Percent	\$ Change
	2018-19	5/31/2019	Actual	Budget	Budget	Change	from FY
			2018-19	2018-19	2019-20	from last	from FY
						FY	2018-19
PERSONNEL							
Basic Salaries	2,983,989	2,515,905	2,783,556	200,433	3,053,801	2%	69,812
Overtime	16,800	13,665	15,212	1,588	16,800	0%	0
Temporary	19,500	6,135	6,788	12,712	7,000	-64%	(12,500)
Directors Fees	76,000	34,201	37,839	38,161	76,000	0%	0
Worker's Compensation	92,768	73,113	86,232	6,536	85,343	-8%	(7,425)
Retirement	572,620	589,212	613,027	(40,407)	655,676	15%	83,056
Active Employee Insurance-Health/Dental/Vision/Disability	871,744	744,087	875,568	(3,824)	852,575	-2%	(19,169)
Retiree Health Insurance OPEB Funding	331,000	323,552	332,673	(1,673)	333,000	1%	2,000
FICA	177,659	152,805	169,062	8,597	180,014	1%	2,355
Medicare	43,642	35,737	39,538	4,104	44,625	2%	983
Unemployment Insurance	5,765	4,472	4,949	816	5,439	-6%	(325)
<i>Subtotal</i>	5,191,486	4,492,884	4,964,444	227,041	5,310,273	2%	118,787
OPERATING EXPENSES							
Public Education	75,000	36,772	55,301	19,699	75,000	0%	0
Janitorial Service	45,760	39,880	46,573	(813)	45,760	0%	0
Uniforms	17,175	11,366	15,568	1,607	17,175	0%	0
Licenses & Permits	142,132	74,368	138,771	3,361	143,322	1%	1,190
Freight & Postage	2,669	1,160	1,726	943	2,669	0%	0
Subscriptions	8,922	4,112	6,520	2,402	5,950	-33%	(2,972)
Vehicle Repairs & Maintenance	55,100	48,499	59,288	(4,188)	63,990	16%	8,890
Liability & Property Insurance	141,651	134,010	160,813	(19,162)	160,901	14%	19,250
Dues & Memberships	40,345	42,028	40,088	257	46,906	16%	6,561
Office Supplies	16,470	12,722	15,598	872	16,470	0%	0
Analysis & Monitoring	190,150	40,742	107,005	83,146	220,150	16%	30,000
Operating Supplies	789,510	505,649	692,796	96,715	892,631	13%	103,121
Attorney Fees	115,650	82,829	103,780	11,870	119,814	4%	4,164
Printing & Publications	8,058	1,799	4,968	3,090	8,058	0%	0
Repairs and Maintenance	544,892	296,239	520,565	24,327	544,692	0%	(200)
Travel	68,850	45,642	56,471	12,379	65,950	-4%	(2,900)
Seminars, Conferences, Training, Employee Recognition	58,900	31,225	42,043	16,857	66,920	14%	8,020
Utilities	682,885	484,648	589,335	93,550	688,505	1%	5,620
Election Expense	10,000	0	0	10,000	0	-100%	(10,000)
Computer Service & Maintenance	122,725	106,891	132,860	(10,135)	142,959	16%	20,234
Lease/Rentals	9,063	4,717	5,814	3,249	69,263	664%	60,200
Consulting Services	43,600	1,250	1,837	41,763	0	-100%	(43,600)
Biosolids Hauling	420,000	290,286	348,344	71,656	610,000	45%	190,000
Professional Services	396,555	190,619	235,649	160,906	686,455	73%	289,900
Other Expense	14,750	41,182	41,227	(26,477)	22,750	54%	8,000
<i>Subtotal</i>	4,020,812	2,528,636	3,422,939	597,873	4,716,290	17%	695,478
Total Personnel and Operating Expenses	9,212,298	7,021,520	8,387,383	824,915	10,026,563	9%	814,265
DEPRECIATION FUNDING							
Replacement Reserve	3,467,300	3,109,657	3,413,255	54,045	3,568,184	3%	100,884
<i>Subtotal</i>	3,467,300	3,109,657	3,413,255	54,045	3,568,184	3%	
CAPITAL OUTLAY							
Machinery and Equipment (Fund 640)	154,150	92,502	101,044	53,106	205,900	34%	51,750
Capital Projects (Fund 655)	3,985,006	2,192,003	3,291,221	466,153	4,410,540	11%	425,534
Capital Projects (Fund 650)	0	0	0	0	750,000	0%	750,000
<i>Subtotal</i>	4,139,156	2,284,505	3,392,265	519,258	5,366,440	30%	1,227,284
Total Operating & Non-Operating w/o Depreciation	13,351,454	\$ 9,306,025	\$ 11,779,648	\$ 1,344,173	\$ 15,393,003	15%	2,041,549
Total Operating & Non-Operating with Depreciation	16,818,754	\$ 12,415,682	\$ 15,192,903		\$ 18,961,187	13%	2,142,433

District's Combined Expenditures

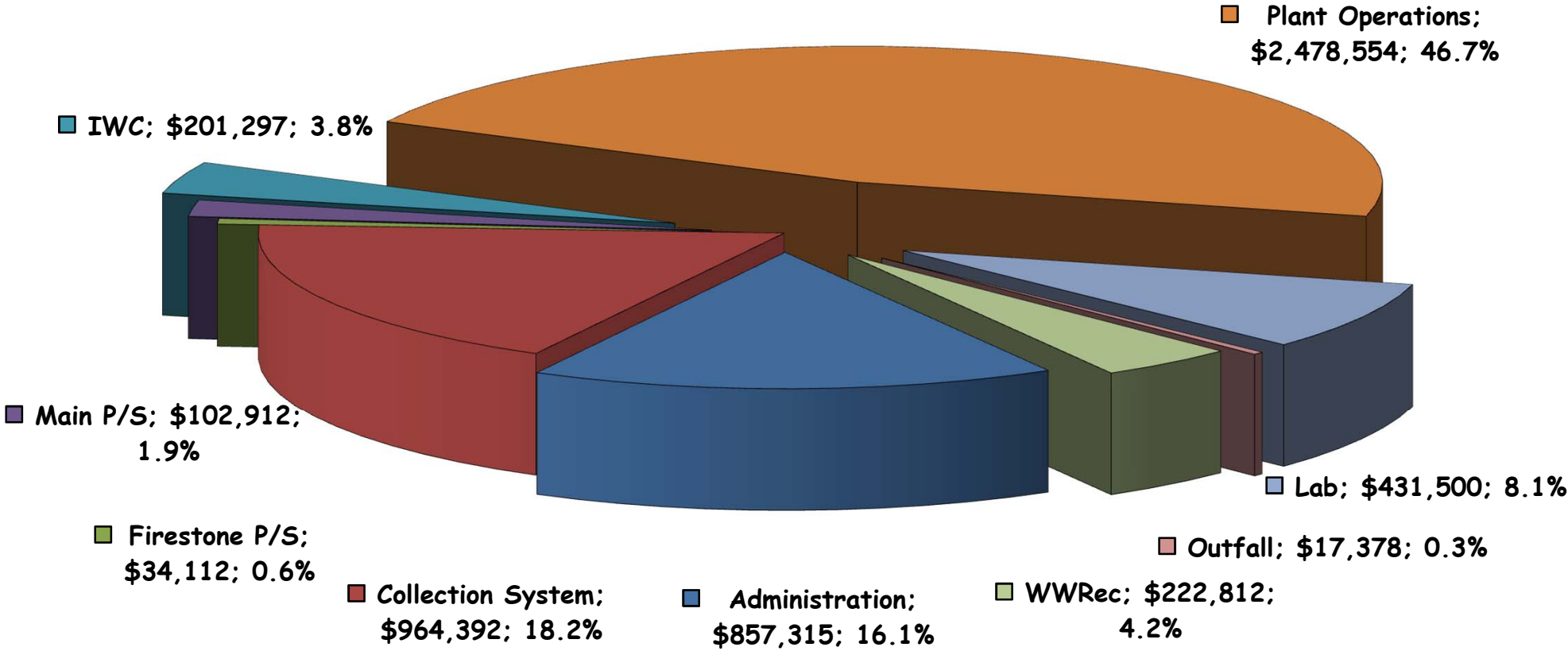
Without Depreciation



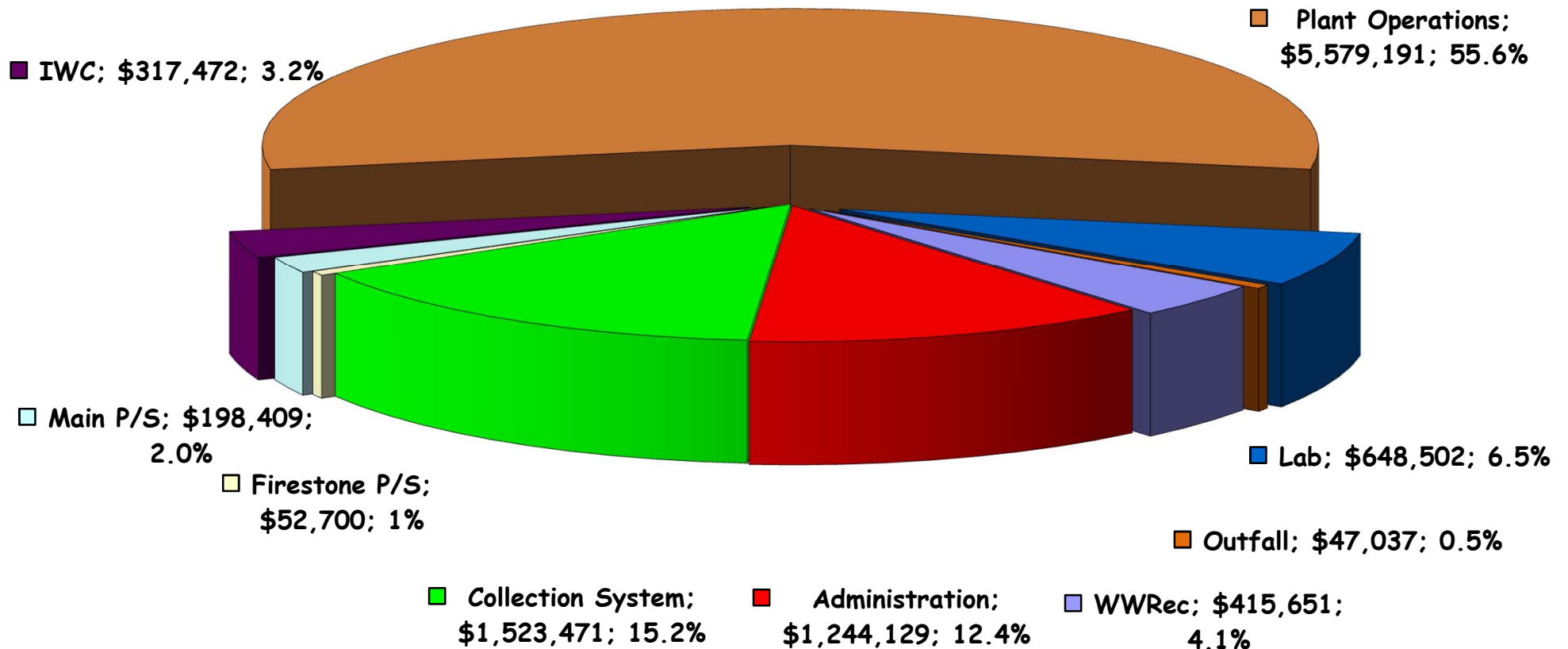
Distribution of Operating Costs



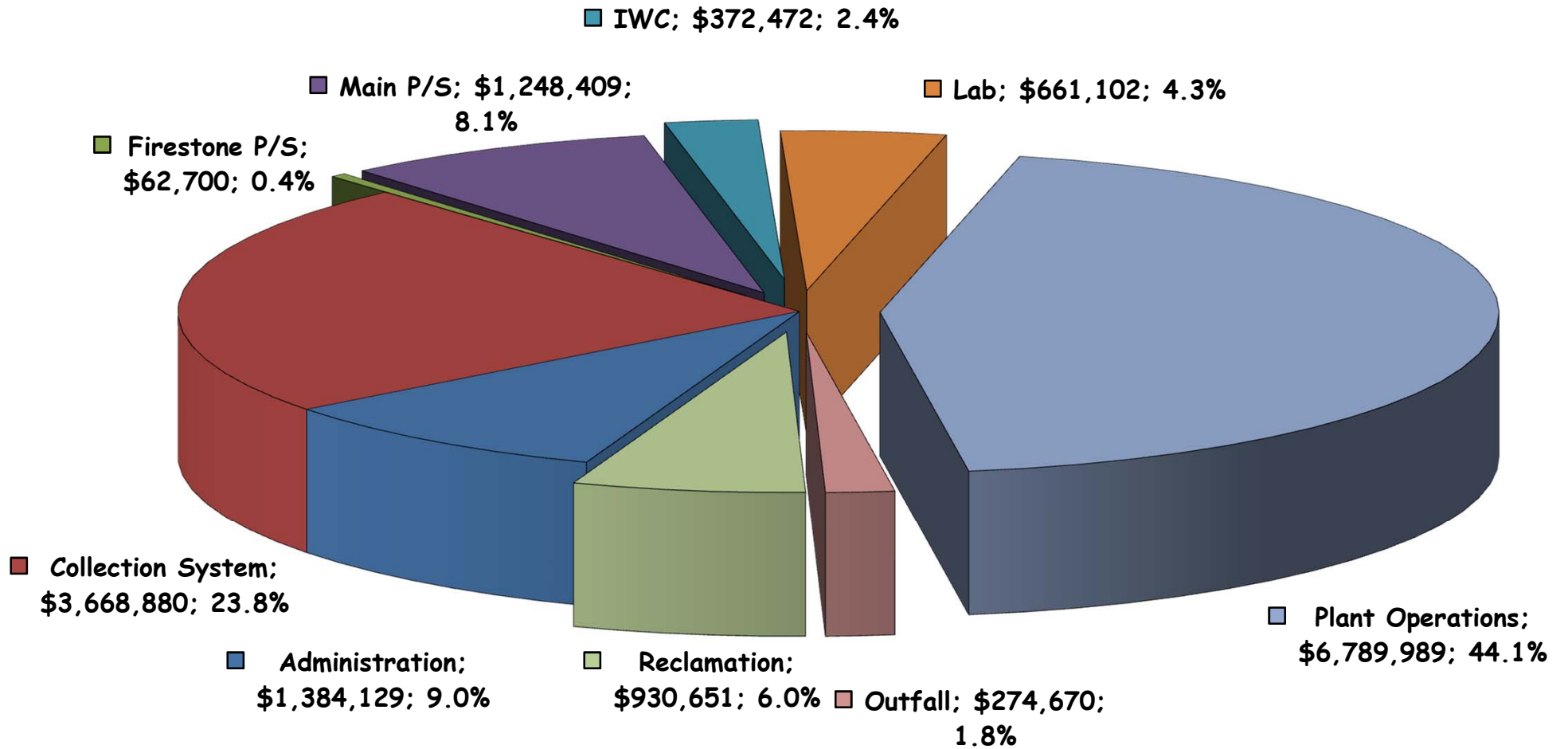
Distribution of Personnel Cost



Distribution of Personnel & Operating Costs



Distribution of Total Expenditures by Service Category



***COMPARISON SUMMARY
OF EXPENSES AND REVENUES***

COMPARISON SUMMARY OF EXPENSES AND REVENUES

The budget contains a summary of the anticipated expenses and revenues for fiscal year 2019-20. This summary explains the relationship between expenses and revenues in such a manner that defines the sources of revenues to meet budgeted expenditures. The categories discussed below have been selected on the basis of where proposed expenditures are anticipated to occur.

- ◆ **Running Expenses and Revenues**
- ◆ **Reclamation Facilities Expenses and Revenues**
- ◆ **Debt Service Expenses and Revenues**
- ◆ **Capital Improvements Expenses and Revenues**

Running Expense Fund

The summary reflects the expected expenditures to operate the District.

The total anticipated running expense expenditures in FY 2019-20 are \$9,483,811

On the revenue side the total revenue projected for this fund includes most revenue sources described under the running expense revenue discussion with the exception of revenues associated with the reclamation facilities. The revenues shown in this category are considered new funds collected annually from the District's users. As noted below, the expenses in this fund are projected to be higher than the anticipated revenues.

The total anticipated running expense revenue in FY 2019-20 are \$10,070,484

Reclamation Facilities

The reclamation facilities are accounted for separately in this summary comparison, since the associated operations and maintenance costs are paid for separately by the Goleta Water District. As noted in the budget, the amount of revenue anticipated is higher than the anticipated expenses due to the 10 percent administration charge, which is charged to the Goleta Water District per an agreement between the two agencies.

The total anticipated expenses for the reclamation facilities in FY 2019-20 are \$930,651

The total anticipated revenues for the reclamation facilities in FY 2019-20 are \$972,216

Debt Service

Both the external debt to State Revolving Fund (SRF) and the internal inter-fund loan debt have been paid in full; the District currently is debt free.

Capital Improvements

This summary includes all the expenditures projected for capital improvements of the treatment plant and collection system. Depending on the type of project, the funds are segregated to reflect whether the capital improvement under consideration is a replacement project, a capacity expansion project, or both. On the revenue side sewer services charges are included which

fund the District's replacement reserve fund as well as revenues for the facilities upgrading project fund.

The total anticipated expenses for capital improvements in FY 2019-20 \$4,645,540

The total anticipated depreciation expenses in FY 2019-20 \$3,568,184

The total anticipated revenue for capital improvements in FY 2019-20 is \$3,793,826

THE TOTAL EXPENDITURES FOR FY 2019-20

INCLUDING DEPRECIATION COMES TO \$18,961,187

WITHOUT DEPRECIATION TO \$15,393,003

THE TOTAL REVENUE FOR FY 2019-20 IS \$15,171,611

**COMPARISON SUMMARY OF
EXPENSES AND REVENUES
Fiscal Year 2019-2020**

EXPENDITURES		REVENUES	
<u>RUNNING EXPENSE (4640)</u>		<u>RUNNING EXPENSE (4640)</u>	
Personnel	\$4,754,460	Sewer Service Charges	\$6,881,460
Operating Expense	4,523,451	Permit and Inspection Fees	28,000
Machinery and Equipment	205,900	Administration Charges - Treatment	166,712
Total	\$9,483,811	RFOGA - Treatment and Disposal	2,828,377
		IWC Analysis Reimbursement	500
		Homeowners Property Tax Relief	500
		Annexation Processing Fee	400
		Payments from Other Governmental Agencies	5,048
		Other Revenue	42,000
		Interest	117,486
		Total	\$10,070,484
<u>RECLAMATION FACILITIES (4640 Dept. 47)</u>		<u>RECLAMATION FACILITIES (4640 Dept. 47)</u>	
Personnel	\$222,812	GWD Reimb. of O&M Expenses	\$930,651
Operating Expense	192,839	Administration Charges - Reclamation	41,565
Machinery and Equipment	0		
Capital Improvement Projects	515,000		
Total	\$930,651	Total	\$972,216
<u>CAPITAL IMPROVEMENT</u>		<u>CAPITAL IMPROVEMENT</u>	
<u>Capacity Reserve Fund (4650)</u>		<u>Capacity Reserve Fund (4650)</u>	
Sewer lines capacity related projects	\$750,000	Connection/Annexation Fees	\$189,546
		Interest	143,757
Sub-total	\$750,000	Sub-total	\$333,303
<u>Replacement Reserve Fund (4655):</u>		<u>Replacement Reserve Fund (4655)</u>	
Administration	\$130,000	Sewer Service Charges (\$2.00/ERU+GSD Depr)	\$2,281,648
Firestone Pump Station	10,000	RFOGA - Capital Projects	693,612
Pump Station Projects	1,050,000	Property Tax Revenue	157,112
Plant Projects	1,137,798	Interest	312,755
Sewer line Projects	1,340,109		
Outfall Projects	227,633		
Sub-total	\$3,895,540	Sub-total	\$3,445,127
<u>District Plant Reserve Fund (4645)</u>		<u>District Plant Reserve Fund (4645)</u>	
	\$0	Interest	\$872
Sub-total	\$0	Sub-total	\$872
<u>District Emergency Fund (4675)</u>		<u>District Emergency Fund (4675)</u>	
	\$0	Interest	\$14,524
Sub-total	\$0	Sub-total	\$14,524
Total	\$4,645,540	Total	\$3,793,826
<u>Depreciation</u>			
Depreciation Expense	\$3,568,184		
<u>Retiree Medical Insurance Retirement Fund (660)</u>		<u>Retiree Medical Insurance Retirement Fund (660)</u>	
Disbursements Directly to CERBT	\$222,457	Sewer Service Charges	\$333,000
Disbursements District Retirees and/or PERS	\$110,543	Interest	\$2,085
Total	\$333,000	Total	\$335,085
TOTAL EXPENSE WITHOUT DEPRECIATION:	\$15,393,003	TOTAL REVENUE:	\$15,171,611
TOTAL EXPENSE WITH DEPRECIATION:	\$18,961,187		

SERVICE CATEGORY EXPENSE DATA

ADMINISTRATION

Description	Budgeted	To Date	Projected	Under(Over)	Proposed	Percent	\$ Change
	2018-19	5/31/2019	Actual 2018-19	Budget 2018-19	Budget 2019-20	Change 2018-19	from FY 2018-19
PERSONNEL							
Basic Salaries	458,519	412,025	455,857	2,662	465,995	2%	7,475
Overtime	100	39	39	61	100	0%	0
Temporary	3,000	0	0	3,000	0	-100%	(3,000)
Directors Compensation	76,000	34,201	37,839	38,161	76,000	0%	0
Workers' Compensation	14,255	11,235	13,482	773	13,023	-9%	(1,232)
Retirement	79,072	84,276	88,080	(9,007)	87,367	10%	8,295
Active Employee Insurance-Health/Dental/Vision/Disability	133,952	102,207	122,648	11,304	130,099	-3%	(3,853)
Retiree Health Insurance OPEB Funding	50,861	49,717	51,118	(257)	50,814	0%	(47)
FICA	25,966	24,696	27,324	(1,358)	26,352	1%	386
Medicare	6,650	5,776	6,390	260	6,758	2%	108
Unemployment Insurance	858	625	691	167	808	-6%	(51)
<i>Subtotal</i>	849,234	724,796	803,468	45,765	857,315	1%	8,081
OPERATING EXPENSES							
Public Education	13,875	6,509	10,406	3,469	13,875	0%	0
Janitorial Service	5,800	5,508	6,609	(809)	5,800	0%	0
Uniforms	0	0	0	0	0	0%	0
Licenses & Permits	0	0	0	0	0	0%	0
Freight & Postage	400	188	225	175	400	0%	0
Subscriptions	900	262	900	0	900	0%	0
Vehicle Repairs & Maintenance	4,000	55	1,000	3,000	4,000	0%	0
Liability & Property Insurance	21,257	20,382	24,458	(3,201)	25,219	19%	3,962
Dues & Memberships	26,000	30,371	26,000	0	32,000	23%	6,000
Office Supplies	6,000	6,832	8,198	(2,198)	6,000	0%	0
Analysis & Monitoring	0	0	0	0	0	0%	0
Operating Supplies	400	723	400	0	400	0%	0
Attorney Fees	75,000	35,151	46,867	28,133	77,700	4%	2,700
Printing & Publications	2,500	225	1,875	625	2,500	0%	0
Repairs and Maintenance	7,000	380	3,500	3,500	7,000	0%	0
Travel	38,000	30,874	36,000	2,000	38,000	0%	0
Seminars, Conferences, Training, Employee Recognition	25,000	16,680	18,000	7,000	20,000	-20%	(5,000)
Utilities	30,000	12,002	14,403	15,597	15,520	-48%	(14,480)
Election Expense	10,000	0	0	10,000	0	-100%	(10,000)
Computer Service & Maintenance	20,000	15,545	18,654	1,346	21,500	8%	1,500
Lease/Rentals	1,000	524	750	250	1,000	0%	0
Consulting Services	25,000	138	500	24,500	0	-100%	(25,000)
Biosolids Hauling	0	0	0	0	0	0%	0
Professional Services	30,000	14,205	17,046	12,954	95,000	217%	65,000
Other Expense	12,000	40,961	40,961	(28,961)	20,000	67%	8,000
<i>Subtotal</i>	354,132	237,514	276,752	77,380	386,814	9%	32,682
Total Personnel and Operating Expenses	1,203,366	962,310	1,080,220	123,145	1,244,129	3%	40,763
DEPRECIATION FUNDING							
Replacement Reserve	60,000	51,323	59,499	501	60,000	0%	0
<i>Subtotal</i>	60,000	51,323	59,499	501	60,000	0%	0
CAPITAL OUTLAY							
Machinery and Equipment	10,000	0	5,000	5,000	10,000	0%	0
Capital Projects	112,000	12,000	12,000	100,000	130,000	16%	18,000
<i>Subtotal</i>	122,000	12,000	17,000	105,000	140,000	15%	18,000
Total Operating & Non-Operating w/o Depreciation	1,325,366	974,310	1,097,220	228,145	1,384,129	4%	58,763
Total Operating & Non-Operating with Depreciation	1,385,366	1,025,634	1,156,719		1,444,129	4%	58,763

ADMINISTRATION

I. **Personnel:**

This account has been based on projected labor needs that are anticipated for administrative duties, which provides for seven positions.

- 1 - General Manager/District Engineer
- 0 – Assistant General Manager/Assistant District Engineer
- 1 – Finance and Human Resources Manager
- 1 – Management Analyst
- 1 – Project Engineer (new hire shared with other Departments)
- 1 – Administrative Supervisor
- 1 – Accounting Technician
- 1 – Administration Assistant

II. **Operating Expenses:**

- A. Public Education
This account provides for expenses incurred in order to inform the public about the District.
- B. Vehicle Repairs and Maintenance Expense
This account provides for fuel and the maintenance and operation of the vehicles used for administration.
- C. Liability & Property Insurance
This account provides for allocation of the insurance coverage applicable to the administration department.
- D. Dues and Memberships
This account provides for memberships in various organizations such as CASA, CSDA, SBCSDA, WEF, CWEA, SCAP, etc.
- E. Office Supplies
This account provides for office supplies such as letterhead, copy paper, postage, office machine and computer supplies, etc.
- F. Attorney Fees
This account provides for legal counsel to handle the District's legal matters as well as to research, prepare for and attend Governing Board meetings.
- G. Printing and Publication
This account provides for various publications of legal notices and recruitment ads.
- H. Repairs and Maintenance
This account provides for general repair and maintenance of the administration building.

- I. Travel
This account provides for travel by administrative staff and Board Members to attend meetings and conventions on behalf of the District.
- J. Seminars, Conferences, Training and Employee Recognition
This account provides for fees paid in order for District staff and Board Members to attend seminars and conventions such as CASA, CWEA, CSDA, SWRCB, Regional Board hearings, training as well as the Employee Recognition Program.
- K. Utilities
This account provides for utilities used in the administration building, such as telephone, electricity, and water.
- L. Computer Service and Maintenance
This account provides for installation, repairs, and service on the administrative staff's computers, servers and software.
- M. Lease/Rentals
This account provides for a leased copier.
- N. Professional Services
This account provides for other miscellaneous professional services not mentioned above such as audit services, strategic planning efforts and implementation and various rate / financial model updates.
- P. Other Expense
This account provides for SBLAFCO dues, bank fees and other expenses.

III. **Capital Outlay:**

- A. Machinery and Equipment
This account provides for purchase of equipment for use in the administration department.

Miscellaneous Furniture, Fixtures and Equipment	\$ 10,000
---	-----------

- B. Capital Projects
This account provides for the construction of capital improvement projects for the administrative facilities, for FY 2019-20

Administration Building Remodel re Interior Offices (prorated)	\$ 30,000
--	-----------

This account provides for the construction of capital improvement projects for the administrative facilities, for FY 2017-18

Administration Building Roof replacement	\$ 100,000
--	------------

Total Capital Projects	\$ 140,000
-------------------------------	-------------------

COLLECTION SYSTEM

Description	Budgeted	To Date	Projected	Under(Over)	Proposed	Percent	\$ Change
	2018-19	5/31/2019	Actual 2018-19	Budget 2018-19	Budget 2019-20	Change 2018-19	from FY 2018-19
PERSONNEL							
Basic Salaries	562,858	428,759	474,372	88,486	576,523	2%	13,665
Overtime	2,000	1,310	1,449	551	2,000	0%	0
Temporary	0	0	0	0	0	0%	0
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	17,498	13,791	15,045	2,453	16,112	-8%	(1,387)
Retirement	96,614	93,284	96,672	(58)	101,947	6%	5,333
Active Employee Insurance-Health/Dental/Vision/Disability	164,434	158,909	173,355	(8,921)	160,957	-2%	(3,477)
Retiree Health Insurance OPEB Funding	62,435	61,030	62,751	(316)	62,867	1%	431
FICA	34,472	25,987	28,752	5,720	34,599	0%	127
Medicare	8,190	6,078	6,724	1,466	8,389	2%	198
Unemployment Insurance	1,054	1,011	1,118	(64)	999	-5%	(55)
<i>Subtotal</i>	949,556	790,159	860,238	89,318	964,392	2%	14,836
OPERATING EXPENSES							
Public Education	12,000	5,469	9,000	3,000	12,000	0%	0
Janitorial Service	13,300	10,865	13,038	262	13,300	0%	0
Uniforms	3,675	2,435	2,922	753	3,675	0%	0
Licenses & Permits	3,800	2,438	2,926	874	4,100	8%	300
Freight & Postage	600	264	317	283	600	0%	0
Subscriptions	2,100	907	1,088	1,012	1,100	-48%	(1,000)
Vehicle Repairs & Maintenance	40,000	41,807	50,169	(10,169)	45,000	13%	5,000
Liability & Property Insurance	25,679	28,271	33,925	(8,246)	30,806	20%	5,127
Dues & Memberships	2,415	2,938	3,525	(1,110)	2,616	8%	201
Office Supplies	2,700	1,632	1,958	742	2,700	0%	0
Analysis & Monitoring	1,000	0	0	1,000	1,000	0%	0
Operating Supplies	8,000	5,077	6,092	1,908	8,000	0%	0
Attorney Fees	10,050	8,550	10,260	(210)	10,412	4%	362
Printing & Publications	800	468	562	238	800	0%	0
Repairs and Maintenance	85,000	31,925	85,000	0	85,000	0%	0
Travel	12,900	5,637	9,675	3,225	11,000	-15%	(1,900)
Seminars, Conferences and Training	20,100	7,161	15,075	5,025	23,220	16%	3,120
Utilities	14,000	13,843	16,612	(2,612)	16,100	15%	2,100
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	34,900	41,261	49,513	(14,613)	40,950	17%	6,050
Lease/Rentals	1,500	810	972	528	1,500	0%	0
Consulting Services	300	200	240	60	0	-100%	(300)
Biosolids Hauling	0	0	0	0	0	0%	0
Professional Services	69,850	26,799	32,159	37,691	244,200	250%	174,350
Other Expense	1,000	0	0	1,000	1,000	0%	0
<i>Subtotal</i>	365,669	238,756	345,028	20,641	559,079	53%	193,410
Total Personnel and Operating Expenses	1,315,225	1,028,915	1,205,266	109,959	1,523,471	16%	208,246
DEPRECIATION FUNDING							
Replacement Reserve	568,100	497,094	543,081	25,019	618,634	9%	50,534
<i>Subtotal</i>	568,100	497,094	543,081	25,019	618,634	9%	
CAPITAL OUTLAY							
Machinery and Equipment	33,000	39,894	39,894	(6,894)	55,300	68%	22,300
Capital Projects - Replacement Reserve Fund (4655)	1,458,660	1,210,788	1,300,000	158,660	1,340,109	-8%	(118,551)
Capital Projects - Capital Reserve Fund (4650)	0	0	0	0	750,000	0%	750,000
<i>Subtotal</i>	1,491,660	1,250,682	1,339,894	151,766	2,145,409	44%	653,749
Total Operating & Non-Operating w/o Depreciation	2,806,885	2,279,597	2,545,160	261,725	3,668,880	31%	861,995
Total Operating & Non-Operating with Depreciation	3,374,985	2,776,691	3,088,242		4,287,515	27%	912,530

COLLECTION SYSTEM

I. **Personnel:**

This account has been based on projected labor needs that are anticipated for proper and efficient sewer line maintenance. The projections for labor requirements have been based on past experience and modified for projected efforts. The following seven are the personnel included in this area.

- 1 - Collections Maintenance Manager
- 1 - Collections Maintenance Supervisor (Tech III)
- 1 - Collections Maintenance Technician II
- 4 - Collections Maintenance Technician I

Projections for overtime have been made to provide for emergency response required during non-working hours and holidays.

II. **Operating Expenses:**

- A. Public Education
This account provides for the collection system share of expenses incurred in order to inform the public about the District.
- B. Vehicle Repairs and Maintenance
This account provides for fuel and the maintenance and operation of the vehicles used to maintain the sewer collection system. This includes the large commercial trucks.
- C. Liability & Property Insurance
This account provides for the allocation of insurance costs that are associated with the collection system department.
- D. Dues and Memberships
This account provides for costs associated with certifications, CWEA/WEF membership, and Class B licenses.
- E. Office Supplies
This account provides for codebooks and office, computer, and map room supplies.
- F. Operating Supplies
This account provides for the purchase of chemicals, safety equipment, calibration supplies, employee boot allowances, employee uniforms and supplies for special events.
- G. Attorney Fees
This account provides for legal counsel for matters pertaining specifically to the collection system such as legal research or personnel matters.

- H. Printing and Publication
This account provides for miscellaneous legal notices as required.
- I. Repair and Maintenance
This account provides for routine repair and maintenance of the sewer line system and related facilities, including manhole rising relative to the Santa Barbara County chip seal and overlay program. This account also provides for numerous repairs of various sewer lines and rental of necessary equipment.
- J. Travel
This account provides for travel to attend traffic safety/defensive driving courses, training conferences and relative education courses.
- K. Seminar and Conference Registration
This account provides for fees paid in order for collection system staff to attend conferences and seminars such as those hosted by CWEA.
- L. Utilities
This account provides for power costs associated with the two lift stations within the sewage collection system, in addition to other proportionate costs for telephone service, mobile radios, pager service and drinking water.
- M. Computer Service and Maintenance
This account provides for computer software assistance, GIS, Lucity and Parcel Data Base system maintenance.
- N. Professional Services
This account provides for other miscellaneous professional services not mentioned above including but not limited to Collection System Master Plan updates, CPR/first aid training, Innoyze hydraulic model update, Sewer System Maintenance Plan (SSMP) updates and initiation of a competency based training program.
- O. Replacement Reserve
As a result of the revenue program that has been prepared in accordance with Clean Water Grant guidelines, the annual replacement reserve allocation of \$618,634 will be added to the replacement reserve fund for adequate replacement of the collection system facilities.

III. **Capital Outlay:**

- A. Machinery and Equipment
Machinery and Equipment funded from Sewer Service Charge Revenue FY 2019-20:

Manhole covers and frames	\$18,000
Smart covers and flow meters	15,000
Jetter Camera	20,000
Cues Ready Kit	2,300

Total Machinery and Equipment **\$55,300**

B. Capital Projects

This account provides for the construction of capital improvement projects for the collection system facilities.

1. The following projects are budgeted for FY 2019-20 and funded from capacity reserve fund #4650.

a. Robin Hill Road Project \$ 750,000

Fund 4650 Total **\$ 750,000**

1. The following projects are budgeted for FY 2019-20 and funded from replacement reserve fund #4655.

a. Contracted spot repairs \$ 40,000
 b. Collections Office – Admin remodel share 30,000
 c. El Sueno Lift Station Force Main project 150,000
 d. 2019 CIP Project Construction and CM 1,000,000
 e. Outsourced CCTV contractor 30,000
 f. Manhole raising program 35,000

2. The following projects are budgeted for FY 2017-18 and funded from replacement reserve fund #4655.

a. Capital Improvement Master Plan (proration) 55,109

Fund 4655 Total **\$ 1,340,109**

Total Capital Projects **\$ 2,145,409**

FIRESTONE PUMP STATION

Description	Budgeted	To Date	Projected	Under(Over)	Proposed	Percent	\$ Change
	2018-19	5/31/2019	Actual 2018-19	Budget 2018-19	Budget 2019-20	Change 2018-19	from FY 2018-19
PERSONNEL							
Basic Salaries	13,354	10,545	11,667	1,687	20,388	53%	7,034
Overtime	100	311	311	(211)	100	0%	0
Temporary	0	0	0	0	0	0%	0
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	415	327	393	22	570	37%	155
Retirement	2,271	2,246	2,256	15	3,631	60%	1,359
Active Employee Insurance-Health/Dental/Vision/Disability	3,901	3,694	4,433	(532)	5,692	46%	1,791
Retiree Health Insurance OPEB Funding	1,481	1,448	1,489	(7)	2,223	50%	742
FICA	779	675	747	32	1,175	51%	396
Medicare	195	158	175	20	297	52%	102
Unemployment Insurance	25	21	23	2	35	41%	10
<i>Subtotal</i>	22,523	19,424	21,494	1,029	34,112	51%	11,589
OPERATING EXPENSES							
Public Education	750	342	563	188	750	0%	0
Janitorial Service	0	0	0	0	0	0%	0
Uniforms	0	0	0	0	0	0%	0
Licenses & Permits	500	1,049	1,049	(549)	500	0%	0
Freight & Postage	15	12	15	0	15	0%	0
Subscriptions	0	0	0	0	0	0%	0
Vehicle Repairs & Maintenance	600	0	600	0	600	0%	0
Liability & Property Insurance	627	571	686	(59)	992	58%	365
Dues & Memberships	0	0	0	0	0	0%	0
Office Supplies	0	0	0	0	0	0%	0
Analysis & Monitoring	100	500	600	(500)	100	0%	0
Operating Supplies	1,000	0	0	1,000	1,000	0%	0
Attorney Fees	300	62	74	226	311	4%	11
Printing & Publications	20	0	0	20	20	0%	0
Repairs and Maintenance	10,000	4,680	5,616	4,384	10,000	0%	0
Travel	0	0	0	0	0	0%	0
Seminars, Conferences and Training	0	0	0	0	0	0%	0
Utilities	4,200	3,646	4,375	(175)	4,200	0%	0
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	0	0	0	0	0	0%	0
Lease/Rentals	100	47	57	43	100	0%	0
Consulting Services	100	0	0	100	0	-100%	(100)
Biosolids Hauling	0	0	0	0	0	0%	0
Professional Services	500	0	0	500	0	-100%	(500)
Other Expense	0	0	0	0	0	0%	0
<i>Subtotal</i>	18,812	10,910	13,635	5,177	18,588	-1%	(224)
Total Personnel and Operating Expenses	41,335	30,334	35,129	6,206	52,700	27%	11,365
DEPRECIATION FUNDING							
Replacement Reserve	85,500	75,646	82,523	2,977	86,850	2%	1,350
<i>Subtotal</i>	85,500	75,646	82,523	2,977	86,850	2%	
CAPITAL OUTLAY							
Machinery and Equipment	0	0	0	0	0	0%	0
Capital Projects	35,000	20,221	20,221	14,779	10,000	-71%	(25,000)
<i>Subtotal</i>	35,000	20,221	20,221	14,779	10,000	-71%	(25,000)
Total Operating & Non-Operating w/o Depreciation	76,335	50,555	55,349	20,986	62,700	-18%	(13,635)
Total Operating & Non-Operating with Depreciation	161,835	126,201	137,873		149,550	-8%	(12,285)

FIRESTONE PUMP STATION

I. Personnel:

This account has been projected based on labor requirements anticipated for the operation of the Firestone pump station. The projections for labor requirements have been based on past experience and modified for projected efforts.

II. Operating Expenses:

The major operating expenses which are budgeted in this area provide for the utilities account and the repair and maintenance account.

A. Utilities

This account provides for power costs and telephone service associated with the Firestone pump station.

B. Repair and Maintenance

This account provides for the purchase of spare parts and continual work required in the repair and maintenance of the pump station.

III. Replacement Reserve

As a result of the revenue program, which has been prepared in accordance with Clean Water Grant guidelines, the annual replacement reserve allocation for the Firestone pump station is included in the Wastewater Treatment Facilities replacement reserve fund. This will provide adequate funding for replacement of the pump station facilities

IV. Capital Outlay:

A. Machinery and Equipment

This account provides for the purchase of equipment for the Firestone pump station.

B. Capital Projects

This account provides for the construction of capital improvement projects for the Firestone pump station facilities.

1. The following project was budgeted for FY 2017-18 and funded from depreciation replacement reserve fund #4655.

a. Jockey Pump for reduced flow	\$10,000
---------------------------------	----------

Total Capital Projects:	\$10,000
--------------------------------	-----------------

MAIN PUMP STATION

Description	Budgeted 2018-19	To Date 5/31/2019	Projected Actual 2018-19	Under(Over) Budget 2018-19	Proposed Budget 2019-20	Percent Change 2018-19	\$ Change from FY 2018-19
PERSONNEL							
Basic Salaries	62,839	43,606	48,245	14,594	59,754	-5%	(3,085)
Overtime	300	232	300	0	300	0%	0
Temporary	0	0	0	0	0	0%	0
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	1,954	1,540	1,848	106	1,670	-15%	(284)
Retirement	11,649	11,302	11,686	(36)	13,484	16%	1,834
Active Employee Insurance-Health/Dental/Vision/Disability	18,358	15,533	18,639	(281)	16,682	-9%	(1,675)
Retiree Health Insurance OPEB Funding	6,970	6,814	7,006	(35)	6,516	-7%	(455)
FICA	3,860	2,626	2,905	955	3,533	-8%	(327)
Medicare	916	614	680	236	871	-5%	(45)
Unemployment Insurance	118	66	73	45	104	-12%	(14)
<i>Subtotal</i>	106,963	82,333	91,381	15,581	102,912	-4%	(4,050)
OPERATING EXPENSES							
Public Education	750	342	563	188	750	0%	0
Janitorial Service	100	66	79	21	100	0%	0
Uniforms	0	48	58	(58)	0	0%	0
Licenses & Permits	0	0	0	0	0	0%	0
Freight & Postage	100	0	100	0	100	0%	0
Subscriptions	0	0	0	0	0	0%	0
Vehicle Repairs & Maintenance	200	0	0	200	200	0%	0
Liability & Property Insurance	3,015	2,689	3,226	(211)	2,879	-5%	(136)
Dues & Memberships	100	0	100	0	100	0%	0
Office Supplies	200	38	200	0	200	0%	0
Analysis & Monitoring	0	0	0	0	0	0%	0
Operating Supplies	250	0	250	0	250	0%	0
Attorney Fees	500	103	400	100	518	4%	18
Printing & Publications	50	0	0	50	50	0%	0
Repairs and Maintenance	20,000	2,710	20,000	0	20,000	0%	0
Travel	100	0	0	100	100	0%	0
Seminars, Conferences and Training	0	0	0	0	0	0%	0
Utilities	65,000	44,843	53,811	11,189	65,000	0%	0
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	4,000	954	1,200	2,800	4,000	0%	0
Lease/Rentals	250	142	171	79	250	0%	0
Consulting Services	4,000	0	0	4,000	0	-100%	(4,000)
Biosolids Hauling	0	0	0	0	0	0%	0
Professional Services	0	0	0	0	1,000	0%	1,000
Other Expense	0	0	0	0	0	0%	0
<i>Subtotal</i>	98,615	51,935	80,158	18,458	95,497	-3%	(3,118)
Total Personnel and Operating Expenses	205,578	134,268	171,539	34,039	198,409	-3%	(7,168)
DEPRECIATION FUNDING							
Replacement Reserve	0	0	0	0	0	0%	0
<i>Subtotal</i>	0	0	0	0	0	0%	0
CAPITAL OUTLAY							
Machinery and Equipment	0	0	0	0	0	0%	0
Capital Projects	127,200	52,562	55,000	72,200	1,050,000	725%	922,800
<i>Subtotal</i>	127,200	52,562	55,000	72,200	1,050,000	725%	922,800
Total Operating & Non-Operating w/o Depreciation	332,777	186,830	226,539	106,239	1,248,409	275%	915,632
Total Operating & Non-Operating with Depreciation	332,777	186,830	226,539	1,248,409	915,632		

MAIN PUMP STATION

I. Personnel:

This account has been projected based on labor requirements anticipated for the operation of the District's pump station. This budget projection and allocation of personnel will be closely monitored and adjusted as necessary.

II. Operating Expenses:

The major operating expenses which are budgeted in this area provide for the utilities account and the repair and maintenance account.

A. Utilities

This account provides for power costs associated with the plant pump station.

B. Repair and Maintenance

This account provides for the purchase of spare parts and continual work required in the repair and maintenance of the facility and the maintenance of the odor reduction tower (ORT).

III. Replacement Reserve

As a result of the revenue program, which has been prepared in accordance with Clean Water Grant guidelines, the annual replacement reserve allocation for the pump station is included in the Wastewater Treatment Facilities replacement reserve fund. This will provide adequate funding for replacement of the pump station facilities

IV. Capital Outlay:

A. Machinery and Equipment

This account provides for the purchase of equipment for the plant pump station.

B. Capital Projects

This account provides for the construction of capital improvement projects for the plant pump station facilities.

1. The following project is budgeted for Fiscal Year 2019-20 and funded from replacement reserve fund #4655.

a. Design Services for L/S rehab project	\$ 250,000
b. 2019 Lift Station Rehabilitation Project Construction Phase I	800,000

Total Capital Projects **\$ 1,050,000**

INDUSTRIAL WASTE CONTROL

Description	Budgeted 2018-19	To Date 5/31/2019	Projected Actual 2018-19	Under(Over) Budget 2018-19	Proposed Budget 2019-20	Percent Change 2018-19	\$ Change from FY 2018-19
PERSONNEL							
Basic Salaries	96,774	83,128	91,971	4,803	110,738	14%	13,964
Overtime	200	0	0	200	200	0%	0
Temporary	15,000	6,135	6,788	8,212	7,000	-53%	(8,000)
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	3,009	2,371	2,845	164	3,095	3%	86
Retirement	22,222	23,345	24,254	(2,031)	28,070	26%	5,848
Active Employee Insurance-Health/Dental/Vision/Disability	28,272	29,058	34,869	(6,597)	30,916	9%	2,645
Retiree Health Insurance OPEB Funding	10,735	10,493	10,789	(54)	12,075	12%	1,341
FICA	6,422	5,434	6,012	410	7,153	11%	731
Medicare	1,515	1,271	1,406	109	1,710	13%	195
Unemployment Insurance	328	252	279	49	339	3%	11
<i>Subtotal</i>	184,477	161,486	179,213	5,265	201,297	9%	16,820
OPERATING EXPENSES							
Public Education	7,500	5,993	5,625	1,875	7,500	0%	0
Janitorial Service	1,100	897	1,076	24	1,100	0%	0
Uniforms	500	566	680	(180)	500	0%	0
Licenses & Permits	0	0	0	0	0	0%	0
Freight & Postage	100	48	58	42	100	0%	0
Subscriptions	450	223	268	182	450	0%	0
Vehicle Repairs & Maintenance	1,000	1,121	800	200	1,000	0%	0
Liability & Property Insurance	5,043	4,141	4,969	74	5,706	13%	663
Dues & Memberships	600	370	444	156	600	0%	0
Office Supplies	1,100	435	650	450	1,100	0%	0
Analysis & Monitoring	9,000	2,353	2,824	6,176	9,000	0%	0
Operating Supplies	1,000	219	292	708	1,000	0%	0
Attorney Fees	4,000	5,285	5,765	(1,765)	4,144	4%	144
Printing & Publications	500	7	100	400	500	0%	0
Repairs and Maintenance	3,000	8	3,408	(408)	3,000	0%	0
Travel	1,500	1,384	1,500	0	1,500	0%	0
Seminars, Conferences and Training	1,400	796	1,061	339	1,400	0%	0
Utilities	1,125	573	763	362	1,125	0%	0
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	1,000	318	600	400	1,000	0%	0
Lease/Rentals	300	144	192	108	300	0%	0
Consulting Services	7,500	13	17	7,483	0	-100%	(7,500)
Biosolids Hauling	0	0	0	0	0	0%	0
Professional Services	82,200	62,641	82,200	0	75,000	-9%	(7,200)
Other Expense	150	0	0	150	150	0%	0
<i>Subtotal</i>	130,068	87,536	113,292	16,776	116,175	-11%	(13,893)
Total Personnel and Operating Expenses	314,545	249,022	292,505	22,041	317,472	1%	2,927
DEPRECIATION FUNDING							
Replacement Reserve	0	0	0	0	0	0%	0
<i>Subtotal</i>	0	0	0	0	0	0%	
CAPITAL OUTLAY							
Machinery and Equipment	40,000	0	0	40,000	45,000	13%	5,000
Capital Projects	12,250	0	0	12,250	10,000	-18%	(2,250)
<i>Subtotal</i>	52,250	0	0	52,250	55,000	5%	2,750
Total Operating & Non-Operating w/o Depreciation	366,795	249,022	292,505	74,291	372,472	2%	5,677
Total Operating & Non-Operating with Depreciation	366,795	249,022	292,505		372,472		5,677

INDUSTRIAL WASTE CONTROL

I. **Personnel:**

This account has been based on projected labor needs that are anticipated for implementation of the expanded Industrial Waste Control Program, which now includes permitting, inspecting, and monitoring restaurants.

This account provides for three positions as follows:

- 1 - Industrial Waste Control Officer
- 1 - Intern (Temporary part time)

II. **Operating Expenses:**

- A. Vehicle Repairs and maintenance
This account provides for fuel and the maintenance and operation of the vehicles used for Industrial Waste Control Program operations.
- B. Dues and Memberships
This account provides for CWEA membership and for fees associated with the CWEA technical certification program.
- C. Office Supplies
This account provides for office supplies such as folders, binders, pens, paper, etc. It also provides for purchase of necessary regulatory books, manuals, handbooks, subscriptions, etc.
- D. Operating Supplies
This account provides for the purchase of equipment and supplies necessary for program implementation.
- E. Attorney Fees
This account provides for District counsel legal services.
- F. Printing and Publication
This account provides for publication of legal notices for significant noncompliance, in addition to outside printing of Industrial Waste Control Program material such as educational newsletters.
- G. Repair and Maintenance
This account provides for general repair and maintenance of Industrial Waste Control Program equipment, and for the purchase of tools and materials for in-house maintenance.
- H. Travel
This account provides for travel to seminars and conferences related to the Industrial Waste Control Program.

- I. Consulting Services – This account provides for special project consulting services such as local limit development and updates for industrial dischargers.

III. **Capital Outlay:**

A. Machinery and Equipment

This account provides for purchase of equipment used for the IWC program.

IWC Truck and equipment including crane (The replacement vehicle was budgeted last fiscal year however was not replaced)	\$ 45,000
--	-----------

B. Capital Projects

This account provides for the construction of capital improvement projects for the IWC program.

The following project was budgeted for Fiscal Year 2016-17 and funded from replacement reserve fund #4655.

Rehabilitate Old Lab into IWC sampler processing station (prorated)	\$ 10,000
--	-----------

Total Capital Projects	\$ 55,000
-------------------------------	------------------

LABORATORY

Description	Budgeted 2018-19	To Date 5/31/2019	Projected Actual 2018-19	Under(Over) Budget 2018-19	Proposed Budget 2019-20	Percent Change 2018-19	\$ Change from FY 2018-19
PERSONNEL							
Basic Salaries	256,882	227,084	251,242	5,640	245,345	-4%	(11,537)
Overtime	2,500	2,525	2,800	(300)	3,000	20%	500
Temporary	0	0	0	0	0	0%	0
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	7,986	6,294	7,553	433	6,857	-14%	(1,130)
Retirement	43,428	48,891	51,525	(8,096)	64,736	49%	21,308
Active Employee Insurance-Health/Dental/Vision/Disability	75,046	65,404	78,484	(3,438)	68,496	-9%	(6,549)
Retiree Health Insurance OPEB Funding	28,495	27,854	28,639	(144)	26,753	-6%	(1,741)
FICA	13,336	14,042	15,535	(2,199)	12,287	-8%	(1,049)
Medicare	3,761	3,284	3,633	128	3,601	-4%	(160)
Unemployment Insurance	481	452	500	(19)	425	-12%	(56)
<i>Subtotal</i>	431,914	395,829	439,910	(7,996)	431,500	0%	(414)
OPERATING EXPENSES							
Public Education	4,000	1,709	2,051	1,949	4,000	0%	0
Janitorial Service	3,360	3,065	3,678	(318)	3,360	0%	0
Uniforms	1,820	1,359	1,631	189	1,820	0%	0
Licenses & Permits	8,000	5,337	6,404	1,596	8,540	7%	540
Freight & Postage	154	72	86	68	154	0%	0
Subscriptions	672	389	466	206	500	-26%	(172)
Vehicle Repairs & Maintenance	600	0	0	600	240	-60%	(360)
Liability & Property Insurance	9,544	10,991	13,190	(3,646)	12,606	32%	3,062
Dues & Memberships	1,660	2,429	2,915	(1,255)	2,020	22%	360
Office Supplies	770	725	870	(100)	770	0%	0
Analysis & Monitoring	70,000	23,111	27,733	42,267	100,000	43%	30,000
Operating Supplies	45,120	30,969	37,163	7,957	45,150	0%	30
Attorney Fees	2,800	2,055	2,465	335	2,901	4%	101
Printing & Publications	490	276	331	159	490	0%	0
Repairs and Maintenance	6,622	1,266	1,519	5,103	6,622	0%	0
Travel	5,000	847	1,017	3,983	4,000	-20%	(1,000)
Seminars, Conferences and Training	2,400	615	738	1,662	2,300	-4%	(100)
Utilities	6,960	6,101	7,321	(361)	6,960	0%	0
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	2,280	2,713	3,255	(975)	2,964	30%	684
Lease/Rentals	700	381	457	243	700	0%	0
Consulting Services	1,000	0	0	1,000	0	-100%	(1,000)
Biosolids Hauling	0	0	0	0	0	0%	0
Professional Services	34,705	234	281	34,424	10,705	-69%	(24,000)
Other Expense	200	0	0	200	200	0%	0
<i>Subtotal</i>	208,857	94,644	113,571	95,286	217,002	4%	8,145
Total Personnel and Operating Expenses	640,771	490,473	553,481	87,290	648,502	1%	7,731
DEPRECIATION FUNDING							
Replacement Reserve	0	0	0	0	0	0%	0
<i>Subtotal</i>	0	0	0	0	0	0%	0
CAPITAL OUTLAY							
Machinery and Equipment	10,650	9,395	10,650	0	12,600	18%	1,950
Capital Projects	0	0	0	0	0	0%	0
<i>Subtotal</i>	10,650	9,395	10,650	0	12,600	18%	1,950
Total Operating & Non-Operating w/o Depreciation	651,421	499,868	564,131	87,290	661,102	1%	9,681
Total Operating & Non-Operating with Depreciation	651,421	499,868	564,131		661,102	1%	9,681

LABORATORY

I. Personnel:

This account has been based on projected labor needs that are anticipated for proper plant operations and reporting program requirements. The following three personnel are included in this area.

- 1 - Technical Services/Lab Manager
- 0 - Lab Analyst II
- 2 - Lab Analyst I

II. Operating Expense:

In prior fiscal years the Laboratory was a cost center under the Treatment Plant Department and beginning this fiscal year will be an additional department with a departmental budget. The prior year values on the summary page for this department were extracted from the Plant's values and that department's values adjusted accordingly.

A. Vehicle Repairs and Maintenance

This account provides for fuel and the maintenance and operation of vehicles used for laboratory operations.

B. Liability & Property Insurance

This account provides for the allocation of the insurance coverage applicable to the lab operations and facilities.

C. Analysis & Monitoring

This account provides for outside professional services such as laboratory analysis and ocean monitoring.

FGL/ABC Labs, Bioassay, Ocean monitoring	\$ 95,000
Outside Laboratories	5,000

Total Analysis & Monitoring **\$ 100,000**

D. Operating Supplies

This account provides for the purchase of laboratory supplies, and other related items as follows:

Laboratory Supplies	\$ 18,000
Safety Equipment	2,500
Bacteriological Analysis Supplies	10,950
Lab DI water	4,000
Other Miscellaneous Operating Supplies	9,700

Total Operating Supplies **\$ 45,150**

- E. Printing and Publication
This account provides for miscellaneous legal notices as required.
- F. Professional Services
This account provides for the other professional services not included in other line items.
- G. Seminar and Conference Registration
This account provides for registration and attendance at training conferences and seminars such as those hosted by CWEA for assigned plant personnel.
- H. Utilities
This account provides for utilities used in the lab facilities, with electric power being the major cost factor.

III. **Capital Outlay:**

- A. Machinery and Equipment
This account provides for the purchase of equipment for use in the Lab and sampling areas.

Machinery and Equipment funded from Sewer Service Charge Revenue FY 2019-20:

24Hr. Refrigerator Composite Sampler	\$ 8,000
Small Refrigerator	300
Circulating water bath	4,300
Total Machinery and Equipment	\$ 12,600

- B. Capital Projects
This account provides for the construction of capital improvement projects for the lab facilities.

PLANT

Description	Budgeted	To Date	Projected	Under(Over)	Proposed	Percent	\$ Change
	2018-19	5/31/2019	Actual	Budget	Budget	Change	from FY
			2018-19	2018-19	2019-20	2018-19	2018-19
PERSONNEL							
Basic Salaries	1,384,062	1,211,156	1,340,002	44,060	1,435,947	4%	51,885
Overtime	9,000	8,061	9,000	0	9,000	0%	0
Temporary	1,500	0	0	1,500	0	-100%	(1,500)
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	43,029	33,912	40,694	2,335	40,130	-7%	(2,899)
Retirement	289,692	299,348	311,051	(21,359)	326,085	13%	36,392
Active Employee Insurance-Health/Dental/Vision/Disability	404,340	337,556	405,068	(728)	400,894	-1%	(3,446)
Retiree Health Insurance OPEB Funding	153,528	150,073	154,303	(776)	156,582	2%	3,054
FICA	83,717	73,200	80,987	2,730	86,476	3%	2,759
Medicare	20,221	17,119	18,940	1,281	20,952	4%	731
Unemployment Insurance	2,622	1,937	2,143	479	2,488	-5%	(134)
<i>Subtotal</i>	2,391,712	2,132,362	2,362,189	29,523	2,478,554	4%	86,843
OPERATING EXPENSES							
Public Education	29,000	12,990	21,750	7,250	29,000	0%	0
Janitorial Service	20,640	18,073	20,640	0	20,640	0%	0
Uniforms	11,180	6,957	10,277	903	11,180	0%	0
Licenses & Permits	128,332	65,494	128,332	0	128,682	0%	350
Freight & Postage	1,100	480	800	300	1,100	0%	0
Subscriptions	4,800	2,331	3,798	1,002	3,000	-38%	(1,800)
Vehicle Repairs & Maintenance	8,500	5,515	6,619	1,881	12,750	50%	4,250
Liability & Property Insurance	68,173	60,603	72,724	(4,551)	75,639	11%	7,466
Dues & Memberships	9,470	5,920	7,104	2,366	9,470	0%	0
Office Supplies	5,500	2,985	3,582	1,918	5,500	0%	0
Analysis & Monitoring	101,050	14,728	75,788	25,263	101,050	0%	0
Operating Supplies	690,665	452,632	621,599	69,067	793,756	15%	103,091
Attorney Fees	20,000	29,038	34,846	(14,846)	20,720	4%	720
Printing & Publications	3,500	822	2,100	1,400	3,500	0%	0
Repairs and Maintenance	376,000	235,669	376,000	0	375,800	0%	(200)
Travel	11,000	6,899	8,279	2,721	11,000	0%	0
Seminars, Conferences and Training	9,900	5,974	7,169	2,731	19,900	101%	10,000
Utilities	469,000	345,967	415,160	53,840	487,000	4%	18,000
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	59,000	45,622	59,000	0	71,000	20%	12,000
Lease/Rentals	5,000	2,572	3,087	1,913	65,000	1200%	60,000
Consulting Services	5,000	688	825	4,175	0	-100%	(5,000)
Biosolids Hauling	420,000	290,286	348,344	71,656	595,000	42%	175,000
Professional Services	153,800	86,113	103,336	50,464	259,550	69%	105,750
Other Expense	400	221	266	134	400	0%	0
<i>Subtotal</i>	2,611,010	1,698,579	2,331,424	279,586	3,100,637	19%	489,627
Total Personnel and Operating Expenses	5,002,722	3,830,940	4,693,613	309,109	5,579,191	12%	576,470
DEPRECIATION FUNDING							
Replacement Reserve	2,247,000	2,022,351	2,221,451	25,549	2,283,500	2%	36,500
<i>Subtotal</i>	2,247,000	2,022,351	2,221,451	25,549	2,283,500	2%	
CAPITAL OUTLAY							
Machinery and Equipment	60,500	43,212	45,500	15,000	83,000	37%	22,500
Capital Projects	1,708,263	881,891	1,600,000	108,263	1,127,798	-34%	(580,465)
<i>Subtotal</i>	1,768,763	925,103	1,645,500	123,263	1,210,798	-32%	(557,965)
Total Operating & Non-Operating w/o Depreciation	6,771,485.22	4,756,043.57	6,339,112.62	432,372.60	6,789,989.27	0%	18,504
Total Operating & Non-Operating with Depreciation	9,018,485.22	6,778,394.45	8,560,564.02		9,073,489.27	1%	55,004

PLANT

I. Personnel:

This account has been based on projected labor needs that are anticipated for proper plant operations and reporting program requirements. The following 19 personnel are included in this area.

- 1 – Plant Operations Manager
- 1 - Treatment Plant Operations Supervisor
- 1 - Senior Operator (Grade IV)
- 1 - Project Engineer (prorated)
- 4 - Treatment Plant Operator Grade III
- 0 - Treatment Plant Operator Grade II
- 1 – Safety & Regulatory Compliance Coordinator
- 2 - Treatment Plant Operator Grade I
- 1 - Facility Maintenance Supervisor
- 1 - Instrumentation Technician
- 1 - Maintenance Technician III
- 1 - Electrician
- 1 - Maintenance Technician II
- 1 - Maintenance Technician I
- 2 - Maintenance Workers

Projections for overtime have been made to provide for emergency response required during non-working hours and holidays. In addition, temporary help has been budgeted to implement approved maintenance and repair programs.

II. Operating Expense:

A. Vehicle Repairs and Maintenance

This account provides for fuel and the maintenance and operation of vehicles used for plant operations.

B. Liability & Property Insurance

This account provides for the allocation of the insurance coverage applicable to the treatment facilities.

C. Analysis & Monitoring

This account provides for outside professional services such as laboratory analysis and ocean monitoring.

Annual Flow and Gas meter Calibration	\$ 12,000
Investigation Analysis and outside labs	80,000
APCD Annual Source Testing / Certification	9,050

Total Analysis & Monitoring **\$ 101,050**

D. Operating Supplies

This account provides for the purchase of chemicals for the plant operations, uniforms, laboratory supplies, and other related items as follows:

Sodium Hypochlorite	\$ 180,000
Sodium Bisulfite	110,000
Ferrous Chloride	110,000
Polymer for Sludge Dewatering and thickening	219,000
Ammonium Sulfate for disinfection	87,000
Chemical credit for anticipated process improvements	(40,000)
Grease, Oils, Lubrication	6,000
Generator/Tractor Diesel Fuel	8,000
Herbicides/Lawn Products	5,000
Solvents/Degreasers/Make-up Water Inhibitors	1,200
Boiler Chemical Inhibitors	4,500
Boiler water softener tanks	5,000
Deodorizers/Grit Dumpster at head works	1,500
Safety Equipment and fall protection	29,356
Welding Gases and supplies	7,500
H2S Gas Detector Tubes (Draeger Tubes)	3,700
Bio-augmentation	30,000
Fuel/Oil/Propane	6,000
Other Miscellaneous Operating Supplies	20,000

Total Operating Supplies **\$ 793,756**

E. Printing and Publication

This account provides for miscellaneous legal notices as required.

F. Repairs and Maintenance

This account provides for the general repair and maintenance of the plant facilities as outlined below:

Area Signs and Pipe Identification Signs	\$ 5,000
Pipe and Fittings	50,000
Steel	15,000
Flow Meter Parts	15,000
Paint Supplies	15,000
Mower Parts	2,000
Miscellaneous Parts	20,000
Electrical Parts/Equipment	25,000
Safety Equipment Repairs	10,000
O&M Cleaning supplies	1,800
Waste Oil	1,500

Landscape Supplies	11,000
Heavy Equip. Repair (Tractors/Loaders)	39,000
Repair Services/Machine Shop	10,000
Misc. Pumps, Process Equip. Mechanical Parts	55,000
Dredge Repairs	10,500
Outside Contractor Repairs	25,000
Tree removal & chipping	10,000
Flygt Parts for RAS Station	20,000
Vogelsang WSS Pump Spare wear parts	10,000
Huber Thickener Parts	15,000
Generac Generator Spare Parts	10,000

Total Repairs and Maintenance: \$ 375,800

G. Seminar and Conference Registration

This account provides for registration and attendance at training conferences and seminars such as those hosted by CWEA for assigned plant personnel.

H. Utilities

This account provides for utilities used in the treatment facilities, with electric power being the major cost factor.

I. Biosolids Hauling

This account provides for Biosolids disposal and hauling **\$ 595,000**

J. Professional Services

This account provides for other professional services not included in other line items such as emergency generator service; Boiler Maintenance; Competency Based Training, SDS Management; Engineering Services; Cathodic Protection Study; Plant Model; Lucity Training and Instruction; Health physicals and testing.

K. Replacement Reserve

As a result of the revenue program that has been prepared in accordance with Clean Water Grant guidelines, the annual replacement reserve allocation of \$1,078,562 will be added to the replacement reserve fund for adequate replacement of all the wastewater treatment facilities.

III. **Capital Outlay:**

A. Machinery and Equipment

This account provides for the purchase of equipment for use in the Treatment Plant.

Machinery and Equipment funded from Sewer Service Charge Revenue FY 2019-2020:

Sea/train containers for storage	\$ 15,000
Effluent De-chlor Analyzers	18,000
Ammonia Analyzer at Aeration Basin	50,000

Total Machinery and Equipment

\$ 83,000

B. Capital Projects

This account provides for the construction of capital improvement projects for the treatment facilities.

- 1. The following projects are budgeted for FY 2019-20 and funded from replacement reserve fund #4655.

Digester isolation Valves	\$ 60,000
Digester Feed Valve Replacement (3x)	40,000
Weld Shop Compressor and Tank	10,000
Digester Gas Blower 2	20,000
Secondary Clarifier Drive 3+4	25,000
Maintenance Cart	15,000
Solids Building Conveyor Spare Motor	15,000
Natural Gas Boiler	175,000
Electrical Bucket for MCC	10,000
Old Lab Rehab - additional for offices	15,000
Biosolids and Energy Preliminary Design/Environmental	300,000
Cart Storage/charging facility	40,000
Additional replacement Perth Assembly parts for Digester	45,000

- 2. The following projects were budgeted for FY 2018-19 and funded from replacement reserve fund #4655.

Hazen/Sawyer Biosolids and Energy Strategic Plan Phases 3-5	\$ 27,205
SS Air Valves at Headworks	73,743
Hypochlorite Feed Piping	10,000
Replacement Perth Assembly for Digester	15,000

- 3. The following projects were budgeted for FY 2017-18 and funded from replacement reserve fund #4655.

Storage Shed improvements throughout plant	\$ 13,377
Capital Improvement Master Plan	61,536

- 4. The following projects were budgeted for FY 2016-17 and funded from replacement reserve fund #4655.

Asset Management	\$ 53,740
Rehabilitate Old Lab (prorated)	10,000

- 5. The following projects were budgeted for FY 2014-15 and funded from replacement reserve fund #4655.

Concrete Pad at Biosolids Handling Area	\$ 93,197
---	-----------

Total Capital Projects

\$ 1,127,798

OUTFALL

Description	Budgeted	To Date	Projected	Under(Over)	Proposed	Percent	\$ Change
	2018-19	5/31/2019	Actual	Budget	Budget	Change	from FY
			2018-19	2018-19	2019-20	2018-19	2018-19
PERSONNEL							
Basic Salaries	17,735	2,257	2,498	15,237	10,609	-40%	(7,126)
Overtime	0	0	0	0	0	0%	0
Temporary	0	0	0	0	0	0%	0
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	551	435	521	30	296	-46%	(255)
Retirement	3,269	1,639	1,537	1,732	1,587	-51%	(1,682)
Active Employee Insurance-Health/Dental/Vision/Disability	5,181	2,390	2,868	2,313	2,962	-43%	(2,219)
Retiree Health Insurance OPEB Funding	1,967	1,923	1,977	(10)	1,157	-41%	(810)
FICA	935	141	156	779	594	-36%	(341)
Medicare	257	33	36	221	154	-40%	(103)
Unemployment Insurance	33	2	3	30	18	-45%	(15)
<i>Subtotal</i>	29,929	8,819	9,596	20,333	17,378	-42%	(12,551)
OPERATING EXPENSES							
Public Education	1,125	684	844	281	1,125	0%	0
Janitorial Service	60	44	53	7	60	0%	0
Uniforms	0	0	0	0	0	0%	0
Licenses & Permits	0	0	0	0	0	0%	0
Freight & Postage	50	24	25	25	50	0%	0
Subscriptions	0	0	0	0	0	0%	0
Vehicle Repairs & Maintenance	100	0	0	100	100	0%	0
Liability & Property Insurance	1,712	759	911	801	597	-65%	(1,115)
Dues & Memberships	0	0	0	0	0	0%	0
Office Supplies	100	38	60	40	100	0%	0
Analysis & Monitoring	8,000	0	0	8,000	8,000	0%	0
Operating Supplies	75	0	0	75	75	0%	0
Attorney Fees	1,500	309	371	1,129	1,554	4%	54
Printing & Publications	48	0	0	48	48	0%	0
Repairs and Maintenance	2,000	0	2,000	0	2,000	0%	0
Travel	150	0	0	150	150	0%	0
Seminars, Conferences and Training	0	0	0	0	0	0%	0
Utilities	600	61	73	527	600	0%	0
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	0	0	0	0	0	0%	0
Lease/Rentals	0	0	0	0	200	0%	200
Consulting Services	200	213	255	(55)	0	-100%	(200)
Biosolids Hauling	0	0	0	0	15,000	0%	15,000
Professional Services	25,000	627	627	24,373	0	-100%	(25,000)
Other Expense	0	0	0	0	0	0%	0
<i>Subtotal</i>	40,720	2,757	5,219	35,501	29,659	-27%	(11,061)
Total Personnel and Operating Expenses	70,649	11,576	14,814	55,835	47,037	-33%	(23,612)
DEPRECIATION FUNDING							
Replacement Reserve	106,200	97,296	106,200	0	106,200	0%	0
<i>Subtotal</i>	106,200	97,296	106,200	0	106,200	0%	
CAPITAL OUTLAY							
Machinery and Equipment	0	0	0	0	0	0%	0
Capital Projects	227,633	0	0	0	227,633	0%	0
<i>Subtotal</i>	227,633	0	0	227,633	227,633	0%	0
Total Operating & Non-Operating w/o Depreciation	298,282	11,576	14,814	283,468	274,670	-8%	(23,612)
Total Operating & Non-Operating with Depreciation	404,482	108,872	121,014		380,870	-6%	(23,612)

OUTFALL

Goleta Sanitary District, Goleta West Sanitary District, University of California, Santa Barbara Municipal Airport, and the County of Santa Barbara all share in the costs associated with the maintenance of the outfall facility based on their contractual outfall capacity percentage. The following is a summary of the costs associated with the maintenance of the outfall facility:

I. Personnel:

This account has been projected based on labor requirements anticipated for the maintenance of the District's outfall. This budget projection and allocation of personnel will be closely monitored and adjusted as necessary.

II. Operating Expenses:

A. Analysis and Monitoring

This account provides for inspecting the impressed current cathodic protection system and underwater inspection of the outfall.

B. Repair and Maintenance

This account provides for miscellaneous repairs to electrical box and access vault.

C. Professional Services

Due to the vault damage from the winter storms, this account provides for services related to emergency repair, engineering, and permitting actions.

III. Replacement Reserve

As a result of the revenue program that has been prepared in accordance with Clean Water Grant guidelines, the annual replacement reserve allocation of \$58,769 will be added to the replacement reserve fund, the District's share, for adequate replacement of the outfall facility.

IV. Capital Outlay

A. Machinery and Equipment

This account provides for purchase of equipment for use in the ocean outfall facilities. No equipment was specified for this operation.

B. Capital Projects

This account provides for the construction of capital projects for the Ocean Outfall Facilities.

Outfall Vault Relocation Study	\$ 177,633
Cathodic Well Replacement Project	50,000
Total Capital Projects	\$ 227,633

RECLAMATION OPERATIONS

Description	Budgeted 2018-19	To Date 5/31/2019	Projected Actual 2018-19	Under(Over) Budget 2018-19	Proposed Budget 2019-20	Percent Change 2018-19	\$ Change from FY 2018-19
PERSONNEL							
Basic Salaries	130,964	97,346	107,702	23,262	128,502	-2%	(2,462)
Overtime	2,600	1,187	1,313	1,287	2,100	-19%	(500)
Temporary	0	0	0	0	0	0%	0
Directors Compensation	0	0	0	0	0	0%	0
Workers' Compensation	4,071	3,209	3,851	220	3,591	-12%	(480)
Retirement	24,402	24,882	25,967	(1,566)	28,770	18%	4,369
Active Employee Insurance-Health/Dental/Vision/Disability	38,260	29,336	35,204	3,056	35,876	-6%	(2,384)
Retiree Health Insurance OPEB Funding	14,527	14,200	14,601	(73)	14,012	-4%	(515)
FICA	8,171	6,005	6,644	1,527	7,843	-4%	(328)
Medicare	1,937	1,404	1,554	383	1,894	-2%	(43)
Unemployment Insurance	245	107	119	126	223	-9%	(22)
<i>Subtotal</i>	225,178	177,677	196,955	28,223	222,812	-1%	(2,366)
OPERATING EXPENSES							
Public Education	6,000	2,735	4,500	1,500	6,000	0%	0
Janitorial Service	1,400	1,362	1,400	0	1,400	0%	0
Uniforms	0	0	0	0	0	0%	0
Licenses & Permits	1,500	50	60	1,440	1,500	0%	0
Freight & Postage	150	72	100	50	150	0%	0
Subscriptions	0	0	0	0	0	0%	0
Vehicle Repairs & Maintenance	100	0	100	0	100	0%	0
Liability & Property Insurance	6,601	5,604	6,724	(123)	6,457	-2%	(144)
Dues & Memberships	100	0	0	100	100	0%	0
Office Supplies	100	38	80	20	100	0%	0
Analysis & Monitoring	1,000	50	60	940	1,000	0%	0
Operating Supplies	43,000	16,030	27,000	16,000	43,000	0%	0
Attorney Fees	1,500	2,277	2,732	(1,232)	1,554	4%	54
Printing & Publications	150	0	0	150	150	0%	0
Repairs and Maintenance	35,270	19,601	23,522	11,748	35,270	0%	0
Travel	200	0	0	200	200	0%	0
Seminars, Conferences and Training	100	0	0	100	100	0%	0
Utilities	92,000	57,612	76,817	15,183	92,000	0%	0
Election Expense	0	0	0	0	0	0%	0
Computer Service & Maintenance	1,545	478	638	907	1,545	0%	0
Lease/Rentals	213	96	128	85	213	0%	0
Consulting Services	500	0	0	500	0	-100%	(500)
Biosolids Hauling	0	0	0	0	0	0%	0
Professional Services	500	0	0	500	1,000	100%	500
Other Expense	1,000	0	0	1,000	1,000	0%	0
<i>Subtotal</i>	192,929	106,005	143,861	49,068	192,839	0%	(90)
Total Personnel and Operating Expenses	418,107	283,682	340,816	77,291	415,651	-1%	(2,456)
DEPRECIATION FUNDING							
Replacement Reserve	400,500	365,946	400,500	0	413,000	3%	12,500
<i>Subtotal</i>	400,500	365,946	400,500	0	413,000	3%	
CAPITAL OUTLAY							
Machinery and Equipment	0	0	0	0	0	0%	0
Capital Projects	304,000	14,541	304,000	0	515,000	69%	211,000
<i>Subtotal</i>	304,000	14,541	304,000	0	515,000	69%	211,000
Total Operating & Non-Operating w/o Depreciation	722,107	298,223	644,816	77,291	930,651	29%	208,544
Total Operating & Non-Operating with Depreciation	1,122,607	664,169	1,045,316		1,343,651	20%	221,044

RECLAMATION FACILITIES

All costs associated with the operation and maintenance of the wastewater reclamation facilities are reimbursed by the Goleta Water District as per the agreement for construction and operation of the wastewater reclamation facilities between the Goleta Sanitary District and the Goleta Water District. The following is a summary of the costs associated with the operation and maintenance of the reclamation facilities:

I. Personnel:

This account has been projected based on labor requirements anticipated for the operation of the reclamation facilities. This budget projection and allocation of personnel was based on full operation of the facilities to reclaim the production volume projected by the Goleta Water District.

II. Operating Expenses:

The major operating expenses that are budgeted in this area provide for the following accounts based on full operation as projected by the Goleta Water District.

A. Office Supplies

This account provides for office supplies such as manuals.
Flow Charts, log book \$ 100

B. Operating Supplies

This account provides for the purchase of chemicals and lab supplies for the reclamation facilities.

Reclaimed Water Use for Fiscal Year 2018-2019 is estimated to be 1324 acre-feet.

Alum:	\$ 12,725
Polymer:	12,860
Sodium Hypochlorite:	
Free to GWD in exchange for Irrigation water (3W)	
Antracite Coal removal and replenishment	8,000
Bacteriological	7,000
R&M Samplers	200
General Lab Supplies	1,715
Chlorine Analyzer Reagents	<u>500</u>

Total **\$ 43,000**

C. Repair and Maintenance

This account provides for the general repair and maintenance of the reclamation facilities.

Electrical Parts/Circuit Boards	\$ 17,500
Mechanical Parts	15,270

Lubricants & Misc.	800
Paint	700
Miscellaneous	<u>1,000</u>

Total **\$ 35,270**

D. Utilities

This account provides for utilities used in the reclamation facilities, including water, electricity, etc. This includes electricity for distribution system pumps.

Electricity (SCE)	\$92,000
-------------------	----------

III. **Capital Outlay:**

A. Machinery and Equipment

This account provides for the purchase of equipment for use in the reclamation plant:

B. Capital Projects

This account provides for the construction of capital projects for the wastewater reclamation facilities.

The following projects were budgeted for FY 2019-20.

MCC8080 Replacement	\$ 400,000
Automatic Transfer Switch for Jockey Pump	100,000
Sodium Hypochlorite Feed Piping, additional	10,000

The following projects were budgeted for FY 2018-19.

Sodium Hypochlorite Feed Piping	\$ 5,000
---------------------------------	----------

Total Capital Projects **\$ 515,000**

**CAPITAL PROJECTS SUMMARY
FISCAL YEAR 2019-20**

The following projects will be funded from the capacity reserve fund #4650.

Administration:

1. Capital Improvement Projects Budgeted for FY 2019-20		
a. Administration Building Remodel re Interior Offices (pro-rated amount, shared with Collections)	\$	30,000
2. Capital Improvement Projects included in FY 2017-18 Budget		
b. Administration Building Roof, demo and replace	\$	100,000
	Total	\$ 130,000

Collection System:

1. Capital Improvement Projects Budgeted for FY 2019-20 Funded from the Capacity reserve fund, #650		
a. Robin Hill Road Sewer Replacement Project	\$	750,000
	Total	\$ 750,000
2. Capital Improvement Projects Budgeted for FY 2019-20 Funded from the replacement reserve fund, #655		
a. Contracted spot repairs	\$	40,000
b. Administration Building Remodel re Lines Interior Offices		30,000
c. El Sueno Lift Station Force Main project		150,000
d. 2019 CIP Project Construction and CM		1,000,000
e. Outsourced CCTV contractor		30,000
f. Manhole raising program		35,000
3. Capital Improvement Projects Budgeted for FY 2017-18		
a. Capital Improvement Master Plan (proration)	\$	55,109
	Total	\$ 1,340,109

Firestone Lift Station:

1. Capital Improvement Projects included in FY 2017-18 Budget		
a. Jockey Pump for reduced flow	\$	10,000
	Total	\$ 10,000

Main Pump Station:

1. Capital Improvement Projects Budgeted for FY 2019-20		
a. Design Services for Lift Station Rehabilitation project	\$	250,000
b. 2019 Lift Station Rehabilitation project construction Phase I		800,000
	Total	\$ 1,050,000

Industrial Waste Control:

1. Capital Improvement Projects included in FY 2016-17 Budget		
a. Rehabilitate Old Lab (pro-rated)	\$	10,000
	Total	\$ 10,000

Wastewater Treatment Facilities:

1. Capital Improvement Projects Budgeted for FY 2019-20		
a. Digester isolation valves	\$	60,000
b. Digester feed valve replacement (3x)		40,000
c. Weld Shop Compressor and Tank		10,000
d. Digester Gas Blower 2		20,000
e. Secondary Clarifier Drive 3+4		25,000
f. Maintenance Cart		15,000
g. Solids Building Conveyor Spare Motor		15,000
h. Natural Gas Boiler		175,000
i. Electrical Bucket for MCC		10,000
j. Rehabilitate Old Lab additional,		15,000
k. Biosolids & Energy Preliminary Design/Environmental		300,000
l. Cart Storage & Charging Facility		40,000
m. Additional replacement Perth Assembly parts for Digesters		45,000
2. Capital Improvement Projects included in FY 2018-19 Budget		
a. Hazen/Sawyer Biosolids and Energy Strategic Plan Phases 3-5	\$	27,205
b. SS Air Valves on HW		73,743
c. Hypochlorite Feed Piping		10,000
d. Replacement Perth Assembly for Digester		15,000
3. Capital Improvement Projects included in FY 2017-18 Budget		
a. Storage Shed improvements throughout plant		13,377
b. Capital Improvement Master Plan (pro-ration)		61,536
4. Capital Improvement Projects included in FY 2016-17 Budget		
a. Asset management Additional		53,740
b. Rehabilitate Old Lab (pro-rated)		10,000
5. Capital Improvement Projects included for FY 2014-15 Budget		
a. Concrete Pad at Biosolids handling area (Lystek project)	\$	93,197
	Total	\$ 1,127,798

Outfall:

1. Capital Improvement Projects included in FY 2017-18 Budget		
a. Outfall vault relocation study	\$	177,633
b. Cathodic Well Replacement Project		50,000
	Total	\$ 227,633

Reclamation Facilities:

1. Capital Improvement Projects Budgeted for FY 2019-20	
a. MCC8080 Replacement	\$ 400,000
b. Automatic Transfer Switch for Jockey Pump	100,000
c. Sodium Hypochlorite Feed Piping, additional	10,000
2. Capital Improvement Projects included in FY 2018-19 Budget	
a. Sodium Hypochlorite Feed Piping	\$ 5,000
	Total
	\$ 515,000
Total District Capital Projects FY 2019-20	\$ 5,160,540