

**MINUTES**  
REGULAR MEETING OF THE GOVERNING BOARD  
GOLETA SANITARY DISTRICT  
A PUBLIC AGENCY  
DISTRICT OFFICE CONFERENCE ROOM  
ONE WILLIAM MOFFETT PLACE  
GOLETA, CALIFORNIA 93117

December 19, 2016

- CALL TO ORDER:** President Rose called the meeting to order at 6:34 p.m.
- BOARD MEMBERS PRESENT:** Sharon Rose, Jerry D. Smith, John R. Fox (arrived at 6:37 p.m.), Steven T. Majoewsky, George W. Emerson
- BOARD MEMBERS ABSENT:** None
- STAFF MEMBERS PRESENT:** Steve Wagner, General Manager/District Engineer, Rob Mangus, Finance and Human Resources Manager/Board Secretary and Richard Battles, Legal Counsel from Howell Moore & Gough LLP.
- OTHERS PRESENT:** Larry Meyer, Director Goleta West Sanitary District and Adam Guise, Partner from Moss, Levy & Hartzheim LLP.
- APPROVAL OF MINUTES:** Director Smith made a motion, seconded by Director Majoewsky, to approve the minutes of the Regular Board meeting of 12/05/16. The motion carried by the following vote:
- (16/12/1667)
- |          |   |                                 |
|----------|---|---------------------------------|
| AYES:    | 4 | Rose, Smith, Majoewsky, Emerson |
| NOES:    |   | None                            |
| ABSENT:  | 1 | Fox                             |
| ABSTAIN: |   | None                            |
- POSTING OF AGENDA:** The agenda notice for this meeting was posted at the main gate of the Goleta Sanitary District and on the District's website 72 hours in advance of the meeting.
- Just after the minutes were approved, oath of office was administered by Rob Mangus, Board Secretary, to Sharon Rose, John R. Fox and George W. Emerson, newly re-elected to the Governing Board.
- PUBLIC COMMENTS:** None

**BUSINESS:**

1. DISCUSSION AND PRESENTATION OF DISTRICT'S AUDIT REPORT AND FINANCE STATUS AS OF JUNE 30, 2016

Mr. Wagner gave the staff report and introduced Adam Guise, Partner at Moss Levy & Hartzhem, LLP who reported on the audit process, content and both he and Mr. Mangus answered the Board's questions.

Director Majoewsky made a motion, seconded by Director Emerson to accept and approve the audit report for FY15-16.

The motion carried by the following vote:

(16/12/1668)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson  
NOES: None  
ABSENT: None  
ABSTAIN: None

2. DISCUSSION AND POSSIBLE ACTION RELATED TO PARTICIPATION IN SANTA BARBARA COUNTY CHAPTER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

Mr. Wagner introduced this item and asked Director Fox for his views and concerns.

Director Smith made a motion, seconded by Director Majoewsky to authorize Director Fox and Director Rose to attend the Santa Barbara County Chapter of the CSDA Board meeting in January as individuals, not as GSD representatives, and to be reimbursed for travel and lunch expenses, only.

The motion carried by the following vote:

(16/12/1669)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson  
NOES: None  
ABSENT: None  
ABSTAIN: None

3. CONSIDERATION OF ADOPTION OF A FINANCIAL RESERVES POLICY FOR PARTICIPATION IN THE SPECIAL DISTRICT LEADERSHIP FOUNDATION'S DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE PROGRAM

Mr. Wagner gave the staff report.

Director Smith made a motion, seconded by Director Rose to approve and adopt Resolution #16-609, as amended to apply to future changes in the District's reserve

funds, adopting a Financial Reserves Policy and to authorize the General Manager to submit an application for a Special District Leadership Foundation's District Transparency Certificate of Excellence.

The motion carried by the following vote:

(16/12/1670)

AYES: 5 Rose, Smith, Fox, Majoewsky, Emerson  
NOES: None  
ABSENT: None  
ABSTAIN: None

4. GENERAL MANAGER'S REPORT  
Mr. Wagner gave the report.

5. LEGAL COUNSEL'S REPORT

Mr. Battles reported on a Public Records Act case that has reached the California Supreme Court having to do with communications originating on personal devices, like smart phones, that had previously been excluded by case law from being subject to the Act.

Mr. Battles also reported on AB 626 which adds new Public Contract Code section 9204. It creates a new claims resolution procedure for claims in excess of \$375,000.

6. COMMITTEE/DIRECTORS' REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

Director Majoewsky – reported on the Goleta Water District meeting he attended, as the alternate.

Director Emerson – no report.

Director Fox – reported on the Goleta West Sanitary District meeting he attended.

Director Smith – reported on the Finance Committee meeting he attended.

7. PRESIDENT'S REPORT

President Rose – no report.

8. ITEMS FOR FUTURE MEETINGS

No Board action was taken to return with an item.

9. CORRESPONDENCE

The Board reviewed and discussed the list of correspondence to and from the District in the agenda.

10. APPROVAL OF BOARD COMPENSATION AND EXPENSES AND RATIFICATION OF CLAIMS PAID BY THE DISTRICT

Director Smith made a motion, seconded by Director Fox, to ratify and approve the claims, for the period 12/06/16 to 12/19/16 as follows:

Running Expense Fund #4640	\$ 418,655.68
Depreciation Replacement Reserve Fund #4655	\$ 110,728.11

The motion carried by the following vote:

(16/12/1671)

AYES:	5	Rose, Smith, Fox, Majoewsky, Emerson
NOES:		None
ABSENT:		None
ABSTAIN:		None

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:50 p.m.

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Sharon Rose  
Governing Board President

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Robert O. Mangus, Jr.  
Governing Board Secretary

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Jerry D. Smith

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John R. Fox

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Steven T. Majoewsky

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George W. Emerson